



# Bonner County

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## Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

July 17, 2018 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, July 17, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bailey, McDonald & Connolly present, and Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Hollis Stewart from the Church of God and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Connolly moved to adopt the order of the agenda as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – Doug Paterson spoke of precognition and how it effects county government.

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for July 10, 2018
- 2) Expenditures over \$5K: Technology (2), Road & Bridge (3)
- 3) Planning: Final Time Extension Request, The Landing at the Narrows, Planned Unit Development Files C954-12 & S1711-12

Commissioner McDonald moved to approve the consent agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY18 Claims in Batch #21 \$340,904.31 and FY18 Demands in Batch #21 \$62,319.34; **Totaling \$403,223.65**

Commissioner Connolly made a motion to approve FY18 Claims in Batch # 21 \$340,904.31 and FY18 Demands in Batch # 21 \$62,319.34; Totaling \$403,223.65. Commissioner McDonald seconded the motion. All in favor. The motion passed.

Claims Batch #21	
General Fund	\$ 89,121.91
Road & Bridge	\$ 69,629.35
Airport	\$ 425.44
Elections	\$ 33.00

District Court	\$	2,262.91
911 Fund	\$	1,760.77
Indigent and Charity	\$	11,000.00
Revaluation	\$	184.27
Solid Waste	\$	25,776.33
Tort	\$	581.06
Weeds	\$	6,776.63
Parks and Recreation	\$	293.58
Justice Fund	\$	41,456.64
Waterways	\$	3,287.29
Grants	\$	20,038.87
Auditors Trust	\$	68,276.26
Total	\$	340,904.31
Demands Batch #21		
Demands	\$	62,319.34

- 2) Action Item: Discussion/Decision Regarding FY18 EMS Claims Batch #21 \$7,130.11 and FY18 Demands in Batch #21 \$10,534.48; **Totaling \$17,664.59**  
 Commissioner McDonald made a motion to approve FY18 EMS Claims Batch #21 \$7,130.11 and FY18 Demands in Batch #21 \$10,534.48; Totaling \$17,664.59. Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMS Claims Batch #21		
Ambulance District	\$	7,130.11

EMS Demands Batch #21		
Demands	\$	10,534.48

**PLANNING – Milton Ollerton**

- 1) Action Item: Discussion/Decision Regarding Additional Canon Printer/Copier; **\$91.45/month plus additional cost per copies**  
 Commissioner Connolly made a motion to approve the request for an additional Canon printer/copier for the Planning department with a 60 month lease of \$91.45/month plus additional cost per copies. Commissioner McDonald seconded the motion. All in favor. The motion passed.
- 2) Action Item: Discussion/Decision Regarding Surety Release to the Independent Highway District, Granite Peaks Condominiums File #SC1572-08

Commissioner McDonald made a motion to release the surety bond held in the Auditor's Trust Account in the amount of \$18,505 to the Independent Highway District for the completion of the work on Mogul Hill Road as presented in the attached engineer cost estimate. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**SOLID WASTE – Spencer Ferguson**

1) Action Item: Discussion/Decision Regarding Upland SW Project Change Order #3; **\$1,520.00**  
Commissioner Connolly made a motion to approve Earthworks Northwest, Inc. Change Order No. 3 to add alternate ballast material at the access road to the Upland site. I further authorize the Chairman to sign the Change Order administratively. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**AIRPORT – Dave Schuck**

1) Action Item: Discussion/Decision Regarding Memorandum of Understanding (MOU) Notice of Intent to Transfer AIP Entitlements

Commissioner McDonald made a motion to approve and sign the MOU Notice of Intent to Transfer AIP Entitlement Funds and that the Chairman sign the Letter of Intent administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Priest River Airport Lease Lot 4; **\$1,275 per year**  
Commissioner Connolly made a motion to approve and sign the Lease for Lot 4 at Priest River Airport and that the Chairman sign the Lease administratively. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**JUSTICE SERVICES – Ron Stultz**

1) Action Item: Discussion/Decision Regarding State of Idaho Department of Juvenile Corrections Contract for Staging Services; **\$160 per day**

Commissioner McDonald made a motion to approve the State of Idaho Department of Juvenile Corrections Contract for Staging Services setting for the terms for housing DJC juveniles in the Bonner County Juvenile Detention Center at the rate of \$160.00 per day as approved by legal. Commissioner Connolly seconded the motion. All in favor. The motion passed.

There was a brief discussion among Doug Paterson and Ron Stultz regarding an explanation of what "staging services" means.

At 9:31 a.m. the meeting was recessed.

At 9:36 a.m. the meeting was reconvened.

**EXECUTIVE SESSION – HUMAN RESOURCES & ASSESSOR**

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Jerry Clemons  
Action Item: Discussion/Decision Regarding Personnel

At 9:36 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd & Jerry Clemons. Commissioner McDonald seconded the motion.

Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 9:47 a.m.

Commissioner Bailey stated Human Resources can proceed with assisting Jerry Clemons on what was discussed during Executive Session.

**EXECUTIVE SESSION – HUMAN RESOURCES**

- 2) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Alissa Clark  
Action Item: Discussion/Decision Regarding Personnel

At 9:47 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Alissa Clark. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Bailey – Aye and Commissioner Connolly – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 9:51 a.m.

Commissioner Bailey stated Human Resources knows how to proceed based on what was discussed in Executive Session.

There being no further business to come before the meeting, at 9:51 a.m. Chairman Bailey adjourned the meeting.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive  
Sessions, Emergency Meetings and Hearings held during the week of July 10, 2018 – July 17, 2018  
Copies of the complete meeting minutes are available upon request.

On Wednesday, July 11, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following files were Denied: 2018-047

On Tuesday, July 10, 2018 an Executive Session was held pursuant to Idaho Code §74-204(2).

On Tuesday, July 10, 2018 a Bid Opening was held pursuant to Idaho Code §74-204(2).

On Tuesday, July 10, 2018 a Planning Update was held pursuant to Idaho Code §74-204(2).

On Wednesday, July 11, 2018, Thursday, July 12, 2018, Friday, July 13, 2018 & Monday July 16, 2018 Budget Workshops were held pursuant to Idaho Code §74-204(2).

On Wednesday, July 11, 2018 a Planning Hearing was held pursuant to Idaho Code §74-204(2). Commissioner McDonald moved to approve this ordinance, FILE AM161-18, amending the sections of Title 12, Sections 238, 264 and 616 E., Bonner County Revised Code, as presented or amended in this

hearing based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. This action does not result in a taking of private property. Commissioner Connolly seconded the motion. All in favor. The motion passed. Commissioner Connolly moved to adopt an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of Title 12, Bonner County Revised Code, Sections 238, 264, and 616 E., and providing for publication and an effective date. Commissioner McDonald seconded the motion. Roll call vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye, Commissioner Connolly – Aye. All in favor. The motion passed. Commissioner Connolly moved to approve this project, FILE AM163-18, requesting a comprehensive plan amendment for the subject property from Remote Ag/Forest and Prime Ag/Forest to Resort Community, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written (or as amended). This action does not result in a taking of private property. Commissioner McDonald seconded the motion. All in favor. The motion passed. Commissioner McDonald moved to approve Resolution #18 – 81 amending the Bonner County Projected Land Use Map. Commissioner seconded the motion. All in favor. The motion passed. Commissioner Connolly moved to approve this project, FILE ZC366-18, requesting a zone change for a portion of the subject property, as described, from Forest 40 to Recreation, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written (or as amended). This action does not result in a taking of private property. Commissioner McDonald seconded the motion. All in favor. The motion passed. Commissioner McDonald moved to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands generally located in Section 8/9, Township 61N, Range 4 West, Boise Meridian from Forest-40 to Recreation, and providing for an effective date. Further moved to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner Connolly seconded the motion. Roll-Call Vote: Commissioner McDonald –Aye, Commissioner Bailey – Aye, Commissioner Connolly –Aye. All in favor. The motion passed. Commissioner McDonald moved to approve this petition, FILE VS1950-18, finding that it is in accord with Idaho Code enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact, conclusions of law and conditions of approval as written (noting any amendments). The action that could be taken to obtain the vacation is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property. Commissioner Connolly seconded the motion. All in favor. The motion passed.

On Friday, July 13, 2018 a Facilities Meeting was held pursuant to Idaho Code §74-204(2).

On Monday, July 16, 2018 a Tax Deed Auction was held pursuant to Idaho Code §74-204(2).

ATTEST: Michael W. Rosedale

Glen Bailey  
Glen Bailey, Chairman

24 July 2018  
Date

By Cliff May  
Deputy Clerk