



# Bonner County

## Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

December 4, 2018 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, December 4, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bailey, McDonald & Connolly present, and Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Dan York from Sandpoint Assembly of God and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Connolly moved to adopt the order of the agenda as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – Doug Paterson spoke about a complaint from Dan Rose regarding the indigent office transferring funds to the hospital.

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for November 20, 2018
- 2) Liquor Licenses: Yoke's Fresh Market, Ponderay, ID; 7B Wine Club, Sandpoint, ID; Clark Fork Beverage, Clark Fork, ID; Sandpoint Gas N Go, Sandpoint, ID; Lou's Place, Priest River, ID; River City Tap House, Priest River, ID; Hill's Resort, Priest Lake, ID; The Hive, Sandpoint, ID; Farmhouse Kitchen Silo Bar, Ponderay, ID; Westmond Chevron, Sagle, ID; EZ Stop, Blanchard, ID; Mama Sanchez Taqueria & Garden Plaza LLC, Oldtown, ID; Baxters on Cedar, Sandpoint, ID; Ardy's Café, Coolin, ID; Spud's Waterfront Grill, Sandpoint, ID; Village Kitchen, Priest River, ID; Pizza Hut, Ponderay, ID; Laughing Dog Brewing (2), Ponderay, ID; Huckleberry Lanes, Sandpoint, ID; The Hound, Sandpoint, ID; Powder Hound Pizza, Sandpoint, ID; OK Lanes, Oldtown, ID; Eichardt's Grill & Coffee House, Sandpoint, ID; Stateline Tavern, Oldtown, ID; Cedar Street Bistro, Sandpoint, ID; Beet & Basil At The Creek, Sandpoint, ID

Commissioner McDonald made a motion to approve the consent agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY19 Claims in Batch #7 \$224,993.73 and FY19 Demands in Batch #7 \$145,128.25; **Totaling \$370,121.98**

Claims Batch #7	
General Fund	\$ 68,486.69
Road & Bridge	\$ 40,877.86
Airport	\$ 1,418.51

Elections	\$	865.70
Drug Court	\$	69.15
District Court	\$	7,057.10
911 Fund	\$	13,560.68
Indigent and Charity	\$	14,475.00
Revaluation	\$	1,001.14
Solid Waste	\$	41,254.86
Tort	\$	285.00
Weeds	\$	16.46
Justice Fund	\$	33,237.82
Priest Lake Snowmobile	\$	244.95
Waterways	\$	220.05
Grants	\$	1,922.76
<b>Total</b>	<b>\$</b>	<b>224,993.73</b>

<b>Claims Batch #7</b>		
Demands	\$	145,128.25

Commissioner Connolly made a motion to approve payment of the FY19 Claims in Batch #7 \$224,993.73 and FY19 Demands in Batch #7 \$145,128.25; Totaling \$370,121.98. Commissioner McDonald seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY19 EMS Claims Batch #7 \$11,128.66 and FY19 Demands in Batch #7 \$20,455.15; **Totaling \$31,583.81**

<b>EMS Claims Batch #7</b>		
Ambulance District	\$	11,128.66

<b>EMS Claims Batch #7</b>		
Demands	\$	20,455.15

Commissioner McDonald made a motion to approve payment of the FY19 EMS Claims in Batch #7 \$11,128.66 and Demands in Batch #7 \$20,455.15; Totaling: \$31,583.81. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**HUMAN RESOURCES / RISK MANAGEMENT – Christian Jostlein**

- 1) Action Item: Discussion/Decision Regarding Proposed Updates to the Risk Management Policy  
Commissioner Connolly made a motion to approve the proposed updates to the Risk Management Policy. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**AIRPORT – Dave Schuck**

- 1) Action Item: Discussion/Decision Regarding Priest River Airport Obstruction Removal Project Change Order No. 2; **\$16,894.75**

Commissioner McDonald made a motion to approve this change order in the amount of \$16,894.75 as presented and that the Chairman sign the document administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**ROAD & BRIDGE – Steve Klatt**

- 1) Action Item: Discussion/Decision Regarding FY2019 Local Strategic Initiatives Program Grant Application

Commissioner Connolly made a motion to support the FY2019 Local Strategic Initiatives Program grant application for the amount on \$250,000 and authorize the Road & Bridge Department to move forward with the grant submittal to the Local Highway Technical Assistance Council. Commissioner McDonald seconded the motion. All in favor. The motion passed.

At 9:20 a.m. the meeting was recessed.

At 9:28 a.m. the meeting was reconvened.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd  
Action Item: Discussion/Decision Regarding Hiring

At 9:29 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code §74-206 (1) (A) Hiring with Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly - Aye.

Commissioner Bailey reconvened the meeting at 10:09 a.m.  
Instructions on how to proceed have been given to the Human Resources Department.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd  
Action Item: Discussion/Decision Regarding Personnel

At 10:09 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner McDonald seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly - Aye.

Commissioner Bailey reconvened the meeting at 11:19 a.m.  
Instructions on how to proceed have been given to the Human Resources Department.

Commissioner McDonald made a motion to accept the letter of resignation offered to the BOCC by Robert Bussey. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Commissioner Connolly approved the findings of fact for purposes of placement in personnel file. Commissioner McDonald seconded the motion. All in favor. The motion passed.

There being no further business to come before the meeting, at 11:20 a.m. Chairman Bailey adjourned the meeting.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of November 20, 2018 – December 4, 2018  
Copies of the complete meeting minutes are available upon request.

On Wednesday, November 21, 2018 a Tax Cancellation Meeting was held pursuant to Idaho Code §74-204(2). The following files were Approved: MHP36690000620A, MHC0059006006LA, RP54N02W307201A, RP58N04W177200A, RP59N01W154800A, MH57N05W24593LA, MH00760000020AA, RPS002C0000190A & MH/RP57N02W207501A; Tabled: RPS04350070110A

On Wednesday, November 21, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following files were Denied: 2019-005, 2019-006 & 2019-007

On Tuesday, November 20, 2018, an Executive Session was held pursuant to Idaho Code §74-204(2) and §74-206(1) (B) Personnel.

On Wednesday, November 28, 2018 a Tax Cancellation Meeting was held pursuant to Idaho Code §74-204(2). The following files were Approved: RP54N04W297200A/MH54N04W29720AA, RP55N04W261210A, MHP36690000620A & RPS04350070110A

On Wednesday, November 28, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). There were no cases.

On Wednesday, November 28, 2018, a Planning Hearing was held pursuant to Idaho Code §74-204(2). Commissioner McDonald made a motion to approve this project FILE CM1007-17 for modification of a previously approved planned unit development including the proposed modifications and attached conceptual land use plan and preliminary plat finding that it is in accord with the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact, conclusions of law and conditions of approval. The action that could be taken to obtain the conditional use permit is to complete the Conditions of Approval as adopted. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Commissioner Connolly made a motion to approve this project, C1011-18, a Conditional Use Permit for an 18-basket disc golf course, on 40 acres. I find that it is in accord with the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact, conclusions of law and conditions of approval as written, with the addition of operating hours being 6:00 a.m. to 9:00 p.m. The action that could be taken to obtain the conditional use permit is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property.

Commissioner McDonald seconded the motion. All in favor. The motion passed.

Commissioner McDonald made a motion to approve this project FILE V502-18, which allows for a 12-foot front yard setback and a 5-foot rear yard setback where 25-feet is required. I find that it is in accord with the Bonner County Revised Code as enumerated in the following conclusions of law. The decision is based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written. The action that could be taken to obtain the variance is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property. Commissioner Connolly seconded the motion. All in favor. The motion passed.

On Thursday, November 29, 2018, an Executive Session was held pursuant to Idaho Code §74-204(2) and §74-206(1) (B) Personnel.

On Thursday, November 29, 2018, an Insurance Update was held pursuant to Idaho Code §74-204(2) followed by an Executive Session pursuant to Idaho Code §74-206(1) (D) Records Exempt from Disclosure.

On Thursday, November 29, 2018, an Executive Session was held pursuant to Idaho Code §74-204(2) and §74-206(1) (A) Hiring.

On Friday, November 30, 2018, an Executive Session was held pursuant to Idaho Code §74-204(2) and §74-206(1) (A) Hiring.

On Monday, December 3, 2018 a Department Head Meeting was held pursuant to Idaho Code §74-204(2).

On Monday, December 3, 2018 an Executive Session was held pursuant to Idaho Code §74-204(2) and §74-206(1) (A) Hiring.

ATTEST: Michael W. Rosedale

  
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Glen Bailey, Chairman

11 Dec 2018  
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Date

By   
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Deputy Clerk