



# Bonner County

## Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 13, 2018 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, November 13, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bailey, McDonald & Connolly present, and Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Hollis Stewart and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Connolly moved to adopt the order of the agenda as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

#### PUBLIC COMMENT –

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for November 6, 2018
- 2) Invoices over \$5K: Sheriff's Office, Technology
- 3) Liquor Licenses: Club Rio, Oldtown, ID; Captn's Table, Sagle, ID; Nordman Resort, Priest River, ID; Cabinet Mountain Bar & Grill, Clark Fork, ID; China Kitchen, Sandpoint, ID; Laclede Store, Laclede, ID; Payless Gas, Kootenai, ID; Arnie's, Kootenai, ID; Holiday Shores Marina, Hope, ID; Elkins Resort, Nordman, ID; Wine in the Wings, Priest River, ID; Dover Bay Café, Dover, ID; Chop Steak House, Hope, ID

Commissioner McDonald made a motion to approve the consent agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### ASSISTANCE – Kevin Rothenberger

- 1) Action Item: Discussion/Decision Regarding Amendment to Board of Community Guardian Bylaws;  
**Resolution**

Commissioner Connolly made a motion to approve Resolution #18-145 to amend the bylaws of the Bonner County Board of Community Guardian. Commissioner McDonald seconded the motion. All in favor. The motion passed.

#### RECREATION – James Shannon

- 1) Action Item: Discussion/Decision Regarding No-Wake-Zone Buoys on Lake Pend Oreille; **\$1,500.00**  
Commissioner McDonald made a motion to approve the placement of 6 No-Wake-Zone buoys on Lake Pend Oreille and that the Recreation Manager be authorized to sign the permit administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### PROSECUTOR'S OFFICE – Bill Wilson

- 1) Action Item: Discussion/Decision Regarding Unanticipated Revenues for Victim's Advocate Services Team (VAST); **Resolution**

Commissioner Connolly made a motion to approve Resolution # 18-146 authorizing the receipt of unanticipated revenue in the amount of \$5,000 for use by VAST in furtherance of its mission to support victims of violence in Bonner County. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**TREASURER'S OFFICE – Cheryl Piehl**

1) Action Item: Discussion/Decision Regarding Request for Petty Cash Increase for Driver's License; **\$150.00**  
Commissioner McDonald made a motion to authorize the County Treasurer to transfer \$150.00 from the Treasurer's Account to the Sheriff's Office Driver's License petty cash drawer. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**JUSTICE SERVICES – Ron Stultz**

1) Action Item: Discussion/Decision Regarding Western States Detention Generator Maintenance Agreement, January 2019 to January 2021; **\$1,317.00 per visit**  
Commissioner Connolly made a motion to approve the Western States Maintenance Agreement for the term of January 2019 to January 2021 at a cost of \$1,317.00 per visit for maintenance services for the generator located in the Justice Services building, as approved by legal. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**ROAD & BRIDGE – Steve Klatt**

1) Action Item: Discussion/Decision Regarding FY2020 Local Rural Highway Investment Program (LRHIP) Grant Application  
Commissioner McDonald made a motion to support the FY2020 Local Rural Highway Investment Program grant Application for the amount of \$100,000 towards a BST surface on Lakeshore Drive and authorize the Road & Bridge Department to move forward with the grant submittal to the Local Highway Technical Assistance Council. I also move to authorize the Board Chairman to sign this administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**FACILITIES – Rick Dreier**

1) Action Item: Discussion/Decision Regarding Budget Carryover to FY2019, Administration Sliding Door Replacement Project; **Resolution**  
Commissioner Connolly made a motion to approve Resolution #18-147, authorizing the Clerk to open Facilities FY2019 budget and schedule revenue by increasing account 00110-7530 Repair & Maintenance by \$10,461.00 from the Facilities FY2018 account 00110-8750 Contracts-Miscellaneous. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**EMS – Bob Bussey**

1) Action Item: Discussion/Decision Regarding Revised Commercial Lease Agreement for 521 N. Third Ave. Sandpoint, ID  
Commissioner McDonald made a motion to approve and sign the revised commercial lease agreement for 521 N. Third Ave. Sandpoint, ID 83864. A one year lease agreement between Third Ave, LLC and Bonner County at a rate of \$5,925.13 per month for the building in which Bonner County EMS Currently resides. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**GIS – James Snyder**

1) Action Item: Discussion/Decision Regarding Budget Carryover to FY2019, Cloud Migration project; **Resolution**  
Commissioner Connolly made a motion to approve Resolution #18-148, authorizing the Clerk to open the GIS FY2019 budget and schedule revenue by increasing account 00124-7820 Contract Services by \$48,545.00 from the GIS FY2018 budget account 00124-7820 Contract Services. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**PLANNING – Milton Ollerton**

1) Action Item: Discussion/Decision Regarding Final Plat, Clemenson's Lots, File #MLD1955-18  
Commissioner McDonald made a motion to waive the requirement of Appendix A and remove note 2 of the conditions of approval in the staff report for file MLD1955-18 Clemenson's Lots. I further move to approve the final plat and authorize the chair to sign the final plat once conditions of approval have been met. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:41 a.m. the meeting was recessed.

At 9:50 a.m. the meeting was reconvened.

**EXECUTIVE SESSION – Human Resources**

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd  
Action Item: Discussion/Decision Regarding Hiring

**There was no need for an ES regarding Hiring**

**EXECUTIVE SESSION – Human Resources**

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd  
Action Item: Discussion/Decision Regarding Personnel

At 9:50 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly - Aye.

Commissioner Bailey reconvened the meeting at 11:02 a.m.

Instructions on how to proceed have been given to the Human Resources Department.

There being no further business to come before the meeting, at 11:02 a.m. Chairman Bailey adjourned the meeting.

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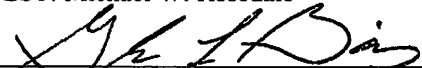
The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of November 6, 2018 – November 13, 2018  
Copies of the complete meeting minutes are available upon request.

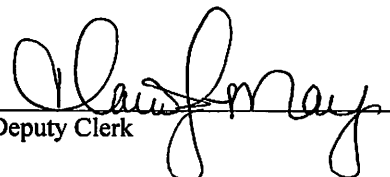
On Wednesday, November 7, 2018 a Tax Cancellation Meeting was held pursuant to Idaho Code §74-204(2). The following files were Approved: MH59N02W03915BA, RP54N02W067207A, RP54N05W071550A, RP54N05W072250A & RP54N05W071280A Denied: RPD0094001005AA

On Wednesday, November 7, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following files were Approved: 2018-068, 2018-071, 2019-012 Denied: 2018-062 (Suspended), 2018-069, 2018-070

On Thursday, November 8, 2018, a meeting with Seth Grigg from the Idaho Association of Counties was held pursuant to Idaho Code §74-204(2).

ATTEST: Michael W. Rosedale

  
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Glen Bailey, Chairman

By   
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Deputy Clerk

November 20, 2018  
Date