

**Bonner County Airport Advisory Board**  
**Special Meeting Minutes**  
**Monday, July 22, 2024, 2:00 P.M.**  
Third Floor, Bonner County Administration Building  
1500 Hwy 2, Ste. 338, Sandpoint, Idaho

Pledge of Allegiance

Members present: Dave Schuck, Andy Berrey, Bob Del Valle, Joe Grant

Members absent: Jan Lee, Jeff Connolly, Gavin Gilcrease

Others Present: Dale Lockwood; Corrie & Trey – Ardurra

Zoom: Asia Williams

1. Action Item: Discussion/Decision Regarding Approval AAB Meeting Minutes

Andy made a motion to approve the minutes from April 22, 2024. Joe seconded the motion. All in favor. The motion passed.

1. Public Comment to the Board – None

3. Field Operations Update – Dale Lockwood

Priest River Airport – Mowing/weed eating, slowing down in the heat, Selkirk Sealcoat will be working on a runway in September.

Sandpoint Airport – Patched a hole in the fence, runway lights are being upgraded to spec, thanked Corrie for facilitating the donation of equipment from Coeur d’Alene. A lot of loader work. Have not done anything with the pilot lounge, there was a longer discussion on this topic, including the use of volunteers to fix it up.

4. Airport Manager’s Report - Dave Schuck

Budgets are submitted this week, base budget workshop will be held with the BOCC this week, Dave further maintenance budgets and stated that they have been able to whittle that down. Requested two enhancements, survey work at Sandpoint for \$40k and \$8k for Priest River to refurbish runway lights. Gave a localizer update, equipment is still in place, but should be out of commission soon. Parts may have financial value. Discussed tree removal on the side hill above the roundabout, all in the works, funding will come from a future FAA grant.

5. New Leases – None

6. FAA and TTF Matters/Update - Dave Schuck – Nothing new

7. Engineers Reports – Ardurra

Corrie – PR Airport – 4 projects to report on: Environmental assessment is complete, taxi lane/apron project updates and next steps, AIP 18- grant app submitted, still waiting on funding, figuring out tree encroachment & hoping for a mid-September grant.

Trey – One project going on at Sandpoint, Hangar layout

*Action Items / Discussion – Decision – Recommendation:*

8. Old Business – Dave Schuck

- a. Lease Lot RFP Recommendation to BOCC: Emailed RFP after last meetings recommended changes, Dave reviewed changes. Andy Made a motion to recommend this RFP for consideration to the BOCC. Joe seconded the motion. All in favor. The motion passed.
- b. Executive Row Hangar Concepts: Dave discussed previous discussions regarding requests and needs for this area. Dave requested a rendering of smaller hangars and what that would look like. Looked at photo options. Andy asked if the hangars on the rendering seemed a bit small. There was a brief discussion regarding the size of hangars. Dale Lockwood pointed out that this rendering includes a large snow storage area. Andy spoke about his concerns over potential use, including size of hangars and cost. The Board discussed which drawing they liked best for various reasons and the aspects of each: Andy made a motion to choose #10, with changes, to expand on. Bob seconded the motion. All in favor. The motion passed.

9. New Business – None

10. Miscellaneous Business – None

11. Adjournment of AAB Meeting

Chairman Schuck adjourned the meeting at 3:13 p.m.

Clerk: Jessi Reinbold

Next Meeting October 28, 2024 @ 2:00 p.m.

Executive Session: Under Idaho Code §74-206§ may be held to discuss (a) Hiring (b) Personnel Matters, (c) Acquisition of Real Property, and /or (f) Pending Litigation. Any person needing special accommodations to participate in the above-mentioned meeting should contact the Commissioners' Office one day prior to the meeting by calling (208) 265-1438.



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Approved By: Dave Schuck

10-28-2024

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Date: