



# Bonner County

## Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

CONSENT  
AGENDA

June 18, 2024

### Memorandum

To: Bonner County Commissioners

Re: Adopting the Order of the Agenda as Presented

A suggested Motion would be: **Mr. Chairman I move to adopt the order of agenda as presented.**

Consent Agenda

The Consent Agenda includes:

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for May 28, 2024
- 2) Invoice(s) Over \$5k: Sheriff (Confidential); EMS

A suggested motion would be: **Mr. Chairman, based on the information before us I move to approve the consent agenda as presented.**

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Luke Omodt, Chairman



# Bonner County

## Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

June 11, 2024 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, June 11, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Omodt, Williams, and Bradshaw present. Commissioner Omodt called the meeting to order at 9:00 a.m. The Invocation was presented by Charlyn Wright and the Pledge of Allegiance followed.

#### STANDING RULES

#### ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Bradshaw made a motion to adopt the order of the agenda as presented. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

#### CONSENT AGENDA – Action Item

1) Bonner County Commissioners' Minutes for June 4, 2024

Commissioner Williams made a motion to adopt the consent agenda as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

#### CLERK – Michael Rosedale

1) Action Item: Discussion/Decision Regarding FY24 Claims in Batch #18 Totaling \$1,294,700.46

Claims Batch #18		
General Fund	\$	71,882.22
Road & Bridge	\$	578,678.30
Airport	\$	1,038.68
Elections	\$	2,089.41
District Court	\$	10,807.47
911 Fund	\$	12,595.02
Court Interlock	\$	112.30
Indigent & Charity	\$	2,000.00
Revaluation	\$	899.63
Solid Waste	\$	60,499.21
Tort	\$	141,803.76

Weeds	\$	290.86
Parks & Recreation	\$	2,842.00
Justice Fund	\$	45,704.25
Waterways	\$	2,043.46
Grants	\$	38,412.85
Self-Insured Medical	\$	290,020.14
Northside Fire	\$	12,037.08
Spirit Lake Fire	\$	18,975.00
Auditors Trust	\$	1,968.82
<b>Total</b>	<b>\$</b>	<b>1,294,700.46</b>

Commissioner Bradshaw made a motion to approve payment of the FY24 Claims in Batch #18 Totaling \$1,294,700.46. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding FY24 EMS Claims in Batch #18 Totaling \$50,550.91

<b>EMS Claims Batch #18</b>		
<b>Ambulance District</b>	<b>\$</b>	<b>50,550.91</b>

Commissioner Williams made a motion to approve payment of the FY24 EMS Claims in Batch #18 totaling \$50,550.91. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

#### **EMERGENCY MANAGEMENT/BONFIRE – Nick Zahler**

1) Action Item: Discussion/Decision Regarding MOU between Bonner County and IDL

Commissioner Bradshaw made a motion to approve the Memorandum of Understanding Grant# 23WFM-Bonner in the amount of \$240,000.00 and allow the chair to sign. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw - Yes. The motion carries.

#### **HUMAN RESOURCES – Alissa Clark**

1) Action Item: Discussion/Decision Regarding Conversion of Juvenile PO to Adult PO Position

Commissioner Williams made a motion to approve commencing with approval of the county converting the Juvenile probation officer position into an adult probation officer position effective October 2024. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw - Yes. The motion carries.

#### **ROAD & BRIDGE – Jason Topp**

1) Action Item: Discussion/Decision Regarding Advertisement for Bids for the Dufort Rd Culvert at Moore Creek

Commissioner Bradshaw made a motion to approve this Notice of Advertisements for the Dufort Rd Culvert at Moore Creek project. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw - Yes. The motion carries.

#### **DISTRICT 2 COMMISSIONER DISCUSSION**

1. Camp Bay Trail Completion date and access review
2. Commissioner Chat Guest review and line up
3. Community Issues brought to d2 Commissioner
4. Decisions made that you may not have heard about
5. Albeni Dam
6. WBCSD

7. Workshops Pending Status
8. Outside attorney updated contract and rate status
9. Questions for d2 commissioner related to the discussion points

**PUBLIC COMMENT** \* Opened at 9:22 a.m.

Dave Bowman – Discussed the hearing last week, quoted Sam Adams, Ben Franklin and several judges  
Dan Welle – Discussed item last week regarding Ms. Glasoe and the CUP Appeal, called Commissioner Omodt an anarchist  
Brandon Cramer – Discussed last week's hearing, the item regarding Ms. Glasoe and the CUP Appeal, and the Colburn Improvement Project  
Mike Franco – Wished everyone a nice week  
Susan Bowman – Discussed the first amendment  
Jim Leighty – Discussed the first amendment and his lawsuit against the Sheriff  
Jennifer Arn - Discussed the Camp Bay trail issue  
Monica Gunter – Discussed a proposed east route in Sagle, a stoplight at Dufort Road

Commissioner Omodt recessed the meeting at 9:39 a.m. until the scheduled Executive Session at 11:00 a.m.

Reconvened at 11:00 a.m.

**11:00 A.M. EXECUTIVE SESSION** – Risk Management

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel, Fairgrounds  
Action Item: Discussion/Decision Regarding Personnel, Fairgrounds

At 11:00 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Codes § 74-206 (1) (B) Personnel. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:06 a.m.

Commissioner Williams made a motion to deny the \$300 monthly vehicle allowance payment for Fairground Manager Mark Knapp, with an effective date requested of June 6. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**EXECUTIVE SESSION** – Elections

- 1) Executive Session Under Idaho Code § 74-206 (1) (D) Records Exempt  
Action Item: Discussion/Decision Regarding Records Exempt

At 11:06 Commissioner Bradshaw made a motion to go into Executive Session under Idaho Codes § 74-206 (1) (D) Records Exempt. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:13 a.m.

Commissioner Williams made a motion to approve the upgrade for the voting equipment to Verity v2.7 and Windows 10 for the contract price of \$40,180. This is to be paid out of this year's election budget. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**EXECUTIVE SESSION** – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel



Action Item: Discussion/Decision Regarding Personnel, Sheriff's Office-Jail

Action Item: Discussion/Decision Regarding Personnel, Parks & Waterways

Executive Session under Idaho Code § 74-206 (1) (A) Hiring

Action Item: Discussion/Decision Regarding Hiring, Public Defender

At 11:14 a.m. Commissioner Williams made a motion to go into Executive Session under Idaho Codes § 74-206 (1) (B) Personnel and 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:46 a.m.

Commissioner Bradshaw made a motion to proceed as discussed on the Sheriff's item. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Commissioner Bradshaw made a motion to proceed as discussed on Waterways. Commissioner Omodt stepped down from the chair and seconded the motion. Discussion among the board. Roll call vote: Commissioner Williams – No, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Commissioner Williams made a motion to proceed as directed regarding Public Defender. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

The meeting was adjourned at 11:52 a.m.

The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of June 4, 2024 – June 10, 2024  
Copies of the complete meeting minutes are available upon request.

On Monday, June 10, 2024, a Planning Update was held pursuant to Idaho Code §74-204 (2).

On Monday, June 10, 2024, a Road & Bridge Update was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By \_\_\_\_\_  
Chairman Luke Omodt

By \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Date



# Bonner County EMS

521 N. Third Ave • Sandpoint, ID 83864 • Phone: (208) 255-2194

Consent  
Agenda

June 13, 2024

## Memorandum

**To:** Bonner County Commissioners

**From:** Jeff Lindsey, Chief BCEMS

**Re:** Ambulance Lease annual payment

**Description:** Bonner County EMS has an annual ambulance lease renewal due with Umpqua Bank for \$107,509.69. This will be paid from 99918-9350 Capitol-Lease. The lease was originally approved by the BOCC June 2, 2020.

**Distribution:**

1 Copy to Bonner County EMS

Auditor's Approval

A suggested motion would be to approve payment of the annual ambulance lease renewal in the amount of \$107,509.69

Recommendation Acceptance: ☐ yes ☐ no

Date: \_\_\_\_\_

Commissioner Luke Omodt, Chairman

**LOAN STATEMENT**

CBC Spokane & North Idaho  
Joseph Williams (208) 265-3796  
General Customer Service (877) 367-5773

Account Number	97002049294
Statement Date	May 17, 2024
Current Balance	\$397,015.43
Payment Due Date	June 2, 2024
Maturity Date	June 2, 2027
Amount Due	\$112,885.17

**BORROWERS** BONNER COUNTY EMS

If you have any questions regarding this statement, please visit <https://www.umpquabank.com/commercial-statements/> or call (877) 367-5773.

Please note that your loan number may differ from the reference area of your loan documents; the number (97) represents Commercial Products and should be used when setting up any external transfer such as bill pay or ACH.

TRANSACTIONS		
DATE	DESCRIPTION	AMOUNT
07/24/23	INTEREST PAYMENT	\$15,806.21
07/24/23	PRINCIPAL PAYMENT	\$91,703.48

ACCRUAL SUMMARY					
FROM DATE	TO DATE	NO OF DAYS	ACCRUING BALANCE	ACCRUING RATE	AMOUNT ACCRUED
06/02/23	06/02/24	366	\$397,015.43	3.160000	\$12,754.78

LATE CHARGE SUMMARY			
FROM DATE	TO DATE	NO OF DAYS	AMOUNT ACCRUED
06/12/23	07/24/23	42	\$5,375.48

LATE CHARGE BEING REMOVED  
DUE TO BANK ERROR

Account Number	97002049294
Payment Due Date	June 2, 2024
Interest Owing	\$12,754.78
Late Charges	\$5,375.48
Principal	\$94,754.91
Amount Due	\$112,885.17
Amount Enclosed	_____

Please remit the amount due by June 2, 2024.

UMPQUA BANK  
PO BOX 1580  
ROSEBURG OR 97470-0367



UMPQUA BANK

Page 2 of 2

LOAN STATEMENT

Account Number  
Statement Date

97002049294  
May 17, 2024

YEAR TO DATE SUMMARY

DESCRIPTION	AMOUNT	DESCRIPTION	AMOUNT
CURRENT YEAR INTEREST PAID	\$0.00	PREVIOUS YEAR INTEREST PAID	\$15,806.21
CURRENT YEAR PRINCIPAL PAID	\$0.00	PREVIOUS YEAR PRINCIPAL PAID	\$91,703.48
CURRENT YEAR ESCROW PAID	\$0.00	PREVIOUS YEAR ESCROW PAID	\$0.00
CURRENT YEAR LATE CHARGES PAID	\$0.00	PREVIOUS YEAR LATE CHARGES PAID	\$0.00





# **Bonner County**

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## **Board of Commissioners**

Luke Omodt

Steve Bradshaw

Asia Williams

**CLERK**  
**Item #1**

June 18, 2024

## **Memorandum**

To: Commissioners

Re: FY24 Demands in Batch #19

The Auditor's Office presented the FY24 Demands in Batch #19 **Totaling \$955,664.49**

A suggested motion would be: **I move to approve payment of the FY24 Demands in Batch #19 Totaling \$955,664.49**

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_

Luke Omodt, Chairman

ACCOUNTS PAYABLE WARRANT REPORT

Bonner County Demands

DATE: 06/13/2024      WARRANT: D1924      AMOUNT: \$ 955,664.49

COMMISSIONER'S APPROVAL REPORT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: D1924 06/13/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4700 AMAZON CAPITAL SERVICE	00001	INV	06/06/2024	1HLV-4LV7-HV66 Grant		156761		
1 047 8994	GRANT	DEMGRANTS		3,089.45				
	Invoice Net			3,089.45				
		CHECK TOTAL		3,089.45		-----		
4700 AMAZON CAPITAL SERVICE	00001	CRM	06/12/2024	1FX3-394C-L6G3				
1 047 8994	GRANT	DEMGRANTS		-3,679.25				
	Invoice Net			-3,679.25				
4700 AMAZON CAPITAL SERVICE	00001	INV	06/12/2024	1HLV-4LV7-HV66-A		157027		
1 047 8994	GRANT	DEMGRANTS		17.34				
2 047 8994	GRANT	DEMGRANTS		33.20				
3 047 8994	GRANT	DEMGRANTS		-.87				
	Invoice Net			49.67				
4700 AMAZON CAPITAL SERVICE	00001	INV	06/12/2024	1C4R-7RVD-W7MM-A		157028		
1 047 8994	GRANT	DEMGRANTS		3,679.25				
2 047 8994	GRANT	DEMGRANTS		739.90				
3 047 8994	GRANT	DEMGRANTS		80.98				
4 047 8994	GRANT	DEMGRANTS		149.98				
5 047 8994	GRANT	DEMGRANTS		359.96				
6 047 8994	GRANT	DEMGRANTS		118.64				
7 047 8994	GRANT	DEMGRANTS		279.98				
8 047 8994	GRANT	DEMGRANTS		28.99				
9 047 8994	GRANT	DEMGRANTS		76.98				
10 047 8994	GRANT	DEMGRANTS		63.57				
11 047 8994	GRANT	DEMGRANTS		-3.25				
	Invoice Net			5,574.98				
		CHECK TOTAL		1,945.40		-----		
3862 BONNER COUNTY PETTY CA	00014	INV	06/06/2024	MAY24A		156739		
1 00822 6440	911OPS	TRAVEL		15.47				
	Invoice Net			15.47				
3862 BONNER COUNTY PETTY CA	00014	INV	06/06/2024	MAY24B		156740		
1 00822 6440	911OPS	TRAVEL		16.00				
	Invoice Net			16.00				
3862 BONNER COUNTY PETTY CA	00014	INV	06/06/2024	MAY24C		156741		
1 00822 6440	911OPS	TRAVEL		15.47				
	Invoice Net			15.47				
3862 BONNER COUNTY PETTY CA	00014	INV	06/06/2024	MAY24D		156742		
1 00822 6440	911OPS	TRAVEL		16.00				
	Invoice Net			16.00				
3862 BONNER COUNTY PETTY CA	00014	INV	06/06/2024	MAY24E		156743		
1 03457 7000	SHERAUTO	GASOLINE		22.13				
	Invoice Net			22.13				
3862 BONNER COUNTY PETTY CA	00014	INV	06/06/2024	MAY24F		156745		
1 03453 6440	SHERPATROL	TRAVEL		13.57				
2 03453 6440	SHERPATROL	TRAVEL		13.57				
	Invoice Net			27.14				

## DETAIL INVOICE LIST

CASH ACCOUNT: 000

1002

TREASURER ACCT/WARRANT ACCT

WARRANT: D1924

06/13/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3862	BONNER COUNTY PETTY CA	00014		INV	06/06/2024	MAY24G	156747	
	1 03452 6440	SHERDETECT		TRAVEL		13.57		
		Invoice Net				13.57		
3862	BONNER COUNTY PETTY CA	00014		INV	06/06/2024	MAY24H	156748	
	1 03452 6440	SHERDETECT		TRAVEL		16.00		
	2 03452 6440	SHERDETECT		TRAVEL		10.55		
	3 03452 6440	SHERDETECT		TRAVEL		10.55		
	4 03452 6440	SHERDETECT		TRAVEL		10.55		
		Invoice Net				47.65		
3862	BONNER COUNTY PETTY CA	00014		INV	06/06/2024	MAY24I	156749	
	1 03453 6440	SHERPATROL		TRAVEL		18.00		
	2 03453 6440	SHERPATROL		TRAVEL		13.10		
	3 03453 6440	SHERPATROL		TRAVEL		17.47		
	4 03453 6440	SHERPATROL		TRAVEL		18.00		
		Invoice Net				66.57		
3862	BONNER COUNTY PETTY CA	00014		INV	06/06/2024	MAY24J	156750	
	1 03453 6440	SHERPATROL		TRAVEL		14.94		
	2 03453 6440	SHERPATROL		TRAVEL		14.72		
		Invoice Net				29.66		
		CHECK TOTAL				269.66		-----
1962	CORPORATE PAYMENT SYST	00001		INV	06/07/2024	4130MAY24	156795	
	1 03416 9020	PROSVAST		VICTIM AST		94.71		
	2 03473 6530	JUST-PA		OFFICE		293.92		
	3 03473 7760	JUST-PA		LAW LIBRAR		62.26		
	4 03473 6530	JUST-PA		OFFICE		85.53		
	5 03416 9050	PROSVAST		APFOUND		348.83		
	6 03473 7700	JUST-PA		CONTINGENC		10.35		
	7 03473 6530	JUST-PA		OFFICE		79.98		
	8 03416 9050	PROSVAST		APFOUND		165.28		
	9 03416 9050	PROSVAST		APFOUND		37.09		
	10 03473 6530	JUST-PA		OFFICE		244.49		
		Invoice Net				1,422.44		
		CHECK TOTAL				1,422.44		-----
1962	CORPORATE PAYMENT SYST	00001		INV	06/07/2024	7219MAY24	156797	
	1 03473 7700	JUST-PA		CONTINGENC		67.68		
	2 03473 6530	JUST-PA		OFFICE		9.99		
	3 03473 6530	JUST-PA		OFFICE		154.97		
	4 03473 7700	JUST-PA		CONTINGENC		57.42		
	5 03473 7700	JUST-PA		CONTINGENC		20.98		
	6 03473 7700	JUST-PA		CONTINGENC		20.98		
	7 03473 7700	JUST-PA		CONTINGENC		671.20		
	8 03473 7700	JUST-PA		CONTINGENC		671.20		
	9 03473 7700	JUST-PA		CONTINGENC		883.32		
	10 03473 7700	JUST-PA		CONTINGENC		22.99		
	11 03473 7700	JUST-PA		CONTINGENC		134.99		
		Invoice Net				2,715.72		



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: D1924 06/13/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	2,715.72	-----
1962	CORPORATE PAYMENT SYST	00001		INV	06/07/2024	5389MAY24	156800	
	1 03471 6520			JUST-CIVIL	DUES	150.00		
	2 03471 6900			JUST-CIVIL	CELL PHONE	120.00		
				Invoice Net		270.00		
				CHECK TOTAL		270.00		-----
1962	CORPORATE PAYMENT SYST	00001		INV	06/07/2024	5137MAY24	156801	
	1 03473 6490			JUST-PA	EDUCATION	102.50		
	2 03473 7000			JUST-PA	GASOLINE	77.25		
	3 03473 7000			JUST-PA	GASOLINE	72.75		
	4 03473 7000			JUST-PA	GASOLINE	60.85		
	5 03473 7000			JUST-PA	GASOLINE	80.00		
	6 03473 6490			JUST-PA	EDUCATION	129.13		
				Invoice Net		522.48		
				CHECK TOTAL		522.48		-----
6082	KILGORE CONSTRUCTION I	00001		INV	06/07/2024	KCI-10	156764	
	1 00118 9480			GENEXP	CAP - CIP	862,924.02		
				Invoice Net		862,924.02		
				CHECK TOTAL		862,924.02		-----
5671	MORGAN RUTH	00000		INV	06/06/2024	JUN24A	156752	
	1 00822 7000			9110PS	GASOLINE	50.17		
				Invoice Net		50.17		
				CHECK TOTAL		50.17		-----
9999	AVISTA GAS - PROPERTY	00000		INV	06/13/2024	JUN24.3	157218	
	1 00118 7860			GENEXP	MISCEXPENS	56,948.30		
				Invoice Net		56,948.30		
				CHECK TOTAL		56,948.30		-----
9999	JAMES NORVELL	00000		INV	06/12/2024	JUN24.2	157086	
	1 800 2603			AUDITOR TR	DEPOSITS	1,200.00		
				Invoice Net		1,200.00		
				CHECK TOTAL		1,200.00		-----
3904	MICHAEL ROSEDALE	00000		INV	06/13/2024	JUN24	157170	
	1 004 6440			ELECTIONS	TRAVEL	104.52		
				Invoice Net		104.52		
				CHECK TOTAL		104.52		-----
835	STATE OF IDAHO DIV OF	00002		INV	05/31/2024	MAY24 Reconcile	156333	
	1 800 2605			AUDITOR TR	CAT CASES	1,813.93		
				Invoice Net		1,813.93		
				CHECK TOTAL		1,813.93		-----

## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: D1924 06/13/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3553 WEX BANK		00000		INV	06/04/2024	97413351	156473	
1 00124	7000	GIS		GASOLINE		283.65		
		Invoice Net				283.65		
				CHECK TOTAL		283.65		-----
3553 WEX BANK		00002		INV	06/10/2024	97606394	156814	
1 03457	7000	SHERAUTO		GASOLINE		18,056.05		
2 03461	7000	JAILDETENT		GASOLINE		313.73		
3 03479	7000	MARINE PTR		GASOLINE		368.54		
4 00822	7000	911OPS		GASOLINE		96.09		
		Invoice Net				18,834.41		
				CHECK TOTAL		18,834.41		-----
5284 NORTHWEST FIBER LLC		00001		INV	06/12/2024	208-197-1750JUN24	157093	
1 00823	6920	911TECH		TELEPHONE		660.84		
		Invoice Net				660.84		
5284 NORTHWEST FIBER LLC		00001		INV	06/12/2024	208-197-1990JUN24	157098	
1 00823	6920	911TECH		TELEPHONE		1,507.50		
		Invoice Net				1,507.50		
5284 NORTHWEST FIBER LLC		00001		INV	06/12/2024	208-197-1685JUN24	157102	
1 00823	6920	911TECH		TELEPHONE		551.00		
		Invoice Net				551.00		
5284 NORTHWEST FIBER LLC		00001		INV	06/12/2024	208-197-1691JUN24	157107	
1 00823	6920	911TECH		TELEPHONE		551.00		
		Invoice Net				551.00		
				CHECK TOTAL		3,270.34		-----
30 INVOICES		WARRANT TOTAL		955,664.49		955,664.49		

## WARRANT SUMMARY

WARRANT: D1924 06/13/2024

FUND	ORG	ACCOUNT	AVLB	BUDGET		
001	00118	GENERAL FUND EXPEN	001-18-00-000-7860-	MISCELLANEOUS EXPENSES	56,948.30	653,799.44
001	00118	GENERAL FUND EXPEN	001-18-00-000-9480-	CAPITAL - CONSTRUCTION	862,924.02	653,799.44
001	00124	GIS	001-24-00-000-7000-	VEHICLES - FUEL, GASOL	283.65	284,920.36
				FUND TOTAL	920,155.97	
004	004	ELECTIONS	004-00-00-000-6440-	TRAVEL	104.52	159,285.36
				FUND TOTAL	104.52	
008	00822	911 OPERATIONS	008-00-22-000-6440-	TRAVEL	62.94	44,230.20
008	00822	911 OPERATIONS	008-00-22-000-7000-	VEHICLES - FUEL, GASOL	146.26	44,230.20
008	00823	911 TECHNOLOGY	008-00-23-000-6920-	UTILITIES - TELEPHONE	3,270.34	198,358.08
				FUND TOTAL	3,479.54	
034	03416	PROSECUTOR - VAST	034-73-16-000-9020-	VICTIM ASSISTANCE	94.71	81,223.25
034	03416	PROSECUTOR - VAST	034-73-16-000-9050-	AP FOUNDATION DONATION	551.20	9,262.55
034	03452	SHERIFF - DETECTIV	034-72-52-000-6440-	TRAVEL	61.22	346,189.24
034	03453	SHERIFF - PATROL	034-72-53-000-6440-	TRAVEL	123.37	346,189.24
034	03457	SHERIFF - AUTO SHO	034-72-57-000-7000-	VEHICLES - FUEL, GASOL	18,078.18	346,189.24
034	03461	JAIL - DETENTION	034-78-61-000-7000-	VEHICLES - FUEL, GASOL	313.73	344,476.39
034	03471	JUSTICE - CIVIL LI	034-71-00-000-6520-	DUES/MEMBERSHIP/LICENS	150.00	288,931.74
034	03471	JUSTICE - CIVIL LI	034-71-00-000-6900-	UTILITIES - CELLULAR T	120.00	288,931.74
034	03473	JUSTICE - PROSECUT	034-73-00-000-6490-	EDUCATION	231.63	81,223.25
034	03473	JUSTICE - PROSECUT	034-73-00-000-6530-	SUPPLIES - OFFICE	868.88	81,223.25
034	03473	JUSTICE - PROSECUT	034-73-00-000-7000-	VEHICLES - FUEL, GASOL	290.85	81,223.25
034	03473	JUSTICE - PROSECUT	034-73-00-000-7700-	CONTINGENCY ACCOUNT	2,561.11	81,223.25
034	03473	JUSTICE - PROSECUT	034-73-00-000-7760-	LAW LIBRARY	62.26	81,223.25
034	03479	JUSTICE - MARINE P	034-79-00-000-7000-	VEHICLES - FUEL, GASOL	368.54	48,857.63
				FUND TOTAL	23,875.68	
047	047	GRANTS	047-00-00-000-8994-	EMERGENCY MNGT GRANTS	5,034.85	1,420,934.44
				FUND TOTAL	5,034.85	
800	800	AUDITORS TRUST	800-00-00-000-2603-	DEPOSITS	1,200.00	
800	800	AUDITORS TRUST	800-00-00-000-2605-	CHARITY CAT CASE REIMB	1,813.93	
				FUND TOTAL	3,013.93	
WARRANT SUMMARY TOTAL					955,664.49	
GRAND TOTAL					955,664.49	

## WARRANT LIST BY VOUCHER

WARRANT: D1924 06/13/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
		4700 AMAZON CAPITAL SERVICES INC	1FX3-394C-L6G3		CRM	06/12/2024	-3,679.25	CREDIT MEMO DAMAGED SA
156333	835	STATE OF IDAHO DIV OF FINAN	MAY24 Reconcile		INV	05/31/2024	1,813.93	MAY24 Reconcile
156473	3553	WEX BANK	97413351		INV	06/04/2024	283.65	GIS Fuel
156739	3862	BONNER COUNTY PETTY CASH	MAY24A		INV	06/06/2024	15.47	Reimburse Kristin Boyl
156740	3862	BONNER COUNTY PETTY CASH	MAY24B		INV	06/06/2024	16.00	Reimburse A.Noll for m
156741	3862	BONNER COUNTY PETTY CASH	MAY24C		INV	06/06/2024	15.47	Reimburse J.Hale for m
156742	3862	BONNER COUNTY PETTY CASH	MAY24D		INV	06/06/2024	16.00	Reimburse C.Cooper for
156743	3862	BONNER COUNTY PETTY CASH	MAY24E		INV	06/06/2024	22.13	Reimburse J. Jones for
156745	3862	BONNER COUNTY PETTY CASH	MAY24F		INV	06/06/2024	27.14	Reimburse N.Hall for m
156747	3862	BONNER COUNTY PETTY CASH	MAY24G		INV	06/06/2024	13.57	Reimburse T.Swanstrom
156748	3862	BONNER COUNTY PETTY CASH	MAY24H		INV	06/06/2024	47.65	Reimburse C.Vogt for m
156749	3862	BONNER COUNTY PETTY CASH	MAY24I		INV	06/06/2024	66.57	Reimburse C.Bell for m
156750	3862	BONNER COUNTY PETTY CASH	MAY24J		INV	06/06/2024	29.66	Reimburse C.Inge for m
156752	5671	MORGAN RUTH	JUN24A		INV	06/06/2024	50.17	Reimburse for Fuel - M
156761	4700	AMAZON CAPITAL SERVICES INC	1HLV-4LV7-HV66 Grant		INV	06/06/2024	3,089.45	2022 SHSP GRANT / INCI
156764	6082	KILGORE CONSTRUCTION INC	KCI-10		INV	06/07/2024	862,924.02	FAC EMS STATION 1/OFFI
156795	1962	CORPORATE PAYMENT SYSTEMS	4130MAY24		INV	06/07/2024	1,422.44	May 2024 Visa Charges
156797	1962	CORPORATE PAYMENT SYSTEMS	7219MAY24		INV	06/07/2024	2,715.72	May 2024 Visa Charges
156800	1962	CORPORATE PAYMENT SYSTEMS	5389MAY24		INV	06/07/2024	270.00	May 2024 Visa Charges
156801	1962	CORPORATE PAYMENT SYSTEMS	5137MAY24		INV	06/07/2024	522.48	May 2024 Visa Charges
156814	3553	WEX BANK	97606394		INV	06/10/2024	18,834.41	Fuel Charges May 24
157027	4700	AMAZON CAPITAL SERVICES INC	1HLV-4LV7-HV66-A		INV	06/12/2024	49.67	AMAZON ITEMS - TOTAL A
157028	4700	AMAZON CAPITAL SERVICES INC	1C4R-7RVD-W7MM-A		INV	06/12/2024	5,574.98	AMAZON ITEMS FOR 2022
157086	9999	JAMES NORVELL	JUN24.2		INV	06/12/2024	1,200.00	REFUND PERMIT 20220407
157093	5284	NORTHWEST FIBER LLC	208-197-1750JUN24		INV	06/12/2024	660.84	9-1-1 CIRCUITS (MAY/JU



## WARRANT LIST BY VOUCHER

WARRANT: D1924 06/13/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
157098	5284	NORTHWEST FIBER LLC	208-197-1990	JUN24	INV	06/12/2024	1,507.50	9-1-1 CIRCUITS (MAY/JU
157102	5284	NORTHWEST FIBER LLC	208-197-1685	JUN24	INV	06/12/2024	551.00	9-1-1 CIRCUITS (NEW AC
157107	5284	NORTHWEST FIBER LLC	208-197-1691	JUN24	INV	06/12/2024	551.00	9-1-1 CIRCUITS (NEW AC
157170	3904	MICHAEL ROSEDALE	JUN24		INV	06/13/2024	104.52	MILEAGE - MAGISTRATE C
157218	9999	AVISTA GAS - PROPERTY TAX	JUN24.3		INV	06/13/2024	56,948.30	COURT ORDERED PROPERTY
WARRANT TOTAL							955,664.49	

\*\* END OF REPORT - Generated by Nichole Janes \*\*



## Bonner County Human Resources

1500 Highway 2, Suite 337 • Sandpoint, ID 83864

June 18, 2024

### Memorandum

To: Bonner County Commissioners

From: Alissa Clark, Human Resources Director

Re: Self Funded Renewal

Bonner County Human Resource office is seeking approval and signature for the Pacific Source Notice of Change to Your Medical Administration and Self Funded Renewal-Administrative Services Renewal, Stop Loss and Aggregate Fee Renewal.

Distribution: ☐ Original to BOCC Office  
☐ Copy to Human Resources

A suggested motion would be: **Mr. Chairman based on the information before us I make a motion to approve the renewal documents for Pacific Source Plan 10/2024.**

Recommendation Acceptance: ☐ yes ☐ no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Luke Omodt, Chairman



## Idaho Public Self-Funded

# Notice of Change to Your Medical Administration

Your Plan administration may change in 2024 to comply with the Affordable Care Act (ACA), federal legislation, state legislation or PacificSource best practices. The following outline will guide you on the changes that will be made to the PacificSource core Plan Document and Administrative Services Agreement. If you have questions, you should seek legal counsel for how these apply to your Plan.

### G0039089 – Bonner County

#### Required Changes:

##### Administrative Services Agreement

Section	Summary of Change	Why are these changes occurring?
4.5 Reporting and Exhibit II – Coverage Services Addendum	Language has been updated to expand upon reporting provided to client. The Addendum will be provided at renewal.	Core Language Update.
Exhibit II – Coverage Services Addendum	All references to "Aetna" and "Aetna Network" have been updated to "Aetna Signature Administrators".	Core Language Update.
Exhibit II – Coverage Services Addendum	Aetna Signature Administrators has been moved to the Travel Wrap Network section and clarifying language has been added for the percent of savings and when it will apply.	Core Language Update.
Exhibit II – Coverage Services Addendum	First Choice of Washington Fee has been updated to 12.75%	Updated per PacificSource agreement with First Choice.
Exhibit II – Coverage Services Addendum	Run-out Claims Processing has been updated from 36 months of run-out services to 12 months of run-out services.	Clarification of the administration of run-out services. This is not a change to the administration of run-out Claims Processing.

##### Plan Document Language Updates

Section	Old Language	New Language	Why are these changes occurring?
Preventive Care Services	New section is added, no previous language.	Weight Reduction or Control Services This Plan covers intensive behavioral interventions for children ages six and older and adults who qualify as obese, as required under the USPSTF recommendations.	Updated to meet Federal requirement.
Professional Services - Dietary or Nutritional Counseling	This Plan covers services for diabetic education, management of inborn errors of metabolism, and management of anorexia nervosa or bulimia nervosa if provided by a qualified Provider or as required under ACA for obesity. Intensive counseling and behavioral interventions to promote sustained weight loss for obese adults, and comprehensive,	This Plan covers services for prediabetes education via National Diabetes Prevention Programs, diabetic education, management of inborn errors of metabolism, and management of eating disorders anorexia-nervosa or bulimia nervosa-if provided by a qualified Provider or as required under ACA for obesity screening and counseling. Counseling will also	Updated to meet Federal requirement.

	intensive behavioral interventions to promote improvement in weight status for children are also covered.	be provided for women 40 to 60 years of age with normal or overweight body mass to maintain weight or limit weight gain to prevent obesity.	
Professional Services - DME	Hearing Aids: Hearing Aids, auditory osseointegrated (bone conduction) devices, cochlear implants and examination for or fitting of them, for Dependent Children with a Congenital Anomaly or acquired hearing loss which may result in cognitive or speech development deficits without intervention. The Durable Medical Equipment benefit covers one device per hearing impaired ear every 36 months and up to 45 speech therapy visits during the 12 months after delivery of the covered device.	Hearing Aids: Hearing Aids and auditory osseointegrated (bone conduction) devices for Dependent Children with a Congenital Anomaly or acquired hearing loss which may result in cognitive or speech development deficits without intervention. The Durable Medical Equipment benefit covers one device per hearing impaired ear every 36 months and up to 45 speech therapy visits during the 12 months after delivery of the covered device.	Updated to meet state Requirement
Termination of Provider Contracts	You may be entitled to continue care with an individual Provider, whose contract was terminated without cause, for a limited period of time at the in-network cost share. Continuation of care will not be available if you are no longer covered under this Plan, the Provider will not accept the Allowable Fee, the Provider no longer holds an active license, or the Provider is otherwise unavailable to continue the care. Contact the PacificSource Customer Service team for additional information. If you do not qualify for continuation of care, the Provider becomes an Out-of-network Provider on the date the contract with PacificSource terminates. Any services you receive from them will be paid at the percentage shown in the out-of-network column of the Benefit Summaries. To avoid unexpected costs, be sure to verify each time you see your Provider that they are still in-network.	You are entitled to continue care with an individual Provider or facility, whose contract was terminated without cause, for a limited period of time at the in-network cost share. Continuation of care will not be available if you are no longer covered under this Plan, the Provider will not accept the Allowable Fee under the terms of their terminated agreement, the Provider no longer holds an active license, or the Provider is otherwise unavailable to continue the care. Contact the PacificSource Customer Service team for additional information. If you do not qualify for continuation of care, the Provider becomes an Out-of-network Provider on the date the contract with PacificSource terminates. Any services you receive from them will be paid at the percentage shown in the out-of-network column of the Benefit Summaries. To avoid unexpected costs, be sure to verify each time you see your Provider that they are still in-network.  Active Course of Treatment If the contract of a Provider who is providing to you an active course of treatment, is terminated without cause, you may be able to continue to receive services from the Provider at the in-network benefit level for a limited period	Updated to meet Federal requirement.



of time. The services may be paid at in-network cost sharing until the earliest of the following:

- Treatment is complete; or
- 90 days after you were notified that the contract ended.

## Employer Plan Document

Your PacificSource Sales and Service Team will provide you a 'redlined' version of your Plan Document with the applicable changes for you to review. Please review the Plan Document carefully, which will include all redline changes. Please note that minor changes, including formatting, grammatical or cosmetic are not included in the NOC summary. Once the changes and updates have been approved a final Plan Document will be provided to you for signature. You will be able to access your signed Plan Document online. You can also enroll new members, update existing member information, print temporary ID cards, and view your current census information and enrollment totals.  
<https://intouch.pacificsource.com/ITE/Login>

## Member Materials

After your Plan changes have been processed, **new ID cards will be mailed to your covered employees and their dependents only if there is a change that impacts ID cards.** Participants under the plan will have 24/7 access to the approved Plan Document and Summary of Benefit Coverages (SBCs) through InTouch for Members at PacificSource.com, as well as access to our **provider directory** and other information.

## We're here to help.

As always, PacificSource is here to assist you. If you have questions, your agent or PacificSource Account Executive is happy to help.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_





## Self Funded Renewal Administrative Services Renewal

Group: Bonner County  
Effective Date: October 1, 2024

### Administrative Fees

	Employees	Current	Renewal
Medical/Rx Administration (CVS Caremark)	380	\$34.26	\$35.70
<i>* If group decides to carve out Rx, we will charge an additional \$2.00 PEPM and a \$10,000 implementation fee to establish integration.</i>			
Commissions	380	\$0.00	\$0.00
Total Administrative Cost - Without Network Fees		\$34.26	\$35.70
Network Access Fees	380	\$4.60	\$4.75
Total Administrative Cost - With Network Fees <b>**Billed Admin Rate**</b>		\$38.86	\$40.45
Estimated Annual Administrative Cost - With Network Fees		<b>\$177,202</b>	<b>\$184,452</b>

Rx Rebates are split 80%/20% with group. Rebates are credited quarterly on claims statements.

### Services Included in Administrative Fees

Utilization Review & Large Case Management	Monthly Reporting
Condition Support	Standard Summary Plan Document
AccordantCare - Rare Disease Management	Standard Plan Amendments
Prenatal Management	Identification Cards
Wellness Program (includes wellness consulting and Virgin Pulse)	24 hour Nurse Line
Washington Partner Access Line	
NQTL Comparative Analysis for Services Administered by PacificSource	

### Services Included as Pass Through Costs

Customized Ad Hoc Reporting	\$175 per hour
Electronic Data File Reporting	\$150 per hour
Idaho Immunization Program Fee (Will be calculated on annual basis.)	\$4.19 PEPM (estimated)
Comprehensive Coordination of Benefits *	\$36.05 per identified member
First Choice Travel Wrap Network *	12.75% of savings
Aetna Signature Administrators Network*	16.75% of savings
<i>For services received outside of PacificSource's 4 state service area</i>	
Federal No Surprise Act Independent Dispute Resolution Fees	
State Surprise Billing Program / Arbitration Fees	

\* Pass through fees for this service are negotiated with the vendor and subject to change during the contract period.

### Optional Services

	Renewal	Accept
Wellness Level II (Includes up to 50 hours of wellness consulting)	\$4,000 Annually	<input type="checkbox"/>
Wellness Level III (Includes up to 100 hours of wellness consulting)	\$12,000 Annually	<input type="checkbox"/>
ACS Quit for Life - Tobacco Cessation	\$1.50 PEPM	<input type="checkbox"/>
Assist America - Global Emergency Services	\$0.36 PEPM	<input type="checkbox"/>
Virgin Pulse - Rewards Platform	\$2.50 PEPM	<input type="checkbox"/>
Teladoc Services	\$2.00 PEPM	<input type="checkbox"/>
PrudentRx Coupon Maximizer	\$0.50 PEPM	<input type="checkbox"/>

### Additional Administrative Costs

	Renewal
Implementation Fee: Initial eligibility load and plan set up.	Waived
Claim Funding Requirement: Two week claim fund is required. Providers payments are on PacificSource check stock and then invoices client for reimbursement.	NA
Run Out Claims Administration: 12 months of claim run out.	Two months administration

Signature and Title: I accept the above rates for Self-Funded coverage

Date



## Self Funded Renewal Stop Loss and Aggregate Fee Renewal

Group: Bonner County  
Effective Date: October 1, 2024

### TPA Administration

	<u>Employees</u>	<u>Current</u>	<u>Renewal</u>
Medical/Rx Administration PEPM	380	\$34.26	\$35.70
Network Access Fees PEPM	380	\$4.60	\$4.75
Net Administrative Cost PEPM		\$38.86	\$40.45
<b>Estimated Annual Net Administrative Cost</b>		<b>\$177,202</b>	<b>\$184,452</b>

### Specific Stop Loss Coverage - Medical/Rx Card

	<u>Current</u>	<u>Renewal</u>
Stop Loss Contract Type	12/15	12/15
Specific Stop Loss Deductible per Individual	\$150,000	\$150,000
Specific Stop loss Fee PEPM	\$129.02	\$146.80
Commission PEPM	\$0.00	\$0.00
Total Specific Stop Loss Premium PEPM	\$129.02	\$146.80
<b>Estimated Annual Specific Stop Loss Premium</b>	<b>\$588,331</b>	<b>\$669,411</b>

### Aggregate Coverage - Medical/Rx Card

	<u>Current</u>	<u>Renewal</u>
Aggregate Contract Type	12/15	12/15
Maximum Annual Aggregate Reimbursement	\$1,000,000	\$1,000,000
Aggregate Premium PEPM	\$5.80	\$5.80
<b>Estimated Annual Aggregate Premium</b>	<b>\$26,448</b>	<b>\$26,448</b>
Expected Claims PEPM*	\$921.97	\$954.24
<b>Expected Annual Claims</b>	<b>\$4,204,183</b>	<b>\$4,351,330</b>
Aggregate Claim Factors PEPM at 125%	\$1,152.47	\$1,192.80
<b>Minimum Annual Aggregate Deductible at 125%</b>	<b>\$5,255,263</b>	<b>\$5,439,162</b>

### Total Estimated Annual Costs

	<u>Current</u>	<u>Renewal</u>
<b>Total Fixed Costs</b>	<b>\$791,981</b>	<b>\$880,311</b>
<i>Net Administrative Cost, Stop Loss Premium, Aggregate Premium</i>		
<b>Total Fixed Costs plus Aggregate Deductible</b>	<b>\$6,047,244</b>	<b>\$6,319,473</b>

Option Selected. Indicate by initialing box =>

Signature and Title: I accept the above checked rates for Self-Funded coverage

Date





## Self Funded Renewal Assumptions and Contingencies

Group: Bonner County  
Effective Date: October 1, 2024

### Stop Loss and Risk

Stop Loss Reimbursements are immediate and are shown as credit on reporting statements.

If there is change in enrollment greater/less 10% from initial submission to final enrollment, all rates Stop Loss and Aggregate rates may change.

Minimum participation level of 75% of all eligible employees is required.

PacificSource Stop Loss is offered as a no laser at renewal policy.

### General

Please note that the Patient-Centered Outcomes Research Institute Fee has not been included and is the responsibility of the group once a year and reported quarterly on Form 720 (Quarterly Federal Excise Tax Return).

Quote rated with retirees and COBRA being covered based on the census information provided. COBRA administration fees are not included (they are billed separately through PacificSource Administrators).

This proposal is valid until 30 days prior to the effective date and does not bind coverage or obligate PacificSource.

Rates quoted are subject to changes if a subsidiary, division or affiliated company is added or deleted from the plan, or if the number of employees changes by more than 10 percent or more from this quote.

This is a quote based upon the information furnished in the Request for Proposal. Material deviations from any of the original information that was submitted to PacificSource may result in a change to the quoted rates and/or factors or withdrawal of the proposal. PacificSource will not be bound by any typographical errors or omissions contained herein.

### Administration

The quoted administrative fees are firm for 12 months from the effective date.

The TPA administrative fees do not include Rx Rebates. Rx Rebates are split 80%/20% with group. Rebates are credited quarterly on claims statements.

Additional fees to the rates may occur if client changes benefit plan off-anniversary (these fees are subject to the complexity of the plan changes).

PacificSource assumes all services provided will be handled according to our standard format and procedures, unless otherwise specifically addressed within this proposal. Specialized or custom services will be priced as necessary.

Run out claims will be processed for a period of 12 months after termination of the contract for an additional premium. The run out fees are equal to the in force administrative fees at the time of cancellation, times the average employee count in the last 6 months, times two months. The run out fees are due 15 days prior to the termination date in full.





# Authorized Recipient List Form

Please provide the names of representatives and business associates to whom PacificSource may disclose members' protected health information as directed by the plan sponsor. If you have questions, please contact your Account Manager or Client Service Representative.

## Plan Sponsor Information

Plan sponsor name Bonner County

Plan sponsor ID number G0039089

Authorized recipients' name, title, email	Relationship to plan sponsor	Add this contact	Delete this contact	Web access	Identifiable member level claims	Identifiable eligibility	Group experience/utilization	Financial reports	Claims funding	Vendor agreements	Stop loss premium	Billing questions	Other (please specify below)
Alissa Clark-HR Director/alissa.clark@bonnercountyid.gov Alysha Poteet-HR Generalist/alysha.poteet@bonnercountyid.gov	HR	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Rothenberger-Sir.HR Generalist/kevin.rothenberger@bonnercountyid.gov. Justin Dahouas-Actuarial-justin.dahouas@	HR Broker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kinsie Raynor-Payroll/kinsie.raynor@bonnercountyid.gov	HR Payroll	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Josh Peterson - Broker / Joshua.Peterson@MarshMMA.com Julie Fender - Account Manager/	Broker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Abney-Financial Analyst/ Gary.Abney@MarshMMA.com Jackie Sue McFarlin-Acct.Manager/Jackie-	Broker	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<del>Kayla Kees - Account manager/ Kkees@paynewest.com</del> remove	broker	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other I have updated the email address of Josh Peterson, Julie Fender, Gary Abney, and Jackie Sue McFarlin. Please toggle within the document to see the full information.

Notes \_\_\_\_\_

As the representative for the plan sponsor, I hereby authorize PacificSource and its subcontractors to disclose (or suspend disclosure of) Plan member's protected health information as instructed above.

Authorized representative signature Alissa Clark Date 6.10.24

Print name Alissa Clark

**Please return this form to your PacificSource representative.**



Alisa Schoeffel <alissar.schoeffel@bonnercountyid.gov>

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## Agenda Items

1 message

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**Asia Williams** <asia.williams@bonnercountyid.gov>

Thu, Jun 13, 2024 at 7:46 AM

To: Alisa Schoeffel <alissar.schoeffel@bonnercountyid.gov>, Jessi Reinbold <jessi.reinbold@bonnercountyid.gov>

Commissioner Discussion

1. Legal Update
2. Commissioner Chat Line Up

Asia Williams SSBB, LPN, MBA  
Bonner County Commissioner District 2  
Office: (208) 265- 1438  
Cell (208) 946-3738  
Fax: (208) 265-1460  
[asia.williams@bonnercountyid.gov](mailto:asia.williams@bonnercountyid.gov)