



Bonner County

Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

August 21, 2018 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, August 21, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bailey, McDonald & Connolly present, and Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Rick McCloud and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly moved to adopt the order of the agenda as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – Abby Chavez – Spoke in regards to the development of the City of Sandpoint, housing and jobs. Asked what kind of outreach is being done by the BOCC to bring in light industry.

LHTAC Road Scholar – Road Master Presentation

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for August 14, 2018
 - 2) Liquor License: Pack River General Store, Sandpoint, Idaho
 - 3) Plats for Approval: Alder Creek Ranch File #MLD1973-18, Dream Haven Acres File #MLD1980-18
- Commissioner McDonald made a motion to approve the consent agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding Bonner County Justice Services Department Operating Agreement FY2018-2019

Commissioner Connolly made a motion to approve the Bonner County Justice Services Department Operating Agreement. This agreement sets forth the operating plan for Bonner County Justice Services for the fiscal year 2018-2019 as supported by legislative code and has been approved by legal. Commissioner McDonald seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding ACI Semi-Annual Heating/Cooling Maintenance Agreement; **\$1,750.00**

Commissioner McDonald made a motion to approve the ACI Semi-Annual Heating/Cooling Maintenance Agreement for the term of one (1) year, July 2018 to June 2019, whereby ACI agrees to preform maintenance services for the heating and cooling systems located in the Bonner County Justice Services building at a cost of \$1,750.00, as approved by legal. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Northern States Pest Control Pest Management Contract for FY2018-2019; **\$780.00**

Commissioner Connolly made a motion to approve the Northern States Pest Control pest management contract for FY 2018-2019 for the term of one (1) year, September 1, 2018 to August 31, 2019, whereby Northern States Pest Control agrees to perform quarterly spraying at the Bonner County Justice Services building at a cost of \$780.00 (\$195.00 per visit, 4 visits), as approved by legal. Commissioner McDonald seconded the motion. All in favor. The motion passed.

FACILITIES – Rick Dreier

1) Action Item: Discussion/Decision Regarding Surplus Vehicle, Transfer to Airport; **Resolution**
Commissioner McDonald made a motion to approve Resolution # 18-98 authorizing the transfer of 1 – 2006 Ford Ranger Pickup VIN: 1FTZR45E55P607147 from the Facilities Department to the Sandpoint Airport. Commissioner Connolly seconded the motion. All in favor. The motion passed.

MISCELLANEOUS –

1) Action Item: Discussion/Decision Regarding Lake Pend Oreille School District #84 L2 Certification Extension Request

Commissioner Connolly made a motion to approve Lake Pend Oreille School District #84's L2 Certification Extension Request to September 7, 2018. Commissioner McDonald seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt

1) Action Item: Discussion/Decision Regarding Change Order # 2 – Bottle Bay Intersection Project – Gravity Wall Credit; **\$10,000.00**

Commissioner McDonald made a motion to approve Change Order # 2 for Project Key # 20297 – INT Bottle Bay Rd, for a credit amount of \$10,000 and 10 working days, and authorize the chairman to sign the change order. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Bottle Bay Road Intersection; LHTAC Change Order #1; **\$5,000.00**

Commissioner Connolly made a motion to approve Change Order #1 for Project Key # 20297 – INT Bottle Bay Rd, and authorize the chairman to sign the Change Order. Commissioner McDonald seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Surplus of Four Road & Bridge Vehicles; **Resolution**
Commissioner McDonald made a motion to approve Resolution #18-99 the transfer of the 2004 Ford Expedition, 2001 Chevrolet Pickup, the 1995 GMC Sierra Pickup and the 1992 GMC Sierra Pickup from Road & Bridge to the surplus list. Chairman of the Board of County Commissioners to sign the agreement administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

1) Action Item: Discussion/Decision Regarding Request for Bid of Scrap Metal from Waste Transfer Sites
Commissioner Connolly made a motion to approve the issuance and advertisement of a Request for Quote (RFQ) to remove the metal piles at the Dickensheet, Idaho Hill and Colburn waste transfer sites. Commissioner McDonald seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Request for Bid of Wood Grinding at Transfer Sites
Commissioner McDonald made a motion to approve the issuance and advertisement of a Request for Bid to grind and remove the wood piles at the Colburn, Dickensheet and Idaho Hill waste transfer sites. Commissioner Connolly seconded the motion. All in favor. The motion passed.

BOCC – Jessi Webster

1) Action Item: Discussion/Decision Regarding Appointment of Members to the Bonner County Airport Advisory Board; **Resolution**

Commissioner Connolly made a motion to approve Resolution 18- 100 appointing Dave Schuck, Aaron Qualls, Rex Rollicheck, Jan Lee, Andy Berrey, Kim Grant & Joe Grant to a three term beginning August 21, 2018 and

ending August 20, 2021 on the Bonner County Airport Advisory Board. Commissioner McDonald seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Panhandle Antique Tractor Club Reimbursement
Commissioner McDonald made a motion to approve the letter to the City of Sandpoint requesting reimbursement to the Panhandle Antique Tractor Club for the Building Permit issued on the building that donated to the Bonner County fairgrounds. Commissioner Connolly seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**
Commissioner Connolly made a motion to approve Resolution #2018 – 101 authorizing the County Treasurer to destroy the attached documents as listed and outlined in the Treasurer’s Retention Policy Resolution. Commissioner McDonald seconded the motion. All in favor. The motion passed.

At 9:46 a.m. the meeting was recessed.

At 9: a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd
Action Item: Discussion/Decision Regarding Personnel

At 9:55 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 9:58 a.m.

Commissioner Bailey stated that Human Resources can proceed with what was discussed during Executive Session.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd
Action Item: Discussion/Decision Regarding Personnel

At 9:59 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner McDonald seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:22 a.m.

Commissioner Bailey stated that Human Resources can proceed with what was discussed during Executive Session.

EXECUTIVE SESSION – Planning

1) Executive Session under Idaho Code § 74-206 (1) (F) Litigation with Milton Ollerton & Bill Wilson
Action Item: Discussion/Decision Regarding Litigation

At 10:23 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (F) Litigation with Milton Ollerton & Bill Wilson. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:47 a.m.

Commissioner Bailey stated that Milton Ollerton can proceed with what was discussed during Executive Session.

There being no further business to come before the meeting, at 10:47 a.m. Chairman Bailey adjourned the meeting.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of August 14, 2018 – August 21, 2018
Copies of the complete meeting minutes are available upon request.

On Wednesday, August 15, 2018 a Tax Cancellation was held pursuant to Idaho Code §74-204(2). The following files were Approved: RP56N05W238390A and RPP00000112705A, Denied: RP57N01W023900A, Tabled: RPS05300000080A

On Wednesday, August 15, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2).

On Tuesday, August 14, 2018 a United States Forest Service Update was held pursuant to Idaho Code §74-204(2).

On Tuesday, August 14, 2018, a Planning Update was held pursuant to Idaho Code §74-204(2).

On Wednesday, August 15, 2018, a S.P.O.T. Bus Update was held pursuant to Idaho Code §74-204(2).

On Friday, August 17, 2018 an Executive Session was held pursuant to Idaho Codes §74-204(2) and §74-206(1)(D) Records Exempt from Disclosure.

On Monday, August 20, 2018, a Meeting with the Sandpoint Area Seniors Inc. was held pursuant to Idaho Code §74-204(2).

ATTEST: Michael W. Rosedale

Glen Bailey
Glen Bailey, Chairman

28 Aug '18
Date

By Jessie Webster
Deputy Clerk