



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

July 16, 2024

Memorandum

CONSENT
AGENDA

To: Bonner County Commissioners

Re: Adopting the Order of the Agenda as Presented

A suggested Motion would be: **Mr. Chairman I move to adopt the order of agenda as presented.**

Consent Agenda

The Consent Agenda includes:

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for July 9, 2024
- 2) Plats for Approval: MLD0010-24, Spielman Estates; MLD0021-24, Daystar
- 3) Invoices Over \$5k: Road & Bridge (2); Sheriff (2, 1 Confidential); Facilities (2)

A suggested motion would be: **Mr. Chairman, based on the information before us I move to approve the consent agenda as presented.**

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Luke Omodt, Chairman



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

July 9, 2024 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, July 9, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Omodt, Williams, and Bradshaw present. Commissioner Omodt called the meeting to order at 9:00 a.m. The Invocation was presented by Charlyn Wright and the Pledge of Allegiance followed.

STANDING RULES

ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Bradshaw made a motion to adopt the order of the agenda as presented. Commissioner Williams seconded the motion. All in favor. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for July 2, 2024
- 2) Plats for Approval: MLD0023-24, JKF Estates
- 3) Human Resources, Job Description Updates: Customer Service Clerk, Lead Customer Service Representative, & Noxious Weeds Manager

Commissioner Bradshaw made a motion to adopt the consent agenda as presented. Commissioner Williams seconded the motion. Brief discussion regarding Job Description updates. Roll call vote: Commissioner Williams – Abstain, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Claims in Batch #20 **Totaling \$668,643.24**
Commissioner Bradshaw made a motion to approve payment of the FY24 Claims in Batch #20 Totaling \$668,643.24. Commissioner Williams seconded the motion. All in favor. The motion carries.
- 2) Action Item: Discussion/Decision Regarding FY24 EMS Claims in Batch #20 **Totaling \$48,489.25**
Commissioner Williams made a motion to approve payment of the FY24 EMS Claims in Batch #20 Totaling \$48,489.25. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

SHERIFF – Daryl Wheeler

- 1) Action Item: Discussion/Decision Regarding Idaho State Department of Agriculture MOU – Watercraft Inspection Stations

Commissioner Williams made a motion to approve the agreement with the Idaho State Department of Agriculture (ISDA) and Bonner County Sheriff's Office to provide law enforcement services. The ISDA will reimburse Law Enforcement up to \$132,165.00, with the agreement being effective from June 21, 2024, to October 31, 2024, and it

can be terminated by ISDA if the Legislature fails, neglects, or refuses to appropriate sufficient funds.

Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

EMS – Jeff Lindsey

- 1) Action Item: Discussion/Decision Regarding Transfer Bonner County EMS Explorer to West Pend Orielle Fire District; **Resolution**

Commissioner Bradshaw made a motion to surplus the listed vehicle and donate it to the West Pend Orielle Fire District. (Resolution 2024-40) Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

ROAD & BRIDGE – Matt Mulder

- 1) Action Item: Discussion/Decision Regarding Adoption of Urban Area Transportation Plan
Commissioner Williams made a motion that Bonner County adopt the 2024 Urban Area Transportation Plan. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.
- 2) Action Item: Discussion/Decision Regarding Resolution to Update the Urban Area Map; **Resolution**
Commissioner Bradshaw made a motion to approve Resolution 2024-41 adopting the updated boundaries map of the urban area. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.
- 3) Action Item: Discussion/Decision Regarding Award of Dufort Rd Culvert at Moore Creek Project
Commissioner Williams made a motion to award the Dufort Rd Culvert at Moore Creek Project to CE Kramer Crane and Contracting, Inc. for an amount of \$334,748.00 and allow The Board to sign the contract. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

PARKS & RECREATION – Kerry DeLair

- 1) Action Item: Discussion/Decision Regarding Bonner Park West Closure
Commissioner Williams made a motion to approve the closure of the Bonner Park West boat launch and parking lot on Saturday, July 27th. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

AIRPORTS – Dave Schuck

- 1) Action Item: Discussion/Decision Regarding FAA Grant Reduction Amendment for Sandpoint Airport (SZT), Boyer Road Relocation Project FAA AIP 3-16-0033-021-2021
Commissioner Bradshaw made a motion that the County request this amendment of the grant and the requested grant amount and that the Chairman sign administratively. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

DISTRICT 2 COMMISSIONER DISCUSSION

- 1) Commissioner Chat Review: Summary of the completed chat with information on upcoming chat guests
- 2) Ongoing issues/concern updates
- 3) Litigation:
- 4) Workshops pending:
- 5) Questions from the public,

PUBLIC COMMENT * Opened at 9:33 a.m.

Dan Welle – Commented on the fire at the Army Surplus Store, request that the Board add to the reward monies being offered.

Commissioner Williams – Commented on BOEs and how to address some of the issues brought forth in the BOE hearings.

Commissioner Omodt recessed the meeting until the scheduled Executive Session at 9:37 a.m.

Reconvened at 10:01 a.m.

10:00 A.M. EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel

Action Item: Discussion/Decision Regarding Assessor

Action Item: Discussion/Decision Regarding Retention, Juvenile Detention

At 10:01 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 10:17 a.m.

Commissioner Bradshaw made a motion to proceed as directed. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

The meeting was adjourned at 10:17 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of July 2, 2024 – July 8, 2024
Copies of the complete meeting minutes are available upon request.

On Tuesday, July 2, 2024, Wednesday, July 3, 2024, and Monday, July 8, 2024, Board of Equalization Hearings were held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By _____
Chairman Luke Omodt

By _____
Deputy Clerk

Date

Bonner County Planning Department

"Protecting property rights and enhancing property value"

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov



Board of County Commissioners Memorandum

July 8, 2024

To: Board of County Commissioners

From: Rob Winningham, Bonner County Planner

Subject: Final plat, MLD0010-24 – Spielman Estates

The above referenced plat is a minor land division dividing one (1) 0.57-acre lot into one (1) 0.28-acre lot and one (1) 0.29-acre lot. The property is zoned Suburban (S) and meets the requirements of that zone. The property is served by the City of Sandpoint, Kootenai Ponderay Sewer District, and Avista Utilities. The property is accessed off Whiskey Jack Road, a Bonner County owned and maintained right-of-way. The parcel is located in a portion of Section 1, Township 57 North, Range 2 West, Boise Meridian, Idaho. The plat was approved by Bonner County on May 16, 2024.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Brown
Rob Winningham

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: ☐ Yes ☐ No

Commissioner Luke Omodt, Chairman

Date: _____

Bonner County Planning Department

"Protecting property rights and enhancing property value"

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov



Board of County Commissioners Memorandum

July 8, 2024

To: Board of County Commissioners
From: Alex Feyen, Bonner County Planner
Subject: **Final plat, MLD0021-24 Daystar**

The above referenced plat is a minor land division dividing a 4.95-acre parcel into (1) 2.25-acre lot and one (1) 2.93-acre lot. The property is zoned Recreation and meets the requirements of that zone. The property is served by individual wells, Bottle Bay Sewer District, and Avista Utilities. The property is accessed off Bottle Bay Road, a Bonner County owned and maintained public right-of-way. The parcel is located in a portion of Section 33, Township 57 North, Range 01 West, Boise Meridian, Idaho. The plat was approved by Bonner County on June 5, 2024.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Brown
Alex Feyen

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: ☐ Yes ☐ No

Commissioner Luke Omodt, Chairman

Date: _____



BONNER COUNTY ROAD & BRIDGE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: 208-255.5681 Fax: 208-263.9084
email: roads@bonnercountyid.gov

Memorandum

Road & Bridge
Consent
Item #1

Date: July 16th, 2024

To: Board of County Commissioners

From: Jason Topp, Director
Road & Bridge Department

Re: Over \$20,000.00 – **Traffic Corp** (Contract Flaggers for Chip Seal program) **For the sum of \$20,160.00.**

Bonner County Road and Bridge is requesting to contract with Traffic Corp to supply flaggers for our Chip Seal program. Road and bridge have been unsuccessful in attracting flaggers for our part time flagger positions two years in a row as they make more money elsewhere. We will need flaggers for the chip seal program that should take no longer than six weeks to complete. Please see the attached quote for \$20,160.00 from Traffic Corp. Funds for this will come from 032-8750 "Contracts Misc" that has an unobligated amount of \$42,748.00.

Please see attached Quote.

Distribution: _____ Electronic Copy to BOCC Office
_____ Originals to Road and Bridge Department

Accounting Review:  _____

Recommendation Acceptance: Yes ☐ No ☐ _____ **Date:** _____
Commissioner Luke Omodt, Chairman



(208) 665-4683 - OFFICE
5077 N. BUILDING CENTER DRIVE
COEUR D'ALENE, ID 83815

BID/SALES QUOTE

DATE	ESTIMATE NO.
7/8/2024	4491

QUOTE IS GOOD FOR 30 DAYS!

Pricing not committed within 30 days is subject to review.

TO:

BONNER COUNTY ROAD & BRIDGE
1500 HWY 2
SUITE 101
SANDPOINT, ID 83864

Idaho Public Works# C-14803-AA-4
Washington Contractors# TRAFF**857BL
DBE # D2F0019831

ITEM #	DESCRIPTION	Unit	Est. Qty	Unit Cost	EST TOTAL
	FLAGGERS ONLY				
	QUANTITIES ENTERED ARE FOR ESTIMATING ONLY ACTUAL HOURS WILL BE BILLED				
FLAG	FLAGGERS** (2 @ 10 HRS / DAY @ 24 DAYS) **FLAGGERS TO HAVE PPE, PADDLE, & RADIO **NO OTHER EQUIPMENT	HR	480	42.00	20,160.00
FLAG OT	FLAGGERS - OVERTIME (> 40 HRS/WK) **ALSO, LESS THAN 24 HR NOTICE, OVERNIGHT, WEEKENDS, & HOLIDAYS	HR	0	56.00	0.00
	NOTE: 1) THERE IS A 4 HR MINIMUM FOR ALL CALLOUTS 2) BCRB TO PROVIDE ALL EQUIPMENT 3) BCRB TO PROVIDE BREAKS & LUNCHES				

Standard Clarifications:

- **Prime to Stake & Locate for Post-Mount Signs
- **Overtime due to Prime Schedule will be Prime's Responsibility.
- **All TC hours not paid by Owner will be Prime's Responsibility.
- **4 HR Minimum for all Traffic Control call-outs.
- **This Quote, in it entirety, shall be included in any contractual agreement between TrafficCorp and Prime Contractor.
- **All Quantities are Estimates ONLY. Actual Quantities will be billed.
- **Contractor will be responsible for replacement cost of lost, stolen, or destroyed equipment.

ESTIMATED BID TOTAL \$20,160.00

DBE / WBE CERTIFIED IN WASHINGTON & IDAHO
LIABILITY INSURANCE - 1M WITH 2M AGG
TRAFFICORP IS AN OPEN SHOP CONTRACTOR

Kim Mullenberg - (208) 661-9191
kim@trafficorp.us

AN EQUAL OPPORTUNITY EMPLOYER



BONNER COUNTY ROAD & BRIDGE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: 208-255.5681 Fax: 208-263.9084
email: roads@bonnercountyid.gov

Memorandum

Road & Bridge
Consent
Item #2

Date: July 16th, 2024

To: Board of County Commissioners

From: Jason Topp, Director
Road & Bridge Department


Re: Over \$20,000.00 Purchase of 60"x 110 feet long and Band from True North Steel for the sum of \$34,402.12

Idaho Code 67-2803 (2) Public Procurement of Goods and Services Bidding \$0 to \$75,000.00 No Bidding Requirements.

This is for authorization to purchase a new 60 inch by 110 feet long Culvert including bands from True North Steel for the sum of \$ 34,402.12 to replace an old failing culvert on Garfield Bay Road This will be funded from our line item 002-8560 – Road Maintenance HB312 that has an unobligated amount of \$334,000.00. Please see attached quote.

Please see attached Quote.

Distribution: _____ Electronic Copy to BOCC Office
_____ Originals to Road and Bridge Department

Accounting Review: 

Recommendation Acceptance: Yes ☐ No ☐ _____ Date: _____
Commissioner Luke Omodt, Chairman



Quote for CSP and Construction Products

Quote #: C07247632

5405 Momont Road
Missoula, MT 59808

Project: Garfield Bay Road - Bonner County-Rev B

Date: 7/9/2024

ESTIMATOR:
Glenda Tilden

SALES CONTACT:
Paul LaMarche

Letting Date: 7/9/2024

Letting Time: n/a

Direct: 406-532-7110

Mobile: 406-698-6792

Fax: 406-542-1941

Glenda.Tilden@TrueNorthSteel.com

Mobile: 406-381-3694

Main Office: 406-542-0345

Fax: 406-542-1941

Paul.LaMarche@TrueNorthSteel.com

Item	Qty	Dia. (In.)	Ga.	Description	Unit Price	U/M	Extended Price
	110	60"	10 Ga	Helical Poly Coated 5X1 Corrugated Steel Pipe	\$ 296.57	/Ft.	\$ 32,622.70
	3			Band Poly 60" 14 Ga 2 Pc Std 24" Wide	\$ 593.14	/Ea.	\$ 1,779.42

30-30-30-20 - 3 bands

FOB: Jobsite Accessible to 60 foot load

This quote is valid for 30 days from the date shown. Seller retains the right to issue a revised quote with revised prices at any time. Prices on this quote are subject to change without notice due to the current volatility of steel prices. Please contact your TrueNorth Steel representative for further information. Authorized signature of buyer acknowledges the receipt of and agreement with TrueNorth Steel terms and conditions. Storage fees may be applicable to any order if the customer takes delivery more than 30 days after the buyer's originally requested delivery date. Prices do not include any applicable sales taxes. Freight is estimated and subject to change based on actual fuel costs at time of delivery.

BUYER SIGNATURE: _____

BUYER PRINT NAME: _____

ON-SITE CONTACT NAME: _____

ESTIMATED START DATE: _____

DELIVERY LOCATION: _____

DATE: _____

PHONE: _____

PHONE: _____

For a complete listing of TrueNorth Steel Construction Products, please visit our website.
www.TrueNorthSteel.com



Bonner County Sheriff's Office

4001 N Boyer Road · Sandpoint, ID 83864 · Phone: (208) 263-8417

Memorandum

Date: July 11, 2024
To: Board of County Commissioners
From: Sheriff Daryl Wheeler
Re: Idaho State Police ILETS User Fee - Purchase over \$5k

Description:

The Bonner County Sheriff's Office needs to pay the Quarterly ILETS Access user fee contract in the amount of \$18,762.50. The Justice - General Fund has adequate funds in its 34180-8800 Justice - General Exp/Contracts - ILETS account to pay this contract.

This Request has been approved by:

Auditing - Mike Rosedale 

Distribution:

Original to be sent to the Sheriff's Office
Copy to Auditor's Office

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Commissioner Luke Omodt, Chairman



IDAHO STATE POLICE
700 S. STRATFORD DR.
MERIDIAN, ID 83642

Invoice

Invoice Number	IN2937
Invoice Date	07/01/2024
Due Date	07/31/2024
Terms	Net 30
Contact Name	Financial Services Office
Phone Number	208-884-7030

Bill To

BONNER COUNTY SHERIFFS OFFICE
4001 N BOYER AVE
SANDPOINT, ID 83864

Customer Number 100009-5

Bill From

IDAHO STATE POLICE
700 S STRATFORD DR
MERIDIAN, ID 83642

Financial Services Office: 208-884-7030
Bureau of Criminal Identification: 208-884-7130
Peace Officer Standards and Training: 208-884-7250
ILETS: 208-884-7130

Billing Agency 330

Item	Description	Quantity	Unit Price	Net Amount
ILETS ACCESS FEE CTY/MUN	ILETS JULY - SEPTEMBER 2024	1	1,356.25	1,356.25
ILETS USER FEES LVL 7	ILETS JULY - SEPTEMBER 2024	1	17,406.25	17,406.25

Make all Checks Payable to:

Idaho State Police
700 S Stratford Dr
Meridian, ID 83642

Sub Total	18,762.50
Tax Total	0.00
Total Due	18,762.50



BONNER COUNTY FACILITIES DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303
Phone (208) 255-5681 • Fax 844-965-9700 • www.bonnercountyid.gov

July 16, 2024

Consent
Agenda

Memorandum

To: Commissioners

From: Teddi Lupton, Director of Public Works

Re: Replacement of Cooling Tower Spray Pump

The Facilities Department is requesting permission to purchase a replacement of the cooling tower spray pump. Sunbelt Controls will order the replacement pump and the Facilities Department will install the pump. Without the new pump, the Administration building cooling system will fail. The cost for the new cooling tower spray pump is \$6,230.00 and will be posted to 00110-7530 (Repairs/Maintenance-Facilities)

Auditor Review 

Distribution: Original to BOCC
Email copy to Teddi Lupton

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

July 11, 2024

Attn: Teddi Lupton
Bonner County

Re: Cooling Tower Spray Pump

The following is Sunbelt Controls' proposal to provide a replacement Cooling Tower Spray pump to replace the failed spray pump found on Controls Maintenance.

- Sunbelt Controls will provide material only. Sunbelt Controls to provide the factory replacement Cooling Tower Spray pump to replace failed Spray pump found while on PM visit.

Cooling Tower Spray Pump Parts Only: \$6,230.00

Proposal Clarifications/Assumptions:

- Proposal includes all SBC provided material freight costs.
- Pricing is good for 30 days from bid date.

Exclusions:

- Proposal **excludes** provision of payment and performance bond, bid bond, or permits on this project. Bonding and permitting can be provided at an additional cost in the future if required for this project.
- Proposal **excludes** provision or installation.

If you have questions or concerns, please contact me at 208.888.7168, on my cell at 208.602.8633 or via email at bscarrow@sunbeltcontrols.com. Thank you for the opportunity to provide you with pricing for this work. We look forward to working with you on this project.

Best Regards,

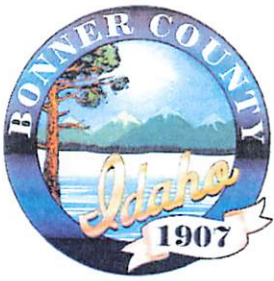
Brett Scarrow

Brett Scarrow

Teddi Lupton
7/11/24

TERMS AND CONDITIONS TO BID CONTRACT

1. All work shall be performed during normal working hours unless otherwise stated herein.
2. Sunbelt Controls agrees to maintain in full force and effect a Workmen's Compensation Insurance policy and a Comprehensive Liability Insurance policy in substantial amounts to protect all parties to this agreement, furnishing certificates of insurance, if required by Buyer.
3. Buyer shall prepare the premises to permit free movement and erection of materials, providing necessary openings, supports, cutting, patching, necessary public utility and steam services, and pay all fees in accordance with codes and ordinances unless otherwise indicated in this Bid Contract.
4. In the event that the Seller encounters any asbestos product or material in the course of performing its work, the Seller shall have the right to immediately discontinue its work and remove its employees from the project, or that portion of the project wherein such product or materials were encountered, until such time as any hazards connected therewith are abated, encapsulated or removed and/or it is determined that no hazard exists; further, Seller shall receive an extension of time to complete its work and compensation for delays encountered and compensation for any change in the sequence of method or its work occasioned as a consequence of said encounter.
5. Sunbelt Controls extends manufacturer's standard warranties on all new equipment, misuse or abuse excepted, for a period not to exceed one year from date of first beneficial use, which shall be defined as the Start-up Date. Sunbelt Controls guarantees most, but not all, repaired materials, parts and labor for a period of ninety (90) days from the date of first beneficial use. There are no warranties, expressed or implied, other than the above unless so noted herein.
- Seller shall not be liable for any consequential damages including, but not limited to, liquidated damages, loss of rent, interest expense, extended overhead or any other delay damages of any kind, nature or description. It is expressly understood and agreed that the only liability of Seller is to replace defective workmanship or material as herein above set forth.
6. Sunbelt Controls will not replace any refrigerant loss caused by defects in the equipment, material, parts, or workmanship furnished under this contract. Replacement of refrigerant due to failure or defects of items furnished by Seller is not included as a part of this agreement.
7. Sunbelt Controls shall not be liable for the corrosive or invasive action of liquids and/or gases upon the equipment specified and no part of such equipment shall be deemed defective by reason of its failure to resist physical or chemical action of such elements or items upon such equipment.
8. This agreement shall not be binding until duly accepted by an authorized officer of Sunbelt Controls. No person has authority to make or claim any representation, warranty, term, promise, or condition, expressed or implied, statutory or otherwise, which is not expressed herein. This agreement constitutes the entire agreement between the parties and supersedes and revokes any previous agreement, written or oral, with respect to the labor and equipment covered hereby and may not be amended or modified except in writing executed by the parties hereto.
9. Under no circumstances shall the liability of Seller arising out of the sale or erection of the equipment hereunder, or arising out of its use, whether on warranties or otherwise, in any case exceed the lesser of the following: (a) Cost of correcting defects in the equipment or workmanship; or (b) the difference in value between the installation as installed and the cost of the original installation thereof, if installed strictly as in the contract documents set forth. And in no event shall any claims be made by either party against the other for consequential damages.
10. The Seller shall not be bound by any plans and specifications or conditions, existing or otherwise, that have not been presented to or delivered to it for the purpose of submitting this bid, nor shall the Seller be bound by any city ordinances, State laws or other governmental regulations not in effect at the time of submitting this bid, or which had become obsolete and which no longer was enforced by such public body enacting the same.
11. The Seller shall be excused for any delay in completion of this Bid Contract caused by acts of God, including but not limited to, wind, rain, flood, storm, landslide, subsidence and earthquake; acts of neglect of owner or architect or by any employee or agent of either; acts of neglect of separate contractors employed by owner; acts of public utilities or governmental or public bodies or their agents; material shortages; labor trouble, labor slowdowns; strikes; union activity causing a reduction in productivity; fire; casualty; delay in transportation; changes ordered in the work; failure of Buyer to make payments to Seller as required under this Bid Contract, or other causes beyond the reasonable control of Seller, any of which shall automatically entitle Seller to reasonable or necessary extensions of the completion date of the work and to an equitable adjustment of the contract price to compensate Seller for all costs and expenses of additional labor, service, equipment or material and extended overhead resulting from any such delay.
- If any of the materials specified are not readily available, the Seller may substitute equally efficient materials or fixtures of generally similar character in lieu of the equipment, materials or fixtures specified, and it shall allow any differential between the original cost of the materials specified and the materials furnished.
- In the event of inability to obtain labor at union scale or without paying a premium above such scale, Seller may delay performance until same shall be obtainable without premium payment or at the option of the Buyer the latter may require the use of materials or labor requiring the payment of such excess cost, but upon condition that the Buyer shall pay such excess.
12. No additional work will be performed unless it is authorized in writing by the Buyer. If the Buyer refuses to sign a written work authorization or change order for the extra work, Seller reserves the right to refuse to perform the extra work.
13. Should either party hereto bring suit in court to enforce the terms hereof, any judgment awarded shall include court costs and reasonable attorney's fees to the successful party.
14. Seller assumes no responsibility for the design on those jobs where Seller prepares working or shop drawings from designs furnished by others. Seller assumes no responsibility whatsoever for design or operative end result under any contract unless there is affirmatively stated on the obverse side of this Bid Contract, a direct undertaking on Seller's part so to do.
15. Seller may suspend further performance under this Bid Contract upon three (3) days written notice to the Buyer in the event the Buyer is in breach of this Bid Contract for breach other than non-payment. Notice need not be given if work is suspended due to non-payment or due to the failure of the Buyer to pay for change orders as provided herein. In the event Seller elects to suspend performance, Seller shall be entitled to remobilization costs, including profit and overhead, upon the Buyer bringing payments current or issuing proper change orders for extra work. Such costs will equal actual losses sustained by Seller in terminating and restarting work.
16. This contract is entered into upon the understanding that in the prosecution of any work herein specified Seller will be allowed sufficient time for the performance of said work on the basis of a normal eight-hour day, and in the event that Buyer or any subcontractor require Seller to perform such labor on an overtime basis, then such additional expense of every kind and character as Seller may be required to incur on account of said overtime labor, shall constitute an additional charge herein.
17. It is agreed that Buyer is to provide without cost to Seller, proper hoisting conveyances and scaffolding (including the use of engineer) at times so as to not delay Seller's part of the work, unless otherwise indicated in this proposal.
18. Any loss or damage to Seller's work, materials or equipment occurring at the site of the project occasioned by fire, flood, earthquake, windstorm, riot or civil commotion shall be protected by Builders Risk Insurance procured by the contractor or owner without cost to Seller and Seller shall receive a proportionate share of the amount of any payment loss under any such policy or policies according as Seller's interest may appear.
19. Notwithstanding any provision in the plans, specifications, contract between prime contractor and owner, general conditions, or any contract documents executed by and between contractor and owner having to do with the subject now stated, Seller shall not be liable for the cost of correcting defects occasioned by the acts or omissions of employees of other subcontractors, the prime contractor, owner or any segregated contractor, to work performed by Seller. Before Seller proceeds with any corrective work to repair such damage, the prime contractor, or other person contracting with Seller in this Bid Contract, shall give Seller an unqualified instruction to proceed with the work upon their responsibility to compensate Seller therefor as an extra.
20. The Seller expressly reserves the right to assign all or any portion of its rights and/or duties under this Bid Contract with or without notice to the Buyer herein.
21. In the event of a conflict between the terms and conditions of this Bid Contract and terms and conditions stated in the plans and specifications, or any other contract document, including the prime contract between owner and prime contractor, the terms of this Bid Contract shall govern.
22. If, in Seller's opinion, Buyer's credit becomes impaired, Seller may, at its option, suspend work and deliveries under this contract until it has received full settlement or security for services rendered and is satisfied as to Buyer's credit for further shipments. If Buyer fails or refuses to make such payment, or give such security, then the full amount due under this contract at such time, for labor and material and/or equipment furnished shall immediately become due and payable and Seller shall have the right and the option to terminate this agreement. In the event that a suspension of this contract is required because of Buyer's doubtful credit, an extension of the time fixed for the performance of this contract equal to the time of such suspension, shall automatically occur. If legal action is filed to effect collection of any sums due hereunder, Seller shall be entitled to reasonable attorney fees in addition to all other damages found to be due hereunder.



BONNER COUNTY FACILITIES DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303
Phone (208) 255-5681 • Fax 844-965-9700 • www.bonnercountyid.gov

July ¹⁶~~23~~, 2024

Consent
Agenda

Memorandum

To: Commissioners

From: Teddi Lupton, Director of Public Works

Re: Replacement of Air Conditioner at LilyBrooke

The Facilities Department is requesting permission to purchase a replacement Air Conditioner for the LillyBrooke location at 227 South 1st Ave. Trademark Heating and Cooling with replace the broken and out dated unit for \$11,794.00. The cost of this unit will be posted to 03410-7530 (Justice Fund Repairs/Maintenance). At this time they have no cooling system that is in working condition.

Auditor Review 

Distribution: Original to BOCC
Email copy to Teddi Lupton

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Commissioner Steve Bradshaw, Chairman



171 W Lacey Ave
Hayden, ID 83835
208-772-5269
208-772-5269
www.Trademarkmechanical.com

BILL TO

Rocky Point Investments
26808 Highway 2
Sandpoint, ID 83864 USA

*Bonner County Facilities
1500 Hwy 2 Suite 101
Sandpoint, Id 83864
teddi.lupton@bonnercountyid.gov*

PROJECT
31852

INVOICE DATE
Jul 11, 2024

JOB ADDRESS

~~Jessica Hogue (Owner)~~
227 South 1st Avenue
Sandpoint, ID 83864 USA

Estimate number(s) 196102624
Completed Date:

TASK	DESCRIPTION	QTY
1	Less than 2 year old - older than 1 year system	1.00
2	Your COMFORT SYSTEM includes a Franklin 36,000 BTU 13.4 SEER R-410A Air Conditioner with 10-Year Parts Guarantee, 1-Year Labor Guarantee, and 10-Year Compressor Guarantee. Includes a new coil. Includes pad, isolation pads, line set flush and a digital thermostat. Equipment, All Materials, Labor and State Required Permit. Your COMFORT SYSTEM includes a Franklin 80% 80,000 BTU Natural Gas Furnace with 10-Year Parts Guarantee, 2-Year Labor Guarantee, and 20-Year Heat Exchanger Guarantee. Includes easy access filter system, 4" pleated filter and a digital thermostat. Equipment, All Materials, Labor and State Required Permit.	1.00

SUB-TOTAL	\$11,794.00
TAX	\$0.00
TOTAL DUE	\$11,794.00
BALANCE DUE	\$11,794.00

CUSTOMER AUTHORIZATION

Your Technician today is Paul Smith

I have authority to order the work outlined above which has been satisfactorily completed. I agree that seller retains title to equipment/materials furnished until final payment is made. If payment is not made on agreed, seller can remove said equipment/materials at seller expense. Any damage resulting from said removal shall not be the responsibility of seller. Client agrees to the Terms and Conditions attached.

TERMS AND CONDITIONS

Change Orders and Substitutions. During the progress of the work under this Agreement, if Customer should order extra work not specified in the Agreement Contractor may require such extra work to be considered an agreement separate and aside from this Agreement and may require payment for said extra work in advance. Should Contractor be unable to obtain any material(s) specified in the Agreement or any Change Order, Contractor shall have the right at its sole discretion to substitute comparable materials and such substitution shall not affect the Purchase Price.

Warranty. Customer understands that each manufacturer of products may provide factory warranties governing repair and replacement. Customer understands it is Customer's responsibility to refer to each specific manufacturer's warranty guidelines and that it may be necessary for Customer as the owner to register the equipment with the manufacturer and maintain it according to the manufacturer's specifications.

Additional Work. Contractor is not responsible for any drywall, fixtures, structural, or other damage that may occur or be necessary in order to complete the scope of work or any other damage that may occur as a result of the electrical, plumbing, sewer, or HVAC system, or other problems related to the premises. Contractor is not obligated to correct or repair pre-existing structural deficiencies or problems resulting from existing conditions to the property, or the work or others. For example, unless otherwise specified, Contractor is not responsible for any painting, patchwork, or repair work that may be required following any work, nor for any leveling of tubs, shower bases, or floors; repair of damage occurring; correction or repairs to sewer lines, to include, but not limited to, cutting into drywall/concrete, or roof/gutter repairs; correction to landscaping or property damaged in the normal course or operations.

Zoning, Conditions, Permits. Customer agrees to timely furnish all information necessary for Contractor to secure plans and permits for the work called for under this Agreement, and Customer warrants the work as contracted for does not violate any applicable zoning, classification, and building codes. Customer agrees to disclose to Contractor the location of all property lines, underground restrictions or underground utilities, easements or rights of way, pipes, power lines, septic tanks, utility lines, or drain fields that may impact or affect the planned project, and shall indemnify Contractor and hold Contractor harmless from any loss or liability, including attorney fees and costs, resulting from any suits, claims, disputes, losses, or problems related to the above. In the event that the applicable public authority or other government agency subsequently requires modifications or additional labor or materials that were not included in the Agreement, then the Purchase Price may be adjusted. Contractor is not responsible for any special inspections, analysis, or reports that are not ordinarily provided.

Contractor's Right to Cancel. If Contractor determines that this Agreement cannot be performed as intended due, for example, to incorrect pricing, unforeseen structural defects, or conditions to Customer's property, Contractor may cancel this Agreement, notify Customer in writing, and return all monies paid.

Customer's Representations: Customer(s) represents and warrants that (a) Customer(s) owns the premises where the products and services are being provided by Contractor; (b) Customer(s) will provide Contractor with reasonable access to the premises, including access to electrical as may be required by Contractor and (c) Customer(s) shall be responsible for the preparation, protection, moving, and reinstalling of all items as required by Contractor under this Agreement.

Condensation, Mold and Related Matters. Customer(s) agrees to indemnify and hold Contractor and its employees, agents, and subcontractors harmless from any claims as to the identification, detection, abatement, encapsulation, or removal of mold, asbestos, lead-based products, or other hazardous substances inside or outside of the property at which work is performed. Contractor does not provide mold testing or remediation services.

HVAC, Plumbing, Electrical and Generator Terms & Conditions

Order Structure and Installation. Customer understands that it is Customer's responsibility that certain specifications with regard to existing electrical box and natural gas or liquid propane must be met to install a standby power generation system. Contractor will aid the Customer, but it is Customer's responsibility to contact the local natural gas or liquid propane service provider to confirm the meter and/or tanks are sufficient to handle the new equipment. Contractor will provide assistance in preparing and filing documentation to obtain permits from the appropriate municipalities. Customer understands that it may be necessary to drill a hole into the house foundation for the electrical and gas connections, and Customer will not hold Contractor liable for any damage to the foundation.

Design Conditions. All HVAC equipment is designed by manufacturers according to the standard design temperatures. Contractor is not responsible for cooling/heating beyond standard design temperatures, high humidity levels, system reaching dew point, ductwork sweating/producing condensate due to home infiltration rates, or any other reason. R-values, structural tightness, ductwork conditions, home infiltration, leakage of ductwork, building materials, and any other factor in the load calculation will be determined by the information the Customer provides to Contractor upon initial consultation. Contractor is not responsible for any problems incurred due to incorrect information provided by Customer at the time of consultation and load calculation. If Customer does not authorize Contractor to conduct its own testing to determine load calculations and all insulation values, Contractor shall size the new HVAC system based on the size of the Customer's existing HVAC system. In such case, Contractor shall not be responsible for problems caused by over-sizing (including without limitation: short cycling, humidity control, and mold growth) or under-sizing (including without limitation inability to heat or cool within standard design temperatures).

Performance or Condition of Existing Equipment. Contractor is not responsible for the performance, functionality, or compatibility of existing equipment ductwork, duct board, controls, or other equipment/materials that are not repaired or replaced during a job installation and that Customer agrees to keep in place.

Existing Line Set. Contractor is not responsible for any problems with heating or cooling due to the existing line set, which may require repair and replacement for an additional cost to the Customer in the event Contractor is unable to pull a proper vacuum on an existing line set.

Existing Gas Pipe. Contractor is not responsible for the condition of any existing gas pipe that is not readily accessible. Customer is responsible for any additional costs incurred if pressure testing is required to identify leaks and necessary repairs.

Existing Attic Access Stairs. In the event Customer's existing stairs/attic access cannot be safely utilized for the removal and installation of equipment, an alternate method or access may be required. Contractor is not responsible for (a) the replacement or repair of steps, stairs or panels that must be removed to complete removal or installation work; and/or (b) any property damage resulting from the removal of access steps, stairs, or panels.

Condensate Line. These services do not warranty any condensate or water leaks related to existing plumbing issues, PVC joints that separate, or due to improper slope of condensate lines between cooling coil and plumbing. It is understood and agreed to by Customer that the condensate lines are part of the plumbing system and that over a period of time dirt, sludge, and debris can accumulate in the condensate line. Under no circumstances does the Contractor warranty any part of a building's existing condensate piping and related plumbing; or damages related to existing condensate piping.

Drain Clearing. Should any drain cleaning cable become stuck in the line it is the responsibility of the Customer for removal and/or additional repairs. If sewage spill occurs, including one deemed hazardous material, the cost of cleanup is the responsibility of the Customer.



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

**CLERK
Item #1**

July 16, 2024

Memorandum

To: Commissioners

Re: FY24 Demands in Batch #21

The Auditor's Office presented the FY24 Demands in Batch #21 **Totaling \$321,983.53**

A suggested motion would be: **I move to approve payment of the FY24 Demands in Batch #21 Totaling \$321,983.53**

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Luke Omodt, Chairman

ACCOUNTS PAYABLE WARRANT REPORT

Bonner County Demands

DATE: 07/11/2024 WARRANT: d2124 AMOUNT: \$ 321,983.53

COMMISSIONER'S APPROVAL REPORT

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: d2124 07/11/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4886	BO CO TREASURER FTO PA	00000		INV	07/09/2024	90957	158580	
	1 082 6156		SI MEDICAL	SIMEDCLAIM		232,574.08		
	2 082 6157		SI MEDICAL	SIPHARM		57,732.48		
			Invoice Net			290,306.56		
				CHECK TOTAL		290,306.56		-----
1962	CORPORATE PAYMENT SYST	00001		INV	07/03/2024	3803JUN24	158291	
	1 03410 7530		JUSTBLDGS	REPFACILIT		12.50		
	2 00110 7530		BLDGGRD	REPFACILIT		15.98		
			Invoice Net			28.48		
				CHECK TOTAL		28.48		-----
1962	CORPORATE PAYMENT SYST	00001		INV	07/08/2024	0724JUN24	158317	
	1 00106 6490		CORONER	EDUCATION		460.92		
	2 00106 6490		CORONER	EDUCATION		25.00		
	3 00106 6490		CORONER	EDUCATION		25.00		
	4 00106 6490		CORONER	EDUCATION		133.68		
			Invoice Net			644.60		
				CHECK TOTAL		644.60		-----
1962	CORPORATE PAYMENT SYST	00001		INV	07/22/2024	2481JUN24	158491	
	1 00110 7530		BLDGGRD	REPFACILIT		742.89		
	2 00110 6530		BLDGGRD	OFFICE		129.00		
	3 03474 6530		PUBLIC DEF	OFFICE		65.00		
	4 020 7110		REVAL	OTHER		65.00		
	5 00124 6530		GIS	OFFICE		65.00		
	6 00104 6530		PURCHASING	OFFICE		65.00		
	7 023 6530		SOL WASTE	OFFICE		65.00		
	8 002 6530		RD&BR GEN	OFFICE		65.00		
	9 00119 6530		PERSONNEL	OFFICE		65.00		
	10 038 6530		WATER	OFFICE		65.00		
	11 00101 6530		CLERK	OFFICE		65.00		
	12 006 6530		DISTCT	OFFICE		65.00		
	13 00355 6530		AIRSANDPT	OFFICE		65.00		
	14 00105 6530		COMMISS	OFFICE		65.00		
	15 01110 6530		EMERGMGT	OFFICE		65.00		
	16 00123 6520		PLANNING	DUES		65.00		
	17 00103 6530		TREASURER	OFFICE		65.00		
	18 01261 6530		MOTVEHSDP	OFFICE		65.00		
	19 004 6730		ELECTIONS	ELECT SUPP		65.00		
	20 03410 7530		JUSTBLDGS	REPFACILIT		989.79		
	21 00110 7530		BLDGGRD	REPFACILIT		43.97		
	22 00110 7530		BLDGGRD	REPFACILIT		1,468.73		
	23 00110 7530		BLDGGRD	REPFACILIT		2,489.00		
	24 01130 6530		EXTOFFICE	OFFICE		65.00		
			Invoice Net			7,033.38		
				CHECK TOTAL		7,033.38		-----

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002 TREASURER ACCT/WARRANT ACCT WARRANT: d2124 07/11/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
5362 FLORES & ASSOCIATES LL		00001		INV	07/09/2024	567847	158403	
1 00118 7115		GENEXP		ADMINEEBEN		632.50		
		Invoice Net				632.50		
				CHECK TOTAL		632.50		-----
399 HOME DEPOT CREDIT SERV		00001		INV	07/09/2024	9020109	158399	
1 02381 7330		LOCAL		OPERATIONS		47.46		
		Invoice Net				47.46		
399 HOME DEPOT CREDIT SERV		00001		INV	07/09/2024	9301233	158401	
1 02381 7330		LOCAL		OPERATIONS		1,577.88		
		Invoice Net				1,577.88		
				CHECK TOTAL		1,625.34		-----
3553 WEX BANK		00002		INV	07/08/2024	98274209	158371	
1 03457 7000		SHERAUTO		GASOLINE		5,567.64		
2 03461 7000		JAILDETENT		GASOLINE		225.47		
3 03479 7000		MARINE PTR		GASOLINE		531.71		
4 00822 7000		911OPS		GASOLINE		84.25		
5 00823 7000		911TECH		GASOLINE		60.30		
		Invoice Net				6,469.37		
				CHECK TOTAL		6,469.37		-----
6255 TONYA WILSON		00000		INV	07/02/2024	072024	158245	
1 00106 6490		CORONER		EDUCATION		367.00		
		Invoice Net				367.00		
				CHECK TOTAL		367.00		-----
5284 NORTHWEST FIBER LLC		00001		INV	06/27/2024	208-189-0229JUN24	157892	
1 00115 6920		TECHNOLOG		TELEPHONE		12,200.72		
		Invoice Net				12,200.72		
5284 NORTHWEST FIBER LLC		00001		INV	06/27/2024	208-265-4256JUN24	157894	
1 00115 6920		TECHNOLOG		TELEPHONE		23.76		
		Invoice Net				23.76		
5284 NORTHWEST FIBER LLC		00001		INV	06/27/2024	208-266-1608JUN24	157895	
1 00115 6920		TECHNOLOG		TELEPHONE		147.88		
		Invoice Net				147.88		
5284 NORTHWEST FIBER LLC		00001		INV	06/27/2024	208-265-5471JUN24	157901	
1 00115 6920		TECHNOLOG		TELEPHONE		2,075.87		
		Invoice Net				2,075.87		
5284 NORTHWEST FIBER LLC		00001		INV	07/02/2024	208-263-3074jun24	158204	
1 00115 6920		TECHNOLOG		TELEPHONE		59.47		
		Invoice Net				59.47		
5284 NORTHWEST FIBER LLC		00001		INV	07/02/2024	208-263-8183JUN24	158208	
1 00115 6920		TECHNOLOG		TELEPHONE		53.49		
		Invoice Net				53.49		
5284 NORTHWEST FIBER LLC		00001		INV	07/02/2024	208-443-8217JUN24	158210	
1 00115 6920		TECHNOLOG		TELEPHONE		82.75		
		Invoice Net				82.75		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002

TREASURER ACCT/WARRANT ACCT

WARRANT: d2124 07/11/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
5284 NORTHWEST FIBER LLC	00001	INV	07/08/2024			2082631783JUL24	158373	
1 03450 6900	SHERADMIN	CELL PHONE				113.37		
	Invoice Net					113.37		
5284 NORTHWEST FIBER LLC	00001	INV	07/08/2024			2082630898JUL24	158375	
1 03450 6900	SHERADMIN	CELL PHONE				118.99		
	Invoice Net					118.99		
		CHECK TOTAL				14,876.30		-----
18 INVOICES		WARRANT TOTAL				321,983.53	321,983.53	

WARRANT SUMMARY

WARRANT: d2124 07/11/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
001	00101	CLERK	001-01-00-000-6530-	SUPPLIES - OFFICE	65.00 8,650.01
001	00103	TREASURER/TAX COLL	001-03-00-000-6530-	SUPPLIES - OFFICE	65.00 27,219.55
001	00104	PURCHASING	001-04-00-000-6530-	SUPPLIES - OFFICE	65.00 2,343.02
001	00105	COMMISSIONERS	001-05-00-000-6530-	SUPPLIES - OFFICE	65.00 9,344.09
001	00106	CORONER	001-06-00-000-6490-	EDUCATION	1,011.60 48,354.48
001	00110	FACILITIES	001-10-00-000-6530-	SUPPLIES - OFFICE	129.00 58,430.15
001	00110	FACILITIES	001-10-00-000-7530-	REPAIRS/MAINT - FACILI	4,760.57 58,430.15
001	00115	TECHNOLOGY	001-15-00-000-6920-	UTILITIES - TELEPHONE	14,643.94 -12,476.72
001	00118	GENERAL FUND EXPEN	001-18-00-000-7115-	ADMINISTRATION OF EE B	632.50 548,970.51
001	00119	PERSONNEL	001-19-00-000-6530-	SUPPLIES - OFFICE	65.00 13,349.95
001	00123	PLANNING	001-23-00-000-6520-	DUES/MEMBERSHIP/LICENS	65.00 56,555.77
001	00124	GIS	001-24-00-000-6530-	SUPPLIES - OFFICE	65.00 279,686.48
001	01110	EMERGENCY MANAGEME	001-11-00-000-6530-	SUPPLIES - OFFICE	65.00 9,893.87
001	01130	EXTENSION OFFICE	001-13-00-000-6530-	SUPPLIES - OFFICE	65.00 6,877.12
001	01261	MOTOR VEHICLE - SA	001-26-01-000-6530-	SUPPLIES - OFFICE	65.00 9,063.04
			FUND TOTAL		21,827.61
002	002	ROAD & BRIDGE	002-00-00-000-6530-	SUPPLIES - OFFICE	65.00 3,178,868.32
			FUND TOTAL		65.00
003	00355	AIRPORT - SANDPOIN	003-55-00-000-6530-	SUPPLIES - OFFICE	65.00 37,615.27
			FUND TOTAL		65.00
004	004	ELECTIONS	004-00-00-000-6730-	ELECTION SUPPLIES	65.00 144,778.75
			FUND TOTAL		65.00
006	006	DISTRICT COURT	006-00-00-000-6530-	SUPPLIES - OFFICE	65.00 121,175.68
			FUND TOTAL		65.00
008	00822	911 OPERATIONS	008-00-22-000-7000-	VEHICLES - FUEL, GASOL	84.25 43,294.71
008	00823	911 TECHNOLOGY	008-00-23-000-7000-	VEHICLES - FUEL, GASOL	60.30 150,313.86
			FUND TOTAL		144.55
020	020	REVALUATION	020-00-00-000-7110-	PROF. SVCS - OTHER	65.00 34,136.26
			FUND TOTAL		65.00
023	023	SOLID WASTE	023-00-00-000-6530-	SUPPLIES - OFFICE	65.00 1,746,089.23
023	02381	SW - LOCAL	023-00-81-000-7330-	OPERATIONS	1,625.34 1,746,089.23
			FUND TOTAL		1,690.34
034	03410	JUSTICE - BLDGS &	034-10-00-000-7530-	REPAIRS/MAINT - FACILI	1,002.29 54,428.10

WARRANT SUMMARY

WARRANT: d2124 07/11/2024

FUND	ORG	ACCOUNT			AMOUNT	AVLB	BUDGET
034	03450	SHERIFF - ADMINIST	034-72-50-000-6900-	UTILITIES - CELLULAR T	232.36		303,653.83
034	03457	SHERIFF - AUTO SHO	034-72-57-000-7000-	VEHICLES - FUEL, GASOL	5,567.64		303,653.83
034	03461	JAIL - DETENTION	034-78-61-000-7000-	VEHICLES - FUEL, GASOL	225.47		294,900.34
034	03474	JUSTICE - PUBLIC D	034-74-00-000-6530-	SUPPLIES - OFFICE	65.00		63,632.01
034	03479	JUSTICE - MARINE P	034-79-00-000-7000-	VEHICLES - FUEL, GASOL	531.71		33,476.82
FUND TOTAL					7,624.47		
038	038	WATERWAYS	038-00-00-000-6530-	SUPPLIES - OFFICE	65.00		32,760.26
FUND TOTAL					65.00		
082	082	SELF INSURED MEDIC	082-00-00-000-6156-	SELF INSURED MEDICAL C	232,574.08		-2,121,951.70
082	082	SELF INSURED MEDIC	082-00-00-000-6157-	SELF INSURED PHARM CLA	57,732.48		-714,613.42
FUND TOTAL					290,306.56		
WARRANT SUMMARY TOTAL					321,983.53		
GRAND TOTAL					321,983.53		

WARRANT LIST BY VOUCHER

WARRANT: d2124 07/11/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
157892	5284	NORTHWEST FIBER LLC	208-189-0229JUN24		INV	06/27/2024	12,200.72	BONNER COUNTY SUMMARY
157894	5284	NORTHWEST FIBER LLC	208-265-4256JUN24		INV	06/27/2024	23.76	VAST FAX LINE
157895	5284	NORTHWEST FIBER LLC	208-266-1608JUN24		INV	06/27/2024	147.88	CLARK FORK SHOP PHONE/
157901	5284	NORTHWEST FIBER LLC	208-265-5471JUN24		INV	06/27/2024	2,075.87	NON-EMERGENCY PHONE LI
158204	5284	NORTHWEST FIBER LLC	208-263-3074jun24		INV	07/02/2024	59.47	SDPT AIRPORT WEATHER O
158208	5284	NORTHWEST FIBER LLC	208-263-8183JUN24		INV	07/02/2024	53.49	SDPT AIRPORT LOCALIZER
158210	5284	NORTHWEST FIBER LLC	208-443-8217JUN24		INV	07/02/2024	82.75	PRIEST LAKE SHERIFF SU
158245	6255	TONYA WILSON	072024		INV	07/02/2024	367.00	Per diem for Vegas con
158291	1962	CORPORATE PAYMENT SYSTEMS	3803JUN24		INV	07/03/2024	28.48	FAC TREVOR CC JUN24
158317	1962	CORPORATE PAYMENT SYSTEMS	0724Jun24		INV	07/08/2024	644.60	Visa charges for May a
158371	3553	WEX BANK	98274209		INV	07/08/2024	6,469.37	Fuel charges June 2024
158373	5284	NORTHWEST FIBER LLC	2082631783JUL24		INV	07/08/2024	113.37	wireless Charges JUL 2
158375	5284	NORTHWEST FIBER LLC	2082630898JUL24		INV	07/08/2024	118.99	wireless Charges JUL 2
158399	399	HOME DEPOT CREDIT SERVICES	9020109		INV	07/09/2024	47.46	SW ORANGE FENCING CAM
158401	399	HOME DEPOT CREDIT SERVICES	9301233		INV	07/09/2024	1,577.88	SW NEW HEATER/AIR COND
158403	5362	FLORES & ASSOCIATES LLC	567847		INV	07/09/2024	632.50	Flores HSA Admin Fee J
158491	1962	CORPORATE PAYMENT SYSTEMS	2481JUN24		INV	07/22/2024	7,033.38	FAC TEDDI CC JUN2024
158580	4886	BO CO TREASURER FTO PACIFIC	90957		INV	07/09/2024	290,306.56	9184 PS Medical and Ph
WARRANT TOTAL							321,983.53	

** END OF REPORT - Generated by Nichole Janes **



Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

CLERK
Item #2

July 16, 2024

Memorandum

To: Commissioners

Re: FY24 EMS Demands in Batch #21

The Auditor's Office presented the FY24 EMS Demands Batch #21 **Totaling \$564,980.88**

A suggested motion would be: **I move to approve payment of the FY24 EMS Demands in Batch #21 Totaling \$564,980.88**

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Luke Omodt, Chairman

ACCOUNTS PAYABLE WARRANT REPORT

EMS Demands

DATE: 07/11/2024 WARRANT: d2124 AMOUNT: \$ 564,980.88

COMMISSIONER'S APPROVAL REPORT

DETAIL INVOICE LIST

CASH ACCOUNT: 999 1099

EMS TREASURER/WARRANT

WARRANT: d2124 07/11/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
6082 KILGORE CONSTRUCTION I		00001		INV	07/08/2024	KCI-11	158310	
1 99918 9480		NEWEMSGEN		CAP - CIP		564,980.88		
		Invoice Net				564,980.88		
						CHECK TOTAL	564,980.88	-----
1 INVOICES				WARRANT TOTAL		564,980.88	564,980.88	

WARRANT SUMMARY

WARRANT: d2124 07/11/2024

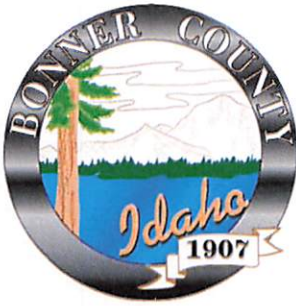
FUND ORG		ACCOUNT		AMOUNT	AVLB BUDGET
999	99918	NEW EMS - GENERAL	999-18-00-000-9480-	CAPITAL - CONSTRUCTION	564,980.88
				FUND TOTAL	564,980.88
WARRANT SUMMARY TOTAL				564,980.88	
GRAND TOTAL				564,980.88	

WARRANT LIST BY VOUCHER

WARRANT: d2124 07/11/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
158310	6082	KILGORE CONSTRUCTION INC	KCI-11		INV	07/08/2024	564,980.88	New Station
WARRANT TOTAL							564,980.88	

** END OF REPORT - Generated by Nichole Janes **



Bonner County Clerk

Michael W. Rosedale

Clerk of the District Court
Ex-Officio Auditor & Recorder
Clerk of the Board of County Commissioners
Chief Elections Officer

July 10, 2024

MEMORANDUM

To: Commissioners

From: Michael Rosedale

Re: General Fund Statutory Reserve transfer to GIS A&D budgets

Description: The financial numbers given to Auditing to place in the budget for this current fiscal year were short by \$55,956.37. GIS has been managing their budget relying on these funds being provided.

The Clerk and the HR director recommend that the Board of County Commissioners authorize the transfer \$47,087.15 from the General Fund Statutory Reserve to Account # 00124-6060 (Salaries) and transfer \$5,267.05 from the General Fund Statutory Reserve to Account # 00124-6120 (PERSI) and transfer \$3,602.17 from the General Fund Statutory Reserve to Account # 00124-6130 (FICA).

Legal Review: 

Distribution: ☐ Original to
☐ Copy to the BOCC Office

A suggested motion would be: Mr. Chairman based on the information before us I move to approve Resolution 2024-____ authorizing the Clerk to transfer \$47,087.15 from the General Fund Statutory Reserve to Account # 00124-6060 (Salaries) and transfer \$5,267.05 from the General Fund Statutory Reserve to Account # 00124-6120 (PERSI) and transfer \$3,602.17 from the General Fund Statutory Reserve to Account # 00124-6130 (FICA).

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Luke Omodt, Chairman

RESOLUTION #24-_____

PAYROLL

WHEREAS, the “A” and “D” portions of the GIS budget were under projected at the adoption of the budget by \$47,087.15 for the “A” budget and \$8,869.22 for the “D” budget due to a summary formula error on the excel sheet given to Auditing to enter into the budget.

WHEREAS, GIS has been counting on the positions allotted to it from the beginning of the fiscal year and has been operating under that original understanding, and

WHEREAS, our General Fund Statutory Reserve has sufficient funds to make up the deficiency, and

WHEREAS, the Justice Fund Statutory Contingency fund can be used for this, and

WHEREAS, this requires a unanimous vote of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners authorize the transfer \$47,087.15 from the General Fund Statutory Reserve to Account # 00124-6060 (Salaries) and transfer \$5,267.05 from the General Fund Statutory Reserve to Account # 00124-6120 (PERSI) and transfer \$3,602.17 from the General Fund Statutory Reserve to Account # 00124-6130 (FICA).

DATED THIS ____ day of _____, 2024.

BOARD OF BONNER COUNTY COMMISSIONERS

Luke Omodt, Chairman

Asia Williams, Commissioner

Steve Bradshaw, Commissioner

ATTEST: Michael W. Rosedale

By _____
, Deputy Clerk



Bonner County Human Resources

1500 Highway 2, Suite 337 • Sandpoint, ID 83864

July 16, 2024

Memorandum

To: Bonner County Commissioners

From: Alissa Clark, Human Resources Director

Re: COBRA renewal

Bonner County Human Resource office is seeking approval and signature for the Pacific Source COBRA Administration renewal. There is no rate change to COBRA administration.

Distribution: ☐ Original to BOCC Office
☐ Copy to Human Resources

A suggested motion would be: **Mr. Chairman based on the information before us I make a motion to approve the renewal documents for Pacific Source COBRA for 10/1/2024**

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Commissioner Luke Omodt, Chairman



Return document to:
COBRA@PacificSource.com

Bonner County COBRA Administration Rate Renewal

	Current Fees	Renewal Fees Effective: 10/1/2024
Annual Fee: <i>The renewal fee of \$450 will continue to be paid by PacificSource Health Plans while a PSHP policy is in place. The fee will be invoiced to the client at renewal if PSHP policy is canceled.</i>	\$0.00	\$0.00
Monthly Fee:	\$285.00	\$285.00
PEPM Fee (Employee):	\$0.00	\$0.00
PRPM Fee (Retiree):	N/A	N/A
*Open Enrollment Material Fee (per double-sided page):	\$1.00	\$1.00

*Open Enrollment information is provided in the BRR, with an option to have PSA administer your COBRA open enrollment. The Open Enrollment material fee is only applicable for extra materials sent on your behalf to the COBRA continuants. E.G: benefit summaries

Please sign below and return to cobra@pacificsource.com or send via fax to (541)-225-3684.

We are renewing our service agreement with PSA COBRA effective 10/1/2024 with the renewal rates above. We understand that plan changes or changes to your carrier(s) may result in revisions to your renewal fees.

Signature

Date

Print Name

Title



Bonner County Human Resources

1500 Highway 2, Suite 337 • Sandpoint, ID 83864

July 16, 2024

Memorandum

To: Bonner County Commissioners

From: Alissa Clark, Human Resources Director

Re: FSA renewal

Bonner County Human Resource office is seeking approval and signature for the Pacific Source FSA Administration renewal. There are currently 29 employees enrolled in the FSA plan, with an increase from \$3.75 PEPM to \$4.00 PEPM, or \$7.25 increase to county.

Distribution: ☐ Original to BOCC Office
☐ Copy to Human Resources

A suggested motion would be: **Mr. Chairman based on the information before us I make a motion to approve the renewal documents for Pacific Source FSA Plan for 10/1/2024**

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Commissioner Luke Omodt, Chairman



Return document to:
PSAenrollment@PacificSource.com

Bonner County - FSA Renewal Rates
Effective: 10/1/2024

	Current Fees	Renewal Fees
Annual Renewal Fee: Bonner County The renewal fee of \$350 will continue to be paid by PacificSource Health Plans while invoiced to the client at renewal if PSHP policy is canceled.	\$0.00	\$0.00
Monthly Flat Fee: Effective upon with this renewal PacificSource Administrators will convert Per Member Per Month (PMPM) fees to a flat monthly rate to simplify invoicing for both parties. The flat rate will be determined using your current PMPM fees and the average number of enrollees.		To Be Determined Upon Completion of 2024 Enrollment
The Monthly Flat Fee will be calculated using the following:		
*FSA Member Fee:	\$3.75	\$4.00
*HRA Member Fee:	N/A	N/A
*Transportation Member Fee:	N/A	N/A
*Maximum Member Fee:	\$3.75	\$4.00
Monthly Minimum Fee:	\$85.00	\$85.00
MasterCard® PMPM Fee:	\$0.00	\$0.00
Grace Period PMPM Fee:	N/A	N/A

* Invoices will no longer indicate the Per Member Per Month rate

☒ **Renew as is, with No Plan changes needed; except the options directly below this section.**
I have reviewed the Plan Summary and we are renewing our service agreement with PacificSource Administrators effective 10/1/2024 with the renewal rates stated in this document. Return of enrollment materials signifies acceptance of the renewal fees.

☐ **Renew, but with Plan Changes requested.** We are renewing our service agreement with PacificSource Administrators effective 10/1/2024 with the renewal rates stated in this document. We understand requested changes to the Plan are not binding for the upcoming plan until accepted by PacificSource Administrators and may result in increased fees. A revised renewal rate will be provided for any rate changes.

☐ **Renew, but with the Health FSA Maximum Increase to the 2024 maximum as the only plan change.**

☐ Please have my Account Executive contact me.

Employer Signature

Date

Print Name

Title



Bonner County Justice Services

4002 Samuelson Avenue • Sandpoint, ID 83864 • Phone: (208) 265-1438

July 16, 2024

Memorandum


Justice Services
Item #1

To: Bonner County Commissioners
From: Ron Stultz, Director

Re: Justice Services
Budget Adjustment – Consolidated Telecom Unanticipated Revenues

Bonner County Justice Services receives reimbursement monies from Consolidated Telecom Inc. each fiscal year.

The Justice Services Department has received Consolidated Telecom unanticipated revenue in the amount of \$2,408.85. The total reimbursement received from Consolidated Telecom Inc. is \$2,408.85.

Auditor's Approval: 

Distribution: Original to BOCC; copy to Justice Services, Ron Stultz; copy to Auditors

A suggested motion would be: Mr. Chairman based upon the information before us I move to approve Resolution #24-_____ ordering the Clerk to schedule revenue in the Juvenile Detention FY23-24 budget, in Account No. 03475-7630 – FOOD by \$2,408.85. This adjustment is due to the receipt of unanticipated reimbursement revenue received from Consolidated Telecom Inc.

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Commissioner Luke Omodt, Chairman

RESOLUTION NO. 2024 - _____

JUSTICE SERVICES

Probation Services

Budget Adjustment – Consolidated Telecom Unanticipated Revenues

WHEREAS, Idaho Code Section 31-1605 provides that the Board of County Commissioners may adjust the budget as adopted to reflect the receipt of unscheduled revenue, grants, or donations from federal, state or local governments or private sources, provided that there shall be no increase in anticipated property taxes; and

WHEREAS, Bonner County Justice Services receives reimbursement monies from Consolidated Telecom Inc. each fiscal year; and

WHEREAS, the Justice Services Department has received unexpected additional revenue in the amount of \$2,408.85 from Consolidated Telecom Inc. for Reimbursement; and

WHEREAS, the Justice Services Department requests the additional revenue be placed in Juvenile Detention FY23-24 Budget, Account No. 03475-7630 FOOD;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Bonner County, Idaho hereby orders the Clerk to schedule revenue in the Juvenile Detention FY23-24 budget, Account No. 03475-7630 FOOD in the amount of **\$2,408.85**. This adjustment is due to the receipt of unanticipated revenue received from Consolidated Telecom Inc.

Adopted as a Resolution of the Board of Commissioners of Bonner County, Idaho on the _____ day of July, 2024.

BOARD OF BONNER COUNTY COMMISSIONERS

Luke Omodt, Chairman

Asia Williams, Commissioner

Steven Bradshaw, Commissioner

ATTEST: Michael Rosedale

By _____
Deputy Clerk