

Bonner County Airport Advisory Board
Meeting Minutes
Monday, October 22, 2:00 P.M.
Third Floor, Bonner County Administration Building
1500 Hwy 2, Ste. 338, Sandpoint, Idaho

Pledge of Allegiance

Members present: Dave Schuck, Rex Rollicheck, Kim Grant, Joe Grant, Aaron Qualls, Jan Lee, & Andrew Berrey

Others Present: Dale Lockwood, Commissioner Jeff Connolly, Corrie Siegford, Tres Dail, Diane Zipperer, Mark Napier

Introduction of Members & Others Present (new and old)

Board Orientation and Explanation of Purpose – Dave Schuck & Commissioner Connolly

1. Approval AAB Meeting Minutes – First Meeting (No Minutes)
2. Public Comment to the Board - None
3. Field Operations Update – Dale Lockwood
 - Winter Operations Plan and Equipment Status: Discussion of plow and bristles (specifically cost of bristles) Oil leak with broom and blower is causing safety issues with snow plowing, a very slow pace is required when using the broom. Forest Schuck mentioned the issues with the loss of steel bristles on the broom under certain weather conditions. Andy Berrey stated that it is time to look for solutions for better and faster results for snow removal. Commissioner Connolly asked if the front end loader had quick attach and mentioned as a possible solution, if the airport was going to potentially purchase another piece of equipment a loader would be a good possibility, also inquired about runway de-ice.
 - Sandpoint Airport: Equipment maintenance, getting rid of swails and dangerous dips, clean up fence lines and securing for winter. Jan Lee asked if there would be an advantage to removing a section of fence that was being cleaned up.
 - Priest River Airport : Preparing lounge for winter, relocation of snow removal equipment to Priest River
4. Airport Manager's Report -Dave Schuck
 - Instrument Approach Update: There is a new approach coming into the airport, with the FAA, unsure of when it is due to arrive (not scheduled)
 - Snow and Ice Control Plan Review: See attached snow and ice control plan review
 - State Capital Improvement Plan Review: See Attached from PR Airport and Sandpoint Airport
5. New Leases – Dave Schuck: Several new leases over the last few months...Lot 32 & 33 at Sandpoint, Lots 28 & 29 (Construction beginning) Kim & Joe Grant recently leased a lot at PR Airport. Andy Berrey developing lot 6 (start next year)
6. FAA and TTF Matters/Update - Dave Schuck: Not a lot new, TTF still with legal. FFA has been understanding with TTF agreements, but will need to be revisited. There was a brief discussion regarding the administration of the TTF agreements. Kim Grant asked for a brief description of TTF agreements.
7. Old Business - None
8. New Business
 - Runway Rebuild Timeline – CIP has this info listed, see attached. Andy Berrey asked if this was running on time and inquired about potential property acquisition needed to complete this project.
 - Bird Museum: The Bird Museum is thinking relocation Andy Berrey stated that they are looking at

their options which includes the Sandpoint Airport. Budget isn't high, currently trying to come up with solutions that include funding for a building. Discussed various grant ideas, and the large effort it would take to get the museum to the airport. Dave Schuck discussed possible building and parking lot locations, further discussed logistics.

9. Miscellaneous Business –

10. Adjournment of AAB Meeting

Chairman Schuck adjourned the meeting at 3:19 p.m

Next Meeting January 28, 2019 @ 2:00 p.m.

Executive Session: Under Idaho Code §74-206§ may be held to discuss (a) Hiring (b) Personnel Matters, (c) Acquisition of Real Property, and /or (f) Pending Litigation. Any person needing special accommodations to participate in the above-mentioned meeting should contact the Commissioners' Office one day prior to the meeting by calling (208) 265-1438.



Chairman

1-28-19

Date Approved