



Bonner County

Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 9, 2018 – 9:00 A.M.
Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, October 9, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bailey & McDonald present, and Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Barry Johnson from New Song Bible Church and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner McDonald moved to adopt the order of the agenda as presented. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – None

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for October 2, 2018
- 2) Invoices Over \$5K: Facilities, Technology (3)
- 3) Catering Permit: Klondyke Café and Tavern; Laclede, ID
- 4) Plats for Approval: Corning Addition File #MLD1966-18, Gunter Farm File #MLD1969-18 and Selkirk Woods Industrial Park File #SS1868-16

Commissioner McDonald made a motion to approve the consent agenda as presented. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY19 Claims in Batch #2 \$695,115.61 and FY19 Demands in Batch #2 \$759,883.24; **Totaling \$1,454,998.85**

Commissioner McDonald made a motion to approve payment of the FY19 Claims in Batch #2 \$695,115.61 and FY19 Demands in Batch #2 \$759,883.24; Totaling \$1,454,998.85. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

Claims Batch #2	
General Fund	\$ 100,396.35
Road & Bridge	\$ 133,454.46
Airport	\$ 10,164.97
Elections	\$ 21,747.90
District Court	\$ 28,787.70
911 Fund	\$ 30,687.70
Court Interlock	\$ 120.00

Indigent and Charity	\$	210.00
Junior College Tuition	\$	81,270.00
Solid Waste	\$	79,173.74
Weeds	\$	16,492.98
Parks and Recreation	\$	287.72
Highway Special	\$	5,037.70
Justice Fund	\$	26,870.61
Waterways	\$	5,104.66
Grants	\$	136,608.04
Auditors Trust	\$	18,701.08
Total	\$	695,115.61

Demands Batch #2		
Demands	\$	759,883.24

- 2) Action Item: Discussion/Decision Regarding FY19 EMS Claims in Batch #2 \$3,754.44 and FY19 Demands in Batch #2 \$118,391.57; **Totaling \$122,146.01**

EMS Claims Batch #2		
Ambulance District	\$	3,754.44

EMS Demands Batch #2		
Demands	\$	118,391.57

Commissioner McDonald made a motion to approve payment of the FY19 EMS Claims in Batch #2 \$3,754.44 and FY19 Demands in Batch #2 \$118,391.57; Totaling \$122,146.01. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt

- 1) Action Item: Discussion/Decision Regarding Three (3) Surplus Vehicles; **Resolution**
 Commissioner McDonald made a motion to approve Resolution 18-118 regarding the surplus and auction of the 1995 Ford and 1992 GMC and withdrawal the one 1992 GMC (last listed) currently in use from surplus and auction. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

BOCC – Jessi Webster

- 1) Action Item: Discussion/Decision Regarding Closing County Offices for Christmas Eve
 Commissioner McDonald made a motion to approve the closing of County Offices on Monday, December 24, 2018 with paid time off. The District Court & Sheriff's Office will remain open as necessary, and employees who work will be given a paid day off to use at the approval of their supervisor. This will not result in additional taxpayer expense. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Upcoming 2019 Auction of Endowment Land for the Priest Lake Area

Commissioner McDonald made a motion to approve the letter to the Idaho Department of Lands State Board of

Land Commissioners informing them that the BOCC has no objections to the upcoming 2019 auction of endowment land at Priest Lake. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Boundary Counties Application for a Subzone to their Foreign Trade Zone

Commissioner McDonald made a motion to approve adding Bonner County, as a geographic location, to Boundary County's Alternative Site Framework application, which, if approved, would allow them a subzone to Boundary Counties Foreign Trade Zone. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

PLANNING – Milton Ollerton

- 1) Action Item: Discussion/Decision Regarding Vacating (abandonment) of 6.3 acres of Bonner County Right-of-Way Located within the Clagstone Plat & the Dedication of a Portion of Kelso Lake Road Right-of-Way, resulting in 0.4 acres; **Resolutions (2)**

Commissioner McDonald made a motion to approve Resolution # 18-119 vacating a portions of rights-of-way within the Clagstone Plat as described herein, and Resolution #18-120 the dedication of a portion of Kelso lake Road right-of-way, File #VS1850-16. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

- 2) Action Plan: Discussion/Decision Regarding Member Appointment and Member Reappointment, Planning & Zoning Commission; **Resolution**

Commissioner McDonald made a motion to re-appoint Sheryl Reeve and appoint Matt Linscott to a 3-year term on the Bonner County Planning Commission, beginning October 9, 2018 and ending September 30, 2021, and to adopt Resolution #18-121 appointing them to the Bonner County Planning & Zoning Commission. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

HUMAN RESOURCES – Cindy Binkerd

- 1) Action Item: Discussion/Decision Regarding Payroll Policy

Commissioner McDonald made a motion to approve the addition of Payroll Policy 650, to the Bonner County Personnel Policy Manual which includes approval of continuation of overtime for SWORN officers at 80 hours. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Revised Compensation Policy

Commissioner McDonald made a motion to approve Changes to the Compensation Policy 600, to the Bonner County Personnel Policy Manual. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Purchase of ej4 (Think Zoom) Online Training Tool; **\$21,200.00 per year**

Commissioner McDonald made a motion to approve the purchase of the Think Zoom software by ej4. The cost of the software is \$21,200 per year. Commissioner Bailey stepped down from the chair and seconded the motion. All in favor. The motion passed.

At 9:41 a.m. the meeting was recessed.

At 9:50 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd
Action Item: Discussion/Decision Regarding Personnel

At 9:50 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner Bailey stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye and Commissioner Bailey – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:07 a.m.
Instructions on how to proceed have been given to the Human Resources Department.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd
Action Item: Discussion/Decision Regarding Hiring

At 10:08 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd. Commissioner Bailey stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye and Commissioner Bailey – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:18 a.m.

At 10:18 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner Bailey stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye and Commissioner Bailey – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:26 a.m.

EXECUTIVE SESSION – Colton Boyles

- 1) Executive Session under Idaho Code § 74-206 (1) (F) Litigation with Colton Boyles
Action Item: Discussion/Decision Regarding Litigation

At 10:26 a.m. Commissioner McDonald moved to enter in Executive Session under Idaho Code § 74-206 (1) (F) Litigation with Colton Boyles. Commissioner Bailey stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye and Commissioner Bailey – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:54 a.m.
Instructions on how to proceed have been given to Colton Boyles.

There being no further business to come before the meeting, at 10:54 a.m. Chairman Bailey adjourned the meeting.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of October 2, 2018 – October 9, 2018
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 3, 2018 a Tax Cancellation was held pursuant to Idaho Code §74-204(2). The following files were partially Approved: RP54N02W196700A

On Wednesday, October 3, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following files were Denied: 2018-064

On Wednesday, October 3, 2018, a Tax Certification Meeting with the Treasurer's Office was held pursuant to Idaho Code §74-204(2).

On Friday, October 5, 2018 a Planning Meeting regarding a grant application approval was held pursuant to Idaho Code §74-204(2). Commissioner McDonald made a motion to approve the CPAW Grant application and sign the letter of support to submit the Community Planning Assistance for Wildfires Grant requesting technical assistance to

assess, plan and reduce risk in the Wildland Urban Interface. Commissioner Connolly seconded the motion. All in favor. The motion passed.

ATTEST: Michael W. Rosedale

Glen Bailey
Glen Bailey, Chairman

October 16, 2018
Date

By Chris May
Deputy Clerk