



# Bonner County

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## Board of Commissioners

Jeff Connolly

Dan McDonald

Steve Bradshaw

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 5, 2019 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, November 5, 2019 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Connolly, McDonald & Bradshaw present, and Chairman Connolly called the meeting to order at 9:00 a.m. The Invocation was presented by Stephen Angliss and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Bradshaw made a motion to remove the Executive Session with Technology under Records Exempt at the Technology Director's Request. Commissioner McDonald seconded the motion. All in favor. The motion passed.

Commissioner Bradshaw made a motion to approve the agenda as amended. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – *Maureen Paterson was thankful for a little more information on what the Executive Sessions are regarding*

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for October 29, 2019
- 2) Liquor Licenses: Travel America Plaza, Sagle, ID; Hope Marine Services, Hope, ID; Clark Fork Beverage, Clark Fork, ID; Westmond Chevron, Sagle, ID; EZ Stop, Blanchard, ID; Ice House Pizzeria, Hope, ID; Sandpoint Lodge #1376 BPOE & Elks Golf Course, Ponderay, ID; Cabinet Mountain Bar & Grill, Clark Fork ID; Floating Restaurant, Hope, ID; A&P Bar & Grill, Sandpoint, ID; The Burger Dock, Sandpoint, ID
- 3) Plat for Approval: Delta Vista Estates File #MLD0008-19, Little Tree File #MLD0045-19 & Wichman Heights File #MLD0056-19
- 4) Invoices Over \$5K: Solid Waste, Sheriff's Office, BOCC, Technology (3)

Commissioner McDonald made a motion to approve the consent agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY20 Claims in Batch #4 \$692,936.48 and FY20 Demands in Batch #4 \$297,282.16; **Totaling \$990,218.64**

Claims Batch #4	
General Fund	\$ 86,923.40
Road & Bridge	\$ 72,149.33
Airport	\$ 2,590.29

Elections	\$	183.35
Drug Court	\$	21.70
District Court	\$	20,986.54
911 Fund	\$	38,544.39
Court Interlock	\$	224.52
Health District	\$	63,349.75
Revaluation	\$	2,007.27
Solid Waste	\$	1,373.61
Tort	\$	75,574.73
Weeds	\$	150.00
Parks & Recreation	\$	153.79
Justice Fund	\$	302,569.73
East Bonner	\$	892.50
Snowmobile		
Waterways	\$	1,312.54
Grants	\$	23,824.04
Self Insured Medical	\$	105.00
Total	\$	692,936.48

Claims Batch #4		
Demands	\$	297,282.16

Commissioner Bradshaw made a motion to approve payment of the FY20 Claims in Batch #4 \$692,936.48 and FY20 Demands in Batch #4 \$297,282.16; Totaling \$990,218.64. Commissioner McDonald seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding FY20 EMS Claims Batch #4 \$2,189.49; **Totaling \$2,189.49**

EMS Claims Batch #4		
Ambulance District	\$	2,189.49

Commissioner McDonald made a motion to approve payment of the FY20 EMS Claims in Batch #4 \$2,189.49. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Cash Carryover for First Quarter of FY2020; **Resolutions** Commissioner Bradshaw made a motion to approve Resolution #19-106 and #19-107 authorizing Bonner County and Bonner County EMS to carryover fund balances and maintain county operations on a cash basis as described in the resolution. Commissioner McDonald seconded the motion. All in favor. The motion passed.

4) Action Item: Discussion/Decision Regarding Revised Poll Worker Pay  
Commissioner McDonald made a motion to authorize the Clerk to pay the volunteer poll workers the hourly rates as stated above. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**EXTENSION OFFICE – Jennifer Jensen**

1) Action Item: Discussion/Decision Regarding University of Idaho, Extension – County Extension Budget Cooperative Agreement

Commissioner Bradshaw made a motion to approve the University of Idaho, Cooperative Agreement for University of Idaho Extension Programs and allow the Chairman to sign. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**RECREATION – Nate Demmons**

- 1) Action Item: Discussion/Decision Regarding BC Groomers Association USDA Forest Service Grant Agreement

Commissioner McDonald made a motion to approve the Bonner County Groomers Association FY-2020 Annual operating plan agreement between Bonner County and the US Forest Service. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**ROAD & BRIDGE – Steve Klatt**

- 1) Action Item: Discussion/Decision Regarding Cooperative Roads Agreement – US Forest Service  
Commissioner Bradshaw made a motion to approve the 2019 Cooperative Forest Road Agreement and Schedule A, authorizing the Chairman to sign the Agreement administratively. Commissioner McDonald seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Budget Carryover to FY2020 – District 1 GMC Pickup;  
**Resolution**

Commissioner McDonald made a motion to approve Resolution #19-108, authorizing the Clerk to open the Road and Bridge FY2020 budget and schedule revenue by increasing account 002-9390 Capital Vehicles by \$28,815.00 from the Road & Bridge FY2019 budget as per details in the Resolution. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**PLANNING – Milton Ollerton (*Jeannie Welter presented*)**

- 1) Action Item: Discussion/Decision Regarding Replacement of Canon Printer/Copier; **\$174.00 per month**  
Commissioner Bradshaw made a motion to approve this request for a replacement Canon printer/copier for the Planning department with a 60-month lease of \$174.00/month plus actual cost per copies. Commissioner McDonald seconded the motion. All in favor. The motion passed.

At 9:26 a.m. the meeting was recessed.

At 9:53 a.m. the meeting was reconvened.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd  
Action Item: Discussion/Decision Regarding Hiring

At 9:49 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code §74-206 (1) (A) Hiring with Cindy Binkerd. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye. Commissioner Bradshaw – Aye.

Commissioner Connolly reconvened the meeting at 9:53 a.m.

Instructions on how to proceed have been given to the Human Resources Department.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd  
Action Item: Discussion/Decision Regarding Personnel

At 10:23 a.m. Commissioner Bradshaw moved to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner McDonald seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye. Commissioner Bradshaw – Aye.

Commissioner Connolly reconvened the meeting at 11:10 a.m.  
Instructions on how to proceed have been given to the Human Resources Department.

**EXECUTIVE SESSION – Airport**

- 1) Executive Session under Idaho Code § 74-206 (1) (C) Real Property with Dave Schuck  
Action Item: Discussion/Decision Regarding Real Property

At 9:36 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code §74-206 (1) (C) Real Property with Dave Schuck. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye. Commissioner Bradshaw – Aye.

Commissioner Connolly reconvened the meeting at 9:49 a.m.

*The following item was removed:*

**EXECUTIVE SESSION – Technology**

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt with Bonnie Glazier  
Action Item: Discussion/Decision Regarding Technology Records

**EXECUTIVE SESSION – Prosecutor’s Office**

- 1) Executive Session under Idaho Code § 74-206 (1) (F) Litigation  
Action Item: Discussion/Decision Regarding Outlet Bay

At 9:53 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code §74-206 (1) (F) Litigation with Prosecutor’s Office. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye. Commissioner Bradshaw – Aye.

Commissioner Connolly reconvened the meeting at 10:11 a.m.

**EXECUTIVE SESSION – Prosecutor’s Office & Risk Management**

- 1) Executive Session under Idaho Code § 74-206 (1) (F) Litigation  
Action Item: Discussion/Decision Regarding Litigation

At 10:12 a.m. Commissioner Bradshaw moved to enter into Executive Session under Idaho Code §74-206 (1) (F) Litigation with Prosecutor’s Office & Risk Management. Commissioner McDonald seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye. Commissioner Bradshaw – Aye.

Commissioner Connolly reconvened the meeting at 10:23 a.m.

There being no further business to come before the meeting Chairman Connolly adjourned the Meeting at 11:10 a.m.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of October 29, 2019 – November 5, 2019  
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 30, 2019 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following files were Approved: 2019-032 (appealed); Denied: 2019-030 (appeal withdrawn), 2019-090 (denied from suspension) & 2020-002 (denied from suspension)

On Wednesday, October 30, 2019 a Tax Cancellation Meeting was held pursuant to Idaho Code §74-204(2). The following files were Approved: RPC005900000AGA

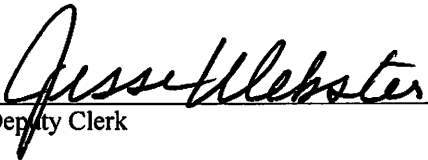
On Tuesday, October 29, 2019 a Recreation Workshop was held pursuant to Idaho Code §74-204(2).

On Wednesday, October 30, 2019 an Assistance Hearing was held pursuant to Idaho Code §74-204(2). Commissioner McDonald made a motion to APPROVE this FILE AM0004-19, amending the sections of Title 12, Bonner County Revised Code, as presented or amended in this hearing, based upon the evidence submitted up to the time the Staff Report was prepared, and testimony received at this hearing. This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. All in favor. The motion passed. Commissioner McDonald made a motion to adopt an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of Title 12, Bonner County Revised Code, Section 12-611 adding letter I and Sections 12-650 through 680, providing for publication and an effective date. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

ATTEST: Michael W. Rosedale

  
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Jeff Connolly, Chairman

11-12-19  
\_\_\_\_\_  
Date

By   
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Deputy Clerk