



Bonner County

Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

September 11, 2018 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, September 11, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bailey, McDonald & Connolly present, and Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Jon Pomeroy and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner McDonald moved to adopt the order of the agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – None

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for September 4, 2018
- 2) Invoice over \$5K: Road & Bridge
- 3) Plat for Approval: Mitchell's Plateau File #SS1957-18

Commissioner Connolly made a motion to approve the consent agenda as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY18 Claims in Batch #25 \$542,670.51 and FY18 Demands in Batch #25 \$722,127.07; **Totaling \$1,264,797.58**

Commissioner McDonald made a motion to approve payment of the FY18 Claims in Batch #25 \$542,670.51 and FY18 Demands in Batch #25 \$722,127.07; Totaling \$1,264,797.58. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Claims Batch #25	
General Fund	\$ 51,239.07
Road & Bridge	\$ 348,181.11
Airport	\$ 401.75
Drug Court	\$ 634.36
District Court	\$ 2,418.30
911 Fund	\$ 12,812.12
Indigent and Charity	\$ 7,459.84

Revaluation	\$	485.56
Solid Waste	\$	73,249.84
Tort	\$	983.75
Weeds	\$	1,909.61
Parks and Recreation	\$	3,090.95
Highway Special	\$	3,643.50
Justice Fund	\$	30,481.17
East Bonner Snowmobile	\$	18.12
Waterways	\$	1,553.58
Grants	\$	3,937.88
Auditors Trust	\$	170.00
Total	\$	542,670.51

Demands Batch #25		
Demands	\$	722,127.07

- 2) Action Item: Discussion/Decision Regarding FY18 EMS Claims in Batch #25 \$16,708.27 and FY18 Demands in Batch #25 \$5,336.42; **Totaling \$22,044.69**

Commissioner Connolly made a motion to approve payment of the FY18 EMS Claims Batch #25 \$16,708.27 and FY18 Demands in Batch #25 \$5,336.42; Totaling \$22,044.69. Commissioner McDonald seconded the motion. All in favor. The motion passed.

EMS Claims Batch #25		
Ambulance District	\$	16,708.27

EMS Demands Batch #25		
Demands	\$	5,336.42

EMERGENCY MANAGEMENT – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Allocation of Secure Rural Schools (SRS) Title III funds to Bonner County Emergency Management; **Resolution**

Commissioner McDonald made a motion to approve Resolution #18-111 for the allocation of Secure Rural Schools (SRS) Title III Funds to Bonner County Emergency Management in the amount of \$43,943.48 for the expenditure of SRS Title III Funds for hazard fuel reduction projects. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding 2018 SHSP Grant Award #18SHSP009

Commissioner Connolly made a motion to accept the Idaho Office of Emergency Management 2018 State Homeland Security Grant award 18SHSP009 in the amount of \$65,449.00 and allow the Chairman to sign. Commissioner McDonald seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding 2018 SHSP Grant Award #18SHSP009, Appointing Grant Administrator; **Resolution**

Commissioner McDonald made a motion to approve Resolution #18-112 authorizing the Director of Emergency Management as the Grant Administrator to prepare, sign and submit quarterly reports for the 2018 State Homeland Security Grant Program number 18SHSP009 in the amount of \$65,449.00. Commissioner Connolly seconded the

motion. All in favor. The motion passed.

SHERIFF'S OFFICE – Daryl Wheeler

- 1) Action Item: Discussion/Decision Regarding Summit Food Service, LLC Inmate Meal and Commissary Services Agreement Amendment

Commissioner Connolly made a motion to approve the Amendment to the Agreement for Provision of Meals Between Bonner County, ID and ABL/Summit Food Service, LLC to extend the food service for the Bonner County Detention Center for another year, effective 10/01/18 through 9/30/19. The cost for the inmate meals would remain the same as in the last Agreement Modification to the original April 17, 2012 Agreement, until Summit begins to operate and manage inmate commissary services on 11/27/18. Then the cost per meal would decrease.

Commissioner McDonald seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt

- 1) Action Item: Discussion/Decision Regarding Grader Leases, Letter of Intent to Renew for FY19
Commissioner McDonald made a motion to approve the two Letters of Intent to Renew the grader Lease Purchase Agreements with Columbia Bank and to authorize the Chairman to sign the Agreement administratively.
Commissioner Connolly seconded the motion. All in favor. The motion passed.

EMS – Bob Bussey

- 1) Action Item: Discussion/Decision Regarding Medical Transport Agreements with Priest Lake EMTS, Clark Fork Valley Ambulance, Schweitzer Fire District & Kootenai County EMS; **\$129,000.00**

Commissioner Connolly made a motion to approve and sign the contracts for the provision of emergency and non-emergency medical transport services in Bonner County with the Kootenai County Emergency Medical Services System, Priest Lake EMTS, Schweitzer Fire District, Clark Fork Valley Ambulance commencing October 1, 2018. The total cost of these contracts will be \$129,000.00 for the fiscal year and will be paid in installments of \$10,750.00. Commissioner McDonald seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Medical Director Agreement for FY19; **\$45,360.00**
Commissioner McDonald made a motion to approve and sign the Medical Director Agreement between Dr. Ronald Jenkins and Bonner County EMS for the 2019 fiscal year. This contract commences October 1, 2018 and will remain effective for one year. The cost of this contract is \$45,360.00 which will be paid in monthly installments of \$3,780.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

BOCC – Jessi Webster

- 1) Action Item: Discussion/Decision Regarding Bonner County Communications Advisory Committee Meeting Change; **Resolution**

Commissioner Connolly made a motion to approve Resolution #18-113 changing the Bonner County Communications Advisory Committee's meeting status to "ad hoc" or as needed. Commissioner McDonald seconded the motion. All in favor. The motion passed.

At 9:36 a.m. the meeting was recessed.

At 9:42 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd
Action Item: Discussion/Decision Regarding Hiring

At 9:43 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:10 a.m.
Instructions on how to proceed have been given to the Human Resources Department.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd
Action Item: Discussion/Decision Regarding Personnel

At 10:10 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner McDonald seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:38 a.m.
Instructions on how to proceed have been given to the Human Resources Department.

EXECUTIVE SESSION – Road & Bridge

- 1) Executive Session under Idaho Code § 74-206 (1) (F) Potential Litigation with Steve Klatt & Scott Bauer
Action Item: Discussion/Decision Regarding Potential Litigation

At 10:38 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (F) Litigation. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 11:12 a.m.

There being no further business to come before the meeting, at 11:12 a.m. Chairman Bailey adjourned the meeting.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of September 4, 2018 – September 11, 2018
Copies of the complete meeting minutes are available upon request.

On Wednesday, September 5, 2018 a Tax Cancellation was held pursuant to Idaho Code §74-204(2). The following files were Approved: RP55N04W296620A, RP57N05W267950A, MH004610030040A & RP027190000010A
Denied: RPS04350100080A

On Wednesday, September 5, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following files were Denied: 2018-051, 2018-052, 2018-053, 2018-055 Suspended: 2018-054

On Tuesday, September 4, 2018, a Meeting with Kootenai Health/Crisis Intervention Services was held pursuant to Idaho Code §74-204(2).

On Thursday, September 6, 2018 an Executive Session/Insurance Update was held pursuant to Idaho Code §74-204(2) and Idaho Code §74-206(1)(D) Records Exempt from Disclosure.

On Friday, September 7, 2018 a Technology Workshop/Update was held pursuant to Idaho Code §74-204(2).

On Monday, September 10, 2018 a Department Head Meeting was held pursuant to Idaho Code §74-204(2).

On Monday, September 10, 2018 a Road & Bridge Update was held pursuant to Idaho Code §74-204(2).

ATTEST: Michael W. Rosedale

Glen Bailey
Glen Bailey, Chairman

18 Sep 2018
Date

By Clay May
Deputy Clerk