



Bonner County

Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

December 18, 2018 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, December 18, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bailey, McDonald & Connolly present, and Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Jon Pomeroy and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly moved to move the Prosecutor's item up to the top on the agenda. Commissioner McDonald seconded the motion. All in favor. The motion passed.

Commissioner Connolly moved to adopt the order of the agenda as amended. Commissioner McDonald seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT –

David A. VanNatter addressed Bonner County EMS

Shannon VanNatter addressed Bonner County EMS

Carrie Logan addressed Bonner County EMS (Letter Attached to Minutes)

Steve Bradshaw (Commissioner Elect) encouraged the Board to look at all EMS options

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for December 11, 2018
- 2) Catering Permit: Ivano's Ristorante Italiano, Sandpoint, ID
- 3) Liquor Licenses: Lodge At Sandpoint, Sagle, ID; Winter Ridge Natural Foods, Sandpoint, ID; Utara Brewing Co & Curry House (2), Sandpoint, ID; Priest Lake Brewing (2), Priest Lake, ID; Matchwood Brewing Company (2), Sandpoint, ID; Muzzy Fast Stop, Oldtown, ID; Fiesta Bonita, Ponderay, ID; Fiesta Bonita II, Sandpoint, ID; Mitzy's, Sandpoint, ID; BMB, Priest River, ID

Commissioner McDonald made a motion to approve the consent agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PROSECUTOR – Bill Wilson

- 1) Action Item: Discussion/Decision Regarding Assignment of Lease for Sundance Radio Tower
Commissioner McDonald made a motion to approve the Instrument Assignment Agreement with J & R Electronics authorizing the assignment of IDL Lease No. M100002 and the acquisition of J7R's improvements to the IDL property on Sundance Mountain for the amount of \$27,500.00. I further move for the Chairman to sign the Agreement administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY19 Claims in Batch #8 \$375,369.10 and FY19 Demands in Batch #8 \$267,063.83; **Totaling \$642,432.93**

Claims Batch #8		
General Fund	\$	76,977.81
Road & Bridge	\$	90,838.14
Airport	\$	11,349.44
Elections	\$	2,331.12
Drug Court	\$	89.96
District Court	\$	5,022.31
911 Fund	\$	28,899.43
Indigent and Charity	\$	300.02
Junior College Tuition	\$	6,700.00
Revaluation	\$	769.36
Solid Waste	\$	39,418.59
Tort	\$	400.00
Weeds	\$	257.52
Parks & Recreation	\$	358.61
Highway Special	\$	6,160.00
Justice Fund	\$	76,276.70
Priest Lake Snowmobile	\$	3,726.56
Waterways	\$	1,079.47
Grants	\$	24,414.06
Total	\$	375,369.10

Claims Batch #8		
Demands	\$	267,063.83

Commissioner Connolly made a motion to approve payment of the FY19 Claims in Batch #8 \$375,369.10 and FY19 Demands in Batch #8 \$267,063.83; Totaling \$642,432.93. Commissioner McDonald seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY19 EMS Claims Batch #8 \$32,351.62 and FY19 Demands in Batch #8 \$4,418.65; Totaling \$36,770.27

EMS Claims Batch #8		
Ambulance District	\$	32,351.62

EMS Claims Batch #8		
Demands	\$	4,418.65

Commissioner McDonald made a motion to approve payment of the FY19 EMS Claims in Batch #8 \$32,351.62 and Demands in Batch #8 \$4,418.65; Totaling: \$36,770.27. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Moving Cell Phone Expense Back to Departments from Technology; **Resolution**

Commissioner Connolly made a motion to approve Resolution #18-154 budget adjustments moving the cell phone expenses from technology to the departments that have those phones as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

HUMAN RESOURCES / RISK MANAGEMENT – Cindy Binkerd

- 1) Action Item: Discussion/Decision Regarding Approval of Revised Payroll Policy

Commissioner McDonald made a motion to approve the revision of Payroll Policy 650.5 to the Bonner County Personnel Policy Manual. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Action Item: Discussion/Decision Regarding 2017 Grant Closeout Funds

Commissioner Connolly made a motion to approve the amended award from the Idaho Bureau of Homeland Security from the 2017 EMPG grant funds in the amount of \$16,132.28, and allow the Chairman to sign. Commissioner McDonald seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt

- 1) Action Item: Discussion/Decision Regarding Fiscal Year 2018 Annual Road and Street Financial Report
Commissioner McDonald made a motion to approve the FY2018 Annual Road and Street Financial Report and the BOCC to certify and sign the report administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding District 1 Shop Floor Drains; **\$38,200.00**

Commissioner Connolly made a motion to award the contract for shop floor drains to Pucci Concrete in the amount of \$38,200.00 and allow the Board to sign the contract. Commissioner McDonald seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding Juvenile Justice 2017-2018 Annual Financial Report
Commissioner McDonald made a motion to approve the Juvenile Justice 2017-2018 Annual Financial Report for Bonner County to the Idaho Department of Juvenile Corrections as prepared by the Bonner County Auditor's Department. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Juvenile Justice 2017-2018 Annual Report to Idaho Department of Juvenile Corrections

Commissioner Connolly made a motion to approve the Bonner County Justice Services Juvenile Justice 2017-2018 Annual Report to the Idaho Department of Juvenile Corrections as prepared by Justice Services. Commissioner McDonald seconded the motion. All in favor. The motion passed.

PLANNING – Milton Ollerton

- 1) Action Item: Discussion/Decision Regarding Acceptance of Appraisal and Sale of Parcel RP57N01E187049A

Commissioner Connolly made a motion to accept the appraisal on parcel RP57N01E187049A and offer the parcel to Greg and Diane Simons for a total of \$3,300. I also move to authorize the chair to sign the quit claim deed transferring the property. Commissioner McDonald seconded the motion. All in favor. The motion passed.

BOCC –

- 1) Action Item: Discussion/Decision Regarding Re-Appointment of a Trustee to the Priest Lake Translator District; **Resolution**

Commissioner McDonald made a motion to approve Resolution # 18 -155 appointing Larry Ayer to the Priest Lake Translator District Board to complete a one year term ending on December 29, 2019. Commissioner Connolly

seconded the motion. All in favor. The motion passed.

At 9:46 a.m. the meeting was recessed.

At 9:53 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd

Action Item: Discussion/Decision Regarding Hiring

At 9:53 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code §74-206 (1) (A) Hiring with Cindy Binkerd. Commissioner McDonald seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly - Aye.

Commissioner Bailey reconvened the meeting at 10:05 a.m.

Instructions on how to proceed have been given to the Human Resources Department.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd

Action Item: Discussion/Decision Regarding Personnel

At 10:05 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly - Aye.

Commissioner Bailey reconvened the meeting at 10:52 a.m.

Instructions on how to proceed have been given to the Human Resources Department.

There being no further business to come before the meeting, at 10:52 a.m. Vice-Chairman McDonald adjourned the meeting.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of December 11, 2018 – December 18, 2018
Copies of the complete meeting minutes are available upon request.

On Wednesday, December 12, 2018 a Tax Cancellation Meeting was held pursuant to Idaho Code §74-204(2). The following files were Approved: MH01477000020A, SC00950000586A, MH54N03W21534AA, MH54N04W151901BA, MH54N04W15190LA, MH54N06W01229AA, MH54N04W150020A, RP55N01W055990A, RP59N04W096910A, RP59N04W096050A & RP59N04W098715A; Denied: RP55N04W352550A & RP55N04W352410A

On Wednesday, December 12, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following files were Denied: 2019-011

On Tuesday, December 11, 2018 a USFS Update was held pursuant to Idaho Code §74-204(2).

On Tuesday, December 11, 2018, a Planning Update was held pursuant to Idaho Code §74-204(2).

On Thursday, December 13, 2018, a meeting with Selkirk MLS and the Assessor's Office was held pursuant to Idaho Code §74-204(2).

ATTEST: Michael W. Rosedale

Glen Bailey
Glen Bailey, Chairman

8 Jan 2019
Date

By *Jesse Webster*
Deputy Clerk