



# Bonner County

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## Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

**CONSENT  
AGENDA**

October 29, 2024

### Memorandum

To: Bonner County Commissioners

Re: Adopting the Order of the Agenda as Presented

A suggested Motion would be: **Based on the information before us I move to adopt the order of agenda as presented.**

#### Consent Agenda

The Consent Agenda includes:

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes October 22, 2024
- 2) Liquor License(s): Payless Gas, Kootenai; Tamrak Store, Priest Lake; Family Dollar Store #32659, Oldtown; Odie's Bayside Grocery, Sagle; Jammer, Priest River; Bab's Pizzeria, Sandpoint; Clark Fork Beverage, Clark Fork; Bluebird Bakery, Sandpoint; Barrel 33 Sandpoint; Dairy Depot, Sandpoint; Trinity at City Beach, Sandpoint; Foe Sandpoint Aerie 589, Sandpoint
- 3) Invoices Over \$5k: Sheriff's Office (1 Confidential Item); Solid Waste (1 Item: GMCO)
- 4) Plats for Approval: MLD0018-24, Woodward Acres

A suggested motion would be: **Based on the information before us I move to approve the consent agenda as presented.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chair



# Bonner County

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## Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 22, 2024 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, October 22, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Williams and Korn present, Commissioner Bradshaw attended telephonically. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by Chris Bassett and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Korn made a motion to adopt the order of the agenda as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes October 15, 2024
- 2) Liquor License(s): Mitzy's Lounge, Sandpoint; Jalapeno's Mexican Restaurant, Sandpoint; 219 Lounge, Sandpoint; Sand Creek Schweitzer Conoco, Ponderay; Connie's Café & Lounge, Sandpoint; Lodge at Sandpoint, Sagle; Squeeze Inn, Clark Fork; Cabinet Mountain Bar & Grill, Clark Fork; Honey Hive, Sandpoint; Pend D'Oreille Winery, Sandpoint (2)
- 3) Invoices Over \$5k: Sheriff's Office (3 Items: Motorola, Frontline Communication-2); Risk (2 Items: Northwest Autobody-2)

Commissioner Korn made a motion to adopt the consent agenda as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Claims Batch #28 **Totaling \$347,258.97**  
Public Comment

- Doug Paterson – Question regarding the large claims for each claims batch.

Commissioner Korn made a motion to approve payment of the FY24 Claims in Batch #28 Totaling \$347,258.97. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Bradshaw – Yes, Commissioner Williams – Yes, Commissioner Korn - Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding FY24 EMS Claims Batch #28 **Totaling \$5,531.68**  
Commissioner Korn made a motion to approve payment of the FY24 EMS Claims in Batch #28 Totaling \$5,531.68. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

- 3) Action Item: Discussion/Decision Regarding FY25 Claims Batch #03 Totaling **\$341,105.02**  
Commissioner Korn made a motion to approve payment of the FY25 Claims in Batch #03 Totaling \$341,105.02.

Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

4) **Action Item: Discussion/Decision Regarding FY25 EMS Claims Batch #03 Totaling \$6,699.31**  
Commissioner Korn made a motion to approve payment of the FY25 EMS Claims in Batch #03 Totaling \$6,699.31. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Bradshaw – Yes, Commissioner Williams – Yes, Commissioner Korn - Yes. The motion carries.

5) **Action Item: Discussion/Decision Regarding Renew FY24-25 Audit Agreement; Jordan Zweigart**  
Commissioner Korn made a motion that Bonner County renew the Audit Agreement with Zwygart John & Associates, PLLC to complete the 2024 external audit for the amount of \$68,000. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

#### **FACILITIES – Teddi Lupton**

1) **Action Item: Discussion/Decision Regarding Capital Construction Carryover; Resolution**  
Commissioner Korn made a motion to approve Resolution #24-81 to move \$108,806.96 from 00118/9480 FY2024 to 00118/9480 FY2025 for the carryover of the EMS Station 1/ Office project. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

2) **Action Item: Discussion/Decision Regarding Contract Proposal for winter maintenance to be completed by Lippert Excavation & Pipeline for the Bonner County Juvenile Detention Center**

#### **Public Comment**

- Brandon Cramer – Wants to know why the recently purchased excavator won't be used for this. This is not good stewardship of our money.
- Sheriff Daryl Wheeler – Commented on the budget move between Facilities and Sheriff's Office. Would ask that the board table this item.

Commissioner Williams stepped down from the chair and made a motion to table this item. Commissioner Korn seconded the motion. Roll call vote: Commissioner Bradshaw – Yes, Commissioner Williams – Yes, Commissioner Korn - Yes. The motion carries.

#### **PLANNING – Alex Feyen**

1) **Action Item: Discussion/Decision Regarding S0002-24, Noble Estates First Addition**  
Commissioner Korn made a motion to approve this project, File Number S0002-24 Noble Estates First Edition and authorize the chair to sign the final plat as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

#### **EMS – Jeff Lindsey**

1) **Action Item: Discussion/Decision Regarding Safe Haven Baby Box**

#### **Public Comment**

- Janine Shepard – Addressed the question of why place the box at EMS and not the hospital. The boxes are climate controlled; the hospital is very busy where there is less anonymity, and EMS' response time if a baby is placed in the box, and the cost of any additional call volume this may cause. There was a brief discussion with Chief Lindsey, Janine, the board and Risk, especially regarding the risk to the County and the safety of a baby placed in the box. Christian Jostlein, Risk Manager, spoke to the risk and liability; there may be liability accepted by the County in general. There are many things that need to be done for this to happen and there are other ways to handle a baby being dropped off in an instance that EMS may be unable to be there, there will need to be response planning for a baby box call out.
- Jim Leighty – Was all of the information about these boxes and Idaho laws provided to the commissioners prior to this meeting. This is a good idea and can save babies.

- Jennifer Cramer – Discussed a presentation put on by Life Choices about these boxes, questioned if there were any liability issues with Safe Haven Baby Boxes? If the alarms were to fail is there a way to see into the box.
- Jean M. – This would provide a safe option for babies and women, worth the risk, maybe have a camera.
- Dennis Engelhardt – What is the survivability of a baby placed in the box as opposed to being left outdoors. We should not be so concerned with possible liability but in saving a child.
- Dian Welle – Should look at the liabilities and there are quiet places at the hospital. These boxes work well and are a safe option for mothers in distress.
- John DuPree – Proud that this is being addressed in this community. Thinks that a young lady may be more likely to go to a hospital and not a government building with a box that she may not know about but is thankful for this discussion.
- Jean M. – Commented on the fire department vs the hospital; might be less fear with a fire department rather than hospital.

Chief Lindsey briefly went over the plan once this would be approved and the creation of a response plan; it will not take a lot of time to set up but wants to wait to know if this will be approved before making this plan and having a lot of meetings if it won't happen. Brief discussion followed. Janine said that Safe Haven will send a person out when the box is installed to help address safety concerns.

- Dian Welle – Is there a guarantee that there will be a paramedic on call who can treat a baby in a potentially extreme condition thinks the location should be reconsidered.
- John DuPree – Agrees with Dian, questions why the government is involved in this?

Chief Lindsey advised that there are always at least two paramedics at EMS Station 1. Christian, Risk, said it could be approved and then once it is in place have a plan approved. There was a brief discussion among the board after public comment.

Commissioner Korn made a motion to approve the Lease/Service Agreement for the Safe Haven Baby Box.

Commissioner Bradshaw seconded the motion. Further discussion. Roll call vote: Commissioner Bradshaw – Yes, Commissioner Williams – Abstain, Commissioner Korn - Yes. The motion carries.

#### **SHERIFF'S OFFICE – Daryl Wheeler**

1) Action Item: Discussion/Decision Regarding Budget Carryover Funds from FY24 to FY25; **Resolution**  
Public Comment

- Jim Leighty – Is there a plan to see where this fence is going to be put and how much material is going to be used.

Commissioner Williams stepped down from the chair and made a motion to approve Resolution #24-82 authorizing the Clerk to open the Sheriff, Jail, and Dispatch FY2025 budgets and carry forward Fiscal 2024 funds totaling \$40,527.28 to the Bonner County Sheriff, Jail, and Dispatch “B” budgets as detailed in the Resolution.

Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

#### **RISK MANAGEMENT – Christian Jostlein**

1) Action Item: Discussion/Decision Regarding Renewal of HSI Contract for 2024-2025 Annual Training Software  
Public Comment

- Jennifer Cramer – Recommends not going in house for training, should look at renewals earlier

Commissioner Korn made a motion to approve signing and paying the HSI renewal contract for \$22,450 out of the Tort 024-6490 Education fund, for which it has been budgeted. Commissioner Bradshaw seconded the motion. Brief discussion with Risk. Commissioner Korn brought up what was discussed last week and the less expensive option that was supposed to be brought forward at this meeting. Commissioner Williams questioned whether the other program as well as HR/Risk should be tracking training, departments feel this system is redundant and is used mostly by HR for new hires. *No vote on the first motion.*

Commissioner Williams stepped down from the chair and made a motion directing HR and Risk to bring this issue back to the board on Tuesday with evidence of the other program identified that was \$5k to show the compare and contrast benefit to the County making a decision to change versus using HIS Thinkzoom specifically. Commissioner Korn seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

**BOCC – Commissioner Asia Williams**

- 1) Discussion Regarding Directors Filling Vacancies Prior to Board/HR Review of Position Necessity
- 2) Discussion Regarding Amazon Capital Purchases and Procurement

**Public Comment**

- Sheriff Daryl Wheeler – Commented on elected officials being personally responsible for going over their budget, the SO tracks their budget and purchases very closely, the SO does not use credit cards excessively.

**HUMAN RESOURCES WEEKLY REPORT – Presented by Commissioner Williams**

- 1) Discussion Regarding Open County Job Positions: where are they posted, how to apply with tracking on how long they have been listed
- 2) Discussion Regarding Open Board/Commission Positions: which boards have openings, also tracking of positions that will become open within 6 months' time
- 3) Upcoming Training

**DISTRICT 2 COMMISSIONER DISCUSSION**

- 1) Commissioner Chat Review: Summary of the completed chat with information on upcoming chat guests
- 2) Ongoing issues/concern updates
- 3) Litigation
- 4) Workshops pending
- 5) Questions from the public

**DISTRICT 3 COMMISSIONER REPORT**

- 1) Summarization of Meetings During the Week
- 2) Community Events Attended During the Week

**PUBLIC COMMENT \* Opened at 11:06 a.m.**

- Doug Paterson (Zoom) – There is not a list of Zoom participants online for the public to see
- Jennifer Cramer – Appreciates Ron drilling down into the dollar details, appreciates Asia's credit card concerns being brought up, questioned why food is purchased for P&Z meetings

**EXECUTIVE SESSION – Planning**

- 1) Executive Session under Idaho Codes § 74-206 (1)(A) Hiring  
Action Item: Discussion/Decision Regarding Hiring, Planning

At 11:12 a.m. Korn made a motion to go into Executive Session under Idaho Code § 74-206(1)(A) Hiring.

Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:17 a.m.

Commissioner Bradshaw made a motion to proceed as discussed. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

**EXECUTIVE SESSION – BOCC**

- 1) Executive Session under Idaho Codes § 74-206 (1)(F) Litigation  
Action Item: Discussion/Decision Regarding Litigation

At 11:18 a.m. Commissioner Korn made a motion to go into Executive Session under Idaho Code § 74-206(1)(F) Litigation. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:44 a.m.

Commissioner Korn made a motion to proceed as discussed. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

At 11:45 a.m. Commissioner Williams stepped down from the chair and made a motion to enter back into Executive Session under Idaho Code § 74-206(1)(F) Litigation. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Excused, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:59 a.m.

Commissioner Bradshaw made a motion to proceed as discussed. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Excused, Commissioner Bradshaw – Yes. The motion carries.

The meeting was adjourned at 11:59 a.m.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of October 14, 2024 – October 21, 2024  
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 16, 2024, Tax Cancellations were held pursuant to Idaho Code §74-204 (2).

On Thursday, October 17, 2024, an Executive Session was held pursuant to Idaho Codes §74-206(1)(F) Litigation & 74-206(1)(D) Records Exempt.

On Thursday, October 17, 2024, an Executive Session was held pursuant to Idaho Code §74-206(1)(F) Litigation.

On Monday, October 21, 2024, a Panhandle Health Update was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By \_\_\_\_\_  
Chair, Asia Williams

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Date

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-018

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT PGK INC  
doing business as PAYLESS GAS  
at 32131 HWY 200 EAST, KOOTENAI, ID 83840

a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$25.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$0.00
Wine by the bottle	\$25.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$55.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.  
Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL) *By: [Signature]*  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-6940  
 State Lic No. 6940  
 Issue Date: 12/01/2024  
 County No. 2025-018  
 Total Fees: \$55.00  
 Deputy Initials: nprouty

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**

- Renewal
- Seasonal (month open \_\_\_\_\_.)
- New (complete page 2)
- Transfer (complete page 2)  
(include transfer fee of \$20.00)

**2. Type of Business**

- Individual
- Partnership
- Corporation
- LLC
- LLP

**3. Location of Facility**

- Inside city limits
- Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)
  - Bottled/canned beer
  - Draft beer
  - Wine by the glass
  - Wine by the bottle
  - Liquor
  - Application Fee
- Total Fees

Consumed off premise  
 Consumed on or off premise  
 Includes draft, bottled, and/or canned

**County Fee**

\$ 25.00  
 \$ 0.00  
 \$ 0.00  
 \$ 0.00  
 \$ 25.00  
 \$ 0.00  
 \$ 5.00  
 \$ \$55.00

**FOR OFFICE USE ONLY**

**Prorated Fee**

(If applicable)

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: PAYLESS GAS  
 Business Phone Number: (208) 263-6531  
 Business Physical Address: 32131 HWY 200 EAST  
 City: KOOTENAI State: ID Zip Code: 83840

**6. Business Information**

Business Name: PGK INC  
 Primary Contact Name: ARNIE RAINS  
 Primary Contact Phone Number: (208) 255-8972  
 Mailing Address: PO BOX 242  
 City: KOOTENAI State: ID Zip Code: 83840  
 Email Address: \_\_\_\_\_

Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

**APPLICANT'S SIGNATURE:**

Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

Board of County Commissioners

Mail to P.O. Box

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-019

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT TAMRAK CENTER LLC  
doing business as TAMRAK STORE  
at 27914 HWY 57, PRIEST LAKE, ID 83856  
a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of

Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$25.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$0.00
Wine by the bottle	\$25.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$55.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.

Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL) By: Natalie Prouty  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-13667  
 State Lic No. 13667  
 Issue Date: 12/01/2024  
 County No. 2025-019  
 Total Fees: \$55.00  
 Deputy Initials: nprouty

**Retail Alcohol Beverage License Application #12861**

10-15-24

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

- 1. Application Type**  
 Renewal  
 Seasonal (month open \_\_\_\_\_.)  
 New (complete page 2)  
 Transfer (complete page 2)  
 (include transfer fee of \$20.00)
- 2. Type of Business**  
 Individual  
 Partnership  
 Corporation
- 3. Location of Facility**  
 LLC  
 LLP  
 Inside city limits  
 Outside city limits

**4. License Type**

- |   |  |                 |
|---|--|-----------------|
| <input checked="" type="checkbox"/> Bottled/canned beer (retail only) | Consumed off premise                   | \$ 25.00        |
| <input type="checkbox"/> Bottled/canned beer                          | Consumed on or off premise             | \$ 0.00         |
| <input type="checkbox"/> Draft beer                                   | Includes draft, bottled, and/or canned | \$ 0.00         |
| <input type="checkbox"/> Wine by the glass                            |  | \$ 0.00         |
| <input checked="" type="checkbox"/> Wine by the bottle                |  | \$ 25.00        |
| <input type="checkbox"/> Liquor                                       |  | \$ 0.00         |
| <input checked="" type="checkbox"/> Application Fee                   |  | \$ 5.00         |
| <b>Total Fees</b>   |  | <b>\$ 55.00</b> |

**County Fee**

FOR OFFICE USE ONLY
Prorated Fee
(If applicable)
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

**5. Applicant Information**

Doing Business As: TAMRAK STORE  
 Business Phone Number: (208) 443-2328  
 Business Physical Address: 27914 HWY 57  
 City: PRIEST LAKE State: ID Zip Code: 83856

**6. Business Information**

Business Name: TAMRAK CENTER LLC  
 Primary Contact Name: TRACY OLMO  
 Primary Contact Phone Number: (208) 443-2328  
 Mailing Address: 27914 HWY 57  
 City: PRIEST LAKE State: ID Zip Code: 83856

Email Address: \_\_\_\_\_  
 Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

APPLICANT'S SIGNATURE: Tracy E Olmo  
 Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-020

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT FAMILY DOLLAR LLC  
doing business as FAMILY DOLLAR STORE #32659  
at 39 SELKIRK WAY, OLDTOWN, ID 83822

a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$25.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$0.00
Wine by the bottle	\$25.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$55.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.

Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL)

By: [Signature]  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-32910  
 State Lic No. 32910  
 Issue Date: 12/01/2024  
 County No. 2025-020  
 Total Fees: \$55.00  
 Deputy Initials: cbrannon

**Retail Alcohol Beverage License Application**

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**

- Renewal
- Seasonal (month open \_\_\_\_\_.)
- New (complete page 2)
- Transfer (complete page 2)  
(include transfer fee of \$20.00)

**2. Type of Business**

- Individual
- Partnership
- Corporation
- LLC
- LLP

**3. Location of Facility**

- Inside city limits
- Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)
  - Bottled/canned beer
  - Draft beer
  - Wine by the glass
  - Wine by the bottle
  - Liquor
  - Application Fee
- Total Fees

Consumed off premise  
 Consumed on or off premise  
 Includes draft, bottled, and/or canned

**County Fee**

\$ 25.00  
 \$ 0.00  
 \$ 0.00  
 \$ 0.00  
 \$ 25.00  
 \$ 0.00  
 \$ 5.00  
 \$ 55.00

**FOR OFFICE USE ONLY**

**Prorated Fee**

(If applicable)

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: FAMILY DOLLAR STORE #32659  
 Business Phone Number: (757) 321-5000  
 Business Physical Address: 39 SELKIRK WAY  
 City: OLDTOWN State: ID Zip Code: 83822

**6. Business Information**

Business Name: FAMILY DOLLAR LLC  
 Primary Contact Name: ATTN: ALCOHOL/TOBACCO TEAM (9TH 8th floor)  
 Primary Contact Phone Number: (757) 698-7284 - Janice  
 Mailing Address: 500 VOLVO PARKWAY  
 City: CHESAPEAKE State: VA Zip Code: 23320  
 Email Address: ab-licensing@dollartree.com

Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

APPLICANT'S SIGNATURE: [Signature]

Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners

2024

BONNER COUNTY  
STATE OF IDAHO

No. 2025-029

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT BROTEN HOLDING LLC  
 doing business as ODIE'S BAYSIDE GROCERY  
 at 1591 GARFIELD BAY ROAD, SAGLE, ID 83860  
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$25.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$0.00
Wine by the bottle	\$25.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$55.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.  
Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL) By Cynthia Brannon  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-265  
 State Lic No. 5336  
 Issue Date: 12/01/2024  
 County No. 2025-029  
 Total Fees: \$55.00  
 Deputy Initials: cbrannon

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**

- Renewal
- Seasonal (month open \_\_\_\_\_.)
- New (complete page 2)
- Transfer (complete page 2)  
(include transfer fee of \$20.00)

**2. Type of Business**

- Individual
- Partnership
- Corporation
- LLC
- LLP

**3. Location of Facility**

- Inside city limits
- Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)
  - Bottled/canned beer
  - Draft beer
  - Wine by the glass
  - Wine by the bottle
  - Liquor
  - Application Fee
- Total Fees

- Consumed off premise
- Consumed on or off premise
- Includes draft, bottled, and/or canned

**County Fee**

\$ 25.00  
 \$ 0.00  
 \$ 0.00  
 \$ 0.00  
 \$ 25.00  
 \$ 0.00  
 \$ 5.00  
 \$ \$55.00

**FOR OFFICE USE ONLY**

**Prorated Fee**  
(If applicable)

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: ODIE'S BAYSIDE GROCERY  
 Business Phone Number: (208) 263-9429  
 Business Physical Address: 1591 GARFIELD BAY ROAD  
 City: SAGLE State: ID Zip Code: 83860

**6. Business Information**

Business Name: BROTEN HOLDING LLC  
 Primary Contact Name: DAVID WILSON  
 Primary Contact Phone Number: (208) 610-6328  
 Mailing Address: 2804 W JOHANNSEN RD  
 City: SPOKANE State: WA Zip Code: 99208  
 Email Address: \_\_\_\_\_

Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

**APPLICANT'S SIGNATURE:**

*David Wilson*

Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners *mail to 2804 W Johannsen Rd*

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-033

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT KARUKES, LINDA ESTATE OF  
doing business as JAMMER  
at 216 MAIN ST, PRIEST RIVER, ID 83856

a(n) INDIVIDUAL, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$0.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$100.00
Wine by the glass	\$0.00
Wine by the bottle	\$0.00
Liquor	\$125.00
Application Fee	\$5.00
<b>Total</b>	<b>\$230.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.

Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL)

By: Bridgette Centorbi  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-74  
 State Lic No. 3710  
 Issue Date: 12/01/2024  
 County No. 2025-033  
 Total Fees: \$230.00  
 Deputy Initials: bcentorbi

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**

- Renewal
- Seasonal (month open \_\_\_\_\_.)
- New (complete page 2)
- Transfer (complete page 2)  
(include transfer fee of \$20.00)

**2. Type of Business**

- Individual
- Partnership
- Corporation
- LLC
- LLP

**3. Location of Facility**

- Inside city limits
- Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)
  - Bottled/canned beer
  - Draft beer
  - Wine by the glass
  - Wine by the bottle
  - Liquor
  - Application Fee
- Total Fees

- Consumed off premise
- Consumed on or off premise
- Includes draft, bottled, and/or canned

**County Fee**

\$ 0.00  
 \$ 0.00  
 \$ 100.00  
 \$ 0.00  
 \$ 0.00  
 \$ 125.00  
 \$ 5.00  
 \$ \$230.00

**FOR OFFICE USE ONLY**

**Prorated Fee**

(If applicable)

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: JAMMER  
 Business Phone Number: (208) 448-9956  
 Business Physical Address: 216 MAIN ST  
 City: PRIEST RIVER State: ID Zip Code: 83856

**6. Business Information**

Business Name: KARUKES, LINDA ESTATE OF  
 Primary Contact Name: KATHY MITCHELL  
 Primary Contact Phone Number: (208) 660-0271  
 Mailing Address: PO BOX 1565  
 City: PRIEST RIVER State: ID Zip Code: 83856

Email Address: \_\_\_\_\_  
 Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

**APPLICANT'S SIGNATURE:**

Jeff Sacumokil by Kathy Mitchell POA  
 Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners

call cell

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-035

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT BAB'S INC  
doing business as BAB'S PIZZERIA  
at 1319 HWY 2 STE C, SANDPOINT, ID 83864

a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$0.00
Bottled/canned beer, Consumed on premise	\$75.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$100.00
Wine by the bottle	\$0.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$180.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.  
Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL)

*Cynthia Brannon*  
\_\_\_\_\_  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**  
 Premise No. 7B-7970  
 State Lic No. 7970  
 Issue Date: 12/01/2024  
 County No. 2025-035  
 Total Fees: \$180.00  
 Deputy Initials: cbrannon

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**  
 Renewal  
 Seasonal (month open \_\_\_\_\_.)  
 New (complete page 2)  
 Transfer (complete page 2)  
 (include transfer fee of \$20.00)

**2. Type of Business**  
 Individual  
 Partnership  
 Corporation  
 LLC  
 LLP

**3. Location of Facility**  
 Inside city limits  
 Outside city limits

**4. License Type**

<input type="checkbox"/> Bottled/canned beer (retail only)	Consumed off premise	\$ 0.00	<b>FOR OFFICE USE ONLY</b> <b>Prorated Fee</b> (If applicable) \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
<input checked="" type="checkbox"/> Bottled/canned beer	Consumed on or off premise	\$ 75.00	
<input type="checkbox"/> Draft beer	Includes draft, bottled, and/or canned	\$ 0.00	
<input checked="" type="checkbox"/> Wine by the glass		\$ 100.00	
<input type="checkbox"/> Wine by the bottle		\$ 0.00	
<input type="checkbox"/> Liquor		\$ 0.00	
<input checked="" type="checkbox"/> Application Fee		\$ 5.00	
<b>Total Fees</b>		<b>\$ 180.00</b>	

**5. Applicant Information**  
 Doing Business As: BAB'S PIZZERIA  
 Business Phone Number: (208) 265-7992  
 Business Physical Address: 1319 HWY 2 STE C  
 City: SANDPOINT State: ID Zip Code: 83864

**6. Business Information**  
 Business Name: BAB'S INC  
 Primary Contact Name: BJ TIETJEN  
 Primary Contact Phone Number: (208) 627-2133  
 Mailing Address: 1319 HWY 2 STE C  
 City: SANDPOINT State: ID Zip Code: 83864  
 Email Address: \_\_\_\_\_

Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

APPLICANT'S SIGNATURE: [Signature]  
 Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners *Call BJ 627-2133*

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-036

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT CLARK FORK QUIK STOP INC  
doing business as CLARK FORK BEVERAGE  
at 218 EAST 4TH, CLARK FORK, ID 83811

a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$25.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$0.00
Wine by the bottle	\$25.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$55.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.

Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL) By Cynthia Braannon  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**  
 Premise No. 7B-23  
 State Lic No. 3725  
 Issue Date: 12/01/2024  
 County No. 2025-036  
 Total Fees: \$55.00  
 Deputy Initials: cbrannon

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

- 1. Application Type**  
 Renewal  
 Seasonal (month open \_\_\_\_\_.)  
 New (complete page 2)  
 Transfer (complete page 2)  
 (include transfer fee of \$20.00 )
- 2. Type of Business**  
 Individual  
 Partnership  
 Corporation  
 LLC  
 LLP
- 3. Location of Facility**  
 Inside city limits  
 Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)  
 Bottled/canned beer  
 Draft beer  
 Wine by the glass  
 Wine by the bottle  
 Liquor  
 Application Fee  
 Total Fees

Consumed off premise  
 Consumed on or off premise  
 Includes draft, bottled, and/or canned

County Fee
\$ 25.00
\$ 0.00
\$ 0.00
\$ 0.00
\$ 25.00
\$ 0.00
\$ 5.00
\$ 55.00

**FOR OFFICE USE ONLY**  
**Prorated Fee**  
 (If applicable)  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: CLARK FORK BEVERAGE  
 Business Phone Number: (208) 266-1751  
 Business Physical Address: 218 EAST 4TH  
 City: CLARK FORK State: ID Zip Code: 83811

**6. Business Information**

Business Name: CLARK FORK QUIK STOP INC  
 Primary Contact Name: MICHELLE TAMMARO  
 Primary Contact Phone Number: (406) 529-3433  
 Mailing Address: PO BOX 347  
 City: CLARK FORK State: ID Zip Code: 83811  
 Email Address: \_\_\_\_\_

Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

APPLICANT'S SIGNATURE: *Michelle Tammaro*  
 Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners *Mailed to P.O. Box 347*

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-037

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT BEAN LLC  
 doing business as BLUEBIRD BAKERY  
 at 329 N 1ST AVE, SANDPOINT, ID 83864  
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$0.00
Bottled/canned beer, Consumed on premise	\$75.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$100.00
Wine by the bottle	\$25.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$205.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.  
Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL)

*By Cynthia Brannon*  
\_\_\_\_\_  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-26897  
 State Lic No. 26897  
 Issue Date: 12/01/2024  
 County No. 2025-037  
 Total Fees: \$205.00  
 Deputy Initials: cbrannon

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**

- Renewal
- Seasonal (month open \_\_\_\_\_.)
- New (complete page 2)
- Transfer (complete page 2)  
(include transfer fee of \$20.00)

**2. Type of Business**

- Individual
- Partnership
- Corporation
- LLC
- LLP

**3. Location of Facility**

- Inside city limits
- Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)
- Bottled/canned beer
- Draft beer
- Wine by the glass
- Wine by the bottle
- Liquor
- Application Fee
- Total Fees

Consumed off premise  
 Consumed on or off premise  
 Includes draft, bottled, and/or canned

**County Fee**

\$ 0.00  
 \$ 75.00  
 \$ 0.00  
 \$ 100.00  
 \$ 25.00  
 \$ 0.00  
 \$ 5.00  
 \$ 205.00

**FOR OFFICE USE ONLY**

**Prorated Fee**

(If applicable)

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: BLUEBIRD BAKERY  
 Business Phone Number: (208) 265-8730  
 Business Physical Address: 329 N 1ST AVE  
 City: SANDPOINT State: ID Zip Code: 83864

**6. Business Information**

Business Name: BEAN LLC  
 Primary Contact Name: JILL SEVERSON  
 Primary Contact Phone Number: (208) 265-8730  
 Mailing Address: 329 N 1ST AVE  
 City: SANDPOINT State: ID Zip Code: 83864  
 Email Address: bluebirdbakeryid@gmail.com

Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

**APPLICANT'S SIGNATURE:**

*Jodi L. Ralcoff*

Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

**APPROVED:**

**DATE:**

Board of County Commissioners *Mail to 329 N 1st Ave*

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-038

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT BARREL 33 SANDPOINT LLC  
 doing business as BARREL 33 SANDPOINT  
 at 100 N 1ST AVE , SANDPOINT, ID 83864  
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$0.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$100.00
Wine by the glass	\$100.00
Wine by the bottle	\$25.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$230.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.  
Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL)

*Cynthia Brannon*  
\_\_\_\_\_  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**  
 Premise No. 7B-33888  
 State Lic No. 33888  
 Issue Date: 12/01/2024  
 County No. 2025-038  
 Total Fees: \$230.00  
 Deputy Initials: cbrannon

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

- 1. Application Type**  
 Renewal  
 Seasonal (month open \_\_\_\_\_.)  
 New (complete page 2)  
 Transfer (complete page 2)  
 (include transfer fee of \$20.00)
- 2. Type of Business**  
 Individual  
 Partnership  
 Corporation  
 LLC  
 LLP
- 3. Location of Facility**  
 Inside city limits  
 Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)  
 Bottled/canned beer  
 Draft beer  
 Wine by the glass  
 Wine by the bottle  
 Liquor  
 Application Fee  
 Total Fees

Consumed off premise  
 Consumed on or off premise  
 Includes draft, bottled, and/or canned

County Fee	Prorated Fee (If applicable)
\$ 0.00	\$ _____
\$ 0.00	\$ _____
\$ 100.00	\$ _____
\$ 100.00	\$ _____
\$ 25.00	\$ _____
\$ 0.00	\$ _____
\$ 5.00	\$ _____
\$ 230.00	\$ _____

**FOR OFFICE USE ONLY**  
**Prorated Fee**  
 (If applicable)  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: BARREL 33 SANDPOINT  
 Business Phone Number: (208) 920-6258  
 Business Physical Address: 100 N 1ST AVE  
 City: SANDPOINT State: ID Zip Code: 83864

**6. Business Information**

Business Name: BARREL 33 SANDPOINT LLC  
 Primary Contact Name: MANUEL REICHL  
 Primary Contact Phone Number: (909) 689-7667  
 Mailing Address: 204 QUILL DR  
 City: PRIEST RIVER State: ID Zip Code: 83856  
 Email Address: \_\_\_\_\_

Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

APPLICANT'S SIGNATURE: \_\_\_\_\_  
 Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners *Mail 100 1st Ave*

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-040

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT POINTWEST ENTERPRISES, INC  
doing business as DAIRY DEPOT  
at 1105 MICHIGAN ST, SANDPOINT, ID 83864

a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$25.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$0.00
Wine by the bottle	\$25.00
Liquor	\$0.00
Application Fee	\$5.00
<b>Total</b>	<b>\$55.00</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.

Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL) By: *Natalie Roney*  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-159  
 State Lic No. 1864  
 Issue Date: 12/01/2024  
 County No. 2025-040  
 Total Fees: \$55.00  
 Deputy Initials: nprouty

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**

- Renewal
- Seasonal (month open \_\_\_\_\_.)
- New (complete page 2)
- Transfer (complete page 2)  
(include transfer fee of \$20.00)

**2. Type of Business**

- Individual
- Partnership
- Corporation
- LLC
- LLP

**3. Location of Facility**

- Inside city limits
- Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)
  - Bottled/canned beer
  - Draft beer
  - Wine by the glass
  - Wine by the bottle
  - Liquor
  - Application Fee
- Total Fees

Consumed off premise  
 Consumed on or off premise  
 Includes draft, bottled, and/or canned

County Fee
\$ 25.00
\$ 0.00
\$ 0.00
\$ 0.00
\$ 25.00
\$ 0.00
\$ 5.00
\$ 55.00

**FOR OFFICE USE ONLY**

Prorated Fee (If applicable)
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

**5. Applicant Information**

Doing Business As: DAIRY DEPOT  
 Business Phone Number: (208) 263-9136  
 Business Physical Address: 1105 MICHIGAN ST  
 City: SANDPOINT State: ID Zip Code: 83864

**6. Business Information**

Business Name: POINTWEST ENTERPRISES, INC  
 Primary Contact Name: JAY VANDENBERG  
 Primary Contact Phone Number: (208) 263-9136  
 Mailing Address: 1105 MICHIGAN ST  
 City: SANDPOINT State: ID Zip Code: 83864  
 Email Address: \_\_\_\_\_

Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

APPLICANT'S SIGNATURE: [Signature]  
 Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners

2025

BONNER COUNTY  
STATE OF IDAHO

No. 2025-041

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT GLOBAL RESTAURANT SOLUTIONS LLC  
 doing business as TRINITY AT CITY BEACH  
 at 58 BRIDGE STREET, SANDPOINT, ID 83864  
 a(n) LLC, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$0.00
Bottled/canned beer, Consumed on premise	\$0.00
Draft beer, Includes draft, bottled, and/or canned	\$100.00
Wine by the glass	\$0.00
Wine by the bottle	\$0.00
Liquor	\$187.50
Application Fee	\$5.00
<b>Total</b>	<b>\$292.50</b>

\_\_\_\_\_  
 Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2025.  
 Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL) *By: Bridgette Centorbi*  
 \_\_\_\_\_  
 Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-38  
 State Lic No. 3908  
 Issue Date: 12/01/2024  
 County No. 2025-041  
 Total Fees: \$292.50  
 Deputy Initials: bcentorbi

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**

- Renewal
- Seasonal (month open \_\_\_\_\_.)
- New (complete page 2)
- Transfer (complete page 2)  
(include transfer fee of \$20.00)

**2. Type of Business**

- Individual
- Partnership
- Corporation
- LLC
- LLP

**3. Location of Facility**

- Inside city limits
- Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)
  - Bottled/canned beer
  - Draft beer
  - Wine by the glass
  - Wine by the bottle
  - Liquor
  - Application Fee
- Total Fees

Consumed off premise  
 Consumed on or off premise  
 Includes draft, bottled, and/or canned

County Fee
\$ 0.00
\$ 0.00
\$ 100.00
\$ 0.00
\$ 0.00
\$ 187.50
\$ 5.00
\$ <u>292.50</u>

FOR OFFICE USE ONLY
Prorated Fee
(If applicable)
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

**5. Applicant Information**

Doing Business As: TRINITY AT CITY BEACH  
 Business Phone Number: (303) 518-7592  
 Business Physical Address: 58 BRIDGE STREET  
 City: SANDPOINT State: ID Zip Code: 83864

**6. Business Information**

Business Name: GLOBAL RESTAURANT SOLUTIONS LLC  
 Primary Contact Name: HILLARY DICK  
 Primary Contact Phone Number: (303) 518-7592  
 Mailing Address: 602 S ELLA  
 City: SANDPOINT State: ID Zip Code: 83864

Email Address: \_\_\_\_\_  
 Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

APPLICANT'S SIGNATURE: *Hillary Dick*  
 Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners

Call Hillary

2024

BONNER COUNTY  
STATE OF IDAHO

No. 2025-043

## RETAIL ALCOHOL BEVERAGE LICENSE

THIS IS TO CERTIFY THAT FOE SANDPOINT AERIE INC  
doing business as FOE SANDPOINT AERIE 589  
at 1511 JOHN HUDON RD, SANDPOINT, ID 83864

a(n) CORPORATION, is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Bonner County Courthouse, Sandpoint, Idaho.

Dated: 12/01/2024

Bottled/canned beer, Consumed off premise	\$0.00
Bottled/canned beer, Consumed on premise	\$75.00
Draft beer, Includes draft, bottled, and/or canned	\$0.00
Wine by the glass	\$0.00
Wine by the bottle	\$0.00
Liquor	\$187.50
Application Fee	\$5.00
<b>Total</b>	<b>\$267.50</b>

\_\_\_\_\_  
Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE and EXPIRES 12/31/2024.  
Witness my hand and seal this 29th of October, 2024.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

(SEAL) *By: Bridgette Centoni*  
\_\_\_\_\_  
Clerk of the Board of County Commissioners



Bonner County Recorder  
 Michael W. Rosedale - County Clerk  
 1500 Highway 2  
 Suite 335  
 Sandpoint, ID 83864  
 Phone: (208) 265-1490  
 Fax: (208) 255-7849

**FOR OFFICE USE ONLY**

Premise No. 7B-6811  
 State Lic No. 6811  
 Issue Date: 12/01/2024  
 County No. 2025-043  
 Total Fees: \$267.50  
 Deputy Initials: bcentorbi

## Retail Alcohol Beverage License Application

You must provide a copy of your newly issued State of Idaho Retail Alcohol Beverage License

**1. Application Type**

- Renewal
- Seasonal (month open \_\_\_\_\_.)
- New (complete page 2)
- Transfer (complete page 2)  
(include transfer fee of \$20.00)

**2. Type of Business**

- Individual
- Partnership
- Corporation
- LLC
- LLP

**3. Location of Facility**

- Inside city limits
- Outside city limits

**4. License Type**

- Bottled/canned beer (retail only)
  - Bottled/canned beer
  - Draft beer
  - Wine by the glass
  - Wine by the bottle
  - Liquor
  - Application Fee
- Total Fees

Consumed off premise  
 Consumed on or off premise  
 Includes draft, bottled, and/or canned

**County Fee**

\$ 0.00  
 \$ 75.00  
 \$ 0.00  
 \$ 0.00  
 \$ 0.00  
 \$ 187.50  
 \$ 5.00  
 \$ \$267.50

**FOR OFFICE USE ONLY**

**Prorated Fee**

(If applicable)

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**5. Applicant Information**

Doing Business As: FOE SANDPOINT AERIE 589  
 Business Phone Number: (208) 263-3514  
 Business Physical Address: 1511 JOHN HUDON RD  
 City: SANDPOINT State: ID Zip Code: 83864

**6. Business Information**

Business Name: FOE SANDPOINT AERIE INC  
 Primary Contact Name: STEFANIE TAYLOR  
 Primary Contact Phone Number: (208) 290-0505  
 Mailing Address: 1511 JOHN HUDON LN  
 City: SANDPOINT State: ID Zip Code: 83864

Email Address: \_\_\_\_\_  
 Please indicate address to send future correspondence:  Business Physical Address  Mailing Address  Email

APPLICANT'S SIGNATURE: *Stephanie Taylor*  
 Signer must be authorized to sign for documents pertaining to the Alcohol Beverage Control.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Board of County Commissioners

Call Step.



# Bonner County

## Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

10/29/2024

### Memorandum

Solid Waste  
Consent Agenda  
Item #1

To: Commissioners

From: Bob Howard, Solid Waste Director

Re: Purchase of Magnesium Chloride

Solid Waste is requesting approval to purchase magnesium chloride for ice control at the solid waste collection sites.

GMCO Corporation 35 tons @ 212.13 per ton Total \$7424.55

Auditing Review: 

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: N/A

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: N/A

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution:      Original to BOCC  
     Copy to Bob Howard; Melissa Gault

A suggested motion would be: **Based on the information before us I move to approve the purchase of magnesium chloride in the amount of \$7,424.55 for ice control at the solid waste sites.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

**GMCO Corporation**  
 PO Box 1480  
 0228 Power Line Road  
 Rifle, CO 81650  
 Office: (970) 625-9100  
 Fax: (970) 625-9101  
 Web: gmcocorp.com

**Quote**  
**Bonner County Solid Waste -Torch Z Del-Winter 24-25**  
 October 14, 2024

**Service Address**  
 Bonner County Solid Waste  
 Split Load - PR And Sandpoint Tanks  
 91 Eastside Rd, Priest River ID 83856  
 232 Pine Cone Road  
 Sandpoint, ID 83864

**Billing Address**  
 Bonner County Public Work  
 Solid Waste Department  
 1500 Highway 2, Ste 101  
 Sandpoint, ID 83864

Item	Description	Quantity	Unit Price	Tax	Amount
Torch Z	Torch Z - Advanced Liquid Deicer - Price per ton for Magnesium Chloride that remains active (liquid) at cold temperatures while minimizing precipitates down to zero degrees Fahrenheit. Density is approximately 185 gallons per ton. State/County/City Spec'd Product. This price is for the 2024-25 winter season. Contact is Melissa Gault @ 208-255-5681. Ext 2.	35.00	\$212.1300	Tax	\$7,424.55
	This quoted price is based on the current fuel rate of ( \$ 4.30 to \$ 4.419) per gallon. If this rate is adjusted by the US Dept. of Energy regional average, at the time of delivery, an additional fuel surcharge will be added to this price.				
Additional Fuel Surcharge	Additional Fuel Surcharge - If applicable at time of delivery.	35.00	\$0.0000	Tax	\$0.00
				Subtotal:	\$7,424.55
				AVATAX (0%):	\$0.00
				<b>Total:</b>	<b>\$7,424.55</b>

The quote includes the following terms: This quote does not include sales tax, the Responsible Party is responsible for paying all applicable taxes. Should the quantity of items and/or services change or the applicable tax rate change, the Responsible Party is liable for the balance due. This quote is valid for 7 days, after 7 days, prices are subject to change unless otherwise noted. If the Responsible Party has been approved for credit, payment is due within 30 days of the date printed on the invoice. A finance charge of 1.5% per month will be assessed on all amounts 30 days past due. Otherwise, you are required to prepay, which consists of a credit card pre-authorization hold on funds for 120% of the quote, only valid on purchases less than \$10,000. The card on file will be processed for the final amount, not to exceed the pre-authorized amount.

Signature authorized representative \_\_\_\_\_ Print name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_





# Bonner County

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## Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

CLERK  
Item #1

October 29, 2024

### Memorandum

To: Commissioners

Re: FY24 Claims in Batch #29

The Auditor's Office presented the FY24 Claims Batch #29 **Totaling \$36,492.64**

A suggested motion would be: **I move to approve payment of the FY24 Claims in Batch #29 Totaling \$36,492.64**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 10/24/2024    WARRANT: boc2924    AMOUNT: \$ 36,492.64

COMMISSIONER'S APPROVAL REPORT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc2924 10/24/2024      DUE DATE: 09/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1813	ALPINE MOTORS		00001	INV	09/30/2024	52100	164173	
	1 002 7750		RD&BR GEN	SHIPANDFRT		25.00		
	2 002 7040		RD&BR GEN	REPAIR		331.08		
			Invoice Net			356.08		
				CHECK TOTAL		356.08		-----
6324	ALASKA RUBBER GROUP IN		00001	INV	09/30/2024	I131246	164190	
	1 002 7418		RD&BR GEN	REPHTRUCKS		91.25		
			Invoice Net			91.25		
6324	ALASKA RUBBER GROUP IN		00001	CRM	09/30/2024	I132716	164195	
	1 002 7418		RD&BR GEN	REPHTRUCKS		-91.25		
			Invoice Net			-91.25		
6324	ALASKA RUBBER GROUP IN		00001	INV	09/30/2024	I132717	164196	
	1 002 7418		RD&BR GEN	REPHTRUCKS		102.00		
			Invoice Net			102.00		
				CHECK TOTAL		102.00		-----
4294	BONNER COUNTY TAX COLL		00000	INV	09/30/2024	SEP24.2	163971	
	1 00103 8670		TREASURER	LABOR		2,856.00		
			Invoice Net			2,856.00		
				CHECK TOTAL		2,856.00		-----
3793	BONNER COUNTY TREASURE		00000	INV	09/30/2024	SEP24.3	164142	
	1 00103 7850		TREASURER	SERV CHG		1,580.00		
			Invoice Net			1,580.00		
				CHECK TOTAL		1,580.00		-----
1953	BONNER GENERAL HEALTH		00001	INV	09/30/2024	SPGV1637	164130	
	1 03461 8060		JAILDETENT	MEDICAL		595.42		
			Invoice Net			595.42		
1953	BONNER GENERAL HEALTH		00001	INV	09/30/2024	SPGV2071	164131	
	1 03461 8060		JAILDETENT	MEDICAL		62.04		
			Invoice Net			62.04		
1953	BONNER GENERAL HEALTH		00001	INV	09/30/2024	SPGV1584	164132	
	1 03461 8060		JAILDETENT	MEDICAL		172.36		
			Invoice Net			172.36		
1953	BONNER GENERAL HEALTH		00001	INV	09/30/2024	SPGV2044	164133	
	1 03461 8060		JAILDETENT	MEDICAL		68.38		
			Invoice Net			68.38		
1953	BONNER GENERAL HEALTH		00001	INV	09/30/2024	SPGV1852	164134	
	1 03461 8060		JAILDETENT	MEDICAL		25.15		
			Invoice Net			25.15		
1953	BONNER GENERAL HEALTH		00001	INV	09/30/2024	SPGV1194	164135	
	1 03461 8060		JAILDETENT	MEDICAL		23.22		
			Invoice Net			23.22		
1953	BONNER GENERAL HEALTH		00001	INV	09/30/2024	SPGU9700	164136	
	1 03461 8060		JAILDETENT	MEDICAL		18.69		
			Invoice Net			18.69		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc2924 10/24/2024      DUE DATE: 09/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	09/30/2024	SPGU9807 6.38	164137	
				JAILDETENT	MEDICAL	6.38		
				Invoice Net		6.38		
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	09/30/2024	SPGU8530 19.70	164138	
				JAILDETENT	MEDICAL	19.70		
				Invoice Net		19.70		
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	09/30/2024	SPGU8651 7.20	164139	
				JAILDETENT	MEDICAL	7.20		
				Invoice Net		7.20		
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	09/30/2024	SPGU8891 23.01	164140	
				JAILDETENT	MEDICAL	23.01		
				Invoice Net		23.01		
1953	BONNER GENERAL HEALTH 1 03461 8060	00001		INV	09/30/2024	SPGU9015 9.67	164141	
				JAILDETENT	MEDICAL	9.67		
				Invoice Net		9.67		
				CHECK TOTAL		1,031.22		-----
965	CANON FINANCIAL SERVIC 1 01261 9350	00000		INV	09/30/2024	35640453 142.00	164254	
	2 01261 6790	MOTVEHSDP		CAP - LEAS		6.65		
	3 01261 6790	MOTVEHSDP		COPY MACH		1.60		
		Invoice Net				150.25		
965	CANON FINANCIAL SERVIC 1 01262 9350	00000		INV	09/30/2024	35633389 39.00	164255	
	2 01262 6790	MOTVEHPR		CAP - LEAS		4.00		
		Invoice Net				43.00		
				CHECK TOTAL		193.25		-----
965	CANON FINANCIAL SERVIC 1 00119 6530	00001		INV	09/30/2024	34961600B 164.82	164011	
		PERSONNEL		OFFICE		164.82		
		Invoice Net				164.82		
965	CANON FINANCIAL SERVIC 1 00822 9350	00001		INV	09/30/2024	35629726 154.75	164146	
	2 00822 7410	9110PS		CAP - LEAS		67.05		
		9110PS		REPOFFICE		221.80		
		Invoice Net				35640454		
965	CANON FINANCIAL SERVIC 1 03450 7420	00001		INV	09/30/2024	40.32	164147	
		SHERADMIN		REPEQUIP		40.32		
		Invoice Net				35629730		
965	CANON FINANCIAL SERVIC 1 03461 9350	00001		INV	09/30/2024	167.00	164148	
	2 03461 7420	JAILDETENT		CAP - LEAS		15.14		
		JAILDETENT		REPEQUIP		182.14		
		Invoice Net				35640455		
965	CANON FINANCIAL SERVIC 1 047 8990	00001		INV	09/30/2024	324.53	164280	
		GRANT		GNT EXPEND		324.53		
		Invoice Net				324.53		
				CHECK TOTAL		933.61		-----

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc2924 10/24/2024      DUE DATE: 09/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
966	CANON SOLUTIONS AMERIC 1 03473 7410	00001		INV	09/30/2024	6009502561	164203	
				JUST-PA	REPOFFICE	136.02		
				Invoice Net		136.02		
						CHECK TOTAL		136.02
158	CHARM-TEX 1 03461 8010	00001		INV	09/30/2024	0377549-IN	164129	
				JAILDETENT	INMCLOTHIN	199.00		
				Invoice Net		199.00		
						CHECK TOTAL		199.00
1039	DAVIS DON 1 00123 6461	00001		INV	09/30/2024	SEP24	163982	
				PLANNING	PZTRAVEL	48.24		
				Invoice Net		48.24		
						CHECK TOTAL		48.24
6325	EBERLE BERLIN ATTORNEY 1 024 6870	00001		INV	09/30/2024	76356	164298	
				TORT	INS - DEDU	4,657.50		
				Invoice Net		4,657.50		
						CHECK TOTAL		4,657.50
3030	EVANS CRAVEN & LACKIE 1 03471 7100	00001		INV	09/30/2024	131102	164025	
				JUST-CIVIL	LEGAL	406.00		
				Invoice Net		406.00		
3030	EVANS CRAVEN & LACKIE 1 03471 7100	00001		INV	09/30/2024	131100	164026	
				JUST-CIVIL	LEGAL	841.00		
				Invoice Net		841.00		
						CHECK TOTAL		1,247.00
5631	FRANKENBACH DAVID 1 00123 6461	00000		INV	09/30/2024	SEP24	163983	
				PLANNING	PZTRAVEL	48.24		
				Invoice Net		48.24		
						CHECK TOTAL		48.24
3804	HAUG, DARCI 1 00661 6460	00000		INV	09/30/2024	SEP24	163958	
				PROBSVCS	PER DIEM	15.20		
				Invoice Net		15.20		
						CHECK TOTAL		15.20
403	HOME DEPOT CREDIT SERV 1 002 8540	00001		INV	09/30/2024	9101985	164183	
				RD&BR GEN	CONSTR MAT	226.84		
				Invoice Net		226.84		
403	HOME DEPOT CREDIT SERV 1 002 8540	00001		CRM	09/30/2024	9101986	164184	
				RD&BR GEN	CONSTR MAT	-226.84		
				Invoice Net		-226.84		
403	HOME DEPOT CREDIT SERV 1 002 8540	00001		INV	09/30/2024	8614918	164185	
				RD&BR GEN	CONSTR MAT	212.00		
				Invoice Net		212.00		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc2924 10/24/2024      DUE DATE: 09/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
403	HOME DEPOT CREDIT SERV 1 002 8540	00001		INV	09/30/2024	9524323 212.00 212.00 Invoice Net	164187	
				RD&BR GEN CONSTR MAT				
						CHECK TOTAL		424.00
5059	LITTLE STINKER SEPTIC 1 038 6955	00001		INV	09/30/2024	98281 820.00 820.00 Invoice Net	164010	
				WATER SEWAGE				
						CHECK TOTAL		820.00
6238	YELLOW DOG VENTURES LL 1 024 6870	00001		INV	09/30/2024	15894 793.90 793.90 Invoice Net	164126	
				TORT INS - DEDU				
						CHECK TOTAL		793.90
1434	MURPHEY LAW OFFICE PLL 1 03471 7100	00002		INV	09/30/2024	SEP24 2,250.00 2,250.00 Invoice Net	164027	
1434	MURPHEY LAW OFFICE PLL 1 03471 7100	00002		INV	09/30/2024	SEP24.2 312.50 312.50 Invoice Net	164028	
1434	MURPHEY LAW OFFICE PLL 1 03471 7100	00002		INV	09/30/2024	AUG24.2 1,500.00 1,500.00 Invoice Net	164029	
1434	MURPHEY LAW OFFICE PLL 1 03471 7100	00002		INV	09/30/2024	SEP24.3 250.00 250.00 Invoice Net	164031	
1434	MURPHEY LAW OFFICE PLL 1 03471 7100	00002		INV	09/30/2024	SEP24.4 3,250.00 3,250.00 Invoice Net	164032	
						CHECK TOTAL		7,562.50
4675	NORTHWEST LAUNDRY SUPP 1 03475 7860	00001		INV	09/30/2024	70093 218.00 218.00 Invoice Net	163957	
				JUSTJUVDET MISCEXPENS				
						CHECK TOTAL		218.00
6123	PILLSBURY WINTHROP SHA 1 03471 7100	00001		INV	09/30/2024	8610870 150.00 150.00 Invoice Net	164033	
6123	PILLSBURY WINTHROP SHA 1 03471 7100	00001		INV	09/30/2024	8619475 1,007.00 1,007.00 Invoice Net	164034	
						CHECK TOTAL		1,157.00
5073	SUNBELT CONTROLS INC 1 00110 8750	00001		INV	09/30/2024	2029153 1,127.00 1,127.00 Invoice Net	163956	
				BLDGGRD CONTRMISC				

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc2924 10/24/2024      DUE DATE: 09/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	1,127.00	-----
3349 THOMSON REUTERS WEST P	00001		INV	09/30/2024		850831624	164145	
1 03452 9080	SHERDETECT		INVEST	CST		502.20		
	Invoice Net					502.20		
						CHECK TOTAL	502.20	-----
5804 DEBBY L TRINEN	00001		INV	09/30/2024		AUG24	163980	
1 00123 6461	PLANNING		PZTRAVEL			84.02		
	Invoice Net					84.02		
5804 DEBBY L TRINEN	00001		INV	09/30/2024		SEP24	163981	
1 00123 6461	PLANNING		PZTRAVEL			168.04		
	Invoice Net					168.04		
						CHECK TOTAL	252.06	-----
2474 VERIZON WIRELESS	00001		INV	09/30/2024		964370635OCT24	164018	
1 00661 8830	PROBSVCS		ADMISDNPRB			449.33		
2 03475 6900	JUSTJUVDCT		CELL PHONE			103.29		
	Invoice Net					552.62		
						CHECK TOTAL	552.62	-----
5915 WITHERSPOON BRAJCICH M	00001		INV	09/30/2024		Statement 3	163972	
1 03471 7100	JUST-CIVIL		LEGAL			9,280.00		
	Invoice Net					9,280.00		
						CHECK TOTAL	9,280.00	-----
6237 WYNKOOP LAW OFFICE PA	00000		INV	09/30/2024		OCT24	163973	
1 03471 7100	JUST-CIVIL		LEGAL			400.00		
	Invoice Net					400.00		
						CHECK TOTAL	400.00	-----
<b>54 INVOICES</b>						<b>WARRANT TOTAL</b>	<b>36,492.64</b>	<b>36,492.64</b>

**WARRANT SUMMARY**

WARRANT: boc2924 10/24/2024

DUE DATE: 09/30/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
047	047	GRANTS			
		047-00-00-000-8990-			
		GRANT EXPENDITURES	324.53		695,601.83
		FUND TOTAL	324.53		
WARRANT SUMMARY TOTAL			36,492.64		
GRAND TOTAL			36,492.64		

WARRANT LIST BY VOUCHER

WARRANT: boc2924 10/24/2024

DUE DATE: 09/30/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
163956	5073	SUNBELT CONTROLS INC	2029153		INV	09/30/2024	1,127.00	FAC MAINTENANCE AGREEM
163957	4675	NORTHWEST LAUNDRY SUPPLY IN	70093		INV	09/30/2024	218.00	Washer Repair/Touchpad
163958	3804	HAUG, DARCI	SEP24		INV	09/30/2024	15.20	DV Training Lunch Reim
163971	4294	BONNER COUNTY TAX COLLECTOR	SEP24.2		INV	09/30/2024	2,856.00	MONTHLY LOCKBOX FEES &
163972	5915	WITHERSPOON BRAJCICH MCPHEE	Statement 3		INV	09/30/2024	9,280.00	Acc# 11705-001M Stmt
163973	6237	WYNKOOP LAW OFFICE PA	OCT24		INV	09/30/2024	400.00	Inv. Date 10.1.24
163980	5804	DEBBY L TRINEN	AUG24		INV	09/30/2024	84.02	Planning Commission mi
163981	5804	DEBBY L TRINEN	SEP24		INV	09/30/2024	168.04	Planning Commission mi
163982	1039	DAVIS DON	SEP24		INV	09/30/2024	48.24	Planning Commission mi
163983	5631	FRANKENBACH DAVID	SEP24		INV	09/30/2024	48.24	Planning Commission mi
164010	5059	LITTLE STINKER SEPTIC SERVI	98281		INV	09/30/2024	820.00	Septic Pumped
164011	965	CANON FINANCIAL SERVICES IN	34961600B		INV	09/30/2024	164.82	2XK11626 Copier Meter
164018	2474	VERIZON WIRELESS	964370635OCT24		INV	09/30/2024	552.62	County Cell Phones
164025	3030	EVANS CRAVEN & LACKIE	131102		INV	09/30/2024	406.00	Acc# 06823-27858 Sept
164026	3030	EVANS CRAVEN & LACKIE	131100		INV	09/30/2024	841.00	Acc# 06823-27858 Augu
164027	1434	MURPHEY LAW OFFICE PLLC	SEP24		INV	09/30/2024	2,250.00	Matter #147-6
164028	1434	MURPHEY LAW OFFICE PLLC	SEP24.2		INV	09/30/2024	312.50	Matter# 147-15
164029	1434	MURPHEY LAW OFFICE PLLC	AUG24.2		INV	09/30/2024	1,500.00	Matter# 147-16
164031	1434	MURPHEY LAW OFFICE PLLC	SEP24.3		INV	09/30/2024	250.00	Matter #147-17 Tax Ass
164032	1434	MURPHEY LAW OFFICE PLLC	SEP24.4		INV	09/30/2024	3,250.00	Matter #147-17
164033	6123	PILLSBURY WINTHROP SHAW PIT	8610870		INV	09/30/2024	150.00	Inv.#8610870 Client
164034	6123	PILLSBURY WINTHROP SHAW PIT	8619475		INV	09/30/2024	1,007.00	Inv. #8619475 Client
164126	6238	YELLOW DOG VENTURES LLC	15894		INV	09/30/2024	793.90	CLAIM # 202408155851
164129	158	CHARM-TEX	0377549-IN		INV	09/30/2024	199.00	Inmate Jumpsuits 2XL
164130	1953	BONNER GENERAL HEALTH	SPGV1637		INV	09/30/2024	595.42	Venipuncture, ER visit

WARRANT LIST BY VOUCHER

WARRANT: boc2924 10/24/2024

DUE DATE: 09/30/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
164131	1953	BONNER GENERAL HEALTH	SPGV2071		INV	09/30/2024	62.04	Electrocardiogram, ER
164132	1953	BONNER GENERAL HEALTH	SPGV1584		INV	09/30/2024	172.36	CT Abdomen & Pelvis w/
164133	1953	BONNER GENERAL HEALTH	SPGV2044		INV	09/30/2024	68.38	CT Abdomen & Pelvis w/
164134	1953	BONNER GENERAL HEALTH	SPGV1852		INV	09/30/2024	25.15	Venipuncture, Urinalys
164135	1953	BONNER GENERAL HEALTH	SPGV1194		INV	09/30/2024	23.22	Venipuncture, Metaboli
164136	1953	BONNER GENERAL HEALTH	SPGU9700		INV	09/30/2024	18.69	Xray exam of collar bo
164137	1953	BONNER GENERAL HEALTH	SPGU9807		INV	09/30/2024	6.38	Xray exam of collar bo
164138	1953	BONNER GENERAL HEALTH	SPGU8530		INV	09/30/2024	19.70	Xray exam of shoulder
164139	1953	BONNER GENERAL HEALTH	SPGU8651		INV	09/30/2024	7.20	Xray exam of shoulder
164140	1953	BONNER GENERAL HEALTH	SPGU8891		INV	09/30/2024	23.01	Xray exam of pelvis -
164141	1953	BONNER GENERAL HEALTH	SPGU9015		INV	09/30/2024	9.67	Xray exam of pelvis -
164142	3793	BONNER COUNTY TREASURER	SEP24.3		INV	09/30/2024	1,580.00	BANK ANALYSIS FEES - S
164145	3349	THOMSON REUTERS WEST PAYMEN	850831624		INV	09/30/2024	502.20	Investigative charges
164146	965	CANON FINANCIAL SERVICES IN	35629726		INV	09/30/2024	221.80	Meter Usage/Contract c
164147	965	CANON FINANCIAL SERVICES IN	35640454		INV	09/30/2024	40.32	Meter Usage/Contract c
164148	965	CANON FINANCIAL SERVICES IN	35629730		INV	09/30/2024	182.14	Meter Usage/Contract c
164173	1813	ALPINE MOTORS	52100		INV	09/30/2024	356.08	2PU22, Deflectors
164183	403	HOME DEPOT CREDIT SERVICES	9101985		INV	09/30/2024	226.84	Kootenai Bay Quiet Zon
164184	403	HOME DEPOT CREDIT SERVICES	9101986		CRM	09/30/2024	-226.84	Return Due to Tax
164185	403	HOME DEPOT CREDIT SERVICES	8614918		INV	09/30/2024	212.00	Kootenai Bay Quiet Zon
164187	403	HOME DEPOT CREDIT SERVICES	9524323		INV	09/30/2024	212.00	Kootenai Bay Quiet Zon
164190	6324	ALASKA RUBBER GROUP INC	I131246		INV	09/30/2024	91.25	D2 Trucks, Shrinkflex
164195	6324	ALASKA RUBBER GROUP INC	I132716		CRM	09/30/2024	-91.25	D2 Trucks, Credit to R
164196	6324	ALASKA RUBBER GROUP INC	I132717		INV	09/30/2024	102.00	D2 Trucks, Shrinkflex

WARRANT LIST BY VOUCHER

WARRANT: boc2924 10/24/2024

DUE DATE: 09/30/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
164203	966	CANON SOLUTIONS AMERICA	6009502561		INV	09/30/2024	136.02	Serial JWH02449 Inv.#
164254	965	CANON FINANCIAL SERVICES IN	35640453		INV	09/30/2024	150.25	Ponderay Copier
164255	965	CANON FINANCIAL SERVICES IN	35633389		INV	09/30/2024	43.00	Priest River copier
164280	965	CANON FINANCIAL SERVICES IN	35640455		INV	09/30/2024	324.53	2XK05236 COPIER LEASE/
164298	6325	EBERLE BERLIN ATTORNEYS AND	76356		INV	09/30/2024	4,657.50	SHUBIN V BONNER COUNTY
WARRANT TOTAL							36,492.64	

\*\* END OF REPORT - Generated by Nichole Janes \*\*



# Bonner County

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## Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

CLERK  
Item #2

October 29, 2024

### Memorandum

To: Commissioners

Re: FY25 Claims in Batch #04

The Auditor's Office presented the FY25 Claims Batch #04 **Totaling \$976,389.98**

A suggested motion would be: **I move to approve payment of the FY25 Claims in Batch #04 Totaling \$946,389.98**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 10/24/2024    WARRANT: boc0425    AMOUNT: \$ 976,389.98

COMMISSIONER'S APPROVAL REPORT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
6141	95 EXPRESS LLC 1 03457 6520	00001		INV	10/22/2024	1064	164122	
			SHERAUTO	DUES		500.00		
			Invoice Net			500.00		
				CHECK TOTAL		500.00		-----
1820	AM HARDWARE CO INC 1 00118 9480	00001		INV	10/24/2024	52883	164302	
			GENEXP	CAP - CIP		115.00		
			Invoice Net			115.00		
				CHECK TOTAL		115.00		-----
4700	AMAZON CAPITAL SERVICE 1 00822 6530	00001		INV	10/22/2024	1YGK-7HV6-K4K3	164102	
			911LOPS	OFFICE		65.97		
			Invoice Net			65.97		
4700	AMAZON CAPITAL SERVICE 1 00824 6720	00001		INV	10/22/2024	1DX6-JPJY-JYN4	164105	
			911REPEATR	SM ASSETS		139.12		
			Invoice Net			139.12		
4700	AMAZON CAPITAL SERVICE 1 34180 6530	00001		INV	10/22/2024	1JH6-7CVF-Jw7V	164106	
			JUST-GENEX	OFFICE		48.48		
			Invoice Net			48.48		
4700	AMAZON CAPITAL SERVICE 1 00824 6720	00001		INV	10/22/2024	1W4L-9M44-GDPR	164107	
			911REPEATR	SM ASSETS		56.26		
			Invoice Net			56.26		
4700	AMAZON CAPITAL SERVICE 1 03451 8640	00001		INV	10/22/2024	1JQP-DYVM-QQQY	164109	
			SHERCLCREC	OFF EQUIP		69.99		
			Invoice Net			69.99		
4700	AMAZON CAPITAL SERVICE 1 34180 6530	00001		INV	10/22/2024	13GX-HG7W-QLH3	164115	
			JUST-GENEX	OFFICE		159.99		
			Invoice Net			159.99		
4700	AMAZON CAPITAL SERVICE 1 03461 7863	00001		INV	10/23/2024	1YGK-7HV6-41X7	164149	
			JAILDETENT	INMTSUPPLY		37.94		
			Invoice Net			37.94		
4700	AMAZON CAPITAL SERVICE 1 03461 7863	00001		INV	10/23/2024	1LVL-JXLD-VKF4	164150	
			JAILDETENT	INMTSUPPLY		191.86		
			Invoice Net			191.86		
4700	AMAZON CAPITAL SERVICE 1 00824 6720	00001		INV	10/23/2024	11R4-Y3Y7-HRC7	164169	
			911REPEATR	SM ASSETS		339.72		
			Invoice Net			339.72		
				CHECK TOTAL		1,109.33		-----
1867	APCO INTERNATIONAL INC 1 00822 6520	00001		INV	10/22/2024	1130633	164108	
			911LOPS	DUES		1,012.00		
			Invoice Net			1,012.00		
				CHECK TOTAL		1,012.00		-----
1883	ARROW CONSTRUCTION HOL 1 00355 7500	00001		INV	10/18/2024	414917	164004	
			AIRSANDPT	REPAIRF		311.76		
			Invoice Net			311.76		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1883	ARROW CONSTRUCTION HOL 1 00355 7500	00001		INV	10/18/2024	415732	164005	
		AIRSANDPT		REPAIRF		594.80		
		Invoice Net				594.80		
				CHECK TOTAL		906.56		-----
1900	AVISTA UTILITIES 1 00118 6980	00001		INV	10/21/2024	5925930000OCT24	164036	
		GENEXP		OTHER UTIL		20.20		
		Invoice Net				20.20		
1900	AVISTA UTILITIES 1 00118 6980	00001		INV	10/21/2024	8658940000OCT24	164037	
		GENEXP		OTHER UTIL		148.71		
		Invoice Net				148.71		
1900	AVISTA UTILITIES 1 00118 6980	00001		INV	10/21/2024	1566410000OCT24	164038	
		GENEXP		OTHER UTIL		208.75		
		Invoice Net				208.75		
1900	AVISTA UTILITIES 1 00118 6980	00001		INV	10/21/2024	2021560000OCT24	164039	
		GENEXP		OTHER UTIL		21.13		
		Invoice Net				21.13		
1900	AVISTA UTILITIES 1 00118 6980	00001		INV	10/21/2024	5107150000OCT24	164040	
		GENEXP		OTHER UTIL		22.98		
		Invoice Net				22.98		
1900	AVISTA UTILITIES 1 00118 6930 2 00118 6980	00001		INV	10/21/2024	5555200000OCT24	164041	
		GENEXP		ELECTRIC		146.74		
		GENEXP		OTHER UTIL		44.69		
		Invoice Net				191.43		
1900	AVISTA UTILITIES 1 00118 6930 2 00118 6980	00001		INV	10/21/2024	7555200000OCT24	164042	
		GENEXP		ELECTRIC		127.97		
		GENEXP		OTHER UTIL		43.85		
		Invoice Net				171.82		
1900	AVISTA UTILITIES 1 00355 6930	00001		INV	10/21/2024	6239320000OCT24	164043	
		AIRSANDPT		ELECTRIC		20.20		
		Invoice Net				20.20		
1900	AVISTA UTILITIES 1 00355 6930 2 00355 6980	00001		INV	10/21/2024	0569720000OCT24	164044	
		AIRSANDPT		ELECTRIC		46.91		
		AIRSANDPT		OTHER UTIL		21.12		
		Invoice Net				68.03		
1900	AVISTA UTILITIES 1 00118 6930 2 00118 6980	00001		INV	10/21/2024	0861150000OCT24	164045	
		GENEXP		ELECTRIC		2,992.77		
		GENEXP		OTHER UTIL		101.92		
		Invoice Net				3,094.69		
1900	AVISTA UTILITIES 1 00355 6930	00001		INV	10/21/2024	1108050000OCT24	164046	
		AIRSANDPT		ELECTRIC		31.33		
		Invoice Net				31.33		
1900	AVISTA UTILITIES 1 00355 6930	00001		INV	10/21/2024	2877230000OCT24	164047	
		AIRSANDPT		ELECTRIC		21.04		
		Invoice Net				21.04		
1900	AVISTA UTILITIES 1 00118 6980	00001		INV	10/21/2024	1695020000OCT24	164049	
		GENEXP		OTHER UTIL		55.33		
		Invoice Net				55.33		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1900 AVISTA UTILITIES	1 00118 6980	00001		INV	10/21/2024	8679400000oct24	164050	
		GENEXP		OTHER UTIL		221.75		
		Invoice Net				221.75		
1900 AVISTA UTILITIES	1 00118 6980	00001		INV	10/21/2024	4679400000oct24	164051	
		GENEXP		OTHER UTIL		88.62		
		Invoice Net				88.62		
1900 AVISTA UTILITIES	1 00355 6930	00001		INV	10/21/2024	6865650000oct24	164052	
		AIRSANDPT		ELECTRIC		92.06		
		Invoice Net				92.06		
1900 AVISTA UTILITIES	1 00118 6980	00001		INV	10/21/2024	5329760000oct24	164053	
		GENEXP		OTHER UTIL		381.97		
		Invoice Net				381.97		
1900 AVISTA UTILITIES	1 00355 6930	00001		INV	10/21/2024	0658340000oct24	164055	
		AIRSANDPT		ELECTRIC		50.26		
		Invoice Net				50.26		
1900 AVISTA UTILITIES	1 00118 6980	00001		INV	10/21/2024	5803520000oct24	164056	
		GENEXP		OTHER UTIL		1,143.46		
		Invoice Net				1,143.46		
1900 AVISTA UTILITIES	1 02381 6980	00001		INV	10/22/2024	7159830000oct24	164082	
		LOCAL		OTHER UTIL		48.92		
		Invoice Net				48.92		
1900 AVISTA UTILITIES	1 002 6930	00001		INV	10/23/2024	9295605315oct24	164198	
		RD&BR GEN		ELECTRIC		20.00		
		Invoice Net				20.00		
1900 AVISTA UTILITIES	1 002 6930	00001		INV	10/23/2024	8542220000oct24	164201	
		RD&BR GEN		ELECTRIC		362.47		
		RD&BR GEN		FUELFORHEA		327.83		
		Invoice Net				690.30		
		CHECK TOTAL				6,812.98		-----
1900 AVISTA UTILITIES	1 047 8990	00001		INV	10/21/2024	3650641944oct24	164035	
		GRANT		GNT EXPEND		481.00		
		Invoice Net				481.00		
		CHECK TOTAL				481.00		-----
1910 BADGER BUILDING CENTER	1 002 7422	00001		INV	10/23/2024	8001-1972460	164206	
		RD&BR GEN		REPHEQUIP		15.54		
		Invoice Net				15.54		
1910 BADGER BUILDING CENTER	1 002 7422	00001		INV	10/23/2024	8001-1972429	164227	
		RD&BR GEN		REPHEQUIP		258.66		
		Invoice Net				258.66		
1910 BADGER BUILDING CENTER	1 02381 7330	00001		INV	10/23/2024	8001-1937102	164269	
		LOCAL		OPERATIONS		1,522.37		
		Invoice Net				1,522.37		
1910 BADGER BUILDING CENTER	1 02381 7330	00001		INV	10/23/2024	8001-1940395	164271	
		LOCAL		OPERATIONS		352.79		
		Invoice Net				352.79		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUÉ DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1910	BADGER BUILDING CENTER 1 02381 7330	00001		CRM LOCAL OPERATIONS	10/23/2024	8001-136166 -363.89 -363.89 Invoice Net	164273	
						CHECK TOTAL		1,785.47
6323	RICHARD J BENNETT 1 024 6870	00001		INV TORT INS - DEDU	10/23/2024	4001 3,023.00 3,023.00 Invoice Net	164175	
						CHECK TOTAL		3,023.00
6233	SCOTT THOMAS SIEBERT 1 023 9470	00001		INV SOL WASTE CAPLANDIMP	10/23/2024	28 10,350.00 10,350.00 Invoice Net	164303	
						CHECK TOTAL		10,350.00
4734	BO CO TREAS FTO PACIFI 1 082 6155	00000		INV SI MEDICAL SI ADMINFE	10/18/2024	242880001334 386.10 386.10 Invoice Net	163993	
4734	BO CO TREAS FTO PACIFI 1 082 6155	00000		INV SI MEDICAL SI ADMINFE	10/18/2024	242880002838 71,042.40 71,042.40 Invoice Net	163996	
						CHECK TOTAL		71,428.50
4886	BO CO TREASURER FTO PA 1 082 6156	00000		INV SI MEDICAL SIMEDCLAIM	10/21/2024	35584 98,620.61 98,620.61 Invoice Net	164023	
						CHECK TOTAL		98,620.61
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV PLANNING ENGINEER	10/18/2024	BLP2024-1026 80.00 80.00 Invoice Net	163986	
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV PLANNING ENGINEER	10/18/2024	BLP2024-0829-2 20.00 20.00 Invoice Net	163987	
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV PLANNING ENGINEER	10/18/2024	BLP2024-0846-4 40.00 40.00 Invoice Net	163988	
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV PLANNING ENGINEER	10/18/2024	BLP2024-0893 80.00 80.00 Invoice Net	163989	
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV PLANNING ENGINEER	10/18/2024	BLP2023-1023-2 40.00 40.00 Invoice Net	163990	
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV PLANNING ENGINEER	10/24/2024	BLP2024-0190-2 40.00 40.00 Invoice Net	164290	
5469	BONNER COUNTY ENGINEER 1 00123 7260	00000		INV PLANNING ENGINEER	10/24/2024	BLP2024-0938-0940 40.00 40.00 Invoice Net	164291	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00123 7260			PLANNING ENGINEER		120.00		
				Invoice Net		120.00		
5469	BONNER COUNTY ENGINEER	00000		INV	10/24/2024	BLP2024-1062	164292	
	1 00123 7260			PLANNING ENGINEER		40.00		
				Invoice Net		40.00		
5469	BONNER COUNTY ENGINEER	00000		INV	10/24/2024	BLP2024-1069	164293	
	1 00123 7260			PLANNING ENGINEER		80.00		
				Invoice Net		80.00		
5469	BONNER COUNTY ENGINEER	00000		INV	10/24/2024	BLP2024-1082	164294	
	1 00123 7260			PLANNING ENGINEER		80.00		
				Invoice Net		80.00		
5469	BONNER COUNTY ENGINEER	00000		INV	10/24/2024	ST0006-24-2	164295	
	1 00123 7260			PLANNING ENGINEER		20.00		
				Invoice Net		20.00		
				CHECK TOTAL		640.00		-----
5102	BONNER MALL PARTNERSHI	00001		INV	10/18/2024	NOV24	163999	
	1 01261 7660			MOTVEHSDP RTOTHER		1,385.15		
				Invoice Net		1,385.15		
				CHECK TOTAL		1,385.15		-----
2103	BROWN'S NORTHSIDE	00001		INV	10/23/2024	S163512	164205	
	1 002 7418			RD&BR GEN REPHTRUCKS		25.00		
				Invoice Net		25.00		
				CHECK TOTAL		25.00		-----
965	CANON FINANCIAL SERVIC	00000		INV	10/24/2024	35633391	164288	
	1 00124 9350			GIS CAP - LEAS		64.00		
	2 00124 6530			GIS OFFICE		8.39		
				Invoice Net		72.39		
				CHECK TOTAL		72.39		-----
965	CANON FINANCIAL SERVIC	00001		INV	10/17/2024	35640451-2	163979	
	1 00119 9350			PERSONNEL CAP - LEAS		2.67		
	2 00119 6530			PERSONNEL OFFICE		184.11		
				Invoice Net		186.78		
965	CANON FINANCIAL SERVIC	00001		INV	10/21/2024	35640457		
	1 00105 9350			COMMISS CAP - LEAS		262.00		
	2 00105 6530			COMMISS OFFICE		30.44		
	3 00105 6530			COMMISS OFFICE		16.68		
				Invoice Net		309.12		
965	CANON FINANCIAL SERVIC	00001		INV	10/21/2024	35633393	164057	
	1 00101 9350			CLERK CAP - LEAS		135.00		
	2 00101 7410			CLERK REPOFFICE		88.67		
				Invoice Net		223.67		
965	CANON FINANCIAL SERVIC	00001		INV	10/22/2024	35633394	164063	
	1 004 9350			ELECTIONS CAP - LEAS		149.00		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	2 004 7420		ELECTIONS	REPEQUIP		117.74		
			Invoice Net			266.74		
965	CANON FINANCIAL SERVIC	00001	INV	10/22/2024		35636112	164084	
	1 023 9350		SOL WASTE	CAP - LEAS		95.50		
			Invoice Net			95.50		
965	CANON FINANCIAL SERVIC	00001	INV	10/24/2024		35633386	164287	
	1 00123 9350		PLANNING	CAP - LEAS		174.00		
	2 00123 6790		PLANNING	COPY MACH		199.19		
			Invoice Net			373.19		
965	CANON FINANCIAL SERVIC	00001	INV	10/24/2024		35640456	164289	
	1 00123 9350		PLANNING	CAP - LEAS		99.00		
	2 00123 6790		PLANNING	COPY MACH		66.24		
			Invoice Net			165.24		
			CHECK TOTAL			1,620.24		-----
4319	CARTRIDGE WORLD	00002	INV	10/17/2024		1037320	163965	
	1 03475 6530		JUSTJUVDET	OFFICE		119.48		
			Invoice Net			119.48		
			CHECK TOTAL			119.48		-----
158	CHARM-TEX	00001	INV	10/23/2024		0379533-IN	164152	
	1 03461 7863		JAILDETENT	INMTSUPPLY		86.70		
			Invoice Net			86.70		
158	CHARM-TEX	00001	INV	10/23/2024		0380676-IN	164153	
	1 03461 7863		JAILDETENT	INMTSUPPLY		284.70		
			Invoice Net			284.70		
			CHECK TOTAL			371.40		-----
6286	CHARLES D CHASE	00001	INV	10/22/2024		2428749	164100	
	1 00824 7110		911REPEATR	OTHER		157.50		
			Invoice Net			157.50		
			CHECK TOTAL			157.50		-----
186	CINTAS CORPORATION #60	00001	INV	10/23/2024		4207879572	164174	
	1 03451 7110		SHERCLCREC	OTHER		21.87		
			Invoice Net			21.87		
186	CINTAS CORPORATION #60	00001	INV	10/23/2024		4208722220	164178	
	1 03451 7110		SHERCLCREC	OTHER		66.27		
			Invoice Net			66.27		
186	CINTAS CORPORATION #60	00001	INV	10/23/2024		4208590561	164229	
	1 002 6560		RD&BR GEN	LAUNDRY		85.34		
			Invoice Net			85.34		
186	CINTAS CORPORATION #60	00001	INV	10/23/2024		4208586357	164232	
	1 002 6560		RD&BR GEN	LAUNDRY		65.99		
			Invoice Net			65.99		
			CHECK TOTAL			239.47		-----

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
5496	CONNELL OIL INCORPORAT		00001	INV	10/23/2024	CL07278	164278	
	1 002 7000		RD&BR GEN	GASOLINE		587.55		
	2 002 7010		RD&BR GEN	DIESEL		6,127.35		
	3 002 7010		RD&BR GEN	DIESEL		-91.52		
			Invoice Net			6,623.38		
				CHECK TOTAL		6,623.38		-----
2592	CO-OP GAS AND SUPPLY C		00001	INV	10/23/2024	39596	164264	
	1 03457 7040		SHERAUTO	REPAIR		117.52		
			Invoice Net			117.52		
2592	CO-OP GAS AND SUPPLY C		00001	INV	10/23/2024	47395-2	164267	
	1 023 7040		SOL WASTE	REPAIR		50.95		
	2 02381 7330		LOCAL	OPERATIONS		395.68		
			Invoice Net			446.63		
				CHECK TOTAL		564.15		-----
2544	COLEMAN OIL COMPANY		00001	INV	10/23/2024	INV-235520	164235	
	1 002 7030		RD&BR GEN	LUBRICANT		478.16		
			Invoice Net			478.16		
2544	COLEMAN OIL COMPANY		00001	INV	10/23/2024	CP-0186937	164237	
	1 002 7000		RD&BR GEN	GASOLINE		338.86		
	2 002 7010		RD&BR GEN	DIESEL		1,965.20		
			Invoice Net			2,304.06		
				CHECK TOTAL		2,782.22		-----
2564	COMPUNET INC.		00002	INV	10/22/2024	270762	164118	
	1 34180 8950		JUST-GENEX	SOFTWARE		4,227.87		
			Invoice Net			4,227.87		
				CHECK TOTAL		4,227.87		-----
2577	CONSOLIDATED SUPPLY CO		00001	INV	10/23/2024	S012132942.001	164172	
	1 00823 6720		911TECH	SM ASSETS		4.25		
			Invoice Net			4.25		
				CHECK TOTAL		4.25		-----
1039	DAVIS DON		00001	INV	10/18/2024	OCT24	163984	
	1 00123 6461		PLANNING	PZTRAVEL		24.12		
			Invoice Net			24.12		
				CHECK TOTAL		24.12		-----
6248	MICHAEL DELAY		00001	INV	10/18/2024	NOV24	164015	
	1 047 8990		GRANT	GNT EXPEND		2,375.00		
			Invoice Net			2,375.00		
				CHECK TOTAL		2,375.00		-----
6254	PAUL J DELAY		00001	INV	10/18/2024	NOV24	164017	
	1 047 8990		GRANT	GNT EXPEND		2,375.00		
			Invoice Net			2,375.00		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	2,375.00	-----
6174 THE EARPHONE CONNECTIO	00001		INV	10/23/2024		303547	164180	
1 03461 6720	JAILDETENT		SM ASSETS			180.83		
2 03453 8620	SHERPATROL		COMM EQUIP			180.82		
	Invoice Net					361.65		
						CHECK TOTAL	361.65	-----
3950 ELITE TIRE & SUSPENSIO	00001		INV	10/23/2024		144292	164251	
1 002 7020	RD&BR GEN		TIRES			80.00		
	Invoice Net					80.00		
3950 ELITE TIRE & SUSPENSIO	00001		INV	10/23/2024		144291	164253	
1 002 7020	RD&BR GEN		TIRES			53.00		
	Invoice Net					53.00		
						CHECK TOTAL	133.00	-----
4779 EQUIPMENT BLADES INC	00001		INV	10/23/2024		INV/2024/02577	164241	
1 002 7750	RD&BR GEN		SHIPANDFRT			249.70		
2 002 7080	RD&BR GEN		BITS			7,225.00		
	Invoice Net					7,474.70		
						CHECK TOTAL	7,474.70	-----
3188 EVERGREEN SUPPLY	00001		INV	10/23/2024		393531	164246	
1 002 6720	RD&BR GEN		SM ASSETS			15.99		
	Invoice Net					15.99		
3188 EVERGREEN SUPPLY	00001		INV	10/23/2024		393546	164248	
1 002 6540	RD&BR GEN		SHOP			10.15		
	Invoice Net					10.15		
						CHECK TOTAL	26.14	-----
3218 FBI LEEDA INC	00001		INV	10/22/2024		200114385	164124	
1 03461 6490	JAILDETENT		EDUCATION			350.00		
	Invoice Net					350.00		
						CHECK TOTAL	350.00	-----
3822 FREIGHTLINER NORTHWEST	00001		INV	10/23/2024		PC001629371:01	164256	
1 002 7418	RD&BR GEN		REPHTRUCKS			247.50		
	Invoice Net					247.50		
3822 FREIGHTLINER NORTHWEST	00001		INV	10/23/2024		PC001629371:02	164257	
1 002 7418	RD&BR GEN		REPHTRUCKS			273.14		
	Invoice Net					273.14		
						CHECK TOTAL	520.64	-----
310 GALLS PARENT HOLDINGS	00002		INV	10/22/2024		029341406	164113	
1 03461 7710	JAILDETENT		UNIFORMS			82.74		
	Invoice Net					82.74		
310 GALLS PARENT HOLDINGS	00002		INV	10/22/2024		029336369	164114	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 03453 7710		SHERPATROL	UNIFORMS		394.06		
			Invoice Net			394.06		
310	GALLS PARENT HOLDINGS	00002		INV	10/22/2024	029340172	164125	
	1 03453 7710		SHERPATROL	UNIFORMS		217.85		
	2 03461 7710		JAILDETENT	UNIFORMS		236.26		
			Invoice Net			454.11		
			CHECK TOTAL			930.91		-----
327	GEFFS MANUFACTURING IN	00001		INV	10/23/2024	406610	164181	
	1 024 6870		TORT	INS - DEDU		50,290.27		
			Invoice Net			50,290.27		
			CHECK TOTAL			50,290.27		-----
358	GLAHE & ASSOCIATES	00000		INV	10/18/2024	29	163985	
	1 00123 7270		PLANNING	SURVEY		3,962.68		
			Invoice Net			3,962.68		
			CHECK TOTAL			3,962.68		-----
6202	ALEX GLOCK	00000		INV	10/23/2024	OCT24	164284	
	1 03453 6440		SHERPATROL	TRAVEL		441.00		
			Invoice Net			441.00		
			CHECK TOTAL			441.00		-----
2190	GRANITE AVIATION LLC	00001		INV	10/18/2024	NOV24	164000	
	1 00355 7661		AIRSANDPT	OFFICERNT		450.00		
			Invoice Net			450.00		
			CHECK TOTAL			450.00		-----
2218	GRIMM BROS	00001		INV	10/23/2024	021028	164258	
	1 002 7040		RD&BR GEN	REPAIR		2,521.00		
			Invoice Net			2,521.00		
			CHECK TOTAL			2,521.00		-----
6308	HEALTHY PERSPECTIVES	00001		INV	10/17/2024	005	163963	
	1 00661 7110		PROBSVCS	OTHER		200.00		
			Invoice Net			200.00		
			CHECK TOTAL			200.00		-----
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	7624690	164085	
	1 03410 7530		JUSTBLDGS	REPFACILIT		23.94		
			Invoice Net			23.94		
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	6523271	164086	
	1 03410 7530		JUSTBLDGS	REPFACILIT		98.38		
			Invoice Net			98.38		
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	5624934	164087	
	1 03410 7530		JUSTBLDGS	REPFACILIT		25.35		
			Invoice Net			25.35		

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CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	4625065	164088	
	1 00110 7530			BLDGGRD	REPFACILIT	212.21		
				Invoice Net		212.21		
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	3512867	164089	
	1 00110 7530			BLDGGRD	REPFACILIT	24.83		
				Invoice Net		24.83		
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	8524403	164090	
	1 03410 7530			JUSTBLDGS	REPFACILIT	5.48		
				Invoice Net		5.48		
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	2621565	164091	
	1 03473 6530			JUST-PA	OFFICE	79.96		
				Invoice Net		79.96		
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	621874	164092	
	1 03410 7530			JUSTBLDGS	REPFACILIT	69.96		
				Invoice Net		69.96		
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	621942	164093	
	1 00110 7530			BLDGGRD	REPFACILIT	14.94		
				Invoice Net		14.94		
399	HOME DEPOT CREDIT SERV	00003		INV	10/22/2024	4622693	164094	
	1 03410 7530			JUSTBLDGS	REPFACILIT	39.97		
				Invoice Net		39.97		
				CHECK TOTAL		595.02		-----
3444	IDAHO ASSOC OF NOXIOUS	00001		INV	11/01/2024	IANWCS-25-15	164019	
	1 027 6520			WEEDS	DUES	150.00		
				Invoice Net		150.00		
				CHECK TOTAL		150.00		-----
3439	IDAHO ASSOC OF COUNTIE	00001		INV	10/21/2024	IAC-25119	164022	
	1 00118 7860			GENEXP	MISCEXPENS	938.00		
	2 00118 6490			GENEXP	EDUCATION	22,030.68		
				Invoice Net		22,968.68		
				CHECK TOTAL		22,968.68		-----
3458	IDAHO DEPT OF HEALTH &	00001		INV	10/17/2024	OCT24.1	163959	
	1 03475 6520			JUSTJUVDET	DUES	20.00		
				Invoice Net		20.00		
				CHECK TOTAL		20.00		-----
5702	INDIGENT HEALTHCARE SO	00001		INV	10/21/2024	NOV24	164059	
	1 00116 8940			INDIGENT	COMP SUPP	725.00		
				Invoice Net		725.00		
				CHECK TOTAL		725.00		-----
3667	INSIGHT DISTRIBUTING I	00001		INV	10/17/2024	0512994	163960	
	1 03475 8000			JUSTJUVDET	HYGIENE	305.60		
				Invoice Net		305.60		

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CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3667	INSIGHT DISTRIBUTING I 1 03461 6620	00001		INV	10/22/2024	0513032-IN 178.40 178.40 Invoice Net	164120	
				CLEANING		CHECK TOTAL 484.00		-----
6317	IT1 SOURCE LLC 1 00115 9430	00001		INV	11/10/2024	00974165 3,995.00 3,995.00 Invoice Net	164021	
				CAP - COMP		CHECK TOTAL 3,995.00		-----
1261	JASPER ENGINES & TRANS 1 03457 7040	00001		INV	10/22/2024	13865178 SHERAUTO REPAIR 301.00 301.00 Invoice Net	164116	
1261	JASPER ENGINES & TRANS 1 03457 7040	00001		INV	10/22/2024	13865176 SHERAUTO REPAIR 4,664.00 4,664.00 Invoice Net	164117	
						CHECK TOTAL 4,965.00		-----
6170	JOHN NIMMO 1 03475 7710	00001		INV	10/17/2024	OCT24.1 JUSTJUVDET UNIFORMS 73.69 73.69 Invoice Net	163967	
						CHECK TOTAL 73.69		-----
1323	LHTAC 1 002 6490	00001		INV	10/23/2024	T2100224RM-1 RD&BR GEN EDUCATION 60.00 60.00 Invoice Net	164259	
1323	LHTAC 1 002 6490	00001		INV	10/23/2024	T2100324MM-1 RD&BR GEN EDUCATION 60.00 60.00 Invoice Net	164260	
						CHECK TOTAL 120.00		-----
4976	MCKESSON MEDICAL SURGI 1 03461 8060	00001		INV	10/23/2024	22750359 JAILDETENT MEDICAL 278.63 278.63 Invoice Net	164170	
4976	MCKESSON MEDICAL SURGI 1 03461 8060	00001		INV	10/23/2024	22750501 JAILDETENT MEDICAL 174.36 174.36 Invoice Net	164171	
						CHECK TOTAL 452.99		-----
5771	SHANNON MERCURIO 1 00406 6730	00000		INV	10/22/2024	14-479172 ELECT-NOV ELECT SUPP 13.55 13.55 Invoice Net	164081	
						CHECK TOTAL 13.55		-----
2568	CONCEPT COMM CORP. 1 00356 6980	00001		INV	10/18/2024	129790 AIRPRRIVR OTHER UTIL 119.95 119.95 Invoice Net	164002	

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CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	119.95	-----
6189	MODERN IMAGING SOLUTIO 1 03461 8000	00001		INV	10/22/2024	002320822	164119	
				JAILDETENT	HYGIENE	2,749.50		
				Invoice Net		2,749.50		
						CHECK TOTAL	2,749.50	-----
6018	GENUINE PARTS COMPANY 1 023 7040	00001		INV	10/17/2024	204920	163969	
				SOL WASTE	REPAIR	46.00		
				Invoice Net		46.00		
6018	GENUINE PARTS COMPANY 1 027 7040	00001		INV	11/01/2024	205069	164020	
				WEEDS	REPAIR	44.64		
				Invoice Net		44.64		
						CHECK TOTAL	90.64	-----
2320	NORTH 40 OUTFITTERS 1 03479 7040	00002		INV	10/22/2024	46435/B	164110	
				MARINE PTR	REPAIR	49.94		
				Invoice Net		49.94		
						CHECK TOTAL	49.94	-----
2326	NORTH IDAHO LOCK & KEY 1 00406 6700	00001		INV	10/22/2024	61687	164061	
				ELECT-NOV	SECURITY	165.00		
				Invoice Net		165.00		
2326	NORTH IDAHO LOCK & KEY 1 00110 7530	00001		INV	10/24/2024	61693	164301	
				BLDGGRD	REPFACILIT	135.00		
				Invoice Net		135.00		
						CHECK TOTAL	300.00	-----
4675	NORTHWEST LAUNDRY SUPP 1 03475 7420	00001		INV	10/17/2024	70217	163962	
				JUSTJUVDET	REPEQUIP	218.00		
				Invoice Net		218.00		
						CHECK TOTAL	218.00	-----
2771	OREILLY AUTO PARTS 1 03457 7040	00002		CRM	10/16/2024	3456-171274	163932	
				SHERAUTO	REPAIR	-23.20		
				Invoice Net		-23.20		
2771	OREILLY AUTO PARTS 1 002 7040	00002		INV	10/23/2024	3456-172588	164261	
				RD&BR GEN	REPAIR	79.21		
				Invoice Net		79.21		
						CHECK TOTAL	56.01	-----
9999	Ian Burge 1 00123 7810	00000		INV	10/24/2024	CUP0009-24	164296	
				PLANNING	REF, REIMB	552.50		
				Invoice Net		552.50		
						CHECK TOTAL	552.50	-----
2815	PANHANDLE AREA COUNCIL	00001		INV	10/18/2024	NOV24	164001	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 00118 7660			GENEXP Invoice Net	RTOTHER	7,020.01 7,020.01		
						CHECK TOTAL	7,020.01	-----
1453	PANHANDLE HEALTH DISTR 1 011 8750	00001		HEALTH Invoice Net	INV 10/18/2024 CONTRMISC	IN132 128,449.00 128,449.00	164006	
						CHECK TOTAL	128,449.00	-----
5787	SANDCREEK LANDINGS LLC 1 047 8990	00001		GRANT Invoice Net	INV 10/18/2024 GNT EXPEND	4945 1,400.00 1,400.00	164009	
						CHECK TOTAL	1,400.00	-----
1455	PANHANDLE SECURITY SER 1 03453 8590	00001		SHERPATROL Invoice Net	INV 10/23/2024 EQUIPMENT	24-004 2,870.00 2,870.00	164213	
						CHECK TOTAL	2,870.00	-----
1481	PATTI'S ACTION AUTO SU 1 002 7418	00001		RD&BR GEN Invoice Net	INV 10/23/2024 REPHTRUCKS	102095-1 287.53 287.53	164262	
1481	PATTI'S ACTION AUTO SU 1 002 7040	00001		RD&BR GEN Invoice Net	INV 10/23/2024 REPAIR	102096-1 264.90 264.90	164268	
1481	PATTI'S ACTION AUTO SU 1 002 7422	00001		RD&BR GEN Invoice Net	INV 10/23/2024 REPHEQUIP	102639-1 97.18 97.18	164270	
1481	PATTI'S ACTION AUTO SU 1 002 7040	00001		RD&BR GEN Invoice Net	INV 10/23/2024 REPAIR	102590-1 158.30 158.30	164272	
1481	PATTI'S ACTION AUTO SU 1 002 7418	00001		RD&BR GEN Invoice Net	INV 10/23/2024 REPHTRUCKS	102722-1 60.91 60.91	164274	
1481	PATTI'S ACTION AUTO SU 1 002 7418 2 002 6640	00001		RD&BR GEN RD&BR GEN Invoice Net	INV 10/23/2024 REPHTRUCKS SAFETY	103609-1 116.64 18.20 134.84	164275	
						CHECK TOTAL	1,003.66	-----
3832	PREMIER INDUSTRIES 1 023 9470	00000		SOL WASTE Invoice Net	INV 10/22/2024 CAPLANDIMP	10111 671.90 671.90	164083	
						CHECK TOTAL	671.90	-----
783	SANDPOINT MARINE & MOT 1 03457 7040	00001		SHERAUTO Invoice Net	INV 10/23/2024 REPAIR	95206 129.39 129.39	164263	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	129.39	-----
2437	SCHWEITZER FIRE DISTRI 1 02381 8670	00001		INV	10/24/2024	1076	164285	
				LOCAL		LABOR	1,200.00	
				Invoice Net		1,200.00		
						CHECK TOTAL	1,200.00	-----
2821	SELKIRK SEALCOAT 1 00355 9471	00001		INV	10/18/2024	2769	164003	
				AIRSandPT		PAVREHAB	20,000.00	
				Invoice Net		20,000.00		
						CHECK TOTAL	20,000.00	-----
2847	SHI INTERNATIONAL CORP 1 34180 8950	00001		INV	10/22/2024	B18956059	164121	
				JUST-GENEX		SOFTWARE	1,283.10	
				Invoice Net		1,283.10		
						CHECK TOTAL	1,283.10	-----
1611	SNAP ON TOOLS 1 03457 8650	00001		INV	10/22/2024	102224153027	164123	
				SHERAUTO		TOOLSSML	357.50	
				Invoice Net		357.50		
						CHECK TOTAL	357.50	-----
1631	SOUTH FORK HARDWARE - 1 00110 7530	00001		INV	10/17/2024	390130	163970	
				BLDGGRD		REPFACILIT	1.99	
				Invoice Net		1.99		
						CHECK TOTAL	1.99	-----
1646	SPECIALTY AUTO GLASS 1 024 6870	00001		INV	10/18/2024	I0080846	164007	
				TORT		INS - DEDU	60.00	
				Invoice Net		60.00		
						CHECK TOTAL	60.00	-----
1663	SPOKANE HOUSE OF HOSE 1 002 6720 2 002 7418	00001		INV	10/23/2024	1088928	164276	
				RD&BR GEN		SM ASSETS	112.38	
				RD&BR GEN		REPHTRUCKS	994.61	
				Invoice Net		1,106.99		
						CHECK TOTAL	1,106.99	-----
4158	STEVE PECK FABRICATION 1 023 7040	00001		INV	10/24/2024	9022	164286	
				SOL WASTE		REPAIR	1,400.00	
				Invoice Net		1,400.00		
						CHECK TOTAL	1,400.00	-----
3162	TAYLOR & SONS CHEVROLE 1 03457 7040	00001		INV	10/23/2024	150941	164265	
				SHERAUTO		REPAIR	98.78	
				Invoice Net		98.78		
3162	TAYLOR & SONS CHEVROLE 1 03457 7040	00001		INV	10/23/2024	150960	164266	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
	1 03457 7040		SHERAUTO	REPAIR		9.80		
			Invoice Net			9.80		
						CHECK TOTAL		108.58
3363	TINT WORKS 1 00118 9480		00001	INV	10/24/2024	26446	164304	
			GENEXP	CAP - CIP		3,303.00		
			Invoice Net			3,303.00		
						CHECK TOTAL		3,303.00
5364	TRINITY SERVICES GROUP 1 03462 7630		00001	INV	10/22/2024	3028800226	164103	
			JAILKITCH	FOOD		6,326.21		
			Invoice Net			6,326.21		
						CHECK TOTAL		6,326.21
4500	UNIFORMS2GEAR INC 1 03475 7710		00001	INV	10/17/2024	INV/2024/10/0495	163961	
			JUSTJUDET	UNIFORMS		189.00		
			Invoice Net			189.00		
						CHECK TOTAL		189.00
1708	UNITED DATA SECURITY 1 00661 7110		00001	INV	10/17/2024	141529	163964	
			PROBSVCS	OTHER		102.00		
			Invoice Net			102.00		
1708	UNITED DATA SECURITY 1 03473 7110		00001	INV	10/17/2024	141535	163977	
			JUST-PA	OTHER		60.00		
			Invoice Net			60.00		
1708	UNITED DATA SECURITY 1 03473 7110		00001	INV	10/17/2024	141536	163978	
			JUST-PA	OTHER		42.00		
			Invoice Net			42.00		
						CHECK TOTAL		204.00
1714	UNITED PARCEL SERVICE 1 03451 6750		00001	INV	10/22/2024	00001Y2V32424	164112	
			SHERCLREC	POSTAGE		145.01		
			Invoice Net			145.01		
						CHECK TOTAL		145.01
2919	WASTE MANAGEMENT OF ID 1 02380 7350		00001	INV	10/23/2024	000043-2588-2	164299	
			LONGHAUL	DISP - WAS		453,199.93		
			Invoice Net			453,199.93		
						CHECK TOTAL		453,199.93
5377	VESTIS GROUP INC 1 002 6640		00002	INV	10/23/2024	GEG1-004180	164277	
			RD&BR GEN	SAFETY		325.36		
			Invoice Net			325.36		
						CHECK TOTAL		325.36
1756	WIRED OR WIRELESS INC. 1 00823 7110		00001	INV	10/22/2024	50970	164111	
			911TECH	OTHER		911.40		
			Invoice Net			911.40		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc0425 10/24/2024      DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	911.40	-----
5284	NORTHWEST FIBER LLC 1 00823 6920	00001		INV	10/18/2024	208-197-1279OCT24	164012	
		911TECH		TELEPHONE		4,626.33		
		Invoice Net				4,626.33		
5284	NORTHWEST FIBER LLC 1 00115 6920	00001		INV	10/18/2024	208-265-4256OCT24	164013	
		TECHNOLOG		TELEPHONE		23.94		
		Invoice Net				23.94		
5284	NORTHWEST FIBER LLC 1 00115 6920	00001		INV	10/18/2024	208-266-0196OCT24	164014	
		TECHNOLOG		TELEPHONE		89.79		
		Invoice Net				89.79		
5284	NORTHWEST FIBER LLC 1 00115 6920	00001		INV	10/18/2024	208-266-1608OCT24	164016	
		TECHNOLOG		TELEPHONE		151.11		
		Invoice Net				151.11		
5284	NORTHWEST FIBER LLC 1 00115 6920	00001		INV	10/22/2024	208-189-0229OCT24	164097	
		TECHNOLOG		TELEPHONE		11,623.59		
		Invoice Net				11,623.59		
5284	NORTHWEST FIBER LLC 1 00115 6920	00001		INV	10/22/2024	208-265-1457OCT24	164098	
		TECHNOLOG		TELEPHONE		33.25		
		Invoice Net				33.25		
5284	NORTHWEST FIBER LLC 1 00115 6920	00001		INV	10/22/2024	208-265-5471OCT24	164099	
		TECHNOLOG		TELEPHONE		1,983.38		
		Invoice Net				1,983.38		
5284	NORTHWEST FIBER LLC 1 00823 6920	00001		INV	10/22/2024	208-266-1117OCT24	164101	
		911TECH		TELEPHONE		80.03		
		Invoice Net				80.03		
						CHECK TOTAL	18,611.42	-----
<b>180 INVOICES</b>			<b>WARRANT TOTAL</b>			<b>976,389.98</b>	<b>976,389.98</b>	

WARRANT SUMMARY

WARRANT: boc0425 10/24/2024

DUE DATE: 11/30/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
001	00101	CLERK	001-01-00-000-7410-	REPAIRS/MAINT - OFFICE	88.67	7,472.22
001	00101	CLERK	001-01-00-000-9350-	CAPITAL - LEASE EXPEND	135.00	31,282.68
001	00105	COMMISSIONERS	001-05-00-000-6530-	SUPPLIES - OFFICE	47.12	6,628.49
001	00105	COMMISSIONERS	001-05-00-000-9350-	CAPITAL - LEASE EXPEND	262.00	760.89
001	00110	FACILITIES	001-10-00-000-7530-	REPAIRS/MAINT - FACILI	388.97	13,832.67
001	00115	TECHNOLOGY	001-15-00-000-6920-	UTILITIES - TELEPHONE	13,905.06	-26,584.46
001	00115	TECHNOLOGY	001-15-00-000-9430-	CAPITAL - COMPUTERS	3,995.00	11,110.76
001	00116	INDIGENT	001-16-00-000-8940-	COMPUTER - SUPPORT & U	725.00	.00
001	00118	GENERAL FUND EXPEN	001-18-00-000-6490-	EDUCATION	22,030.68	171,210.85
001	00118	GENERAL FUND EXPEN	001-18-00-000-6930-	UTILITIES - ELECTRICIT	3,267.48	171,210.85
001	00118	GENERAL FUND EXPEN	001-18-00-000-6980-	UTILITIES - OTHER	2,503.36	171,210.85
001	00118	GENERAL FUND EXPEN	001-18-00-000-7660-	RENT/LEASE - OTHER	7,020.01	171,210.85
001	00118	GENERAL FUND EXPEN	001-18-00-000-7860-	MISCELLANEOUS EXPENSES	938.00	171,210.85
001	00118	GENERAL FUND EXPEN	001-18-00-000-9480-	CAPITAL - CONSTRUCTION	3,418.00	171,210.85
001	00119	PERSONNEL	001-19-00-000-6530-	SUPPLIES - OFFICE	184.11	8,204.65
001	00119	PERSONNEL	001-19-00-000-9350-	CAPITAL - LEASE EXPEND	2.67	8,204.65
001	00123	PLANNING	001-23-00-000-6461-	P&Z - TRAVEL & MEALS R	24.12	20,234.47
001	00123	PLANNING	001-23-00-000-6790-	COPY MACHINE USE/MAINT	265.43	20,234.47
001	00123	PLANNING	001-23-00-000-7260-	PROF. SVCS - ENGINEERI	640.00	20,234.47
001	00123	PLANNING	001-23-00-000-7270-	PROF. SVCS - SURVEYING	3,962.68	20,234.47
001	00123	PLANNING	001-23-00-000-7810-	REFUNDS, REIMBURSEMENT	552.50	20,234.47
001	00123	PLANNING	001-23-00-000-9350-	CAPITAL - LEASE EXPEND	273.00	.00
001	00124	GIS	001-24-00-000-6530-	SUPPLIES - OFFICE	8.39	34,532.95
001	00124	GIS	001-24-00-000-9350-	CAPITAL - LEASE EXPEND	64.00	66.00
001	01261	MOTOR VEHICLE - SA	001-26-01-000-7660-	RENT/LEASE - OTHER	1,385.15	5,176.04
			<b>FUND TOTAL</b>		<b>66,086.40</b>	
002	002	ROAD & BRIDGE	002-00-00-000-6490-	EDUCATION	120.00	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-6540-	SUPPLIES - SHOP	10.15	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-6560-	SUPPLIES - LAUNDRY	151.33	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-6640-	SUPPLIES - SAFETY	343.56	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-6720-	SMALL ASSETS AND EQUIP	128.37	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-6880-	UTILITIES - FUEL FOR H	327.83	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-6930-	UTILITIES - ELECTRICIT	382.47	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-7000-	VEHICLES - FUEL, GASOL	926.41	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-7010-	VEHICLES - FUEL, DIESE	8,001.03	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-7020-	VEHICLES - TIRES	133.00	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-7030-	VEHICLES - LUBRICANTS	478.16	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-7040-	VEHICLES - REPAIR/MAIN	3,023.41	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-7080-	BITS	7,225.00	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-7418-	REPAIRS/MAINT - HEAVY	2,005.33	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-7422-	REPAIRS/MAINT - HEAVY	371.38	1,219,080.70
002	002	ROAD & BRIDGE	002-00-00-000-7750-	SHIPPING AND FREIGHT	249.70	1,219,080.70
			<b>FUND TOTAL</b>		<b>23,877.15</b>	
003	00355	AIRPORT - SANDPOIN	003-55-00-000-6930-	UTILITIES - ELECTRICIT	261.80	4,783.76
003	00355	AIRPORT - SANDPOIN	003-55-00-000-6980-	UTILITIES - OTHER	21.12	4,783.76

WARRANT SUMMARY

WARRANT: boc0425 10/24/2024

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FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
003	00355	AIRPORT - SANDPOIN 003-55-00-000-7500-	REPAIRS/MAINT - AIRFIE		4,783.76
003	00355	AIRPORT - SANDPOIN 003-55-00-000-7661-	OFFICE RENT		4,783.76
003	00355	AIRPORT - SANDPOIN 003-55-00-000-9471-	PAVEMENT REHABILITATIO	20,000.00	82,000.00
003	00356	AIRPORT - PRIEST R 003-56-00-000-6980-	UTILITIES - OTHER	119.95	398.77
			<b>FUND TOTAL</b>	<b>21,759.43</b>	
004	004	ELECTIONS 004-00-00-000-7420-	REPAIRS/MAINT - EQUIPM	117.74	99,973.69
004	004	ELECTIONS 004-00-00-000-9350-	CAPITAL - LEASE EXPEND	149.00	.00
004	00406	ELECTION - NOVEMBE 004-00-06-000-6700-	SECURITY PROGRAMMING	165.00	99,973.69
004	00406	ELECTION - NOVEMBE 004-00-06-000-6730-	ELECTION SUPPLIES	13.55	99,973.69
			<b>FUND TOTAL</b>	<b>445.29</b>	
006	00661	PROBATION SERVICES 006-61-00-000-7110-	PROF. SVCS - OTHER	302.00	60,003.75
			<b>FUND TOTAL</b>	<b>302.00</b>	
008	00822	911 OPERATIONS 008-00-22-000-6520-	DUES/MEMBERSHIP/LICENS	1,012.00	31,857.92
008	00822	911 OPERATIONS 008-00-22-000-6530-	SUPPLIES - OFFICE	65.97	31,857.92
008	00823	911 TECHNOLOGY 008-00-23-000-6720-	SMALL ASSETS AND EQUIP	4.25	10,412.46
008	00823	911 TECHNOLOGY 008-00-23-000-6920-	UTILITIES - TELEPHONE	4,706.36	10,412.46
008	00823	911 TECHNOLOGY 008-00-23-000-7110-	PROF. SVCS - OTHER	911.40	10,412.46
008	00824	911 REPEATER SITE 008-00-24-000-6720-	SMALL ASSETS AND EQUIP	535.10	10,412.46
008	00824	911 REPEATER SITE 008-00-24-000-7110-	PROF. SVCS - OTHER	157.50	10,412.46
			<b>FUND TOTAL</b>	<b>7,392.58</b>	
011	011	HEALTH DISTRICT 011-00-00-000-8750-	CONTRACTS - MISC	128,449.00	.00
			<b>FUND TOTAL</b>	<b>128,449.00</b>	
023	023	SOLID WASTE 023-00-00-000-7040-	VEHICLES - REPAIR/MAIN	1,496.95	49,496.99
023	023	SOLID WASTE 023-00-00-000-9350-	CAPITAL - LEASE EXPEND	95.50	2,073,423.57
023	023	SOLID WASTE 023-00-00-000-9470-	CAPITAL - LAND IMPROVE	11,021.90	2,073,423.57
023	02380	SW - LONGHAUL 023-00-80-000-7350-	DISPOSAL - WASTE	453,199.93	49,496.99
023	02381	SW - LOCAL 023-00-81-000-6980-	UTILITIES - OTHER	48.92	49,496.99
023	02381	SW - LOCAL 023-00-81-000-7330-	OPERATIONS	1,906.95	49,496.99
023	02381	SW - LOCAL 023-00-81-000-8670-	CONTRACTED LABOR	1,200.00	49,496.99
			<b>FUND TOTAL</b>	<b>468,970.15</b>	
024	024	TORT 024-00-00-000-6870-	INSURANCE - DEDUCTIBLE	53,373.27	233,810.17
			<b>FUND TOTAL</b>	<b>53,373.27</b>	
027	027	WEEDS 027-00-00-000-6520-	DUES/MEMBERSHIP/LICENS	150.00	8,584.80
027	027	WEEDS 027-00-00-000-7040-	VEHICLES - REPAIR/MAIN	44.64	8,584.80

WARRANT SUMMARY

WARRANT: boc0425 10/24/2024

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FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
FUND TOTAL			194.64			
034	03410	JUSTICE - BLDGS &	034-10-00-000-7530-	REPAIRS/MAINT - FACILI	263.08	32,788.91
034	03451	SHERIFF - CLERICAL	034-72-51-000-6750-	POSTAGE	145.01	96,628.56
034	03451	SHERIFF - CLERICAL	034-72-51-000-7110-	PROF. SVCS - OTHER	88.14	96,628.56
034	03451	SHERIFF - CLERICAL	034-72-51-000-8640-	OFFICE EQUIPMENT	69.99	96,628.56
034	03453	SHERIFF - PATROL	034-72-53-000-6440-	TRAVEL	441.00	96,628.56
034	03453	SHERIFF - PATROL	034-72-53-000-7710-	UNIFORMS	611.91	96,628.56
034	03453	SHERIFF - PATROL	034-72-53-000-8590-	EQUIPMENT	2,870.00	96,628.56
034	03453	SHERIFF - PATROL	034-72-53-000-8620-	COMMUNICATIONS EQUIPME	180.82	96,628.56
034	03457	SHERIFF - AUTO SHO	034-72-57-000-6520-	DUES/MEMBERSHIP/LICENS	500.00	96,628.56
034	03457	SHERIFF - AUTO SHO	034-72-57-000-7040-	VEHICLES - REPAIR/MAIN	5,297.29	96,628.56
034	03457	SHERIFF - AUTO SHO	034-72-57-000-8650-	TOOLS & SMALL EQUIPMEN	357.50	96,628.56
034	03461	JAIL - DETENTION	034-78-61-000-6490-	EDUCATION	350.00	130,426.82
034	03461	JAIL - DETENTION	034-78-61-000-6620-	SUPPLIES - CLEANING	178.40	130,426.82
034	03461	JAIL - DETENTION	034-78-61-000-6720-	SMALL ASSETS AND EQUIP	180.83	130,426.82
034	03461	JAIL - DETENTION	034-78-61-000-7710-	UNIFORMS	319.00	130,426.82
034	03461	JAIL - DETENTION	034-78-61-000-7863-	INMATE SUPPLIES	601.20	130,426.82
034	03461	JAIL - DETENTION	034-78-61-000-8000-	HYGIENE	2,749.50	130,426.82
034	03461	JAIL - DETENTION	034-78-61-000-8060-	MEDICAL	452.99	130,426.82
034	03462	JAIL - KITCHEN	034-78-62-000-7630-	FOOD	6,326.21	130,426.82
034	03473	JUSTICE - PROSECUT	034-73-00-000-6530-	SUPPLIES - OFFICE	79.96	46,380.41
034	03473	JUSTICE - PROSECUT	034-73-00-000-7110-	PROF. SVCS - OTHER	102.00	46,380.41
034	03475	JUSTICE - JUVENILE	034-75-00-000-6520-	DUES/MEMBERSHIP/LICENS	20.00	335.35
034	03475	JUSTICE - JUVENILE	034-75-00-000-6530-	SUPPLIES - OFFICE	119.48	335.35
034	03475	JUSTICE - JUVENILE	034-75-00-000-7420-	REPAIRS/MAINT - EQUIPM	218.00	335.35
034	03475	JUSTICE - JUVENILE	034-75-00-000-7710-	UNIFORMS	262.69	335.35
034	03475	JUSTICE - JUVENILE	034-75-00-000-8000-	HYGIENE	305.60	335.35
034	03479	JUSTICE - MARINE P	034-79-00-000-7040-	VEHICLES - REPAIR/MAIN	49.94	-463.96
034	34180	JUSTICE - GENERAL	034-18-00-000-6530-	SUPPLIES - OFFICE	208.47	45.34
034	34180	JUSTICE - GENERAL	034-18-00-000-8950-	SOFTWARE AND SOFTWAR S	5,510.97	35,542.04
FUND TOTAL				<b>28,859.98</b>		
047	047	GRANTS	047-00-00-000-8990-	GRANT EXPENDITURES	6,631.00	695,601.83
FUND TOTAL				<b>6,631.00</b>		
082	082	SELF INSURED MEDIC	082-00-00-000-6155-	SELF INSURED ADMIN FEE	71,428.50	-873,653.11
082	082	SELF INSURED MEDIC	082-00-00-000-6156-	SELF INSURED MEDICAL C	98,620.61	-3,162,047.87
FUND TOTAL				<b>170,049.11</b>		
WARRANT SUMMARY TOTAL				<b>976,389.98</b>		
GRAND TOTAL				<b>976,389.98</b>		

WARRANT LIST BY VOUCHER

WARRANT: boc0425 10/24/2024

DUE DATE: 11/30/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
	965	CANON FINANCIAL SERVICES IN	35640457		INV	10/21/2024	309.12	BOCC_618797-14
163932	2771	OREILLY AUTO PARTS	3456-171274		CRM	10/16/2024	-23.20	Return of parking shoe
163959	3458	IDAHO DEPT OF HEALTH & WELF	OCT24.1		INV	10/17/2024	20.00	Bistodeau- Pre Employm
163960	3667	INSIGHT DISTRIBUTING INC	0512994		INV	10/17/2024	305.60	Gloves/Paper Towels/ C
163961	4500	UNIFORMS2GEAR INC	INV/2024/10/0495		INV	10/17/2024	189.00	Hilliard/Nimmo- POST U
163962	4675	NORTHWEST LAUNDRY SUPPLY IN	70217		INV	10/17/2024	218.00	Washer Repair
163963	6308	HEALTHY PERSPECTIVES	005		INV	10/17/2024	200.00	M.S. 10/11/24 Counseli
163964	1708	UNITED DATA SECURITY	141529		INV	10/17/2024	102.00	Document Shredding
163965	4319	CARTRIDGE WORLD	1037320		INV	10/17/2024	119.48	Control Printer Toner
163967	6170	JOHN NIMMO	OCT24.1		INV	10/17/2024	73.69	Nimmo- Uniform Pants R
163969	6018	GENUINE PARTS COMPANY	204920		INV	10/17/2024	46.00	SW 3401 WIPERS
163970	1631	SOUTH FORK HARDWARE - SANDP	390130		INV	10/17/2024	1.99	FAC TREASURER'S SHELVE
163977	1708	UNITED DATA SECURITY	141535		INV	10/17/2024	60.00	Inv.#141535 Shred ser
163978	1708	UNITED DATA SECURITY	141536		INV	10/17/2024	42.00	Inv# 141536 Shred ser
163979	965	CANON FINANCIAL SERVICES IN	35640451-2		INV	10/17/2024	186.78	Contract & Overage 2XK
163984	1039	DAVIS DON	OCT24		INV	10/18/2024	24.12	Planning Commission mi
163985	358	GLAHE & ASSOCIATES	29		INV	10/18/2024	3,962.68	Professional county su
163986	5469	BONNER COUNTY ENGINEERING	BLP2024-1026		INV	10/18/2024	80.00	Professional engineeri
163987	5469	BONNER COUNTY ENGINEERING	BLP2024-0829-2		INV	10/18/2024	20.00	Professional engineeri
163988	5469	BONNER COUNTY ENGINEERING	BLP2024-0846-4		INV	10/18/2024	40.00	Professional engineeri
163989	5469	BONNER COUNTY ENGINEERING	BLP2024-0893		INV	10/18/2024	80.00	Professional engineeri
163990	5469	BONNER COUNTY ENGINEERING	BLP2023-1023-2		INV	10/18/2024	40.00	Professional engineeri
163993	4734	BO CO TREAS FTO PACIFIC SOU	242880001334		INV	10/18/2024	386.10	9184 PS Cobra Admin Fe
163996	4734	BO CO TREAS FTO PACIFIC SOU	242880002838		INV	10/18/2024	71,042.40	9184 PS Admin Fee P001
163999	5102	BONNER MALL PARTNERSHIP	NOV24		INV	10/18/2024	1,385.15	MOTOR VEHICLES OFFICE

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164000	2190	GRANITE AVIATION LLC	NOV24		INV	10/18/2024	450.00	AIRPORT DIRECTOR'S OFF
164001	2815	PANHANDLE AREA COUNCIL	NOV24		INV	10/18/2024	7,020.01	ADMIN BLDG LEASE 11/01
164002	2568	CONCEPT COMM CORP.	129790		INV	10/18/2024	119.95	PRIEST RIVER AIRPORT I
164003	2821	SELKIRK SEALCOAT	2769		INV	10/18/2024	20,000.00	CRACK SEALING RUNWAY
164004	1883	ARROW CONSTRUCTION HOLDINGS	414917		INV	10/18/2024	311.76	PAVEMENT PATCH MIX
164005	1883	ARROW CONSTRUCTION HOLDINGS	415732		INV	10/18/2024	594.80	PAVEMENT PATCH MIX
164006	1453	PANHANDLE HEALTH DISTRICT 1	IN132		INV	10/18/2024	128,449.00	BONNER COUNTY 1ST QTR
164007	1646	SPECIALTY AUTO GLASS	I0080846		INV	10/18/2024	60.00	CLAIM # 202410167761
164009	5787	SANDCREEK LANDINGS LLC	4945		INV	10/18/2024	1,400.00	OCT RENT - 212 FIRST A
164012	5284	NORTHWEST FIBER LLC	208-197-1279OCT24		INV	10/18/2024	4,626.33	9-1-1 TRUNK LINES
164013	5284	NORTHWEST FIBER LLC	208-265-4256OCT24		INV	10/18/2024	23.94	VAST FAX LINE
164014	5284	NORTHWEST FIBER LLC	208-266-0196OCT24		INV	10/18/2024	89.79	CLARK FORK SOLID WASTE
164015	6248	MICHAEL DELAY	NOV24		INV	10/18/2024	2,375.00	November rent @227 Sou
164016	5284	NORTHWEST FIBER LLC	208-266-1608OCT24		INV	10/18/2024	151.11	CLARK FORK R&B SHOP
164017	6254	PAUL J DELAY	NOV24		INV	10/18/2024	2,375.00	November rent @227 Sou
164019	3444	IDAHO ASSOC OF NOXIOUS WEED	IANWCS-25-15		INV	11/01/2024	150.00	Annual Dues for IANWCS
164020	6018	GENUINE PARTS COMPANY	205069		INV	11/01/2024	44.64	wiper Blades for Vehic
164021	6317	IT1 SOURCE LLC	00974165		INV	11/10/2024	3,995.00	JSTORMS-it1-Laptoporde
164022	3439	IDAHO ASSOC OF COUNTIES	IAC-25119		INV	10/21/2024	22,968.68	FY2025 ASSESSEMENTS
164023	4886	BO CO TREASURER FTO PACIFIC	35584		INV	10/21/2024	98,620.61	PS Medical and Pharmac
164035	1900	AVISTA UTILITIES	3650641944OCT24		INV	10/21/2024	481.00	Service @227 South Fir
164036	1900	AVISTA UTILITIES	5925930000OCT24		INV	10/21/2024	20.20	STORAGE UNIT C GAS 410
164037	1900	AVISTA UTILITIES	8658940000OCT24		INV	10/21/2024	148.71	DISPATCH/MARINE PATROL
164038	1900	AVISTA UTILITIES	1566410000OCT24		INV	10/21/2024	208.75	STORAGE UNIT B (SHOP)

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164039	1900	AVISTA UTILITIES	2021560000OCT24		INV	10/21/2024	21.13	JUSTICE SVCS C/S SHOP
164040	1900	AVISTA UTILITIES	5107150000OCT24		INV	10/21/2024	22.98	TASK FORCE GAS 4001 N
164041	1900	AVISTA UTILITIES	5555200000OCT24		INV	10/21/2024	191.43	PROSECUTOR 127 S FIRST
164042	1900	AVISTA UTILITIES	7555200000OCT24		INV	10/21/2024	171.82	PROSECUTOR 127 S FIRST
164043	1900	AVISTA UTILITIES	6239320000OCT24		INV	10/21/2024	20.20	SDPT AVIATION NDB
164044	1900	AVISTA UTILITIES	0569720000OCT24		INV	10/21/2024	68.03	SDPT AIRPORT GLANTZ EQ
164045	1900	AVISTA UTILITIES	0861150000OCT24		INV	10/21/2024	3,094.69	ADMIN BLDG 1500 HWY 2
164046	1900	AVISTA UTILITIES	1108050000OCT24		INV	10/21/2024	31.33	SDPT AIRPORT WEATHER O
164047	1900	AVISTA UTILITIES	2877230000OCT24		INV	10/21/2024	21.04	SDPT AIRPORT NORTH HAN
164049	1900	AVISTA UTILITIES	1695020000OCT24		INV	10/21/2024	55.33	DRIVERS LICENSE BLDG G
164050	1900	AVISTA UTILITIES	8679400000OCT24		INV	10/21/2024	221.75	FAIR/GROUNDSKEEPER SHO
164051	1900	AVISTA UTILITIES	4679400000OCT24		INV	10/21/2024	88.62	FAIRGROUNDS OFFICE GAS
164052	1900	AVISTA UTILITIES	6865650000OCT24		INV	10/21/2024	92.06	SDPT AIRPORT APPROACH
164053	1900	AVISTA UTILITIES	5329760000OCT24		INV	10/21/2024	381.97	JUSTICE SERVICES 4002
164055	1900	AVISTA UTILITIES	0658340000OCT24		INV	10/21/2024	50.26	SDPT AIRPORT GATE 1100
164056	1900	AVISTA UTILITIES	5803520000OCT24		INV	10/21/2024	1,143.46	JAIL GAS 4001 N BOYER
164057	965	CANON FINANCIAL SERVICES IN	35633393		INV	10/21/2024	223.67	2YJ14885 COPIER LEASE/
164059	5702	INDIGENT HEALTHCARE SOLUTIO	NOV24		INV	10/21/2024	725.00	LICENSE FEE NOVEMBER 2
164061	2326	NORTH IDAHO LOCK & KEY	61687		INV	10/22/2024	165.00	Combo change on EOCC f
164063	965	CANON FINANCIAL SERVICES IN	35633394		INV	10/22/2024	266.74	Contract and Usage Cha
164081	5771	SHANNON MERCURIO	14-479172		INV	10/22/2024	13.55	REIMBURSE - COFFEE FOR
164082	1900	AVISTA UTILITIES	7159830000OCT24		INV	10/22/2024	48.92	SW UPLAND ELECTRICITY
164083	3832	PREMIER INDUSTRIES	10111		INV	10/22/2024	671.90	SW GRAVAL FOR DICKENSH
164084	965	CANON FINANCIAL SERVICES IN	35636112		INV	10/22/2024	95.50	SW COPIER LEASE 10/1/2
164085	399	HOME DEPOT CREDIT SERVICES	7624690		INV	10/22/2024	23.94	FAC COURT HOUSE

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
164086	399	HOME DEPOT CREDIT SERVICES	6523271		INV	10/22/2024	98.38	FAC COURTHOUSE/LIGHTS/
164087	399	HOME DEPOT CREDIT SERVICES	5624934		INV	10/22/2024	25.35	FAC COURTHOUSE SPRINKL
164088	399	HOME DEPOT CREDIT SERVICES	4625065		INV	10/22/2024	212.21	FAC PLASTIC FOR NEW BL
164089	399	HOME DEPOT CREDIT SERVICES	3512867		INV	10/22/2024	24.83	FAC MAINT SUPPLIES
164090	399	HOME DEPOT CREDIT SERVICES	8524403		INV	10/22/2024	5.48	FAC JUVIE LEAK
164091	399	HOME DEPOT CREDIT SERVICES	2621565		INV	10/22/2024	79.96	FAC PROS ATTNY PAINT
164092	399	HOME DEPOT CREDIT SERVICES	621874		INV	10/22/2024	69.96	FAC JUVIE SINKS/FAUCET
164093	399	HOME DEPOT CREDIT SERVICES	621942		INV	10/22/2024	14.94	FAC HR SHELVES
164094	399	HOME DEPOT CREDIT SERVICES	4622693		INV	10/22/2024	39.97	FAC JUVIE LIGHTS
164097	5284	NORTHWEST FIBER LLC	208-189-0229OCT24		INV	10/22/2024	11,623.59	BONNER COUNTY SUMMARY
164098	5284	NORTHWEST FIBER LLC	208-265-1457OCT24		INV	10/22/2024	33.25	BOCC/HR FAX LINES
164099	5284	NORTHWEST FIBER LLC	208-265-5471OCT24		INV	10/22/2024	1,983.38	E911 NON-EMERGENCY PHO
164100	6286	CHARLES D CHASE	2428749		INV	10/22/2024	157.50	Decatur Control panel,
164101	5284	NORTHWEST FIBER LLC	208-266-1117OCT24		INV	10/22/2024	80.03	CLARK FORK ALARM/TELEM
164102	4700	AMAZON CAPITAL SERVICES INC	1YGK-7HV6-K4K3		INV	10/22/2024	65.97	Oximeter, Blood Pressu
164103	5364	TRINITY SERVICES GROUP INC	3028800226		INV	10/22/2024	6,326.21	Inmate/Juvenile Meals
164105	4700	AMAZON CAPITAL SERVICES INC	1DX6-JPJY-JYN4		INV	10/22/2024	139.12	Crimp Connectors, USB
164106	4700	AMAZON CAPITAL SERVICES INC	1JH6-7CVF-JW7V		INV	10/22/2024	48.48	Dual Monitor Stand
164107	4700	AMAZON CAPITAL SERVICES INC	1W4L-9M44-GDPR		INV	10/22/2024	56.26	Temp. Sensors
164108	1867	APCO INTERNATIONAL INC	1130633		INV	10/22/2024	1,012.00	Group Membership APCO
164109	4700	AMAZON CAPITAL SERVICES INC	1JQP-DYVM-QQY		INV	10/22/2024	69.99	Printer Stand
164110	2320	NORTH 40 OUTFITTERS	46435/B		INV	10/22/2024	49.94	Hose Barb, Clap T-bolt
164111	1756	WIRED OR WIRELESS INC.	50970		INV	10/22/2024	911.40	Device Mngment, Subscr
164112	1714	UNITED PARCEL SERVICE	00001Y2V32424		INV	10/22/2024	145.01	Shipping Charges

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VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
164113	310	GALLS PARENT HOLDINGS LLC	029341406		INV	10/22/2024	82.74	Uniform Pants
164114	310	GALLS PARENT HOLDINGS LLC	029336369		INV	10/22/2024	394.06	Uniform Pants
164115	4700	AMAZON CAPITAL SERVICES INC	13GX-HG7W-QLH3		INV	10/22/2024	159.99	Brother Laser Printer
164116	1261	JASPER ENGINES & TRANSMISSI	13865178		INV	10/22/2024	301.00	Full Kit-20
164117	1261	JASPER ENGINES & TRANSMISSI	13865176		INV	10/22/2024	4,664.00	2.4/145 4cyl Chevy Eng
164118	2564	COMPUNET INC.	270762		INV	10/22/2024	4,227.87	Cradlepoint Renewal Mo
164119	6189	MODERN IMAGING SOLUTIONS IN	002320822		INV	10/22/2024	2,749.50	Nitrile Powder Free Gl
164120	3667	INSIGHT DISTRIBUTING INC	0513032-IN		INV	10/22/2024	178.40	Ajax Cleansing Powder,
164121	2847	SHI INTERNATIONAL CORP	B18956059		INV	10/22/2024	1,283.10	Windows platform softw
164122	6141	95 EXPRESS LLC	1064		INV	10/22/2024	500.00	Monthly Car wash membe
164123	1611	SNAP ON TOOLS	102224153027		INV	10/22/2024	357.50	Sockets, Parasitic Dra
164124	3218	FBI LEEDA INC	200114385		INV	10/22/2024	350.00	Basic Supervisor class
164125	310	GALLS PARENT HOLDINGS LLC	029340172		INV	10/22/2024	454.11	Boots - Newsom & N. Ha
164149	4700	AMAZON CAPITAL SERVICES INC	1YGK-7HV6-41X7		INV	10/23/2024	37.94	Xlarge Tshirts 6pk
164150	4700	AMAZON CAPITAL SERVICES INC	1LVL-JXLD-VKF4		INV	10/23/2024	191.86	Bralette, Undershirts,
164152	158	CHARM-TEX	0379533-IN		INV	10/23/2024	86.70	Pillowcases
164153	158	CHARM-TEX	0380676-IN		INV	10/23/2024	284.70	Pillows superstuffed
164169	4700	AMAZON CAPITAL SERVICES INC	11R4-Y3Y7-HRC7		INV	10/23/2024	339.72	USB Interface, Termina
164170	4976	MCKESSON MEDICAL SURGICAL G	22750359		INV	10/23/2024	278.63	Urine Test Strips, Max
164171	4976	MCKESSON MEDICAL SURGICAL G	22750501		INV	10/23/2024	174.36	Maxi pads
164172	2577	CONSOLIDATED SUPPLY CO -- S	S012132942.001		INV	10/23/2024	4.25	Channel Clamp
164174	186	CINTAS CORPORATION #606	4207879572		INV	10/23/2024	21.87	BCSO Mats
164175	6323	RICHARD J BENNETT	4001		INV	10/23/2024	3,023.00	CLAIM # 20241016
164178	186	CINTAS CORPORATION #606	4208722220		INV	10/23/2024	66.27	BCSO Mats
164180	6174	THE EARPHONE CONNECTION	303547		INV	10/23/2024	361.65	Earmolds, Ear Tips, cl

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164264	2592	CO-OP GAS AND SUPPLY CO	39596		INV	10/23/2024	117.52	Dish Soap, Bath Cleane
164265	3162	TAYLOR & SONS CHEVROLET	150941		INV	10/23/2024	98.78	Pad
164266	3162	TAYLOR & SONS CHEVROLET	150960		INV	10/23/2024	9.80	Pump
164267	2592	CO-OP GAS AND SUPPLY CO	47395-2		INV	10/23/2024	446.63	SW GLOVES, HITCH ANG B
164268	1481	PATTI'S ACTION AUTO SUPPLY	102096-1		INV	10/23/2024	264.90	2PU20, Oxygen Sensors
164269	1910	BADGER BUILDING CENTER	8001-1937102		INV	10/23/2024	1,522.37	SW TIPPING FLOOR HUT
164270	1481	PATTI'S ACTION AUTO SUPPLY	102639-1		INV	10/23/2024	97.18	2TR11, Bearing
164271	1910	BADGER BUILDING CENTER	8001-1940395		INV	10/23/2024	352.79	SW TIPPING FLOOR HUT
164272	1481	PATTI'S ACTION AUTO SUPPLY	102590-1		INV	10/23/2024	158.30	2PU13, Fuel Sending Un
164273	1910	BADGER BUILDING CENTER	8001-136166		CRM	10/23/2024	-363.89	SW TIPPING FLOOR HUT
164274	1481	PATTI'S ACTION AUTO SUPPLY	102722-1		INV	10/23/2024	60.91	2TK27, Fuel Filter
164275	1481	PATTI'S ACTION AUTO SUPPLY	103609-1		INV	10/23/2024	134.84	D2 Trucks, Brake Blast
164276	1663	SPOKANE HOUSE OF HOSE	1088928		INV	10/23/2024	1,106.99	D2 Trucks, Oil Pump, C
164277	5377	VESTIS GROUP INC	GEG1-004180		INV	10/23/2024	325.36	D2 Safety Supplies
164278	5496	CONNELL OIL INCORPORATED	CL07278		INV	10/23/2024	6,623.38	D2 Biweekly Fuel
164284	6202	ALEX GLOCK	OCT24		INV	10/23/2024	441.00	Per Diem for Tac Med I
164285	2437	SCHWEITZER FIRE DISTRICT	1076		INV	10/24/2024	1,200.00	SW SCHWEITZER CLEAN UP
164286	4158	STEVE PECK FABRICATION LLC	9022		INV	10/24/2024	1,400.00	SW HITCH REINFORCEMENT
164287	965	CANON FINANCIAL SERVICES IN	35633386		INV	10/24/2024	373.19	Canon copier 5550i lea
164288	965	CANON FINANCIAL SERVICES IN	35633391		INV	10/24/2024	72.39	GIS Copier
164289	965	CANON FINANCIAL SERVICES IN	35640456		INV	10/24/2024	165.24	Canon copier 3930i lea
164290	5469	BONNER COUNTY ENGINEERING	BLP2024-0190-2		INV	10/24/2024	40.00	Professional engineeri
164291	5469	BONNER COUNTY ENGINEERING	BLP2024-0938-0940		INV	10/24/2024	120.00	Professional engineeri
164292	5469	BONNER COUNTY ENGINEERING	BLP2024-1062		INV	10/24/2024	40.00	Professional engineeri
164293	5469	BONNER COUNTY ENGINEERING	BLP2024-1069		INV	10/24/2024	80.00	Professional engineeri

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164294	5469	BONNER COUNTY ENGINEERING	BLP2024-1082		INV	10/24/2024	80.00	Professional engineeri
164295	5469	BONNER COUNTY ENGINEERING	ST0006-24-2		INV	10/24/2024	20.00	Professional engineeri
164296	9999	Ian Burge	CUP0009-24		INV	10/24/2024	552.50	50% refund for withdra
164299	2919	WASTE MANAGEMENT OF IDAHO I	000043-2588-2		INV	10/23/2024	453,199.93	SW TRANSPORTATION AND
164301	2326	NORTH IDAHO LOCK & KEY	61693		INV	10/24/2024	135.00	FAC ASSESSOR KEYS
164302	1820	AM HARDWARE CO INC	52883		INV	10/24/2024	115.00	FAC MASTER KEYS - NEW
164303	6233	SCOTT THOMAS SIEBERT	28		INV	10/23/2024	10,350.00	SW PRATER VALLEY SEALC
164304	3363	TINT WORKS	26446		INV	10/24/2024	3,303.00	FAC EMS STATION 1 TINT
WARRANT TOTAL							976,389.98	

\*\* END OF REPORT - Generated by Nichole Janes \*\*



# Bonner County

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## Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

CLERK  
Item #3

October 29, 2024

### Memorandum

To: Commissioners

Re: FY25 EMS Claims in Batch #04

The Auditor's Office presented the FY25 EMS Claims Batch #04 **Totaling \$25,679.61**

A suggested motion would be: **I move to approve payment of the FY25 EMS Claims in Batch #04 Totaling \$25,679.61**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

ACCOUNTS PAYABLE WARRANT REPORT

DATE: 10/24/2024 WARRANT: EMS0425 AMOUNT: \$ 25,679.61

COMMISSIONER'S APPROVAL REPORT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DETAIL INVOICE LIST

CASH ACCOUNT: 999 1099 EMS TREASURER/WARRANT WARRANT: EMS0425 10/24/2024 DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1900 AVISTA UTILITIES		00001		INV	10/22/2024	4788807179OCT24	164076	
1 99918	6930	NEWEMSGEN		ELECTRIC		80.28		
2 99918	6980	NEWEMSGEN		OTHER UTIL		29.44		
		Invoice Net				109.72		
				CHECK TOTAL		109.72		-----
3800 BOUND TREE MEDICAL LLC		00000		INV	10/22/2024	85525031	164078	
1 99918	6660	NEWEMSGEN		MEDICAL		4.29		
		Invoice Net				4.29		
3800 BOUND TREE MEDICAL LLC		00000		INV	10/22/2024	85525030	164079	
1 99918	6660	NEWEMSGEN		MEDICAL		1.32		
		Invoice Net				1.32		
				CHECK TOTAL		5.61		-----
965 CANON FINANCIAL SERVIC		00001		INV	10/22/2024	35633387	164074	
1 99918	9350	NEWEMSGEN		CAP - LEAS		88.00		
2 99918	7820	NEWEMSGEN		CTRCT SVCS		7.50		
		Invoice Net				95.50		
				CHECK TOTAL		95.50		-----
197 CLARK FORK VALLEY AMBU		00001		INV	10/18/2024	OCT24	163992	
1 99931	7820	NEWEMSCLFK		CTRCT SVCS		3,939.32		
		Invoice Net				3,939.32		
				CHECK TOTAL		3,939.32		-----
3799 HENRY SCHEIN		00001		INV	10/22/2024	17416103	164067	
1 99918	6660	NEWEMSGEN		MEDICAL		4.12		
		Invoice Net				4.12		
3799 HENRY SCHEIN		00001		INV	10/22/2024	17167772	164068	
1 99918	6660	NEWEMSGEN		MEDICAL		148.79		
		Invoice Net				148.79		
3799 HENRY SCHEIN		00001		INV	10/22/2024	16213177	164069	
1 99918	6660	NEWEMSGEN		MEDICAL		572.29		
		Invoice Net				572.29		
3799 HENRY SCHEIN		00001		INV	10/22/2024	15945749	164070	
1 99918	6660	NEWEMSGEN		MEDICAL		3,591.81		
		Invoice Net				3,591.81		
3799 HENRY SCHEIN		00001		INV	10/22/2024	160257502	164071	
1 99918	6660	NEWEMSGEN		MEDICAL		169.64		
		Invoice Net				169.64		
3799 HENRY SCHEIN		00001		INV	10/22/2024	15556166	164072	
1 99918	6660	NEWEMSGEN		MEDICAL		1,626.20		
		Invoice Net				1,626.20		
3799 HENRY SCHEIN		00001		INV	10/22/2024	15545279	164073	
1 99918	6660	NEWEMSGEN		MEDICAL		184.15		
		Invoice Net				184.15		
				CHECK TOTAL		6,297.00		-----

DETAIL INVOICE LIST

CASH ACCOUNT: 999 1099 EMS TREASURER/WARRANT WARRANT: EMS0425 10/24/2024 DUE DATE: 11/30/2024

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3825 RONALD D JENKINS MD 1 99918 7820	00001 NEWEMSGEN Invoice Net			INV CTRCT SVCS	10/18/2024	OCT24 3,780.00 3,780.00 CHECK TOTAL 3,780.00	163997	-----
3829 KOOTENAI COUNTY EMS 1 99934 7820	00001 NEWEMSKOO Invoice Net			INV CTRCT SVCS	10/18/2024	OCT24 773.79 773.79 CHECK TOTAL 773.79	163994	-----
6238 YELLOW DOG VENTURES LL 1 99918 7040	00001 NEWEMSGEN Invoice Net			INV REPAIR	10/22/2024	176394 3,005.39 3,005.39 CHECK TOTAL 3,005.39	164064	-----
9999 Nova Kellogg 1 99918 7860	00000 NEWEMSGEN Invoice Net			INV MISCEXPENS	10/22/2024	228-24002272 62.91 62.91 CHECK TOTAL 62.91	164065	-----
9999 Thomas Suttmeier 1 99918 7860	00000 NEWEMSGEN Invoice Net			INV MISCEXPENS	10/22/2024	228-24003553 50.00 50.00 CHECK TOTAL 50.00	164066	-----
2788 OXARC 1 99918 6650	00001 NEWEMSGEN Invoice Net			INV OXYGEN	10/22/2024	0032188628 281.25 281.25 CHECK TOTAL 281.25	164075	-----
3828 PRIEST LAKE EMTS INC 1 99932 7820	00001 NEWEMSPRLK Invoice Net			INV CTRCT SVCS	10/18/2024	OCT24 3,939.32 3,939.32 CHECK TOTAL 3,939.32	163995	-----
3329 PRIEST RIVER ACE HARDW 1 99918 6670	00002 NEWEMSGEN Invoice Net			INV OTHER	10/22/2024	397415 15.98 15.98 CHECK TOTAL 15.98	164077	-----
2437 SCHWEITZER FIRE DISTRI 1 99933 7820	00001 NEWEMSSCH Invoice Net			INV CTRCT SVCS	10/18/2024	OCT24 3,323.82 3,323.82 CHECK TOTAL 3,323.82	163998	-----
<b>21 INVOICES</b>						<b>WARRANT TOTAL</b>	<b>25,679.61</b>	<b>25,679.61</b>

**WARRANT SUMMARY**

WARRANT: EMS0425 10/24/2024

DUE DATE: 11/30/2024

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
999	99918	NEW EMS - GENERAL 999-18-00-000-6650-	SUPPLIES - OXYGEN	281.25	15,270.66
999	99918	NEW EMS - GENERAL 999-18-00-000-6660-	SUPPLIES - MEDICAL	6,302.61	15,270.66
999	99918	NEW EMS - GENERAL 999-18-00-000-6670-	SUPPLIES - OTHER	15.98	15,270.66
999	99918	NEW EMS - GENERAL 999-18-00-000-6930-	UTILITIES - ELECTRICIT	80.28	15,270.66
999	99918	NEW EMS - GENERAL 999-18-00-000-6980-	UTILITIES - OTHER	29.44	15,270.66
999	99918	NEW EMS - GENERAL 999-18-00-000-7040-	VEHICLES - REPAIR/MAIN	3,005.39	15,270.66
999	99918	NEW EMS - GENERAL 999-18-00-000-7820-	CONTRACT SERVICES	3,787.50	15,270.66
999	99918	NEW EMS - GENERAL 999-18-00-000-7860-	MISCELLANEOUS EXPENSES	112.91	15,270.66
999	99918	NEW EMS - GENERAL 999-18-00-000-9350-	CAPITAL - LEASE EXPEND	88.00	1,169.82
999	99931	NEW EMS - CLARK FO 999-18-31-000-7820-	CONTRACT SERVICES	3,939.32	15,270.66
999	99932	NEW EMS - PRIEST L 999-18-32-000-7820-	CONTRACT SERVICES	3,939.32	15,270.66
999	99933	NEW EMS - SCHWEITZ 999-18-33-000-7820-	CONTRACT SERVICES	3,323.82	15,270.66
999	99934	NEW EMS - KOOTENAI 999-18-34-000-7820-	CONTRACT SERVICES	773.79	15,270.66
			<b>FUND TOTAL</b>	<b>25,679.61</b>	
			<b>WARRANT SUMMARY TOTAL</b>	<b>25,679.61</b>	
			<b>GRAND TOTAL</b>	<b>25,679.61</b>	

**WARRANT LIST BY VOUCHER**

WARRANT: EMS0425 10/24/2024

DUE DATE: 11/30/2024

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
163992	197	CLARK FORK VALLEY AMBULANCE	OCT24		INV	10/18/2024	3,939.32	MEDICAL TRANSPORT SERV
163994	3829	KOOTENAI COUNTY EMS	OCT24		INV	10/18/2024	773.79	MEDICAL TRANSPORT SERV
163995	3828	PRIEST LAKE EMTS INC	OCT24		INV	10/18/2024	3,939.32	MEDICAL TRANSPORT SERV
163997	3825	RONALD D JENKINS MD	OCT24		INV	10/18/2024	3,780.00	MEDICAL DIRECTOR SERVI
163998	2437	SCHWEITZER FIRE DISTRICT	OCT24		INV	10/18/2024	3,323.82	MEDICAL TRANSPORT SERV
164064	6238	YELLOW DOG VENTURES LLC	176394		INV	10/22/2024	3,005.39	C21996 Fuel tank repla
164065	9999	Nova Kellogg	228-24002272		INV	10/22/2024	62.91	Pt Overpayment
164066	9999	Thomas Suttmeier	228-24003553		INV	10/22/2024	50.00	Pt Overpayment
164067	3799	HENRY SCHEIN	17416103		INV	10/22/2024	4.12	Gauze
164068	3799	HENRY SCHEIN	17167772		INV	10/22/2024	148.79	C collars, MADS, Urina
164069	3799	HENRY SCHEIN	16213177		INV	10/22/2024	572.29	LP Sensor
164070	3799	HENRY SCHEIN	15945749		INV	10/22/2024	3,591.81	Electrodes, extension
164071	3799	HENRY SCHEIN	160257502		INV	10/22/2024	169.64	Saline flushes
164072	3799	HENRY SCHEIN	15556166		INV	10/22/2024	1,626.20	Electrodes, Infusers,
164073	3799	HENRY SCHEIN	15545279		INV	10/22/2024	184.15	Tegaderm, tourniquets
164074	965	CANON FINANCIAL SERVICES IN	35633387		INV	10/22/2024	95.50	2Rw02164 Copier lease
164075	2788	OXARC	0032188628		INV	10/22/2024	281.25	Oxygen
164076	1900	AVISTA UTILITIES	4788807179OCT24		INV	10/22/2024	109.72	Gas, electric station
164077	3329	PRIEST RIVER ACE HARDWARE	397415		INV	10/22/2024	15.98	Dishsoap
164078	3800	BOUND TREE MEDICAL LLC	85525031		INV	10/22/2024	4.29	Suction caths
164079	3800	BOUND TREE MEDICAL LLC	85525030		INV	10/22/2024	1.32	Suction caths
WARRANT TOTAL							25,679.61	

\*\* END OF REPORT - Generated by Nichole Janes \*\*

Extension  
Item #1

October 29, 2024

## Memorandum

To: Commissioners

From: Extension Office  
Jennifer Jensen, Extension Educator, UI Extension, Bonner County

Re: Proposal for Winter Maintenance – Bonner County Extension Office

This winter maintenance proposal is from Lippert Excavation & Pipeline, Inc. for the snow removal from the Bonner County Extension Office Parking Area and Entrance. For the Parking Lot snow removal, there will be a rate of \$130.00 (for a pickup with plow) or \$160 (for grader) per hour. Snow will be cleared when a depth of 3" to 4" has accumulated. For the sidewalks, there will be a rate of \$130.00 per hour with a ¼ hour minimum.

Auditing Review: 

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review:  **APPROVED**

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: 

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: \_\_\_\_\_ Original to Extension Office  
\_\_\_\_\_ Copy to BOCC Office

A suggested motion would be: **Based on the information before us I move to approve the Winter Maintenance Proposal from Lippert Excavation & Pipeline, Inc. for the Bonner County Extension Office parking lot with the snow plow rate of \$130.00 per hour and sidewalk snow removal rate of \$130.00 per hour with a ¼ hour minimum and allow the Chairwoman to sign.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman



RCE-32415 PWC- 010773-CC-1-2

P.O. Box 58 \* Ponderay, ID 83852 \* 208-263-5520 \* [lippertexcavation@gmail.com](mailto:lippertexcavation@gmail.com)

**DATE: October 08, 2024**

**TO: UI Extension, Bonner County  
Attn: Jen Jensen  
4205 North Boyer Ave  
Sandpoint, ID 83864**

**SUBJECT: PROPOSAL FOR WINTER MAINTENANCE- 4205 NORTH BOYER AVE.**

SNOW REMOVAL EQUIPMENT RATES FOR THE 2024-2025 WINTER SEASON, THE RATES BELOW INCLUDE QUALIFIED, EXPERIENCED OPERATORS.

<b>PICKUP W/PLOW PER HOUR</b>	<b>\$130</b>		(1/4 HOUR MINIMUM)
<b>GRADER RENTAL PER HOUR</b>	<b>\$160</b>		(1/4 HOUR MINIMUM)
<b>BACKHOE RENTAL PER HOUR</b>	<b>\$150</b>		(1/4 HOUR MINIMUM)
<b>SKIDSTEER RENTAL PER HOUR</b>	<b>\$130</b>		(1/4 HOUR MINIMUM)
<b>LOADER RENTAL PER HOUR</b>	<b>\$160</b>	(3-1/2 YARD BUCKET)	(1/4 HOUR MINIMUM)
<b>DUMP TRUCK RENTAL PER HOUR</b>	<b>\$150</b>		(1/4 HOUR MINIMUM)
<b>SIDEWALKS PER HOUR</b>	<b>\$130</b>		(1/4 HOUR MINIMUM)

INCLUDES- SNOW BLOWER, SHOVELING AND DE-ICE APPLICATION.  
DE-ICE MATERIAL APPLICATION IS BY THE POUND

**NOTE:** As of today's price, De-Icer will be \$1.50 per pound. Application fee will be \$200 per load + the pounds of De-Icer applied. This is subject to change if the price of De-Icer changes.

SANDING AND DE-ICING SERVICES ARE AVAILABLE ON REQUEST.

**SANDING- PER LOAD** **\$200** (1-1/2 YARD LOAD) (1/4 LOAD MINIMUM)  
ANTI-SKID MATERIAL, DUST FREE PER EPA REGULATIONS

**NOTES:**

\*SNOW IN THE SANDPOINT/PONDERAY AREA WILL BE CLEARED WHEN A DEPTH OF 3 TO 4" HAS ACCUMULATED OR AS OTHERWISE DIRECTED BY PROPERTY MANAGEMENT. SNOW, WILL BE PILED IN DESIGNATED AREAS. SNOW REMOVAL GENERALLY TAKES PLACE IN THE MORNING. ON OCCASION, THE WEATHER CHANGES WILL WARRANT AN EVENING SNOW REMOVAL TO ALLOW FOR CLEARING OF THE AREA AND MAKE IT SAFER.

**\*LIPPERT EXCAVATION & PIPELINE, INC DOES NOT ASSUME ANY LIABILITY FOR CLIENT'S, CUSTOMER'S OR MEMBER'S SLIPPING, TRIPPING OR PERSONAL INJURY OF ANY KIND DUE TO ICE AND SNOW CONDITIONS, NOR DO WE ASSUME ANY LIABILITY FOR ANY PROPERTY DAMAGE I.E. PARKING STOPS, STRIPING, ASPHALT GOUGES, ETC....**



RCE-32415 PWC- 010773-CC-1-2

P.O. Box 58 \* Ponderay, ID 83852 \* 208-263-5520 \* [lippertexcavation@gmail.com](mailto:lippertexcavation@gmail.com)

\*LIPPERT EXCAVATION & PIPELINE, INC STAFF WISH TO WORK CLOSELY WITH MANAGEMENT SO THAT WE MAY PROVIDE THE BEST SERVICE POSSIBLE. PLEASE CALL US ANYTIME YOU HAVE CONCERNS ABOUT THE CONDITION OF YOUR PARKING AREAS OR DRIVEWAYS AS CONDITIONS VARY DUE TO RAPIDLY CHANGING CONDITIONS DURING THE DAY. WE ARE NOT ABLE TO MONITOR YOUR AREAS THROUGHOUT THE DAY.

\*LIPPERT EXCAVATION & PIPELINE, INC STAFF TRY VERY HARD TO NOT DAMAGE CLIENTS' PROPERTY OR LANDSCAPING. PLEASE PLACE SNOW MARKERS PRIOR TO THE 1<sup>ST</sup> SNOW TO PROTECT SENSITIVE AREAS AND WE WILL NEED A DESIGNATED AREA ON YOUR PROPERTY TO PILE THE SNOW. IN THE EVENT THAT YOU DO NOT HAVE AN AREA SUITABLE FOR SNOW PILING. LIPPERT EXCAVATION & PIPELINE, INC. CAN LOAD AND HAUL YOUR SNOW TO AN OFFSITE LOCATION.

\* LIPPERT EXCAVATION & PIPELINE, INC. WILL HAUL SNOW TO AN ONSITE LOCATION OR AN OFFSITE LOCATION IF NEEDED AT THE FOLLOWING RATES.

**IF ONSITE LOCATION SNOW WILL BE MOVED AT THE HOURLY RATES PROVIDED ON PAGE 1.**

**TO REMOVE TO AN OFFSITE LOCATION, IT WILL BE MOVED AT THE HOURLY RATES PROVIDED ON PAGE 1 WITH AN ADDITIONAL FEE OF \$55.00 PER LOAD.**

\*LIPPERT EXCAVATION & PIPELINE, INC WILL UTILIZE EQUIPMENT WITH CONSIDERATION FOR YOUR PROJECT AND AVAILABILITY.

\*CERTIFICATE OF LIABILITY INSURANCE IS AVAILABLE BY REQUEST.

\*INVOICES WILL BE ISSUED MONTHLY. PLEASE PAY FROM INVOICE.

A 1-1/2% PER MONTH PENALTY WILL BE ASSESSED FOR AMOUNTS 30 DAYS PAST DUE FROM THE INVOICE DATE.

**BY SIGNING BELOW, YOU ARE ACKNOWLEDGING LIPPERT EXCAVATION & PIPELINE, INC'S CURRENT SNOW REMOVAL RATES AND POLICIES FOR THE 2024/2025 WINTER SEASON AND WISH TO USE OUR SERVICES.  
SINCERELY,**

**HARLEY LIPPERT, PRESIDENT**



RCE-32415 PWC- 010773-CC-1-2  
P.O. Box 58 \* Ponderay, ID 83852 \* 208-263-5520 \* [lippertexcavation@gmail.com](mailto:lippertexcavation@gmail.com)

**PLEASE RETURN THIS PAGE BY EMAIL TO:**  
**[lippertexcavation@gmail.com](mailto:lippertexcavation@gmail.com) or by mail to P.O. Box 58**  
**Ponderay, ID 83852**

BUSINESS NAME/NAME: Bonner County Extension Office

BUSINESS ADDRESS: 4205 North Boyer Ave., Sandpoint  
(STREET ADDRESS)

MAILING ADDRESS:  
4205 North Boyer Ave., Sandpoint, ID 83864  
(CITY) (ZIP CODE)

EMAIL ADDRESS: jenjensen@uidaho.edu

SNOW REMOVAL CONTACT PERSON(S) Jennifer Jensen

CONTACT PERSON'S PHONE:  
BUSINESS HOURS: 208-263-8511

AFTER HOURS: 986-348-4853

AUTHORIZED SIGNATURE, \_\_\_\_\_

DATE OF ACCEPTANCE: \_\_\_\_\_

**CONTRACT ADDENDUM No. 1**

**BOYCOTTING ISRAEL-** If payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

**GOVERNMENT OF CHINA-** Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, be owned or operated by the government of China as set forth at Idaho Code § 67-2359.

**CONTRACT WITH ABORTION PROVIDERS-** To the extent the Agreement is subject to the use of public funds, Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, become an abortion provider or an affiliate of an abortion provider as those terms are defined in the No Public Funds for Abortions Act (Idaho Code §§ 18-8701 et seq.).

Mitch Luppert

Agent for Contractor

10/9/24

Date



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**LAND IMPROVEMENT CONTRACTORS  
EXTENDED LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE FORM**

It is agreed that the provisions listed below apply only upon the entry of an  in the box next to the caption of such provision.

- |  |   |
|--|---|
| A. <input checked="" type="checkbox"/> Partnership and Joint Venture Extension                                   | M. <input checked="" type="checkbox"/> Construction Project General Aggregate Limits  |
| B. <input checked="" type="checkbox"/> Contractors Automatic Additional Insured Coverage – Ongoing Operations    | N. <input checked="" type="checkbox"/> Fellow Employee Coverage   |
| C. <input checked="" type="checkbox"/> Automatic Waiver of Subrogation   | O. <input checked="" type="checkbox"/> Property Damage to the Named Insured's Work  |
| D. <input checked="" type="checkbox"/> Extended Notice of Cancellation, Nonrenewal                               | P. <input checked="" type="checkbox"/> Care, Custody or Control   |
| E. <input checked="" type="checkbox"/> Unintentional Failure to Disclose Hazards                                 | Q. <input checked="" type="checkbox"/> Electronic Data Liability Coverage   |
| F. <input checked="" type="checkbox"/> Broadened Mobile Equipment  | R. <input checked="" type="checkbox"/> Consolidated Insurance Program Residual Liability Coverage   |
| G. <input checked="" type="checkbox"/> Personal and Advertising Injury - Contractual Coverage                    | S. <input checked="" type="checkbox"/> Automatic Additional Insureds – Managers or Lessors of Premises  |
| H. <input checked="" type="checkbox"/> Nonemployment Discrimination  | T. <input checked="" type="checkbox"/> Automatic Additional Insureds – State or Governmental Agency or Political Subdivisions – Permits or Authorizations |
| I. <input checked="" type="checkbox"/> Liquor Liability  | U. <input checked="" type="checkbox"/> Contractors Automatic Additional Insured Coverage – Completed Operations   |
| J. <input checked="" type="checkbox"/> Broadened Conditions  | V. <input checked="" type="checkbox"/> Additional Insured – Engineers, Architects or Surveyors  |
| K. <input checked="" type="checkbox"/> Automatic Additional Insureds – Equipment Leases                          |   |
| L. <input checked="" type="checkbox"/> Insured Contract Extension - Railroad Property and Construction Contracts |   |

**A. PARTNERSHIP AND JOINT VENTURE EXTENSION**

The following provision is added to **SECTION II - WHO IS AN INSURED** :

The last full paragraph which reads as follows:

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations is deleted and replaced with the following:

With respect to the conduct of any past or present joint venture or partnership not shown as a Named Insured in the Declarations and of which you are or were a partner or member, you are an insured, but only with respect to liability arising out of "your work" on behalf of any partnership or joint venture not shown as a Named Insured in the Declarations, provided no other similar liability insurance is available to you for "your work" in connection with your interest in such partnership or joint venture.

## **B. CONTRACTORS AUTOMATIC ADDITIONAL INSURED COVERAGE – ONGOING OPERATIONS**

**SECTION II – WHO IS AN INSURED** is amended to include as an additional insured any person or organization who is required by written contract to be an additional insured on your policy, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf; in the performance of your ongoing operations for the additional insured(s) at the project(s) designated in the written contract.

With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

This insurance is excess of all other insurance available to the additional insured, whether primary, excess, contingent or on any other basis, unless the written contract requires this insurance to be primary. In that event, this insurance will be primary relative to insurance policy(s) which designate the additional insured as a Named Insured in the Declarations and we will not require contribution from such insurance if the written contract also requires that this insurance be non-contributory. But with respect to all other insurance under which the additional insured qualifies as an insured or additional insured, this insurance will be excess.

## **C. AUTOMATIC WAIVER OF SUBROGATION**

Item 8. of **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**, is deleted and replaced with the following:

8. **Transfer of Rights of Recovery Against Others to Us and Automatic Waiver of Subrogation.**
  - a. If the insured has rights to recover all or part of any payment we have made under this Coverage Form, those rights are transferred to us. The insured must do nothing after loss to impair those rights. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.
  - b. If required by a written contract executed prior to loss, we waive any right of recovery we may have against any person or organization because of payments we make for injury or damage arising out of "your work" for that person or organization.

## **D. EXTENDED NOTICE OF CANCELLATION, NONRENEWAL**

Item A.2.b. of the **COMMON POLICY CONDITIONS**, is deleted and replaced with the following:

**A.2.b.** 60 days before the effective date of the cancellation if we cancel for any other reason.

Item 9. of **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**, is deleted and replaced with the following:

9. **WHEN WE DO NOT RENEW**

- a. If we choose to nonrenew this policy, we will mail or deliver to the first Named Insured shown in the Declarations written notice of the nonrenewal not less than 60 days before the expiration date.
- b. If we do not give notice of our intent to nonrenew as prescribed in a. above, it is agreed that you may extend the period of this policy for a maximum additional sixty(60) days from its scheduled expiration date. Where not otherwise prohibited by law, the existing terms, conditions and rates will remain in effect during that extension period. It is further agreed that so long as it is not otherwise prohibited by law, this one time sixty day extension is the sole remedy and liquidated damages available to the insured as a result of our failure to give the notice as prescribed in 9. a. above.

#### **E. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS**

Although we relied on your representations as to existing and past hazards, if unintentionally you should fail to disclose all such hazards at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

#### **F. BROADENED MOBILE EQUIPMENT**

Item 12.b. of **SECTION V - DEFINITIONS** , is deleted and replaced with the following:

**12.b.** Vehicles maintained for use solely on or next to premises, sites or locations you own, rent or occupy.

#### **G. PERSONAL AND ADVERTISING INJURY - CONTRACTUAL COVERAGE**

**Exclusion 2.e.** of **SECTION I, COVERAGE B** is deleted.

#### **H. NONEMPLOYMENT DISCRIMINATION**

Unless "personal and advertising injury" is excluded from this policy:

Item 14. of **SECTION V - DEFINITIONS** , is amended to include:

"Personal and advertising injury" also means embarrassment or humiliation, mental or emotional distress, physical illness, physical impairment, loss of earning capacity or monetary loss, which is caused by "discrimination."

**SECTION V - DEFINITIONS** , is amended to include:

"Discrimination" means the unlawful treatment of individuals based on race, color, ethnic origin, age, gender or religion.

Item 2 **Exclusions** of **SECTION I, COVERAGE B** , is amended to include:

"Personal and advertising injury" arising out of "discrimination" directly or indirectly related to the past employment, employment or prospective employment of any person or class of persons by any insured;

"Personal and advertising injury" arising out of "discrimination" by or at your, your agents or your "employees" direction or with your, your agents or your "employees" knowledge or consent;

"Personal and advertising injury" arising out of "discrimination" directly or indirectly related to the sale, rental, lease or sub-lease or prospective sale, rental, lease or sub-lease of any dwelling, permanent lodging or premises by or at the direction of any insured; or

Fines, penalties, specific performance or injunctions levied or imposed by a governmental entity, or governmental code, law, or statute because of "discrimination."

## I. LIQUOR LIABILITY

Exclusion 2.c. of SECTION I, COVERAGE A , is deleted.

## J. BROADENED CONDITIONS

Items 2.a. and 2.b. of SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS , are deleted and replaced with the following:

### 2. Duties In The Event Of Occurrence, Offense, Claim Or Suit:

a. You must see to it that we are notified of an "occurrence" or an offense which may result in a claim as soon as practicable after the "occurrence" has been reported to you, one of your officers or an "employee" designated to give notice to us. Notice should include:

- (1) How, when and where the "occurrence" or offense took place;
- (2) The names and addresses of any injured persons and witnesses; and
- (3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

b. If a claim is made or "suit" is brought against any insured, you must:

- (1) Record the specifics of the claim or "suit" and the date received as soon as you, one of your officers, or an "employee" designated to record such information is notified of it; and
- (2) Notify us in writing as soon as practicable after you, one of your officers, your legal department or an "employee" you designate to give us such notice learns of the claims or "suit."

Item 2.e. is added to SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS :

2.e. If you report an "occurrence" to your workers compensation insurer which develops into a liability claim for which coverage is provided by the Coverage Form, failure to report such "occurrence" to us at the time of "occurrence" shall not be deemed in violation of paragraphs 2.a., 2.b., and 2.c. However, you shall give written notice of this "occurrence" to us as soon as you are made aware of the fact that this "occurrence" may be a liability claim rather than a workers compensation claim.

## K. AUTOMATIC ADDITIONAL INSUREDS - EQUIPMENT LEASES

SECTION II - WHO IS AN INSURED is amended to include any person or organization with whom you agree in a written equipment lease or rental agreement to name as an additional insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, at least in part, by your maintenance, operation, or use by you of the equipment leased to you by such person or organization, subject to the following additional exclusions.

The insurance provided to the additional insured does not apply to:

1. "Bodily injury" or "property damage" occurring after you cease leasing the equipment.
2. "Bodily injury" or "property damage" arising out of the sole negligence of the additional insured.
3. "Property damage" to:
  - a. Property owned, used or occupied by or rented to the additional insured; or
  - b. Property in the care, custody or control of the additional insured or over which the additional insured is for any purpose exercising physical control.

This insurance is excess of all other insurance available to the additional insured, whether primary, excess, contingent or on any other basis, unless the written contract requires this insurance to be primary. In that event, this insurance will be primary relative to insurance policy(s) which designate the additional insured as a Named Insured in the Declarations and we will not require contribution from such insurance if the written contract also requires that this insurance be non-contributory. But with respect to all other insurance under which the additional insured qualifies as an insured or additional insured, this insurance will be excess.

#### **L. INSURED CONTRACT EXTENSION - RAILROAD PROPERTY AND CONSTRUCTION CONTRACTS**

Item 9. of **SECTION V - DEFINITIONS** , is deleted and replaced with the following.

9. "Insured Contract" means:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract";
- b. A sidetrack agreement;
- c. Any easement or license agreement;
- d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;
- e. An elevator maintenance agreement;
- f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury" or "property damage" to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph f. does not include that part of any contract or agreement:

- (1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:
  - (a) Preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or
- (2) Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in (1) above and supervisory, inspection, architectural or engineering activities.

#### **M. CONSTRUCTION PROJECT GENERAL AGGREGATE LIMITS**

This modifies **SECTION III - LIMITS OF INSURANCE**.

- A. For all sums which can be attributed only to ongoing operations at a single construction project for which the insured becomes legally obligated to pay as damages caused by an "occurrence" under **SECTION I - COVERAGE A**, and for all medical expenses caused by accidents under **SECTION I - COVERAGE C** :

1. A separate Construction Project General Aggregate Limit applies to each construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
  2. The Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under **COVERAGE A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard," and for medical expenses under **COVERAGE C** regardless of the number of:
    - a. Insureds;
    - b. Claims made or "suits" brought; or
    - c. Persons or organizations making claims or bringing "suits."
  3. Any payments made under **COVERAGE A** for damages or under **COVERAGE C** for medical expenses shall reduce the Construction Project General Aggregate Limit for that construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Construction Project General Aggregate Limit for any other construction project.
  4. The limits shown in the Declarations for Each Occurrence, Fire Damage and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Construction Project General Aggregate Limit.
- B.** For all sums which cannot be attributed only to ongoing operations at a single construction project for which the insured becomes legally obligated to pay as damages caused by an "occurrence" under **SECTION I - COVERAGE A**, and for all medical expenses caused by accidents under **SECTION I - COVERAGE C** :
1. Any payments made under **COVERAGE A** for damages or under **COVERAGE C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-Completed Operations Aggregate Limit, whichever is applicable; and
  2. Such payments shall not reduce any Construction Project General Aggregate Limit.
- C.** Payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-Completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Construction Project General Aggregate Limit.
- D.** If a construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- E.** The provisions of **SECTION III - LIMITS OF INSURANCE** not otherwise modified by this endorsement shall continue to be applicable.

#### **N. FELLOW EMPLOYEE COVERAGE**

**Exclusion 2.e. Employers Liability** of **SECTION I, COVERAGE A**, is deleted and replaced with the following:

**2.e. "Bodily injury" to**

(1) An "employee" of the insured arising out of and in the course of:

- (a) Employment by the insured; or
- (b) Performing duties related to the conduct of the insured's business; or

(d) In the event of damage to or destruction of property covered by this exception, you shall, if requested by us, replace the property or furnish the labor and materials necessary for repairs thereto, at actual cost to you, exclusive of prospective profit or overhead charges of any nature.

(c) The aggregate limit for this coverage provision is part of the General Aggregate Limit and SECTION III - LIMITS OF INSURANCE is changed accordingly.

(b) This provision does not apply to "employee" owned property or any property that is missing where there is not physical evidence to show what happened to the property.

(a) The most that we will pay under this provision as an annual aggregate is \$100,000, regardless of the number of occurrences.

2.1.4 Personal property in the care, custody or control of the insured. However, for personal property in the care, custody or control of you or your "employees," this exclusion applies only to that portion of any loss in excess of \$25,000 per occurrence, subject to the following terms and conditions:

Exclusion 2.1.4 of SECTION I, COVERAGE A is deleted and replaced with the following:

**P. CARE, CUSTODY OR CONTROL**

This exclusion does not apply if the damaged work or the work out of which the damage arises was performed on your behalf by a subcontractor.

This exclusion applies only to that portion of any loss in excess of \$50,000 per occurrence if the damaged work and the work out of which the damage arises was performed by you.

"Property damage" to "your work" arising out of it or any part of it and included in the "products completed operation hazard."

**I. Damage to Your Work**

Exclusion I of SECTION I, COVERAGE A is deleted and replaced with the following:

**O. PROPERTY DAMAGE TO THE NAMED INSURED'S WORK**

2.a.(1)(a) To you, to your partners or members (if you are a partnership or joint venture) or to your members (if you are a limited liability company), or to your "volunteer workers" while performing duties related to the conduct of your business.

Item 2.a.(1)(a) of SECTION II - WHO IS AN INSURED, is deleted and replaced with the following:

(2) Liability arising from any action or omission of a co-"employee" while that co-"employee" is either in the course of his or her employment or performing duties related to the conduct of your business.

(1) Liability assumed by the insured under an "insured contract"; or

This exclusion does not apply to:

(2) To any obligation to share damages with or repay someone else who must pay damages because of the injury.

(1) Whether the insured may be liable as an employer or in any other capacity; and

This exclusion applies:

(2) The spouse, child, parent, brother or sister of that "employee" as a consequence of paragraph (1) above.

- (e) \$2,500 shall be deducted from the total amount of all sums you became obligated to pay as damages on account of damage to or destruction of all property of each person or organization, including the loss of use of that property, as a result of each "occurrence." Our limit of liability under the endorsement as being applicable to each "occurrence" shall be reduced by the amount of the deductible indicated above; however, our aggregate limit of liability under this provision shall not be reduced by the amount of such deductible. The conditions of the policy, including those with respect to duties in the event of "occurrence," claims or "suit" apply irrespective of the application of the deductible amount. We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

#### **Q. ELECTRONIC DATA LIABILITY COVERAGE**

1. **Exclusion 2.p. Electronic Data of SECTION I, COVERAGE A,** is deleted and replaced with the following:

2.p. Damages arising out of the loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate "electronic data" that does not result from physical injury to tangible property.

2. The following definition is added to **SECTION V – DEFINITIONS:**

"Electronic data" means information, facts or programs stored as or on, created or used on, or transmitted to or from computer software (including systems and applications software), hard or floppy disks, CD-ROMS, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

3. For the purposes of this coverage, the definition of "property damage" in **SECTION V – DEFINITIONS** is replaced by the following:

"Property damage" means:

- a. Physical injury to tangible property, including all resulting loss of use of that property. All such loss of use shall be deemed to occur at the time of the physical injury that caused it;
- b. Loss of use of tangible property that is not physically injured. All such loss of use shall be deemed to occur at the time of the "occurrence" that caused it; or
- c. Loss of, loss of use of, damage to, corruption of, inability to access, or inability to properly manipulate "electronic data", resulting from physical injury to tangible property. All such loss of "electronic data" shall be deemed to occur at the time of the "occurrence" that caused it.

For the purposes of this insurance, "electronic data" is not tangible property.

#### **R. CONSOLIDATED INSURANCE PROGRAM RESIDUAL LIABILITY COVERAGE**

With respect to "bodily injury", "property damage", or "personal and advertising injury" arising out of your ongoing operations; or operations included within the "products-completed operations hazard", the policy to which this coverage is attached shall apply as excess insurance over coverage available to "you" under a Consolidated Insurance Program (such as an Owner Controlled Insurance Program or Contractors Controlled Insurance Program).

Coverage afforded by this endorsement does not apply to any Consolidated Insurance Program involving a "residential project" or any deductible or insured retention, specified in the Consolidated Insurance Program.

The following is added to **Section V – Definitions**

"Residential project" means any project where 30% or more of the total square foot area of the structures on the project is used or is intended to be used for human residency. This includes but is not limited to single or multifamily housing, apartments, condominiums, townhouses, co-operatives or planned unit developments and appurtenant structures (including pools, hot tubs, detached garages, guest houses or any similar structures). A "residential project" does not include military owned housing, college/university owned housing or dormitories, long term care facilities, hotels, motels, hospitals or prisons.

All other terms, provisions, exclusions and limitations of this policy apply.

#### **S. AUTOMATIC ADDITIONAL INSURED - MANAGERS OR LESSORS OR PREMISES**

##### **SECTION II – WHO IS AN INSURED is amended to include:**

Any person or organization with whom you agree in a written contract or written agreement to name as an additional insured but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises, designated in the written contract or written agreement, that is leased to you and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the additional insured listed in the written contract or written agreement.

This insurance is excess of all other insurance available to the additional insured, whether primary, excess, contingent or on any other basis, unless the written contract requires this insurance to be primary. In that event, this insurance will be primary relative to insurance policy(s) which designate the additional insured as a Named Insured in the Declarations and we will not require contribution from such insurance if the written contract also requires that this insurance be non-contributory. But with respect to all other insurance under which the additional insured qualifies as an insured or additional insured, this insurance will be excess.

#### **T. AUTOMATIC ADDITIONAL INSURED – STATE OR GOVERNMENTAL AGENCY OR POLITICAL SUBDIVISIONS – PERMITS OR AUTHORIZATIONS**

**SECTION II – WHO IS AN INSURED** is amended to include any state or governmental agency or subdivision or political subdivision with whom you are required by written contract, ordinance, law or building code to name as an additional insured subject to the following provisions:

This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
2. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

This insurance is excess of all other insurance available to the additional insured, whether primary, excess, contingent or on any other basis, unless the written contract requires this insurance to be primary. In that event, this insurance will be primary relative to insurance policy(s) which designate the additional insured as a Named Insured in the Declarations and we will not require contribution from such insurance if the written contract also requires that this insurance be non-contributory. But with respect to all other insurance under which the additional insured qualifies as an insured or additional insured, this insurance will be excess.

#### **U. CONTRACTORS AUTOMATIC ADDITIONAL INSURED COVERAGE – COMPLETED OPERATIONS**

**SECTION II – WHO IS AN INSURED** is amended to include as an additional insured any person or organization who is required by written contract to be an additional insured on your policy for completed operations, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the project designated in the contract, performed for that additional insured and included in the "products-completed operations hazard".

This insurance is excess of all other insurance available to the additional insured, whether primary, excess, contingent or on any other basis, unless the written contract requires this insurance to be primary. In that event, this insurance will be primary relative to insurance policy(s) which designate the additional insured as a Named Insured in the Declarations and we will not require contribution from such insurance if the written contract also requires that this insurance be non-contributory. But with respect to all other insurance under which the additional insured qualifies as an insured or additional insured, this insurance will be excess.

#### **V. ADDITIONAL INSURED – ENGINEERS, ARCHITECTS OR SURVEYORS**

**SECTION II – WHO IS AN INSURED** is amended to include as an additional insured any architect, engineer or surveyor who is required by written contract to be an additional insured on your policy, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf; in the performance of your ongoing operations performed by you or on your behalf.

This includes such architect, engineer or surveyor, who may not be engaged by you, but is contractually required to be added as an additional insured to your policy.

With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services, including:

1. The preparing, approving, or failing to prepare or approve maps, drawings, opinions, reports, surveys, change orders, designs or specifications; or
2. Supervisory, inspection or engineering services.

This insurance is excess of all other insurance available to the additional insured, whether primary, excess, contingent or on any other basis, unless the written contract requires this insurance to be primary. In that event, this insurance will be primary relative to insurance policy(s) which designate the additional insured as a Named Insured in the Declarations and we will not require contribution from such insurance if the written contract also requires that this insurance be non-contributory. But with respect to all other insurance under which the additional insured qualifies as an insured or additional insured, this insurance will be excess.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**BROADENED COVERAGE - AUTOMOBILES**

The following modifies insurance provided under:

**BUSINESS AUTO COVERAGE FORM**

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

- |   |  |
|---|--|
| 1 - Broad Form Named Insured                                | 11 - Bodily Injury Extension                           |
| 2 - Automatic Waiver of Subrogation                         | 12 - Hired Auto Physical Damage                        |
| 3 - Automatic Additional Insured                            | 13 - Enhanced Supplementary Payments                   |
| 4 - Primary and Noncontributory - Other Insurance Condition | 14 - Fellow Employee Coverage for Designated Positions |
| 5 - Unintentional Failure to Disclose Hazards               | 15 - Physical Damage – Transportation Expenses         |
| 6 - Extended Notice of Cancellation, Non-Renewal            | 16 - Rental Reimbursement Coverage                     |
| 7 - When We Do Not Renew                                    | 17 - Loan/Lease Gap Coverage                           |
| 8 - Notice of Knowledge of Accident or Loss                 | 18 - Accidental Air Bag Discharge Coverage             |
| 9 - Employees as Insured                                    | 19 - Glass Repair – Waiver of Deductible               |
| 10 - Employee Hired Autos                                   |  |

**1. BROAD FORM NAMED INSURED**

**SECTION II. A. 1. -WHO IS AN INSURED** - Paragraph d. is added:

- d. Any organization you newly acquire or form, except for a partnership, joint venture or limited liability company, and over which you maintain majority ownership or interest (51% or more) or for which you have assumed the active management, will qualify as a Named Insured if there is no other similar insurance available to that organization. However, coverage under this provision is only afforded until the end of the policy period or the 12-month anniversary of the policy inception date, whichever is earlier.

**2. AUTOMATIC WAIVER OF SUBROGATION**

**Section IV – Business Auto Conditions, Paragraph A.5., Transfer of Rights of Recovery Against Others to Us**, is deleted and replaced with the following:

- a. If the insured has rights to recover all or part of any payment we have made under this Coverage Form, those rights are transferred to us. The insured must do nothing after loss to impair those rights. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.
- b. If required by a written contract executed prior to loss, we waive any right of recovery we may have against any person or organization because of payments we make for damages under this coverage form.

**3. AUTOMATIC ADDITIONAL INSURED**

**SECTION II – WHO IS AN INSURED, Paragraph A.1,** is amended to include as an "insured" any person or organization who is required by written contract or agreement to be an additional insured on your policy, but only with respect to liability arising out of operations performed by you or on your behalf for the additional insured.

**4. PRIMARY AND NONCONTRIBUTORY - OTHER INSURANCE CONDITION**

The following is added to the Other Insurance Condition in the Business Auto Coverage Form and the Other Insurance - Primary And Excess Insurance Provisions in the Motor Carrier Coverage Form and supersedes any provision to the contrary:

This Coverage Form's Covered Autos Liability Coverage is primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:

1. Such "insured" is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

**5. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS**

Although we relied on your representations as to existing and past hazards, if unintentionally you should fail to disclose all such hazards at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

**6. EXTENDED NOTICE OF CANCELLATION, NON-RENEWAL**

The **COMMON POLICY CONDITIONS** , Item **A.2.b.** is deleted and replaced with the following:

**A.2.b.** 60 days before the effective date of the cancellation if we cancel for any other reason.

**7. WHEN WE DO NOT RENEW**

**SECTION IV – BUSINESS AUTO CONDITIONS** , is amended to add Item **B.9.**:

- a. If we choose to nonrenew this policy, we will mail or deliver to the first Named Insured shown in the Declarations written notice of the nonrenewal not less than 60 days before the expiration date.
- b. If we do not give notice of our intent to nonrenew as prescribed in a. above, it is agreed that you may extend the period of this policy for a maximum additional sixty (60) days from its scheduled expiration date. Where not otherwise prohibited by law, the existing terms, conditions and rates will remain in effect during that extension period. It is further agreed that so long as it is not otherwise prohibited by law, this one-time sixty-day extension is the sole remedy and liquidated damages available to the insured as a result of our failure to give the notice as prescribed in 9. a. above.

**8. NOTICE OF KNOWLEDGE OF ACCIDENT OR LOSS**

**SECTION IV - BUSINESS AUTO CONDITIONS** , Item **A.2.a.** is deleted and replaced with the following:

**2 Duties in the Event of Accident, Claim Suit or Loss:**

- a. You must see to it that we are notified of an "accident", "claim", "suit" or "loss" which may result in a claim as soon as practicable after the "occurrence" has been reported to you, a partner, a member, an officer, or an employee designated to give notice to us. Notice should include:

- (1) How, when and where the "accident" or "loss" occurred;

9. **EMPLOYEES AS INSURED**
- The following is added to the Section II - Covered Autos Liability Coverage, Paragraph A.1. Who Is An Insured provision:
- Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.
10. **EMPLOYEE HIRED AUTOS**
- A. **Changes In Covered Autos Liability Coverage**
- The following is added to the **Who Is An Insured** Provision:
- An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employees" name, with your permission, while performing duties related to the conduct of your business.
- B. **Changes In General Conditions**
- Paragraph 5.b. of the **Other Insurance Condition** in the **Business Auto Coverage Form** and Paragraph 5.f. of the **Other Insurance - Primary And Excess Insurance Provisions** Condition in the **Motor Carrier Coverage Form** are replaced by the following:
- For **Hired Auto Physical Damage Coverage**, the following are deemed to be covered "autos" you own:
1. Any covered "auto" you lease, hire, rent or borrow, and
  2. Any covered "auto" hired or rented by your "employee" under a contract in an "employees" name, with your permission, while performing duties related to the conduct of your business.
- However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".
11. **BODILY INJURY EXTENSION**
- SECTION V - DEFINITIONS**, Paragraph C, is deleted and replaced by the following:
- "Bodily injury" means bodily injury, sickness or disease sustained by a person, including mental anguish or death resulting from any of these, at any time. Mental anguish means any type of mental or emotional illness or disease.
12. **HIRED AUTO PHYSICAL DAMAGE**
- SECTION III.A.4. - Coverage Extensions** - Paragraph c. is added:
- c. **Hired Auto Physical Damage**
- If Comprehensive, Specified Causes of Loss or Collision coverage is provided under this policy, then Hired Auto Physical Damage is provided for that coverage part subject to the following:
- (1) The most we will pay for any one "accident" or "loss" under this Hired Auto Physical Damage Coverage is the lesser of:
- (a) The any one "Accident" or "Loss" amount of \$100,000;
- (b) The actual cash value; or

(c) Cost of repair.

Our obligation to pay for a loss in c.(1) above will be reduced by a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. The deductible will be waived for "loss" caused by fire or lightning.

- (2) Subject to paragraph c.(1). above, we will provide coverage equal to the broadest physical damage coverage applicable to any covered "auto" shown in the declarations.
- (3) When you are required by written contract to indemnify a lessor for actual financial loss because of loss of use of a hired "auto" resulting from a covered "accident" or "loss", we will cover that financial loss subject to the limit specified in paragraph c.(1).

**13. ENHANCED SUPPLEMENTARY PAYMENTS**

**SECTION II.A.2.a. COVERAGE EXTENSIONS**, Supplementary Payments (2) and (4) are replaced by the following:

- (2) Up to \$2,500 for the cost of bail bonds (including bonds for related traffic laws violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$350 a day because of time off from work.

**14. FELLOW EMPLOYEE COVERAGE FOR DESIGNATED POSITIONS**

The **Fellow Employee Exclusion** contained in **Section II.B.5.** does not apply to the following positions or job titles: foreman, supervisor, manager, officer, partner or other senior level "employee". Coverage is excess over all other collectible insurance.

**15. PHYSICAL DAMAGE - TRANSPORTATION EXPENSES**

**SECTION III.A.4.a. Transportation Expenses** is replaced by the following:

**a. Transportation Expenses**

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto". We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Cause of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expirations, when the covered "auto" is returned to use or we pay for its "loss".

For autos provided with temporary transportation expense, the following physical damage coverage will apply:

- (1) The most we will pay for any one "accident" or "loss" under the temporary transportation expense physical damage coverage is the lesser of:
  - (a) The any one "Accident" or "Loss" amount of \$100,000;
  - (b) The actual cash value; or
  - (c) Cost of repair.

Our obligation to pay for a loss in a.(1) above will be reduced by a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. The deductible will be waived for "loss" caused by fire or lightning.

For each covered "auto", our obligation to pay for, repair, return or replace damaged or stolen property will be reduced by the applicable deductible shown in the Declarations. Any Comprehensive Coverage deductible shown in the Declarations does not apply to "loss" caused by fire or lightning. The deductible does not apply to glass damage if the glass is repaired rather than replaced.

**SECTION III.D - DEDUCTIBLE** is replaced with the following:

**19. GLASS REPAIR - WAIVER OF DEDUCTIBLE**

**SECTION III.B.3.a - Exclusions**. This exclusion does not apply to the accidental discharge of an air bag.

**18. ACCIDENTAL AIR BAG DISCHARGE COVERAGE**

For the purposes of this endorsement, "outstanding balance" means the amount you owe on the loan/lease at the time of loss less any amounts representing taxes, overdue payments, penalties, interest or charges resulting from overdue payments, additional mileage charges, excess wear and tear charges or lease termination fees, costs for extended warranties, credit life insurance; Health, Accident or Disability Insurance purchased with the loan or lease; and carry-over balances from previous loans or leases.

In the event of a total "loss" to a covered "auto", we will pay your additional legal obligation for any difference between the actual cash value of the "auto" at the time of the loss and the "outstanding balance" of the loan/lease, not to exceed \$2,500 for any one vehicle or \$25,000 annually in aggregate.

**Physical Damage Coverage** is amended by the addition of the following:

**17. LOAN/LEASE GAP COVERAGE**

- (a) The number of days reasonably required to repair or replace the covered "auto"; or,
- (b) 30 days.
- (c) Our payment is limited to the lesser of the following amounts:
  - (1) Necessary and actual expenses incurred; or
  - (2) \$50 per day.

**2.** We will only pay for those expenses incurred during the policy period beginning 24 hours after the "loss" and ending, regardless of the policy's expiration, with the lesser of the following number of days:

- 1.** We will pay for rental reimbursement expenses incurred by you for the rental of an "auto" because of "loss" other than theft, to a covered "auto". Payment applies in addition to the otherwise applicable amount of each coverage you have on a covered "auto". No deductibles apply to this coverage.
- d.** If you carry Comprehensive, Specified Causes of Loss or Collision coverage for the damaged covered "auto" as provided under this policy, then Rental Reimbursement Coverage is provided for that coverage part subject to the following:

**SECTION III.A.4 - Coverage Extensions** - Paragraph d. is added.

**16. RENTAL REIMBURSEMENT COVERAGE**

**(3)** When you are required by written contract to indemnify a lessor for actual financial loss because of loss of use of a hired "auto" resulting from a covered "accident" or "loss", we will cover that financial loss subject to the limit specified in paragraph a.(1).

**(2)** Subject to paragraph a.(1). above, we will provide coverage equal to the broadest physical damage coverage applicable to any covered "auto" shown in the declarations.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## LIMITED POLLUTION COVERAGE - "WORK SITES"

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

**Each Pollution Incident Limit**  
**Pollution Liability Aggregate Limit**  
**Property Damage Deductible**

**\$500,000**  
**\$500,000**  
**\$ 5,000**

**Each Pollution Incident**

A. The following is added to COVERAGES (Section 1)  
**COVERAGE D. LIMITED POLLUTION COVERAGE**

1. **Insuring Agreement.**

a. We will pay those sums that the insured becomes legally obligated to pay:

(1) As damages because of:

- (a) "bodily injury"; or
- (b) "property damage"; or

(2) As "clean up costs" because of "environmental damage" which directly results from physical injury to tangible property;

to which this insurance applies. We will have the right and the duty to defend any "suit" seeking those damages. We may at our discretion investigate any "pollution incident" and settle any claim or "suit" that may result. But:

(1) The amount we will pay for damages and "clean up costs" is limited as described in SECTION III - LIMITS OF INSURANCE of this endorsement; and

(2) Our right and duty to defend end when we have used up the applicable limit of insurance in the payment of judgments, settlements, or "clean up costs."

No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under SUPPLEMENTARY PAYMENTS.

b. This insurance applies to "bodily injury," "property damage," and "environmental damage" only if:

(1) The "bodily injury," "property damage," or "environmental damage" is caused by a "pollution incident:"

- (a) on or from a "work site" in the "coverage territory;" and
- (b) that begins and ends within 72 hours of the incident; and
- (c) occurs during the policy period.

c. Damages because of "bodily injury" include damages claimed by any person or organization for care, loss of services, or death resulting at any time from the "bodily injury."

2. **Exclusions.**

The insurance provided by this endorsement does not apply to:

a. "Bodily injury," "property damage," or "environmental damage" expected or intended from the standpoint of the insured.

- b. "Bodily injury," "property damage," or "environmental damage" for which the insured is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement.
- c. Any obligation of the insured under a workers compensation, disability benefits or unemployment compensation law or any similar law.
- d. "Bodily injury" to:
  - (1) An employee of the insured arising out of and in the course of employment by the insured; or
  - (2) The spouse, child, parent, brother or sister of that employee as a consequence of (1) above.

This exclusion applies:

- (1) Whether the insured may be liable as an employer or in any other capacity; and
  - (2) To any obligation to share damages with or repay someone else who must pay damages because of the injury.
- e. "Property damage," or "environmental damage" to:
    - (1) A "waste facility";
    - (2) Property you own, rent, or occupy now or at any other time, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;
    - (3) Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises;
    - (4) Property loaned to you; or
    - (5) Personal property in the care, custody or control of an insured.
  - f. "Clean up costs" or any other expense incurred by you or others to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize "pollutants" on or at:
    - (1) A "waste facility;" or
    - (2) Premises you own, rent or occupy;or to any recovery claimed for such cost or expense.
  - g. "Bodily injury," "property damage," or "environmental damage" included within the "products-completed operations hazard."
  - h. "Bodily injury," "property damage," or "environmental damage" arising out of the ownership or operation of any offshore facility as defined in the Outer Continental Shelf Lands Act Amendment of 1978 or the Clean Water Act of 1977 as amended 1978 or any deepwater port as defined in the Deepwater Port Act of 1974 as amended or as may be amended.
  - i. "Bodily injury," "property damage," or "environmental damage" arising out of a "pollution incident" on or from a "work site" or any part of a "work site" that is, or was at anytime, used by any insured for the storage, disposal, processing or treatment of waste materials.
  - j. "Bodily injury," "property damage," or "environmental damage" arising out of the ownership, maintenance, use or entrustment to others of any aircraft, "auto," rolling stock or watercraft owned or operated by or rented or loaned to any insured. Use includes operation and "loading or unloading."

This exclusion does not apply to "bodily injury," "property damage," or "environmental damage" arising out of the operation of any of the equipment listed in paragraph f(2) or f(3) of the definition of "mobile equipment" (Section V.12).

- k. "Bodily injury," "property damage," or "environmental damage" arising out of the emission, discharge, release or escape of drilling fluid, oil, gas or other fluids from any oil, gas, mineral, water or geothermal well.
- l. "Bodily injury," "property damage," or "environmental damage" arising out of a "pollution incident" which results from or is directly or indirectly attributable to failure to comply with any applicable statute, regulation, ordinance, directive or order relating to the protection of the environment and promulgated by any governmental body, provided that failure to comply is a willful or deliberate act or omission of:
  - (1) An insured; or
  - (2) You or any of your members, partners, executive officers or trustees.
- m. "Bodily injury," "property damage," or "environmental damage" arising out of acid rain.
- n. "Bodily injury," "property damage," or "environmental damage" arising out of:
  - (1) The transportation of "mobile equipment" by an "auto" owned or operated by or rented or loaned to any insured; or
  - (2) The use of "mobile equipment" in, or while in practice or preparation for, a prearranged racing, speed or demolition contest or in any stunting activity.
- o. Any loss, cost or expense arising out of any request, demand or order by a governmental authority that any insured or others test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the affects of "pollutants" at any site which is included or proposed for inclusion on a governmental authority's clean up priority list, such as but not limited to, USA/EPA's NPL listing.
- p. "Bodily injury," or "property damage" arising out of heat, smoke or fumes from a "hostile fire."

**B. SUPPLEMENTARY PAYMENTS - COVERAGE A AND B is amended to:**

**SUPPLEMENTARY PAYMENTS - COVERAGES A, B AND D.**

**C. SECTION III - LIMITS OF INSURANCE is amended as follows:**

**1. Paragraph 1. is replaced by the following:**

- 1. The Limits of Insurance shown in the Declarations and this endorsement and the rules below fix the most we will pay regardless of the number of:
  - a. Insureds;
  - b. Claims made or "suits" brought; or
  - c. Persons or organizations making claims or bringing "suits".

**2. Paragraph 2. is replaced by the following:**

- 2. The General Aggregate Limit is the most we will pay for the sum of:
  - a. Medical expenses under Coverage C;
  - b. Damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard";
  - c. Damages under coverage B; and
  - d. Damages under Coverage D.

3. The following is added:

8. Subject to 2. above (the General Aggregate Limit) the Pollution Liability Aggregate Limit is the most we will pay for the sum of:

- a. All damages because of all "bodily injury" and "property damage"; and
- b. All "clean up costs" incurred because of all "environmental damage"

that result from all "pollution incidents".

9. Subject to 2. above (the General Aggregate Limit) and 8. above (the Pollution Liability Aggregate Limit) the Each Pollution Incident Limit is the most we will pay for:

- a. All damages because of all "bodily injury" and "property damage"; and
- b. All "clean up costs" incurred because of all "environmental damage"

arising from any one "pollution incident".

#### **Deductible**

1. Our obligation under this endorsement to pay damages for "property damage" on your behalf applies only to the amount of damages in excess of any deductible amount stated in the schedule of this endorsement as applicable to Each Pollution Incident. Neither the Each Pollution Incident Limit nor the Pollution Liability Aggregate Limit will be reduced by the application of such deductible amount.

2. The terms of this insurance, including those with respect to:

- a. Our right and duty to defend any "suits" seeking those damages; and
- b. Your duties in the event of an "occurrence," claim, or "suit"

apply irrespective of the application of the deductible amount.

3. We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

D. For purposes of coverages provided under this endorsement SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS are amended as follows:

1. Paragraph 2.a., Duties In the Event Of Occurrence, Offense, Claim or Suit, you must see to it that we are notified **immediately** of any "pollution incident" which may result in a claim.

2. Paragraph 4., Other Insurance, references to Coverages A or B are amended to read Coverages A, B or D.

E. The following definitions are added to SECTION V - DEFINITIONS.

"Clean up costs" means expenses for testing for, monitoring, removal or neutralization of "pollutants".

"Environmental damage" means the injurious presence of "Pollutants" in or upon land, the atmosphere, or any water course or body of water.

"Pollution incident" means the actual emission, discharge, release, or escape of "pollutants" on or from a "work site" provided that such emission, discharge, release, or escape results in "environmental damage." The entirety of any such emission, discharge, release, or escape will be deemed to be one "pollution incident".

"Waste facility" means any site to which waste from the operations of a "work site" is legally consigned for delivery or delivered for storage, disposal, processing or treatment, provided that such site:

- a. Is licensed by state or federal authority to perform such storage, disposal, processing or treatment; and
- b. Is not and never was owned by, rented or loaned to you.

**"Work site" means any site or location on which any insured or any contractors or subcontractors working directly or indirectly on any insured's behalf are performing operations. "Work site" does not include any premises, site or location which is or was at any time:**

- a. owned or occupied by or rented or loaned to the named insured,**
- b. included or proposed for inclusion on a governmental authority cleanup list such as, but not limited to, USA/EPA's NPL listing.**

**DRAFT**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **WAIVER OF SUBROGATION**

### **SCHEDULE**

**Name of Person or Organization:**

As required by written contract or agreement.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to SECTION IV - CONDITIONS, 13. Transfer of Rights of Recovery Against Others.

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization. This waiver applies only to the person or organization shown in the Schedule above.

All other terms of the policy remain unchanged.

October 29, 2024

## MEMORANDUM

Extension  
Item #2

**To:** Commissioners  
**From:** Jennifer Jensen, Extension Educator  
University of Idaho Extension Bonner County  
**Re:** University of Idaho, Extension– County Extension Budget Agreement

University of Idaho Extension, the counties in Idaho and the United States federal government have had a cooperative arrangement in providing research-based information to the residents in the counties of Idaho. To formalize the cooperative agreement, University of Idaho Extension submits the proposed agreement. The intent of this agreement is to provide a clear understanding and written documentation for both the university and Bonner County as to the relationship that exists between both parties. Part of this agreement includes the County Extension Budget form (Appendix A).

Auditing Review: 

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review:  **APPROVED**

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: 

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

**Distribution:**  Copy to BOCC Office  
 Original to Clerk's Office

A suggested motion would be: **Based on the information before us I move to approve the University of Idaho, Cooperative Agreement for University of Idaho Extension Programs and allow the Chairman to sign.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

## Cooperative Agreement for University of Idaho Extension Programs

This cooperative agreement is effective the date of last signature and is between Bonner County ("County"), a political subdivision of the State of Idaho, and the Regents of the University of Idaho, a public university of the state of Idaho ("University") to promote and provide cooperative extension programs ("Extension Programs") as mandated by federal and state law.

University and County enter into this Cooperation Agreement to set out the nature of the Extension Program and the relationship of the parties.

University is the land-grant university in the state of Idaho, as authorized by the federal Morrill Acts of 1862 (7 U.S.C. §§301-308 and U.S.C. §§321-329), and the state of Idaho approved that Act, specifically:

*The assent of the legislature of the state of Idaho is hereby given to all the provisions of an act of Congress, approved July 2, 1862, entitled, "An act donating public lands to the several states which may provide colleges for the benefit of agriculture and the mechanic arts," and the acts amendatory thereof and supplementary thereto. (I.C. § 33-2901)*

The federal Smith-Lever Act of 1914 (7 U.S.C. §§341-349) established Extension Services, a collaboration of the U.S. Department of Agriculture and the land-grant universities, and the state of Idaho approved that Act, specifically:

*The state board of education and board of regents of the University of Idaho are authorized and empowered to receive the grants of money appropriated under such act, and to organize and conduct agricultural extension work which shall be carried on in connection with the terms and conditions expressed in the act of Congress aforesaid; and the treasurer of the state board of education and board of regents of the University of Idaho is hereby designated as the officer to whom all moneys granted to the state of Idaho under said act shall be paid. (I.C. § 33-2904)*

The Idaho Legislature has established an extension service and has enabled Idaho's various counties to become a cooperative collaborator in promoting Extension Services, specifically:

*The board of county commissioners of the several counties within the state of Idaho are hereby authorized and empowered to provide funds for demonstration work in agriculture and home economics within said counties and for the employment of extension agents in agriculture and home economics in cooperation with the University of Idaho and the United States department of agriculture; and board of regents of the University of Idaho to receive the grants of money appropriated under said act and to organize and conduct agricultural extension work which shall be carried on in connection with the college of agriculture of the state university in accordance with the terms and conditions expressed in the said act of Congress. (IC §31-839)*

Extension programs are developed in response to local needs, based on advice from a County Extension Advisory Committee, County Commissioners, and other appropriate partners.

University and County therefore agree as follows:

**1. Term and Renewal.**

This agreement shall govern Extension Programs during fiscal year 2025 beginning [October 1, 2024] and ending at 11:59pm on [September 30, 2025] ("Term").

**2. Extension Programs.**

University shall provide and administer Extension Programs within County. Extension Programs are directed at improving the quality of life for people in County, enhancing economic opportunity within County, and sustaining the natural resources of County. Educational activities, field days, local leadership development, training schools, etc., are part of Extension Programs are acceptable expenses for reimbursement from the operating budget provided by County (see Appendix A).

**3. Operating Budget.**

- a. County shall provide a total of \$153,540.59 for Extension Programs in its annual County budget for the Term of this agreement (“Contract Cost Limitation”). A summary of the budget items and anticipated expenditures are stated in Appendix A. University shall not exceed the Contract Cost Limitation without obtaining prior written consent from County.
  - i. County may subdivide the budgeted items listed in the summary to conform to County's system of account titles. County shall authorize each account, handled by University faculty, employees and County staff.
  - ii. County shall have the right to annually audit any authorized accounts by itself or by a County-authorized auditor. All Extension Personnel shall follow all county policies and procedures for financial expenditures. “Extension Personnel” is defined as any UI & County faculty and staff hired to carry out Extension Programs.
  - iii. Reimbursement or purchasing requests for budgeted expenditures shall be submitted to County in accordance with County procedures.
  - iv. Extension employees shall keep accurate and detailed records of expenses incurred in accordance with County fiscal procedures.

**4. Extension Office Faculty.**

- a. Subject to policies, procedures, availability of funding, University shall provide and fund one or more University Extension Faculty assigned to perform Extension Programs within County, including, but not limited to the following positions: Extension Educator. University shall appoint one University employee to act as the Extension County Chair for County (“Extension County Chair”).
- b. Additional employees may be funded by University, County, or a combination of University and County, as may be mutually agreed and set forth below and subject to University funding, policies, and procedures. All University employees shall be governed by University policies and procedures. All County employees shall be governed by County policies and procedures.

**5. Extension Office Support Staff.**

- a. County shall recruit, hire and evaluate support staff (e.g. secretary, program assistant, volunteer leaders, office manager, office specialist, etc.) according to County personnel policies and procedures, in cooperation with the Extension County Chair (“County Extension Staff”). County Support Staff shall be (i) County employees whose recruitment, hiring, evaluation, and employment is governed by County rules and regulations and other administrative County policies, and (ii) supervised by Extension County Chair in cooperation with County Human Resources.

**6. Facilities and Equipment.**

- a. County shall provide facilities and equipment for use by University and county employees, as set forth in Appendix B (include in Appendix B a brief description and address of each provided facility, i.e. County Extension Office, address, office maintenance, equipment, supplies, and other operating expenses).
  - b. If this agreement is terminated, all equipment purchased or furnished by County or University for the benefit of County Extension Office, shall be returned to original purchaser/supplier.
7. **Coordination.**
  - a. The Extension County Chair, with the advice and consent of the University Extension District Directors and University Director of Extension, shall directly coordinate all Extension Programs, the operating budget, and the support staff, as allowed under the provisions of this agreement, within County in order to:
    - i. Help the residents of County analyze their problems, develop solutions, and thereby attain a richer and more satisfying life. Extension Programs shall be designed to render effective educational service and to stay within the total dollar amount of the above-recited operating budget;
    - ii. Manage the operating budget in accordance with generally accepted accounting principles.
8. **Vehicle Use.**
  - a. Where applicable, Extension Faculty or Extension Staff may use their own vehicle, if it is registered and insured as required in County and/or by state law. County shall reimburse Extension employees for reasonable mileage driven to conduct and deliver the Extension Programs described in this agreement according to with County's approved mileage rate and policy for those miles. Reimbursement for mileage shall not exceed that amount budgeted in Appendix A.
9. **No Discrimination.** University and County shall provide Extension Programs to all segments of the County's population without discrimination based on race, color, sex, sexual orientation, sexual identity, age, disability, religion, or national origin.
10. **Equal Opportunity.** County and University shall comply with all applicable county, state, and federal laws and regulations concerning Equal Employment Opportunity.
11. **Liability.**
  - a. The Parties are governmental entities that are subject to statutory and constitutional restrictions concerning the acceptance of liability, including the Idaho Tort Claims Act. It is the intention of the Parties that each will be responsible for its own negligent acts and omissions and those of its employees, officers, agents, and contractors. If the County is providing a County owned vehicle for University's use under this agreement, the Parties understand that the Idaho Tort Claims Act, Idaho Code § 6-903(2)(ii), states that each party's liability is secondary to the obligation of an insurer or indemnitor of any automobile or other vehicle not owned or leased by the Party.
  - b. County shall promptly notify the University of Idaho Risk Manager at [risk@uidaho.edu](mailto:risk@uidaho.edu), or 208-885-6177, of any claim it has knowledge of and shall cooperate fully with the University or its representatives in the defense of the same;

- a. The University shall promptly notify Bonner County Risk Management, 1500 Highway2, Suite 337, Sandpoint, ID 83864, 208-265-7974, riskmanagement@bonnercountyid.gov of any claim it has knowledge of and shall cooperate fully with the County or its representatives in the defense of the same.
12. **Signatory Authority.** No person who is not an authorized signatory may enter into binding contract negotiations, or approve or execute a contract on behalf of University without explicit written permission from an authorized signatory. Those signing without such authority may incur personal liability, and/or may be subject to discipline by University, including termination.
13. **Severability.** If any provision of this Agreement is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the other provisions of this Agreement.
14. **Assignment.** This Agreement shall not be assigned by either party.
15. **Jurisdiction.** This agreement shall be governed and interpreted by the laws of the State of Idaho.
16. **Contacts.** Contact information for COUNTY and UNIVERSITY is noted below:

Contract Questions: UNIVERSITY	Contract Questions: COUNTY
Contract Review Unit University of Idaho 875 Perimeter Drive, MS 3020 Moscow, ID 83844-3020 <a href="mailto:osp-contracts@uidaho.edu">osp-contracts@uidaho.edu</a> 208-885-2014	Aisa Williams Bonner County Commissioner 1500 Hwy 2, Suite 308 Sandpoint, ID 83864 208-265-1438  Bill Wilson Bonner County Attorney <a href="mailto:Bill.wilson@bonnercoid.gov">Bill.wilson@bonnercoid.gov</a>
Financial Questions: UNIVERSITY	Financial Questions: COUNTY
Joseph Charles, Asst Dir. For Budget, Finance, and Compliance, CALS Administrative Services University of Idaho 875 Perimeter Drive MS 2335 Moscow, ID 83844-2335 <a href="mailto:jcharles@uidaho.edu">jcharles@uidaho.edu</a> 208-885-7550	Michael W. Rosedale Bonner County Clerk 1500 HWY 2, Third Floor Sandpoint, ID 83864 <a href="mailto:michael.rosedale@bonnercountyid.gov">michael.rosedale@bonnercountyid.gov</a> Phone: (208) 265-1437
Extension County Chair	Programmatic Inquiries: COUNTY
Jennifer Jensen, Extension Educator UI Extension, Bonner County 4205 North Boyer Sandpoint, ID 83864 <a href="mailto:jenjensen@uidaho.edu">jenjensen@uidaho.edu</a> 208-263-8511	Jennifer Jensen, Extension Educator UI Extension, Bonner County 4205 North Boyer Sandpoint, ID 83864 <a href="mailto:jenjensen@uidaho.edu">jenjensen@uidaho.edu</a> 208-263-8511

17. **Termination of Agreement.** Either party may terminate this agreement by giving the other party 90 days written notice. The party terminating this Agreement will be responsible for any extra costs that may occur for employee benefits, including annual and sick leave, equipment leases, etc., for the remainder of the contract year.

18. **Merger.** This agreement is the entire agreement between the parties and merges all prior discussions between the parties. Neither party shall be bound by any conditions, definitions, warranties, understandings, nor representations that are not expressly included in this agreement.

Each party is signing this agreement on the date stated opposite that party's signature.

**COUNTY**

This agreement was approved by the **BONNER COUNTY BOARD OF COMMISSIONERS** at its regular meeting on the \_\_\_ day of \_\_\_\_\_, 20\_\_

[Suggested signature blocks inserted below. But, County inserts required signature(s) according to its policies.]

Date: \_\_\_\_\_ By: \_\_\_\_\_

Date: \_\_\_\_\_ By: \_\_\_\_\_

Date: \_\_\_\_\_ By: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
County Clerk

**UNIVERSITY**

Date: \_\_\_\_\_ By: \_\_\_\_\_

Director, Office of Sponsored Programs

**Appendix A**

**COUNTY EXTENSION BUDGET**  
 University of Idaho Extension, College of Agricultural & Life Sciences

BonnerCounty

FY2025

	<b>Requested Budget (\$)</b>	<b>Adjustments (\$)</b>	<b>Final Budget (\$)</b>
<b>A. Salaries and Wages:</b>			
<b>Staff (List by Name or Position):</b>			
4-H Program Coordinator	46,511.50	2,202.10	48,713.60
Administrative Assistant	43,199.49	2,694.15	45,893.64
Seasonal PT Administrative Assistant	5,088.20	207.48	5,295.68
			-
Benefits (35% of full time salaries)	31,398.85	1,713.68	33,112.53
			-
			-
<b>TOTAL A</b>	<b>126,198.04</b>	<b>6,817.41</b>	<b>133,015.45</b>
<b>B. Other Expenses:</b>			
<b>1. Travel and Per Diem:</b>			
(Faculty initial beside name to indicate approval of total budget request)			
Name: Jennifer Jensen	2,400.00		2,400.00
Name: Chris Schnepf	750.00		750.00
Name: Other Staff	1,600.00		1,600.00
Name:			-
Name:			-
Name:			-
County Vehicles			-
<b>2. Office Expenses:</b>			-
Printing and Copying	3,400.00		3,400.00
Equipment Maintenance			-
Publications	200.00		200.00
Utilities (& Maintenance)	4,150.00		4,150.00
Supplies (Workshop & Office)	5,000.00		5,000.00
Rent			-
Telephone, Fax, Cell, Internet			-
Postage	500.00		500.00
Dues/Subscriptions	520.00		520.00
			-
<b>3. Capital Outlay:</b>			-
Copier Lease	2,304.00		2,304.00
			-
<b>4. Extension Educators' Salary Transfer to the University of Idaho</b>	1,500.00		1,500.00
<b>TOTAL B</b>	<b>22,324.00</b>	<b>-</b>	<b>22,324.00</b>
<b>TOTAL A and B</b>	<b>148,522.04</b>	<b>6,817.41</b>	<b>155,339.45</b>

Requested Budget Approved:

\_\_\_\_\_  
 District Director

\_\_\_\_\_  
 Date

**COUNTY EXTENSION AGREEMENT**

University of Idaho Extension, College of Agricultural & Life Sciences

This is to certify that the final budget for University of Idaho Extension in \_\_\_\_\_ County was approved by the \_\_\_\_\_ COUNTY BOARD OF COMMISSIONERS at its regular budget meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Clerk, Board of County Commissioners Date

\_\_\_\_\_  
Chair, Board of County Commissioners Date

\*\*\*\*\*

In consideration of the County Extension Budget, University of Idaho Extension of the College of Agricultural and Life Sciences agrees to employ the following county Extension faculty to be stationed in Bonner County. (Faculty sign below to indicate knowledge of final budget)

\_\_\_\_\_  
Extension Educator Date Extension Educator Date

\_\_\_\_\_  
Extension Educator Date Extension Educator Date

\_\_\_\_\_  
Extension Educator Date Extension Educator Date

University of Idaho Extension further agrees to pay the remainder of the salary of such county Extension faculty when state and federal funds are available and to furnish supervision, assistance by specialists and other staff members, and to provide other services of the University of Idaho that are available for Extension educational programs.

\_\_\_\_\_  
District Director Date Director, University of Idaho Extension Date

**Appendix B.**

Description and address of each provided facility, i.e. County Extension Office, address, furnishings, equipment, office supplies, and other personal property, for use by the Extension Office and the owner (County or University)

Description of Property	Owner
<p>Building at 4205 North Boyer, Sandpoint, ID 83864</p> <ul style="list-style-type: none"><li>• 5 Offices</li><li>• Work Room</li><li>• Storage Closets</li><li>• Meeting Room</li><li>• 2 Storage Sheds</li><li>• Leased Canon Copier and Printer</li></ul>	County
<p>[list other significant personal property provided by the county or the university here, including the owner of the property]</p> <p>Desktop: Dell Optiplex 7020 Dell Optiplex 7020</p> <p>Laptop: Dell Latitude E5470 Dell Latitude E6430s Lenovo Think Pad Lenovo L13 Lenovo T14 Lenovo Think-book x5</p>	University



Justice Services  
Item #1

October 29, 2024

## Memorandum

To: Commissioners

From: Justice Services

Re: Bonner County Justice Services Juvenile Justice 23/24 Annual Report to DJC

It is recommended that the Board of County Commissioners approve the Bonner County Juvenile Justice 23/24 Annual Report to the Idaho Department of Juvenile Corrections as prepared by Justice Services.

Auditing Review: n/a

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: n/a

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: n/a

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: Original to: Justice Services  
Copy to: Board of Commissioners

A suggested motion would be: **Based on the information before us I move to approve** the Bonner County Justice Services Juvenile Justice 23/24 Annual Report to the Idaho Department of Juvenile Corrections as prepared by Justice Services.

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

**Due November 15, 2024**

**County Annual Juvenile Justice Report to the Idaho Department of Juvenile Corrections**

County: BONNER JUVENILE PROBATION

Reporting from October 1, 2023 to September 30, 2024

<b>1. Supervised Diversion:</b>	
1 day snapshot	
a) Number of juveniles on diversion as of Sept 30 <sup>th</sup> broken out by race. If your county does not provide diversion services proceed to section 2.	
1. Total number of White	2
2. Total number of Black or African American	0
3. Total number of Asian	0
4. Total number of Native Hawaiian or other Pacific Islander	0
5. Total number of American Indian or Alaska Native	0
6. Total number of Hispanic or Latino	0
7. Total number of other/unknown	1
Annual reporting	
b) Juveniles who have been placed under diversion contracts by your county during the reporting period by gender.	
1. Total number of males	12
2. Total number of females	12
c) Age of juvenile being placed on a diversion contract at point of intake during the reporting period	
1. 10 and younger	0
2. 11 – 13	8
3. 14 – 16	12
4. 17	4
5. 18 and older	0
d) Juveniles discharged from diversion contract during the reporting period	
1. Total number of juveniles discharged successfully	22
2. Total number of juveniles discharged unsuccessfully	2
<b>2. Supervised Probation:</b>	
1 day snapshot to include informal/formal/courtesy supervision/intestate compact. <b>Do not include juveniles in IDJC custody or who have absconded.</b>	
a) Number of juveniles on supervision as of Sept 30 <sup>th</sup> broken out by race/ethnicity	
1. Total number of White	122
2. Total number of Black or African American	1
3. Total number of Asian	0
4. Total number of Native Hawaiian or other Pacific Islander	1
5. Total number of American Indian or Alaska Native	3
6. Total number of Hispanic or Latino	4
7. Total number of other/unknown	2
b) Total number of suspended commitments as of Sept 30 <sup>th</sup>	
	0

Annual reporting	
c) Juveniles placed under informal, formal, courtesy and interstate compact supervision by your county during the reporting period by gender. If the juvenile is currently on probation within your county and the juvenile receives a new adjudication do not include in this count.	
1. Total number of males	50
2. Total number of females	28
d) Age of juvenile being placed on probation at point of intake during the reporting period	
1. 10 and younger	0
2. 11 – 13	8
3. 14 – 16	45
4. 17	23
5. 18 and older	2
e) The number of juveniles supervised by probation during the year, who have a new suspended commitment to the Idaho Department of Juvenile Corrections.	
0	
f) Juveniles discharged from probation during the reporting period	
1. Total number of juveniles discharged successfully	66
2. Total number of juveniles discharged unsuccessfully	3
<b>3. Petitions filed during reporting period:</b>	
a) Total number of petitions filed during reporting period	74
b) Total number of probation violations filed on juveniles with the court during the reporting period	52
c) Total number of contempt or show cause orders filed on parent(s) with the court during the reporting period	0
Crime listed on Petition filed under JCA with the court during reporting period	
1. Total number of Felonies listed on petition	19
2. Total number of Misdemeanors listed on petition	134
3. Total number of Status offenses listed on petition	1
a. If you included tobacco and alcohol offenses filed as a petition or transferred under the JCA you will need to put a check in the box.	<input type="checkbox"/>
<b>4. Recidivism</b>	
a) Total number of juveniles in your cohort group. Do not include courtesy supervision, interstate compact, or juveniles placed on probation for alcohol and tobacco offenses.	53
b) Total number of juveniles who have been “Adjudicated” of a new misdemeanor or felony within X months of being released from probation in your county prior to the reporting period. See full definition in policy.	
1. 6 months	5
2. 12 months	6
3. 24 months	9

<b>Re-offense</b>	
Total number of juveniles who have committed a new misdemeanor or felony during the probationary period (counted once adjudicated).	11
<b>The following sections track accountability and community protection of the juveniles under probation supervision, to include diversion, informal, formal courtesy and interstate compact supervision:</b>	
<b>5. Restitution:</b>	
a) Total amount of restitution collected during the reporting period.	4024.10
<b>6. Community Service:</b>	
a. Total number of juveniles that performed community service during reporting period.	39
b. Total number of community service hours performed during reporting period.	1140

Please indicate that the review and approval process has been completed by signing the appropriate line, and dating the document.

Approved:  \_\_\_\_\_ Date: 10/17/24

County Juvenile Administrator

Approved:  \_\_\_\_\_ Date: 10/17/24

Magistrate Judge

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

County Commissioner

See "County Juvenile Justice Report to the Idaho Department of Juvenile Corrections Policy & Forms" for definitions of data sets, located at [www.idjc.idaho.gov](http://www.idjc.idaho.gov)



Justice Services  
Item #2

October 29, 2024

## Memorandum

To: Commissioners

From: Justice Services

Re: Bonner County Justice Services Department Operating Agreement FY24-25

It is recommended that the Board of County Commissioners approve the Bonner County Justice Services Department Operating Agreement as approved by legal. This Agreement sets forth the operating plan for Bonner County Justice Services for the fiscal year 24-25 as supported by legislative code.

Auditing Review: n/a

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: n/a

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: Yes

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: Original to Justice Services  
Copy to Board of Commissioners

A suggested motion would be: **Based on the information before us I move to approve the Justice Services Operating Agreement, which sets the operating plan for Justice Services for FY24-25 as supported by legislative code.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

## BONNER COUNTY JUSTICE SERVICES DEPARTMENT OPERATING AGREEMENT

This Agreement is made this 29 day of October 2024, by and between Bonner County and District Court for the First Judicial District, State of Idaho, through the Board of County Commissioners and Administrative District Judge or his/her designee on the date each participating party signs this Agreement.

### RECITALS

A. Juvenile / Adult Misdemeanor Probation and Juvenile Detention is designated in Idaho Code Section 20-501, 20-517, and 31-878 as one of the components of Idaho's juvenile and adult misdemeanor corrections system.

B. The duties of the Department of Juvenile Corrections under Idaho Code Section 20-504 provides that the department, by rule, in cooperation with the courts and the counties, shall establish uniform standards, (criteria and operating procedures) for county juvenile probation services, as well as qualifications for and standards for the training of juvenile probation officers.

C. Idaho Code Section 20-529 allows the "courts in the several counties of this state shall enter into a contract or agreement for probation services to the counties or, if the Court deems local probation services are preferable, may appoint one (1) or more persons to serve as probation officers at the expense of the county with the concurrence of the county commissioners."

D. Idaho Code Section 20-517 allows "the county commissioners shall provide a detention center for the detention of juveniles to be conducted by the Court, or, subject to the approval of the Court, by other appropriate public agency, provided that such detention shall comply with the provisions of section 20-518."

E. Idaho Code Section 31-878 allows Adult Misdemeanor Probation Services are to be provided by county commissioners to supervise misdemeanor offenders in those cases where such probation supervision has been ordered by the sentencing judge. The functions of Adult Misdemeanor Probation Services are to be prescribed by the Administrative District Judge or his or her designee in each Judicial District.

WHEREFORE, under the authority of the statutes set forth above, and in consideration of the mutual benefits to each party and the mutual covenants set forth in this agreement, the parties hereby agree as follows:

## DEFINITIONS

The terms defined in this section shall, in this Plan, have the meanings described below unless the context otherwise indicates:

1. BOCC. The Board of Bonner County Commissioners.
2. COURT. The Administrative District Judge for the First Judicial District, State of Idaho, or his/her designee.
3. DEPARTMENT. Bonner County Justice Services.
4. DIRECTOR. Director of Bonner County Justice Services.
5. EMPLOYEES. Individuals hired as employees of the Department.
6. SERVICE PROVIDERS. Contract personnel providing educational, training, counseling or other programs or services to the Department.

## OPERATING PROCEDURES

1. **PURPOSE OF THE JUSTICE SERVICES DEPARTMENT** - The County shall operate a juvenile probation department / adult misdemeanor department / juvenile detention department to be known as Justice Services Department, hereinafter “the Department.”

2. **TERM OF THIS AGREEMENT** - This agreement shall be for a period of one (1) year, provided that it shall be subject to yearly review and renewal each fiscal year by the parties. If any party wishes to withdraw from this Agreement, it may do so only at the beginning of any fiscal year, by giving the other party notice of its intention to withdraw sixty (60) days in advance of the beginning of the fiscal year during which it wishes not to participate in this Agreement.

3. **MANAGEMENT OF THE DEPARTMENT** – The Department shall be managed as follows:

*a. Responsibilities of the Board of County Commissioners* - The Board of County Commissioners, hereinafter “BOCC”, shall establish the policies for management and operation of the Department. In conformance with the balanced approach and with advice and consent from the Court, and pursuant to the orders of the Court, the BOCC shall oversee the Department

## Bonner County Justice Services Department Operating Agreement

including intake, diversion, supervision, restitution and community service work and shall approve and set the annual budget for the Department. The BOCC and the Administrative District Judge or his or her designee shall hire a Director to manage the day-to-day operations of the Department. The BOCC and the Administrative District Judge or his or her designee shall meet together with the Director as necessary. The County Personnel Policy shall apply as determined by the BOCC.

*b. Employment Status of the Justice Services Director* - The Director shall be an employee of the County whose status shall be determined by county policy and shall serve at the discretion of the BOCC and Administrative District Judge or his or her designee.

*c. Duties of Justice Services Director* - The daily management and operation of the Department shall be the responsibility of the Director. The Director shall perform the following duties: (The BOCC and Administrative District Judge or his or her designee may add or subtract from any of the following):

- 1) Recommend and prepare an operating plan. Implement written objectives, policies, programs and evaluations to support the goals set by the County and the Court.
- 2) Promote compliance with all applicable agreements, policies, procedures and laws, rules and Court orders with respect to juvenile probation / adult misdemeanor probation / juvenile detention.
- 3) Promote compliance with any and all requirements set forth pursuant to state and federal funding.
- 4) Monitor the progress towards achievement of the goals and objectives of the Department, and evaluate the accomplishments of the Department, and regularly report his/her findings to the Court and the BOCC.
- 5) Meet regularly with the Court and the BOCC to review operations, budget and to discuss problems in the operation of the Department.
- 6) Manage the day-to-day operations of juvenile probation / adult misdemeanor probation / juvenile detention in the County.
- 7) Hire, train, supervise, evaluate, and discipline all personnel required including support staff to provide juvenile probation services / adult misdemeanor probation services / juvenile detention services in the county.
- 8) Monitor the caseload of each juvenile / adult misdemeanor probation officer.

Bonner County Justice Services Department Operating Agreement

- 9) Prepare and review with the BOCC the proposed annual budget for the administration, operation and maintenance of the Department in conformance with Section 4.
- 10) As determined by the BOCC and the Administrative District Judge or his or her designee, direct appropriate education, treatment, and counseling programs for all juveniles as required by the Court.
- 11) Coordinate the administration of the Justice Services Department with all entities.
- 12) Advise the BOCC and the Administrative District Judge or his or her designee of new developments in the balanced approach and restorative justice and participate with other agencies in matters related thereto.
- 13) Require all juvenile probation officers / adult misdemeanor probation officers and juvenile detention staff to receive POST certification and all other employees receive adequate training and resources to perform all duties and functions.
- 14) Issue management reports and statistics to the Court and the BOCC as may be requested by the BOCC and the Administrative District Judge or his or her designee.
- 15) Other responsibilities as assigned by the BOCC and the Administrative District Judge or his or her designee.

*d. Hiring, Management, and Discipline of the Justice Services Director* - The BOCC and the Administrative District Judge or his or her designee shall be responsible for a job description and hiring criteria and for hiring, supervising, and disciplining the Director, and shall do so according to the personnel policies, handbooks, rules, and regulations adopted by the BOCC. The Administrative District Judge, or his or her judge designee, shall attend interviews of candidates for the position of Director and shall provide advice and consent in the hiring of the Director. The Director cannot be hired without the consent of the Administrative District Judge or his or her judge designee.

*e. Relationship of "Employees" to the BOCC* - The BOCC shall set all the management and personnel policies for all Justice Services Department employees.

*f. Discipline of Department Staff* - The Director shall have full authority from the BOCC and the Administrative District Judge or his or her designee to discipline the department employees. The Director shall follow all policies and procedures adopted by the BOCC.

*g. Hiring or Contracting for Service Providers* - By order, the Court shall set the minimum qualifications for service providers providing educational, training, or counseling programs or services in the Department or to juveniles and/or adults under the supervision of the Court. Before such persons are hired, or a contract for their services let, the BOCC shall have the opportunity to interview them, review their work histories, and evaluate their suitability for the services to be provided. The Court shall provide input in the selection of the individual candidates but the final decision shall be the responsibility of the BOCC and the Director. The Director shall be responsible for managing and disciplining service providers of the Department.

*h. Retention of Inherent Powers.* The Court hereby expressly retains its inherent powers, as described in *Crooks v. Maynard*, 112 Idaho 312, 732 P.2d 281 (1987) and other applicable law.

*i. Courts Input on Employee Performance.* The Court may, in its discretion from time to time, provide input to the BOCC on the performance of specific employees or evaluations of service providers, which the BOCC shall consider in good faith.

4. ANNUAL BUDGET AND OPERATING PLAN APPROVAL PROCESS -

*a. Proposed Annual Budget* - By a date to be determined by the BOCC, the Director shall present to the BOCC a proposed operating budget for the succeeding fiscal year, including any proposed program initiatives. As is set forth below in subsection b hereof, the Director shall seek the advice and consent of the Court through the administrative judge of the judicial district or his or her designee, and, pursuant to subsection b set forth below, the Director and the BOCC shall incorporate into the budget all the programs for treatment, education, and counseling required by the Court, and all the qualifications of the persons providing such services required by the Court. The proposed budget shall provide all information required in the budgetary process, including the prior year's expenses and the proposed needs for the coming year. Copies of the proposed budget, the Operating Plan and this Agreement shall be provided to all members of the BOCC and to the Court.

*b. Annual Review of the Operating Plan and Programs by the Court* - Each year, before the Department Budget is finally approved by the BOCC, the Court shall review the operating plan, and the Department budget, as set forth in subsection a hereof, for the inclusion of the programming and staffing that it feels will best meet the needs of the juveniles / adults on

Bonner County Justice Services Department Operating Agreement

probation and juveniles in detention, and shall have the authority to order, subject to available funds of the county, the inclusion and adequate funding of the following:

- 1) The number and qualifications of the program providers for each program or project;
- 2) The types of education, training, treatment, and counseling required for the Department;
- 3) Any other actions necessary for compliance with State standards for juvenile probation as determined by the Idaho Department of Juvenile Corrections.

5. LEGAL COUNSEL - The Justice Services Director shall obtain any necessary legal advice regarding the daily management and operation of the Department from the County Prosecuting Attorney and may not seek other legal counsel regarding the Department without the prior written consent of the BOCC.

**COUNTY:**

\_\_\_\_\_  
ASIA WILLIAMS, Chairwoman of the Bonner County Board  
Of Commissioners

ATTEST: \_\_\_\_\_

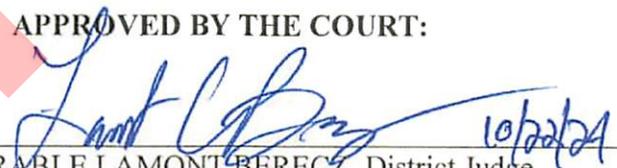
\_\_\_\_\_  
STEVEN BRADSHAW, County Commissioner

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
RON KORN, County Commissioner

ATTEST: \_\_\_\_\_

**APPROVED BY THE COURT:**

  
\_\_\_\_\_  
HONORABLE LAMONT BERE CZ, District Judge,  
First Judicial District, State of Idaho



# Bonner County Treasurer's Office

**Clorrisa Koster, Treasurer**  
1500 Hwy 2, Ste 304 – Sandpoint, ID 83864-1305  
Telephone (208) 265-1433 - Fax (844) 565-7873

October 29, 2024

Treasurer  
Item #1

## MEMORANDUM

To: Commissioners  
From: Clorrisa Koster  
Bonner County Treasurer  
Re: Resolution for Destruction of Records

The Treasurer's office is seeking approval to destroy the records listed in the attached document labeled Exhibit A as outlined in the Treasurer's Office Records Retention Policy, Resolution #15-76, and Idaho Code 31-871.

Legal Review: X *B. Wilson*  
Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: X Original to BOCC  
X Copy to Treasurer's Office

A suggested motion would be: **Based on the information before us I move to approve Resolution #2024 - \_\_\_\_\_ authorizing the County Treasurer to destroy the records listed in Exhibit A as outlined in the Treasurer's Retention Policy Resolution and Idaho Code 31-871.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman

**RESOLUTION #24-\_\_\_\_\_**

**TREASURER'S OFFICE  
DESTRUCTION OF RECORDS**

**WHEREAS**, The Treasurer's office has determined per their Records Retention Policy, Resolution #15-76, that the following records listed in the attached document labeled Exhibit A can be destroyed:

**WHEREAS**, Idaho Code 31-871 does hereby authorize the destruction of these documents.

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Bonner County, Idaho, that the attached list of documents be destroyed.

Duly approved this: \_\_\_\_\_ of October 29, 2024

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chairwomen

\_\_\_\_\_  
Steven Bradshaw, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

**ATTEST: Michael Rosedale**

By \_\_\_\_\_  
**Deputy Clerk**

**Document Destruction List**

Cash Management Statement & Reconciliations – August 2019 and prior  
Columbia Bank Statements & Reconciliations, All Accounts - August 2019 and prior  
Mountain West Bank Statements & Reconciliations, All Accounts –August 2019 and prior  
Warrant Registers, Bonner County & EMS - August 2019 and prior  
Investment Records – August 2014 and prior  
TA Receipts & Bank Reconciliations August 2019 and prior  
Check Stubs – August 2019 and prior  
Mobile Home Affidavits – 2018 and prior  
Mobile Home Extension - 2018 and prior  
Handwritten receipts - 2018 and prior  
Public Records Requests – 2018 and prior  
Tax Deed Files that were created but Tax Deed process was not completed – 2018 and prior  
Prepaid Mobile Homes and Tax Anticipation prepaids – 2018 and prior  
Tax Anticipation Reports and Receipts – 2018 and prior  
Tax Due & Late Charge Due Summary Reports - 2018 and prior  
Apportionment Reports - 2018 and prior  
Tax Drive Reports - 2012 and prior  
Certified Specials to Tax Drive Records - 2012 and prior  
Certified Mobile Home Records - 2012 and prior  
Certified Yield & Deferred Records - 2012 and prior  
Certified Homeowner Recapture Restitutions - 2012 and prior  
Segregation Records and Reports – 2012 and prior  
Month End Reports – August 2019 and prior  
Paid Homeowner Recapture Restitutions – 2012 and prior  
Demand Bills – 2012 and prior  
Yield Tax Bills – 2012 and prior  
Deferred Tax Bills – 2012 and prior  
Warrant of Distraints – August 2022 and prior



# Bonner County EMS

521 N. Third Ave • Sandpoint, ID 83864 • Phone: (208) 255-2194

October 29, 2024

## Memorandum

EMS  
Item #1

**To:** Bonner County Commissioners

**From:** Jeff Lindsey, BCEMS

**Re:** Medical transport agreements

**Description:** Contracts for the medical transport with the below listed agencies and Bonner County for the 2025 fiscal year. These contracts are for the provision of emergency and non-emergency medical transport services in Bonner County commencing October 1, 2024. The cost of these contracts are listed below:

Clark Fork Valley Ambulance - \$47,271.85 for the fiscal year to be paid in installments of \$3,939.32.

Schweitzer Fire District - \$39,885.75 for the fiscal year to be paid in installments of \$3,323.82.

Priest Lake EMTS - \$47,271.85 to be paid in installments of \$3,939.32.

Kootenai County Emergency Medical Services Systems - \$9,285.45 to be paid in installments of \$773.79

**Distribution:**

- 1 Original Copy to be returned to EMS
- 1 Copy to the Auditor's Office
- 1 Copy to the Commissioner's Office

Legal \_\_\_\_\_

A suggested motion would be: Mr. Chairman, based on the information before us. I move to approve and sign the contracts for the provision of emergency and non-emergency medical transport services in Bonner County with Schweitzer Fire District, Clark Fork Valley Ambulance, Priest Lake EMTS, and Kootenai County Emergency Medical Services Systems commencing October 1, 2024. The total cost of these contracts will be \$143,714.90 for the fiscal year and will be paid in installments of \$11,976.25.

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner Asia Williams, Chairwoman

**MASTER AGREEMENT**

**Bonner County and Schweitzer Fire District**

**AGREEMENT FOR THE PROVISION OF EMERGENCY AND NON-EMERGENCY MEDICAL TRANSPORT SERVICES IN BONNER COUNTY, IDAHO**

**THIS AGREEMENT** is made by and between Bonner County, State of Idaho, (hereinafter referred to as "Bonner County"), and **Schweitzer Fire District**, Medical Service Provider (hereinafter referred to as "SERVICE PROVIDER")

**PURPOSE**

**WHEREAS**, the parties to this Agreement agree to provide medical transport services to sick and/or injured persons.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein set forth and for other good and valuable consideration, the parties mutually promise, covenant and agree as follows:

Bonner County, by the terms of this Agreement, hereby authorizes **BCEMS**, in conjunction with the Medical Director and with the agreement and assistance of the other medical transport **SERVICE PROVIDERS** who are party to this Agreement, to operate in Bonner County's medical services.

**TERM**

The term of this Agreement shall commence on October 1, 2024 for a period of one year. This Agreement shall renew automatically annually for an additional fiscal year (October 1 through September 30) under the same terms and conditions identified herein, except for the compensation to be paid by Bonner County. Compensation for the services provided herein shall be negotiated annually by the parties in good faith by no later than April 1<sup>st</sup> of the current contract year. If an Agreement has not been reached by May 1<sup>st</sup> of the current contract year, the Agreement shall be automatically terminated on September 30<sup>th</sup> of the contract year.

**AMENDMENTS AND NOTICE**

- a) This Agreement may be amended at any time by mutual agreement of the parties. Before any amendment is valid, it must first be reduced to writing and signed by both Bonner County and **SERVICE PROVIDER**.
- b) All notices and other written communication between the parties shall be provided as follows:

Notices and communications to be given to **SERVICE PROVIDER** shall be addressed to and delivered to the following addresses:

Schweitzer Fire District  
7904 Schweitzer Mountain Road  
Sandpoint, ID 83864

Notice and communication as required to be given to Bonner County shall be addressed to and delivered at the following address:

Bonner County Emergency Medical Services  
521 S. Division Street  
Sandpoint, ID 83864

**COMPENSATION**

SERVICE PROVIDER will be compensated commencing October 1, 2024 and in monthly installments based upon:

- \$39,885.75 to be paid in equal monthly installments of \$3,323.82.

**INDEPENDENT CONTRACTOR**

It is agreed that the relationship created by this Agreement between Bonner County and SERVICE PROVIDER is one of an Independent Contractor and not that of employer/employee. Neither SERVICE PROVIDER nor any employees of SERVICE PROVIDER nor any other medical or other personnel cooperation with the assisting SERVICE PROVIDER and providing services consistent with the Agreement are employees of Bonner County. Bonner County is interested in only the results obtained pursuant to this Agreement.

None of the benefits provided by Bonner County to its employees including but not limited to compensation, insurance, and unemployment insurance are available from Bonner County to SERVICE PROVIDER and/or agents operation for and under arrangements with SERVICE PROVIDER. SERVICE PROVIDER is solely and entirely responsible for his acts and the acts of his agents, employees and servants during the performance of this Agreement. Bonner County shall have no liability for any error, omission, act of negligence in any medical service provided or not provided to patients by SERVICE PROVIDER or any of SERVICE PROVIDER'S agents, employees, and cooperating and assisting personnel.

SERVICE PROVIDER shall be responsible for all Federal and State taxes, Social Security, Medicare taxes, and Self-Employment related taxes and obligations including Federal and State income tax withholding, Social Security contributions, and similar obligations related to SERVICE PROVIDER Independent SERVICE PROVIDER Status and providing the services under this Agreement. SERVICE PROVIDER shall obtain Worker's Compensation insurance for SERVICE PROVIDER and any agents, employees and staff that SERVICE PROVIDER may employ, and provide to Bonner County proof of such coverage or proof that Worker's Compensation is not required by law. SERVICE PROVIDER shall indemnify Bonner County and hold Bonner County, its agents and departments harmless from any and all claims for these obligations and taxes (including but not limited to Social Security taxes arising out of SERVICE PROVIDER'S failure to pay such fees, taxes, contributions and other obligations).

**EMS STANDARDS AND PRACTICES**

It is agreed by the parties hereto that they shall all abide by the applicable standards and requirements of the Idaho Department of Health and Welfare, EMS Bureau, as set forth in Idaho Code 56-1011 to 1018B; the Rules Governing Emergency Medical Services, IDAPA 16.02.03; Standards Manuals as developed and published by the EMS Bureau, as well as the Bonner County EMS Ordinance 456 and all other relevant

statutes, ordinances and administrative rules hereinafter adopted, identified and filed in the Office of the Clerk and provided to SERVICE PROVIDER by BCEMS.

SERVICE PROVIDER agrees that the sole medical director for their organization shall be the medical director appointed by the County Commissioners for the County's EMS System.

SERVICE PROVIDER further agrees to adhere to the orders, protocols, procedures and other lawful requirements of the system medical director as they pertain to the Medical Supervision Plan and the Medical Protocols.

SERVICE PROVIDER understands and agrees that each licensed member of their organization must be granted the right to practice by the county appointed medical director at a practice level determined by the medical director that may be below but cannot exceed the level at which the member is licensed by the State of Idaho.

SERVICE PROVIDER shall agree to maintain annual agency licensure through the Idaho EMS Bureau as required by statute or administrative rule at a licensure level appropriate to the level of service being provided.

SERVICE PROVIDER shall agree to operate as a county-wide resource, thus agreeing to respond to calls for service outside their primary area as defined in this agreement. This includes covering other areas by temporarily locating an ambulance at a designated location as well as responding to calls to aid persons sick and/or injured.

The parties hereto mutually covenant and agree to deal with each other, at all times with respect, in a good faith manner in performance of this Agreement. The parties agree to do all things, the extent reasonably practicable, to settle disputes amicably and quickly, and to forge a mutually beneficial and long lasting working relationship.

### **INSURANCE**

SERVICE PROVIDER shall maintain Commercial General Liability insurance with minimum limits of \$500,000 Occurrence / \$1,000,000 Aggregate, including coverage for premises and operations, contractual liability, personal injury liability, products/completed operations liability (if applicable) SERVICE PROVIDER agrees to provide and be financially responsible for their personnel, liability and property insurance. It is further agreed that each party hereto shall provide BCEMS with proof of insurance consistent with the above provisions with ten (10) days following the signing of the Agreement.

Bonner County shall provide collision and liability insurance for all Bonner County – owned apparatus.

### **MALPRACTICE**

Certificate of Medical Malpractice Liability Insurance in the amount of One Million Dollars (\$500,000/\$1,000,000 aggregate) shall be provided by SERVICE PROVIDER to Bonner County. For any additional provider that is added as a temporary or permanent provider, similar certificates of insurance will be provided to Bonner County.

All employees in the employ of SERVICE PROVIDER who provide services under this Agreement shall be covered under the terms of SERVICE PROVIDER'S Medical Malpractice Liability Certificates. SERVICE PROVIDER shall indemnify Bonner County and hold Bonner County harmless for any services provided in

association with this Agreement. However, no services will be directly by SERVICE PROVIDERS except as allowed by SERVICE PROVIDER'S licensing and appropriate and approved Bonner County Medical Director's Protocol.

#### **ADDITIONAL DUTIES AND RESPONSIBILITIES OF SERVICE PROVIDER**

The essential services/responsibilities to be performs by the SERVICE PROVIDER on an as-needed basis are as follows:

1. SERVICE PROVIDER will provide BCEMS with sufficient qualified personnel to staff (1) ambulance pursuant to Idaho Statute 56-1016 (1) at the minimum BLS Level transport, available to respond to any location served by BCEMS.
2. This staffing will be in effect twenty-four (24) hours per day, seven (7) days per week.
3. SERVICE PROVIDER will provide staff roster to BCEMS every six (6) months.
4. SERVICE PROVIDER will follow all Bonner County 9-1-1 Standard Operating Procedures.
5. SERVICE PROVIDER will comply with any request for information made by BCMES as the requested information relates to any provision of this agreement.
6. SERVICE PROVIDER will participate in the Quality Assurance, Quality Improvement process under the supervision of the BCEMS Captain of Clinical Practice as the County Medical Director's designee.
7. SERVICE PROVIDER will be responsible for all ambulance billing and collections and will retain all monies when SERVICE PROVIDER transports. SERVICE PROVIDER will obtain approval from BCEMS for all continuing education or initial provider classes.
8. SERVICE PROVIDER will furnish BCEMS with a copy of annual financial statements.
9. SERVICE PROVIDER will be the primary transport unit within the Schweitzer Fire District.

#### **ADDITIONAL DUTIES AND RESPONSIBILITIES OF BONNER COUNTY EMS**

- BCEMS will provide dispatch and administrative and medical protocols and procedures with Emergency Medical Dispatch, and provide any updates
- BCEMS agrees to provide SERVICE PROVIDER with medical supplies at BCEMS cost. Oxygen and Medical waste will be taken care of by SERVICE PROVIDER through approved vendors. All other consumable items will be replenished at the cost of the SERVICE PROVIDER.
- BCEMS may offer SERVICE PROVIDER continuing education.
- BCEMS will submit reports to the Idaho Department of Health and Welfare, EMS Bureau, at such times and in such manner as the EMS Bureau may require.

#### **COMPLAINCE**

Failure to comply with any provision of this Agreement by SERVICE PROVIDER shall entitle Bonner County to withhold any monies payable after notice of breach and failure to cure in accordance with this Agreement.

#### **TERMINATION FOR CONVENIENCE**

Any party to this Agreement may terminate this Agreement in accordance with the provisions identified herein. A party seeking to terminate this Agreement shall give the other party at least thirty (30) days written notice before such withdrawal shall become effective. Upon termination, either for cause or convenience, all property owned or provided by Bonner County shall be returned in good working condition to Bonner County at the time of termination. Further, any unearned payments received by SERVICE PROVIDER shall be reimbursed to Bonner County based on the prorated amount in accordance with the days of service rendered for the month.

**INVALIDITY**

If any portion of this Agreement is determined to be invalid or enforceable as a matter of law, such invalidity or lack of enforcement shall be limited to such portion and shall not affect any other portions or provisions which shall be given the fullest effect permitted by law. In the event that it should be determined by a tribunal having appropriate jurisdiction that this Agreement is illegal or unenforceable as a matter of law, this Agreement shall be deemed to be null and void and the parties hereto shall be relieved of any further performance under the terms of this Agreement. In the event that Bonner County should fail to fund BCEMS as set forth above, Bonner County and SERVICE PROVIDER hereto shall be relieved of any further performance under the terms of this Agreement.

The parties hereto further mutually covenant, agree and represent that the terms of this Agreement have been completely read by them and that the terms of this Agreement are fully understood, binding and voluntarily accepted by them.

**ATTORNEY'S FEES**

If any party is required to enforce a breach or termination of this Agreement. The party shall be entitled to recover its reasonable attorney fees and costs from the breaching party, whether with suit or without suit.

**COMPLETE AGREEMENT**

This Agreement constitutes the complete and final understanding of the parties with respect to the subject matter hereof and cannot be amended or modified except by a written agreement signed by SERVICE PROVIDER and Bonner County.

**IN WITNESS WHEREOF**, the parties have executed this Agreement this 10 day of Oct. 2024.

  
Schweitzer Fire District

**BOARD OF BONNER COUNTY COMMISSIONERS**

---

Asia Williams, Chairwoman

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Steve Bradshaw, Commissioner

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Ron Korn, Commissioner

**ATTEST:**

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Deputy Clerk

**CONTRACT ADDENDUM No. 1**

**BOYCOTTING ISRAEL-** If payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

**GOVERNMENT OF CHINA-** Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, be owned or operated by the government of China as set forth at Idaho Code § 67-2359.

**CONTRACT WITH ABORTION PROVIDERS-** To the extent the Agreement is subject to the use of public funds, Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, become an abortion provider or an affiliate of an abortion provider as those terms are defined in the No Public Funds for Abortions Act (Idaho Code §§ 18-8701 et seq.).



Agent for Contractor

10/16/24  
Date

**MASTER AGREEMENT**

**Bonner County and Clark Fork Valley Ambulance**

**AGREEMENT FOR THE PROVISION OF EMERGENCY AND NON- EMERGENCY MEDICAL TRANSPORT SERVICES IN BONNER COUNTY, IDAHO**

**THIS AGREEMENT** is made by and between Bonner County, State of Idaho, (hereinafter referred to as "Bonner County"), and **Clark Fork Valley Ambulance**, Medical service Provider (hereinafter referred to as "SERVICE PROVIDER")

**PURPOSE**

**WHEREAS**, the parties hereto desire to combine and unify pre-hospital emergency medical services, including emergency and non-emergency medical services throughout Bonner County and to provide for certainty, consistency and economy in the management and delivery of those services, and;

**WHEREAS**, the parties to this Agreement agree to provide medical transport services to sick and/or injured persons.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein set forth and for other good and valuable consideration, the parties mutually promise, covenant and agree as follows:

Bonner County, by the terms of this Agreement, hereby authorizes BCEMS, in conjunction with the Medical Director and with the agreement and assistance of the other medical transport SERVICE PROVIDERS who are party to this Agreement, to operate in Bonner County's medical services.

**TERM**

The term of this Agreement shall commence on October 1, 2024, for a period of one year. This Agreement shall renew automatically annually for an additional fiscal year (October 1 through September 30) under the same terms and conditions identified herein, except for the compensation to be paid by Bonner County. Compensation for the services provided herein shall be negotiated annually by the parties in good faith by no later than April 1<sup>st</sup> of the current contract year. If an Agreement has not been reached by May 1<sup>st</sup> of the contract year, the Agreement shall be automatically terminated on September 30<sup>th</sup> of the contract year.

**AMENDMENTS AND NOTICE**

- a) This Agreement may be amended at any time by mutual agreement of the parties. Before any amendment is valid, it must first be reduced to writing and signed by both Bonner County and SERVICE PROVIDER.
- b) All notices and other written communication between the parties shall be provided as follows:

Notices and communications to be given to SERVICE PROVIDER shall be addresses to and delivered to the following address:

Clark Fork Valley Ambulance  
PO BOX 464  
Clark Fork, ID 83811

Notice and communication as required to be given to Bonner County shall be addressed to and delivered at the following address:

Bonner County Emergency Medical Services  
521 S. Division Street  
Sandpoint, ID 83864

### **COMPENSATION**

SERVICE PROVIDER will be compensated commencing October 1, 2024, and in monthly installments based upon:

- \$47,271.85.00 to be paid in 12 equal monthly installments of \$3,939.32.

### **INDEPENDANT CONTRACTOR**

It is agreed that the relationship created by this Agreement between Bonner County and SERVICE PROVIDER is one of an Independent Contractor and not that of employer/employee. Neither SERVICE PROVIDER nor any employees of SERVICE PROVIDER nor any other medical or other personnel cooperation with the assisting SERVICE PROVIDER and providing services consistent with the Agreement are employees of Bonner County. Bonner County is interested in only the results obtained pursuant to this Agreement.

None of the benefits provided by Bonner County to its employees including but not limited to compensation, insurance, and unemployment insurance are available from Bonner County to SERVICE PROVIDER and/or agents operation for and under arrangements with SERVICE PROVIDER. SERVICE PROVIDER is solely and entirely responsible for his acts and the acts of his agents, employees and servants during the performance of this Agreement. Bonner County shall have no liability for any error, omission, act of negligence in any medical service provided or not provided to patients by SERVICE PROVIDER or any of SERVICE PROVIDER'S agents, employees, and cooperating and assisting personnel.

SERVICE PROVIDER shall be responsible for all Federal and State taxes, Social Security, Medicare taxes, and Self-Employment related taxes and obligations including Federal and State income tax withholding, Social Security contributions, and similar obligations related to SERVICE PROVIDER Independent SERVICE PROVIDER Status and providing the services under this Agreement. SERVICE PROVIDER shall obtain Worker's Compensation insurance for SERVICE PROVIDER and any agents, employees and staff that SERVICE PROVIDER may employ, and provide to Bonner County proof of such coverage or proof that Worker's Compensation is not required by law. SERVICE PROVIDER shall indemnify Bonner County and hold Bonner County, its agents and departments harmless from any and all claims for these obligations

and taxes (including but not limited to Social Security taxes arising out of SERVICE PROVIDER'S failure to pay such fees, taxes, contributions and other obligations).

### **EMS STANDARDS AND PRACTICES**

It is agreed by the parties hereto that they shall all abide by the applicable standards and requirements of the Idaho Department of Health and Welfare, EMS Bureau, as set forth in Idaho Code 56-1011 to 1018B; the Rules Governing Emergency Medical Services, IDAPA 16.02.03; Standards Manuals as developed and published by the EMS Bureau, as well as the Bonner County EMS Ordinance 456 and all other relevant statutes, ordinances and administrative rules hereinafter adopted, identified and filed in the Office of the Clerk and provided to SERVICE PROVIDER by BCEMS.

SERVICE PROVIDER agrees that the sole medical director for their organization shall be the medical director appointed by the County Commissioners for the County's EMS System.

SERVICE PROVIDER further agrees to adhere to the orders, protocols, procedures and other lawful requirements of the system medical director as they pertain to the Medical Supervision Plan and the Medical Protocols.

SERVICE PROVIDER understands and agrees that each licensed member of their organization must be granted the right to practice by the county appointed medical director at a practice level determined by the medical director that may be below but cannot exceed the level at which the member is licensed by the State of Idaho.

SERVICE PROVIDER shall agree to maintain annual agency licensure through the Idaho EMS Bureau as required by statute or administrative rule at a licensure level appropriate to the level of service being provided.

SERVICE PROVIDER shall agree to operate as a county-wide resource, thus agreeing to respond to calls for service outside their primary area as defined in this agreement. This includes covering other areas by temporarily locating an ambulance at a designated location as well as responding to calls to aid persons sick and/or injured.

The parties hereto mutually covenant and agree to deal with each other, at all times with respect, in a good faith manner in performance of this Agreement. The parties agree to do all things, the extent reasonably practicable, to settle disputes amicably and quickly, and to forge a mutually beneficial and long lasting working relationship.

### **INSURANCE**

SERVICE PROVIDER shall maintain Commercial General Liability insurance with minimum limits of \$500,000 Occurrence / \$1,000,000 Aggregate, including coverage for premises and operations, contractual liability, personal injury liability, products/completed operations liability (if applicable) SERVICE PROVIDER agrees to provide and be financially responsible for their personnel, liability and property insurance. It is further agreed that each party hereto shall provide BCEMS with proof of insurance consistent with the above provisions with ten (10) days following the signing of the Agreement.

Bonner County shall provide collision and liability insurance for all Bonner County – owned apparatus.

### **MALPRACTICE**

Certificate of Medical Malpractice Liability Insurance in the amount of One Million Dollars (\$500,000/\$1,000,000 aggregate) shall be provided by SERVICE PROVIDER to Bonner County. For any additional provider that is added as a temporary or permanent provider, similar certificates of insurance will be provided to Bonner County.

All employees in the employ of SERVICE PROVIDER who provide services under this Agreement shall be covered under the terms of SERVICE PROVIDER'S Medical Malpractice Liability Certificates. SERVICE PROVIDER shall indemnify Bonner County and hold Bonner County harmless for any services provided in association with this Agreement. However, no services will be directly by SERVICE PROVIDERS except as allowed by SERVICE PROVIDER'S licensing and appropriate and approved Bonner County Medical Director's Protocol.

#### **ADDITIONAL DUTIES AND RESPONSIBILITIES OF SERVICE PROVIDER**

The essential services/responsibilities to be performed by the SERVICE PROVIDER on an as-needed basis are as follows:

1. SERVICE PROVIDER will provide BCEMS with sufficient qualified personnel to staff (1) ambulance pursuant to Idaho Statute 56-1016 (1) at the minimum ILS Level transport, available to respond to any location served by BCEMS.
2. This staffing will be in effect twenty-four (24) hours per day, seven (7) days per week.
3. SERVICE PROVIDER will provide a current staff roster to BCEMS every six (6) months.
4. SERVICE PROVIDER will follow all Bonner County 9-1-1 Standard Operating Procedures.
5. SERVICE PROVIDER will comply with any request for information made by BCEMS as the requested information relates to any provision of this agreement.
6. SERVICE PROVIDER will participate in the Quality Assurance, Quality Improvement process under the supervision of the BCEMS Captain of Clinical Practice as the County Medical Director's designee.
7. SERVICE PROVIDER will be responsible for all ambulance billing and collections and will retain all monies when SERVICE PROVIDER transports.
8. SERVICE PROVIDER will be the primary transport unit in the following defined area:
  - a. East on Highway 200 to the Montana State Line
  - b. West on Highway 200 to MP 43
  - c. North to the mountains
  - d. South to Lake Pend Oreille

#### **ADDITIONAL DUTIES AND RESPONSIBILITIES OF BONNER COUNTY EMS**

- BCEMS will provide dispatch and administrative and medical protocols and procedures with Emergency Medical Dispatch, and provide any updates
- BCEMS agrees to provide SERVICE PROVIDER with medical supplies at BCEMS cost. Oxygen and Medical waste will be taken care of by SERVICE PROVIDER through approved vendors. All other consumable items will be replenished at the cost of the SERVICE PROVIDER.

- BCEMS may offer SERVICE PROVIDER continuing education.
- BCEMS will submit reports to the Idaho Department of Health and Welfare, EMS Bureau, at such times and in such manner as the EMS Bureau may require.

### **COMPLAINT**

Failure to comply with any provision of this Agreement by SERVICE PROVIDER shall entitle Bonner County to withhold any monies payable after notice of breach and failure to cure in accordance with this Agreement.

### **TERMINATION FOR CAUSE**

Any party to this Agreement may terminate this Agreement in accordance with the provisions identified herein. A party seeking to terminate this Agreement shall give the other party at least thirty (30) days written notice before such withdrawal shall become effective. Upon termination for cause, all property owned or provided by Bonner County shall be returned in good working condition to Bonner County at the time of termination. Further, any unearned payments received by SERVICE PROVIDER shall be reimbursed to Bonner County based on the prorated amount in accordance with the days of service rendered for the month.

### **INVALIDITY**

If any portion of this Agreement is determined to be invalid or enforceable as a matter of law, such invalidity or lack of enforcement shall be limited to such portion and shall not affect any other portions or provisions which shall be given the fullest effect permitted by law. In the event that it should be determined by a tribunal having appropriate jurisdiction that this Agreement is illegal or unenforceable as a matter of law, this Agreement shall be deemed to be null and void and the parties hereto shall be relieved of any further performance under the terms of this Agreement. In the event that Bonner County should fail to fund BCEMS as set forth above, Bonner County and SERVICE PROVIDER hereto shall be relieved of any further performance under the terms of this Agreement.

The parties hereto further mutually covenant, agree and represent that the terms of this Agreement have been completely read by them and that the terms of this Agreement are fully understood, binding and voluntarily accepted by them.

### **ATTORNEY'S FEES**

If any party is required to enforce a breach or termination of this Agreement. The party shall be entitled to recover its reasonable attorney fees and costs from the breaching party, whether with suit or without suit.

### **COMPLETE AGREEMENT**

This Agreement constitutes the complete and final understanding of the parties with respect to the subject matter hereof and cannot be amended or modified except by a written agreement signed by SERVICE PROVIDER and Bonner County.

IN WITNESS WHEREOF, the parties have executed this Agreement this 22 day of Sept . 2024.

Nick Woodward 9/22/2024

L. Bonin ~~9/21~~ 09/21/2024

Clark Fork Valley Ambulance

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_

Asia Williams, Chair

**ATTEST:**

\_\_\_\_\_

Deputy Clerk

\_\_\_\_\_

Ron Korn, Commissioner

\_\_\_\_\_

Steve Bradshaw, Commissioner

**MASTER AGREEMENT**

**Bonner County and Priest Lake EMTS, Inc.**

**AGREEMENT FOR THE PROVISION OF EMERGENCY AND NON- EMERGENCY MEDICAL TRANSPORT SERVICES IN BONNER COUNTY, IDAHO**

**THIS AGREEMENT** is made by and between Bonner County, State of Idaho, (hereinafter referred to as “Bonner County”), and **Priest Lake EMTS, Inc. Medical Service Provider** (hereinafter referred to as “SERVICE PROVIDER”)

**PURPOSE**

**WHEREAS**, the parties hereto desire to combine and unify pre-hospital emergency medical services, including emergency and non-emergency medical services throughout Bonner County and to provide for certainty, consistency and economy in the management and delivery of those services, and;

**WHEREAS**, the parties to this Agreement agree to provide medical transport services to sick and/or injured persons.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein set forth and for other good and valuable consideration, the parties mutually promise, covenant and agree as follows:

Bonner County, by the terms of this Agreement, hereby authorizes BCEMS, in conjunction with the Medical Director and with the agreement and assistance of the other medical transport SERVICE PROVIDERS who are party to this Agreement, to operate in Bonner County’s medical services.

**TERM**

The term of this Agreement shall commence on October 1, 2024, for a period of one year. This Agreement shall renew automatically annually for an additional fiscal year (October 1 through September 30) under the same terms and conditions identified herein, except for the compensation to be paid by Bonner County. Compensation for the services provided herein shall be negotiated annually by the parties in good faith by no later than April 1<sup>st</sup> of the current contract year. If an Agreement has not been reached by May 1<sup>st</sup> of the contract year, the Agreement shall be automatically terminated on September 30<sup>th</sup> of the contract year.

**AMENDMENTS AND NOTICE**

- a) This Agreement may be amended at any time by mutual agreement of the parties. Before any amendment is valid, it must first be reduced to writing and signed by both Bonner County and SERVICE PROVIDER.
- b) All notices and other written communication between the parties shall be provided as follows:

Notices and communications to be given to SERVICE PROVIDER shall be addressed to and delivered to the following address:

Priest Lake EMTS, Inc.  
27929 Highway 57  
Priest Lake, ID 83856

Notice and communication as required to be given to Bonner County shall be addressed to and delivered at the following address:

Bonner County Emergency Medical Services  
521 S. Division Street  
Sandpoint, ID 83864

### **COMPENSATION**

SERVICE PROVIDER will be compensated commencing October 1, 2024 and in monthly installments based upon:

- \$47,271.85 to be paid in 12 equal monthly installments of \$3939.32.

### **INDEPENDANT CONTRACTOR**

It is agreed that the relationship created by this Agreement between Bonner County and SERVICE PROVIDER is one of an Independent Contractor and not that of employer/employee. Neither SERVICE PROVIDER nor any employees of SERVICE PROVIDER nor any other medical or other personnel cooperation with the assisting SERVICE PROVIDER and providing services consistent with the Agreement are employees of Bonner County. Bonner County is interested in only the results obtained pursuant to this Agreement.

None of the benefits provided by Bonner County to its employees including but not limited to compensation, insurance, and unemployment insurance are available from Bonner County to SERVICE PROVIDER and/or agents operation for and under arrangements with SERVICE PROVIDER. SERVICE PROVIDER is solely and entirely responsible for his acts and the acts of his agents, employees and servants during the performance of this Agreement. Bonner County shall have no liability for any error, omission, act of negligence in any medical service provided or not provided to patients by SERVICE PROVIDER or any of SERVICE PROVIDER'S agents, employees, and cooperating and assisting personnel.

SERVICE PROVIDER shall be responsible for all Federal and State taxes, Social Security, Medicare taxes, and Self-Employment related taxes and obligations including Federal and State income tax withholding, Social Security contributions, and similar obligations related to SERVICE PROVIDER Independent SERVICE PROVIDER Status and providing the services under this Agreement. SERVICE PROVIDER shall obtain Worker's Compensation insurance for SERVICE PROVIDER and any agents, employees and staff that SERVICE PROVIDER may employ, and provide to Bonner County proof of such coverage or proof that Worker's Compensation is not required by law. SERVICE PROVIDER shall indemnify Bonner County and hold Bonner County, its agents and departments harmless from any and all claims for these obligations and taxes (including but not limited to Social Security taxes arising out of SERVICE PROVIDER'S failure to pay such fees, taxes, contributions and other obligations).

### **EMS STANDARDS AND PRACTICES**

It is agreed by the parties hereto that they shall all abide by the applicable standards and requirements of the Idaho Department of Health and Welfare, EMS Bureau, as set forth in Idaho Code 56-1011 to 1018B; the Rules Governing Emergency Medical Services, IDAPA 16.02.03; Standards Manuals as developed and published by the EMS Bureau, as well as the Bonner County EMS Ordinance 456 and all other relevant statutes, ordinances and administrative rules hereinafter adopted, identified and filed in the Office of the Clerk and provided to SERVICE PROVIDER by BCEMS.

SERVICE PROVIDER agrees that the sole medical director for their organization shall be the medical director appointed by the County Commissioners for the County's EMS System.

SERVICE PROVIDER further agrees to adhere to the orders, protocols, procedures and other lawful requirements of the system medical director as they pertain to the Medical Supervision Plan and the Medical Protocols.

SERVICE PROVIDER understands and agrees that each licensed member of their organization must be granted the right to practice by the county appointed medical director at a practice level determined by the medical director that may be below but cannot exceed the level at which the member is licensed by the State of Idaho.

SERVICE PROVIDER shall agree to maintain annual agency licensure through the Idaho EMS Bureau as required by statute or administrative rule at a licensure level appropriate to the level of service being provided.

SERVICE PROVIDER shall agree to operate as a county-wide resource, thus agreeing to respond to calls for service outside their primary area as defined in this agreement. This includes covering other areas by temporarily locating an ambulance at a designated location as well as responding to calls to aid persons sick and/or injured.

The parties hereto mutually covenant and agree to deal with each other, at all times with respect, in a good faith manner in performance of this Agreement. The parties agree to do all things, the extent reasonably practicable, to settle disputes amicably and quickly, and to forge a mutually beneficial and long lasting working relationship.

### **INSURANCE**

SERVICE PROVIDER shall maintain Commercial General Liability insurance with minimum limits of \$500,000 Occurrence / \$1,000,000 Aggregate, including coverage for premises and operations, contractual liability, personal injury liability, products/completed operations liability (if applicable) SERVICE PROVIDER agrees to provide and be financially responsible for their personnel, liability and property insurance. It is further agreed that each party hereto shall provide BCEMS with proof of insurance consistent with the above provisions with ten (10) days following the signing of the Agreement.

Bonner County shall provide collision and liability insurance for all Bonner County – owned apparatus.

### **MALPRACTICE**

Certificate of Medical Malpractice Liability Insurance in the amount of One Million Dollars (\$500,000/\$1,000,000 aggregate) shall be provided by SERVICE PROVIDER to Bonner County. For any additional provider that is added as a temporary or permanent provider, similar certificates of insurance will be provided to Bonner County.

All employees in the employ of SERVICE PROVIDER who provide services under this Agreement shall be covered under the terms of SERVICE PROVIDER'S Medical Malpractice Liability Certificates. SERVICE PROVIDER shall indemnify Bonner County and hold Bonner County harmless for any services provided in association with this Agreement. However, no services will be directly by SERVICE PROVIDERS except as allowed by SERVICE PROVIDER'S licensing and appropriate and approved Bonner County Medical Director's Protocol.

#### **ADDITIONAL DUTIES AND RESPONSIBILITIES OF SERVICE PROVIDER**

The essential services/responsibilities to be performed by the SERVICE PROVIDER on an as-needed basis are as follows:

1. SERVICE PROVIDER will provide BCEMS with sufficient qualified personnel to staff (1) ambulance pursuant to Idaho Statute 56-1016 (1) at the minimum BLS Level transport, available to respond to any location served by BCEMS.
2. This staffing will be in effect twenty-four (24) hours per day, seven (7) days per week.
3. SERVICE PROVIDER will current provide staff roster to BCEMS every six (6) months.
4. SERVICE PROVIDER will follow all Bonner County 9-1-1 Standard Operating Procedures.
5. SERVICE PROVIDER will comply with any request for information made by BCMES as the requested information relates to any provision of this agreement.
6. SERVICE PROVIDER will participate in the Quality Assurance, Quality Improvement process under the supervision of the BCEMS Captain of Clinical Practice as the County Medical Director's designee.
7. SERVICE PROVIDER will be responsible for all ambulance billing and collections and will retain all monies when SERVICE PROVIDER transports.
8. SERVICE PROVIDER will obtain approval from BCEMS for all continuing education or initial provider classes.
9. SERVICE PROVIDER will furnish BCEMS with a copy of annual financial statements.
10. SERVICE PROVIDER will be the primary transport unit in the following defined area:
  - a. South on Highway 57 to MP 15
  - b. North to Boundary County
  - c. South on East River Road to Fox Creek
  - d. West to Pend Oreille County, Washington

#### **ADDITIONAL DUTIES AND RESPONSIBILITIES OF BONNER COUNTY EMS**

1. BCEMS will provide dispatch and administrative and medical protocols and procedures with Emergency Medical Dispatch, and provide any updates
2. BCEMS agrees to provide SERVICE PROVIDER with medical supplies at BCEMS cost. Oxygen and Medical waste will be taken care of by SERVICE PROVIDER through approved vendors. All other consumable items will be replenished at the cost of the SERVICE PROVIDER.
3. BCEMS will offer SERVICE PROVIDER continuing education. BCEMS will pay for Basic EMT training with prior written approval from the BCEMS Chief.
4. BCEMS will submit reports to the Idaho Department of Health and Welfare, EMS Bureau, at such times and in such manner as the EMS Bureau may require.

**COMPLAINEE**

Failure to comply with any provision of this Agreement by SERVICE PROVIDER shall entitle Bonner County to withhold any monies payable after notice of breach and failure to cure in accordance with this Agreement.

**TERMINATION FOR CONVENIENCE**

Any party to this Agreement may terminate this Agreement in accordance with the provisions identified herein. A party seeking to terminate this Agreement shall give the other party at least thirty (30) days written notice before such withdrawal shall become effective. Upon termination, either for cause or convenience, all property owned or provided by Bonner County shall be returned in good working condition to Bonner County at the time of termination. Further, any unearned payments received by SERVICE PROVIDER shall be reimbursed to Bonner County based on the prorated amount in accordance with the days of service rendered for the month.

**INVALIDITY**

If any portion of this Agreement is determined to be invalid or not enforceable as a matter of law, such invalidity or lack of enforcement shall be limited to such portion and shall not affect any other portions or provisions which shall be given the fullest effect permitted by law. In the event that it is determined by a tribunal having appropriate jurisdiction that this Agreement is illegal or unenforceable as a matter of law, this Agreement shall be deemed to be null and void and the parties hereto shall be relieved of any further performance under the terms of this Agreement. In the event that Bonner County should fail to fund BCEMS as set forth above, Bonner County and SERVICE PROVIDER hereto shall be relieved of any further performance under the terms of this Agreement.

The parties hereto further mutually covenant, agree and represent that the terms of this Agreement have been completely read by them and that the terms of this Agreement are fully understood, binding and voluntarily accepted by them.

**ATTORNEY'S FEES**

If any party is required to enforce a breach or termination of this Agreement. The party shall be entitled to recover its reasonable attorney fees and costs from the breaching party, whether with suit or without suit.

**COMPLETE AGREEMENT**

This Agreement constitutes the complete and final understanding of the parties with respect to the subject matter hereof and cannot be amended or modified except by a written agreement signed by SERVICE PROVIDER and Bonner County.

IN WITNESS WHEREOF, the parties have executed this Agreement this 24<sup>th</sup> day of September 2024.

Debbie Hewitt 9/24/2024

Priest Lake EMTS, Inc.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chair

\_\_\_\_\_  
Ron Korn, Commissioner

\_\_\_\_\_  
Steve Bradshaw, Commissioner

**ATTEST:**  
\_\_\_\_\_  
Deputy Clerk

**CONTRACT ADDENDUM No. 1**

**BOYCOTTING ISRAEL-** If payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

**GOVERNMENT OF CHINA-** Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, be owned or operated by the government of China as set forth at Idaho Code § 67-2359.

**CONTRACT WITH ABORTION PROVIDERS-** To the extent the Agreement is subject to the use of public funds, Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, become an abortion provider or an affiliate of an abortion provider as those terms are defined in the No Public Funds for Abortions Act (Idaho Code §§ 18-8701 et seq.).

Debbie Hewett

Agent for Contractor

9/24/2024

Date

**MASTER AGREEMENT**

**Bonner County, the Kootenai County Emergency Medical Services System  
and Spirit Lake Fire Protection District**

**AGREEMENT FOR THE PROVISION OF EMERGENCY AND NON-EMERGENCY  
MEDICAL TRANSPORT SERVICES IN BONNER COUNTY, IDAHO**

**THIS AGREEMENT** is made by and between **Bonner County**, State of Idaho, (hereinafter referred to as "Bonner County"), the **Kootenai County Emergency Medical Services System** (hereinafter referred to as "KCEMSS"), and **Spirit Lake Fire Protection District** (hereinafter referred to as "Spirit Lake Fire").

**PURPOSE**

**WHEREAS**, the parties hereto desire to combine and unify pre-hospital medical services, including both emergency and non-emergency medical services, in a defined area within Bonner County and to provide for certainty, consistency and economy in the management and delivery of those services, and;

**WHEREAS**, the parties to this Agreement agree to provide pre-hospital emergency and non-emergency medical services to sick and/or injured persons;

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein set forth and for other good and valuable consideration, the parties mutually promise, covenant and agree as follows:

Bonner County, by the terms of this Agreement, hereby authorizes KCEMSS and Spirit Lake Fire, with the agreement and assistance of the KCEMSS Medical Director, to operate within the area of Bonner County described in **Attachment "A"** hereto, which is incorporated into this Agreement by reference herein.

**TERM**

The term of this Agreement shall commence on October 1, 2024 for a period of one year. This Agreement shall renew automatically annually for an additional fiscal year (October 1 through September 30) under the same terms and conditions identified herein, except for the compensation to be paid by Bonner County. Compensation for the services provided herein shall be negotiated annually by the parties in good faith by no later than April 1<sup>st</sup> of the current contract year. If an Agreement has not been reached by May 1<sup>st</sup> of the contract year, the Agreement shall be automatically terminated on September 30<sup>th</sup> of the contract year.

**AMENDMENTS AND NOTICE**

- a) This Agreement may be amended at any time by mutual agreement of the parties. Before any amendment is valid, it must first be reduced to writing and signed by all parties.
- b) All notices and other written communication between the parties shall be provided as follows:

Notices and communications to be given to KCEMSS shall be addresses to and delivered to the following address:

Kootenai County Emergency Medical Services System  
4381 W. Seltice Way  
Coeur d’Alene, ID 83814

Notice and communication as required to be given to Bonner County shall be addressed to and delivered at the following address:

Bonner County Emergency Medical Services  
521 N. Third Ave.  
Sandpoint, ID 83864

Notice and communication as required to be given to Spirit Lake Fire shall be addressed to and delivered at the following address:

Spirit Lake Fire Protection District  
32182 N. Sixth Ave.  
Spirit Lake, ID 83869

**COMPENSATION**

During the initial term of this Agreement, KCEMSS will be compensated a total amount of \$9,285.45, to be paid in equal monthly installments of \$773.79 commencing in October of 2024.

**INDEPENDENT CONTRACTOR**

It is agreed that the relationship created by this Agreement between Bonner County, KCEMSS and Spirit Lake Fire is one of an Independent Contractor and not that of employer/employee. Neither KCEMSS, Spirit Lake Fire, nor any employees of KCEMSS or Spirit Lake Fire, nor any KCEMSS medical service provider which provides services consistent with the Agreement are employees of Bonner County. Bonner County is interested in only the results obtained pursuant to this Agreement.

None of the benefits provided by Bonner County to its employees, including but not limited to compensation, insurance, and unemployment insurance, are available from Bonner County to KCEMSS, Spirit Lake Fire and/or its agents, employees, and cooperating or assisting personnel.

KCEMSS and Spirit Lake Fire are solely and entirely responsible for their acts and the acts of its agents, employees, and cooperating or assisting personnel during the performance of this Agreement.

None of the benefits provided by KCEMSS or Spirit Lake Fire to its employees, including but not limited to compensation, insurance, and unemployment insurance, are available from KCEMSS or Spirit Lake Fire to Bonner County and/or its agents, employees, and cooperating or assisting personnel. Bonner County is solely and entirely responsible for its acts and the acts of its agents, employees, and cooperating or assisting personnel during the performance of this Agreement.

Bonner County shall have no liability for any error, omission, act of negligence in any medical service provided or not provided to patients by KCEMSS, Spirit Lake Fire or any of KCEMSS' agents, employees, and cooperating or assisting personnel. KCEMSS and Spirit Lake Fire shall have no liability for any error, omission, act of negligence in any medical service provided or not provided to patients by Bonner County or any of Bonner County's agents, employees, and cooperating or assisting personnel.

KCEMSS and Spirit Lake Fire shall be responsible for all Federal and State taxes, Social Security, Medicare taxes, and Self-Employment related taxes and obligations, including Federal and State income tax withholding, Social Security contributions, and similar obligations for employees and staff that KCEMSS or Spirit Lake Fire may employ. KCEMSS and Spirit Lake Fire shall obtain Worker's Compensation insurance for KCEMSS, Spirit Lake Fire, and any agents, employees and staff that KCEMSS may employ, and provide to Bonner County proof of such coverage or proof that Worker's Compensation is not required by law. KCEMSS and Spirit Lake Fire shall indemnify Bonner County and hold Bonner County, its agents and departments harmless from any and all claims for these obligations and taxes (including but not limited to Social Security taxes arising out of KCEMSS' and Spirit Lake Fire's failure to pay such fees, taxes, contributions and other obligations).

Bonner County shall be responsible for all Federal and State taxes, Social Security, Medicare taxes, and Self-Employment related taxes and obligations, including Federal and State income tax withholding, Social Security contributions, and similar obligations for employees and staff Bonner County may employ. Bonner County shall obtain Worker's Compensation insurance for Bonner County and any agents, employees and staff that Bonner County may employ, and provide to KCEMSS and Spirit Lake Fire proof of such coverage or proof that Worker's Compensation is not required by law. Bonner County shall indemnify KCEMSS and Spirit Lake Fire and hold KCEMSS and Spirit Lake Fire, its agents and departments harmless from any and all claims for these obligations and taxes (including but not limited to Social Security taxes arising out of Bonner County's failure to pay such fees, taxes, contributions and other obligations).

Bonner County understands that KCEMSS and Spirit Lake Fire does not provide any general liability, property, medical malpractice, or workers' compensation insurance covering its respective medical service providers, including, without limitation, Timberlake Fire Protection District, Northern Lakes Fire Protection District, Kootenai County Fire and Rescue, and the City of Coeur d'Alene, nor any of their employees; rather, each medical service provider is covered by

its own insurance. KCEMSS agrees to make its best efforts to ensure that each such provider provides Bonner County with proof of insurance consistent with the provisions of this Agreement with ten (10) days following the signing of the Agreement.

### **EMS STANDARDS AND PRACTICES**

It is agreed by the parties hereto that they shall all abide by the applicable standards and requirements of the Idaho Department of Health and Welfare, EMS Bureau, as set forth in Idaho Code §§ 56-1011 through 56-1018B; the Rules Governing Emergency Medical Services, IDAPA 16.02.03; Standards Manuals as developed and published by the EMS Bureau, and all other relevant statues and administrative rules pertaining to the provision of EMS services currently or subsequently adopted by the State of Idaho.

The parties agree that the KCEMSS medical director shall be the sole medical director for all KCEMSS and Spirit Lake Fire responses and operations within Bonner County. The parties further agree that the KCEMSS policies and protocols shall govern all KCEMSS and Spirit Lake Fire responses and operations within Bonner County.

KCEMSS and Spirit Lake Fire understands and agrees that each licensed member of their organization must be granted the right to practice by its medical director at a practice level determined by the medical director that may be below but cannot exceed the level at which the member is licensed by the State of Idaho.

KCEMSS and Spirit Lake Fire shall agree to maintain annual agency licensure through the Idaho EMS Bureau as required by statute or administrative rule at a licensure level appropriate to the level of service being provided.

The parties hereto mutually covenant and agree to deal with each other at all times with respect, in a good faith manner, in performance of this Agreement. The parties agree to do all things, to the extent reasonably practicable, to settle disputes amicably and quickly, and to forge a mutually beneficial and long lasting working relationship.

### **INSURANCE**

KCEMSS, Spirit Lake Fire, and Bonner County shall maintain Commercial General Liability insurance with minimum limits of \$500,000 Occurrence / \$1,000,000 Aggregate, including coverage for premises and operations, contractual liability, personal injury liability, and products/completed operations liability (if applicable). All parties agree to provide and be financially responsible for their own personnel, liability and property insurance. It is further agreed that each party hereto shall provide each other with proof of insurance consistent with the above provisions with ten (10) days following the signing of the Agreement.

### **MALPRACTICE**

KCEMSS, Spirit Lake Fire, and Bonner County mutually agree to provide a certificate of medical malpractice liability insurance in the amount of One Million Dollars (\$500,000/\$1,000,000

aggregate) to each party listed in this Agreement. All employees who provide services under this Agreement shall be covered under the terms of their respective employer's Medical Malpractice Liability Certificates.

All parties to this Agreement shall indemnify and hold harmless all other parties in this agreement for any services provided by their respective employees in association with this Agreement. This provision shall not apply to services provided by any other independent contractor of KCEMSS, Spirit Lake Fire or Bonner County.

#### **ADDITIONAL DUTIES AND RESPONSIBILITIES OF KCEMSS AND SPIRIT LAKE FIRE**

The essential services/responsibilities to be performed by KCEMSS and Spirit Lake Fire on an as-needed basis are as follows:

1. KCEMSS and Spirit Lake Fire will comply with any request for information made by Bonner County as the requested information relates to any provision of this agreement.
2. KCEMSS and Spirit Lake Fire will be the primary BLS/ILS transport unit in the service area defined in **Attachment A**.
3. KCEMSS will be responsible for all ambulance billing and collections and will retain all monies when KCEMSS transports, except that billing and collection for ALS calls involving a Bonner County EMS (BCEMS) paramedic and a transport unit operated by Spirit Lake Fire (and owned by KCEMSS) shall be performed as set forth in **Attachment B**.

#### **COMPLIANCE**

Failure to comply with any provision of this Agreement by KCEMSS or Spirit Lake Fire shall entitle Bonner County to withhold any monies payable after notice of breach and failure to cure in accordance with this Agreement.

#### **TERMINATION FOR CONVENIENCE**

Any party to this Agreement may terminate this Agreement in accordance with the provisions identified herein. A party seeking to terminate this Agreement shall give the other party at least thirty (30) days written notice before such withdrawal shall become effective. Any unearned payments received by KCEMSS shall be reimbursed to Bonner County based on the prorated amount in accordance with the days of service rendered for the month.

#### **INVALIDITY**

If any portion of this Agreement is determined to be invalid or enforceable as a matter of law, such invalidity or lack of enforcement shall be limited to such portion and shall not affect any other portions or provisions which shall be given the fullest effect permitted by law. In the event that it should be determined by a tribunal having appropriate jurisdiction that this Agreement is illegal or unenforceable as a matter of law, this Agreement shall be deemed to be null and void

and the parties hereto shall be relieved of any further performance under the terms of this Agreement. In the event that Bonner County should fail to fund BCEMS as set forth above, Bonner County, KCEMSS and Spirit Lake Fire hereto shall be relieved of any further performance under the terms of this Agreement.

The parties hereto further mutually covenant, agree and represent that the terms of this Agreement have been completely read by them and that the terms of this Agreement are fully understood, binding and voluntarily accepted by them.

**ATTORNEY'S FEES**

If any party is required to enforce a breach or termination of this Agreement, that party shall be entitled to recover its reasonable attorney fees and costs from the breaching party, whether with suit or without suit.

**COMPLETE AGREEMENT**

This Agreement constitutes the complete and final understanding of the parties with respect to the subject matter hereof and cannot be amended or modified except by a written agreement signed by KCEMSS and Bonner County.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the last date shown below.

DATED this 25<sup>th</sup> day of July, 2024.

**KOOTENAI COUNTY EMERGENCY  
MEDICAL SERVICES SYSTEM**

Woody McEvers  
Woody McEvers, Chairman

ATTEST:

Tracy P. R.  
Tracy Abrahamson, Secretary

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**SPIRIT LAKE FIRE PROTECTION DISTRICT**

\_\_\_\_\_  
Gary Pfahler, Chairman

ATTEST:

\_\_\_\_\_  
Anne Boisvert, Secretary

DATED this \_\_\_\_ day of \_\_\_\_\_, 2024.

**BONNER COUNTY  
BOARD OF COMMISSIONERS**

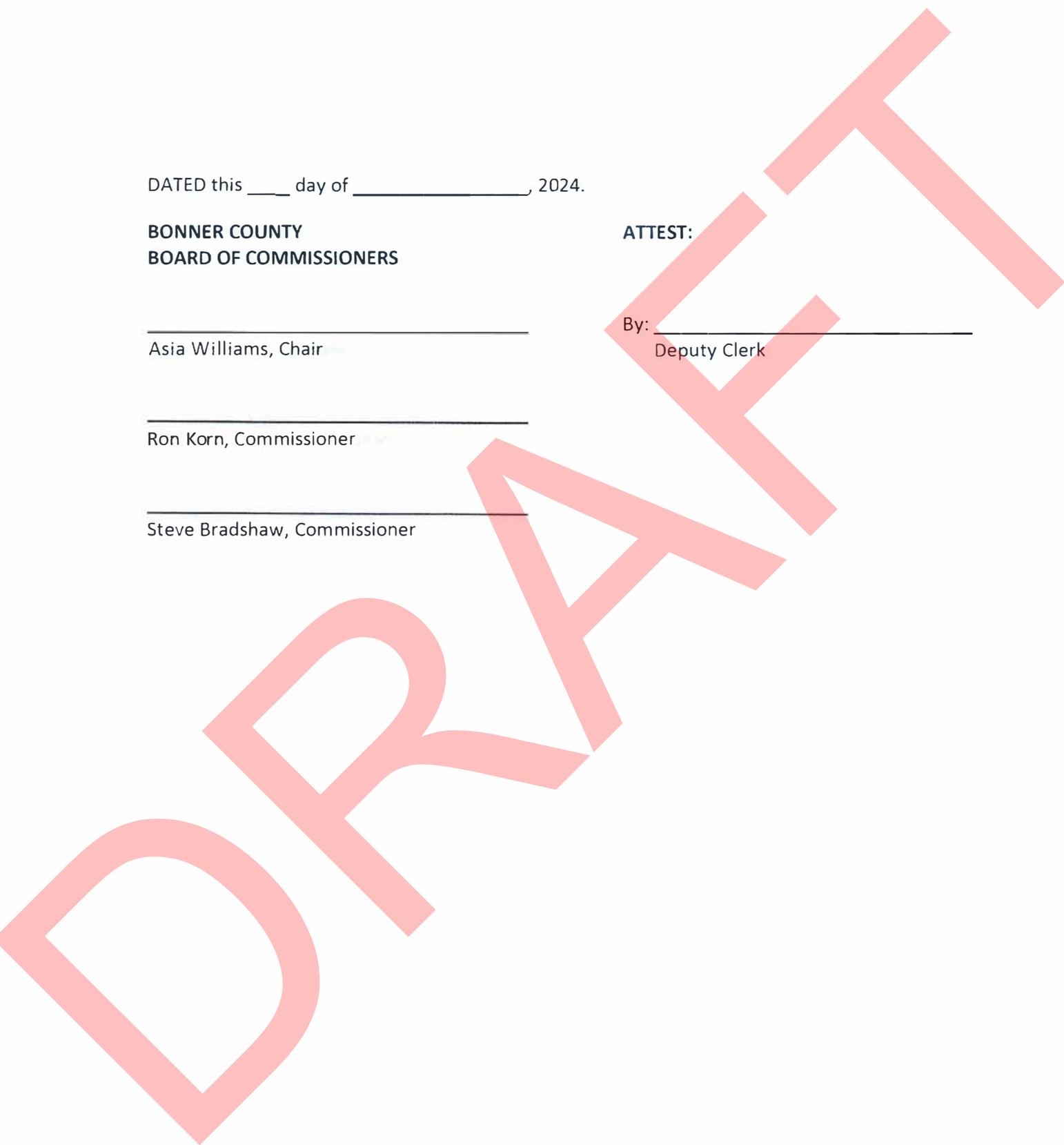
**ATTEST:**

\_\_\_\_\_  
Asia Williams, Chair

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Ron Korn, Commissioner

\_\_\_\_\_  
Steve Bradshaw, Commissioner



**ATTORNEY'S FEES**

If any party is required to enforce a breach or termination of this Agreement, that party shall be entitled to recover its reasonable attorney fees and costs from the breaching party, whether with suit or without suit.

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IN WITNESS WHEREOF, the parties have executed this Agreement as of the last date shown below.

DATED this \_\_\_ day of \_\_\_\_\_, 2024.

**KOOTENAI COUNTY EMERGENCY  
MEDICAL SERVICES SYSTEM**

ATTEST:

\_\_\_\_\_  
Woody McEvers, Chairman

\_\_\_\_\_  
Tracy Abrahamson, Secretary

DATED this 14<sup>th</sup> day of August, 2024.

**SPIRIT LAKE FIRE PROTECTION  
DISTRICT**

ATTEST:

[Signature]  
Gary Pfahler, Chairman

[Signature]  
Anne Boisvert, Secretary



DATED this \_\_\_ day of \_\_\_\_\_, 2024.

**BONNER COUNTY  
BOARD OF COMMISSIONERS**

ATTEST:

\_\_\_\_\_  
Asia Williams, Chair

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Ron Korn Commissioner

\_\_\_\_\_  
Steve Bradshaw, Commissioner

## ATTACHMENT A

### ALS Transport Coverage Area

KCEMSS, Spirit Lake Fire and Bonner County agree that those areas of Bonner County that are within Spirit Lake Fire Protection District will be covered by EMS transport service by Spirit Lake Fire Protection District or other units designated by the Kootenai County Emergency Medical Services System.

Advanced Life Support response shall be selected based upon the closest (based upon mileage from the assigned station to the call) available paramedic staffed unit including resources from Bonner County Priest River Station and any Kootenai County paramedic staffed unit. The ALS coverage area to which this paragraph shall apply shall run along the southern border of Bonner County west of 4265 Kelso Lake to the Washington state line and north to mile marker 30.3 on Highway 41 (including Three Rocks Lane to the state line, Tower Mountain Road to the end).

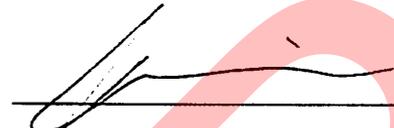
Both parties further agree to act upon requests for EMS mutual aid whenever each respective county has units that are available within a reasonable response time to the incident. Neither party will expect compensation from the other regarding these responses. This agreement does not cover rescue services or other activities related to the duties and responsibilities of the respective fire protection districts.

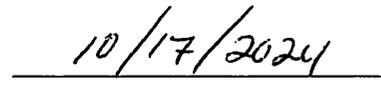
**CONTRACT ADDENDUM No. 1**

**BOYCOTTING ISRAEL-** If payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

**GOVERNMENT OF CHINA-** Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, be owned or operated by the government of China as set forth at Idaho Code § 67-2359.

**CONTRACT WITH ABORTION PROVIDERS-** To the extent the Agreement is subject to the use of public funds, Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, become an abortion provider or an affiliate of an abortion provider as those terms are defined in the No Public Funds for Abortions Act (Idaho Code §§ 18-8701 et seq.).

  
\_\_\_\_\_  
Agent for Contractor

  
\_\_\_\_\_  
Date



# BONNER COUNTY NOXIOUS WEEDS

- 521 S. Division Ave, Suite 216 • Sandpoint, ID 83864
- Phone: (208) 255-5681 ext.6 • Email: [chase\\_youngdahl@bonnercountyid.gov](mailto:chase_youngdahl@bonnercountyid.gov)
- Website: <https://www.bonnercountyid.gov/noxious-weeds>

10-29-2024

## Memorandum

**NOXIOUS  
WEEDS  
Item #1**

**TO:** Commissioners

**FROM:** Chase Youngdahl, Noxious Weeds Director

**RE:** Resolution for Destruction of Records

Idaho Code §31-871 allows for the classification of county records, and allows for a retention schedule. Bonner County Noxious Weeds requests approval to destroy herbicide application records and state cost share records as detailed in the attached resolution.

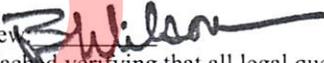
Idaho State Department of Agriculture (ISDA) requirements for the retention of the noted records are 2 years for herbicide application records; IDAPA Code 02.03.03.101.01, and 5 years for Cooperative Weed Management Area (CWMA) cost share program records; ISDA Noxious Weeds Cost Share Program Handbook 2024—Section 7, Sub-Section K. Extractions of these sections of Idaho Administrative Code & Idaho Noxious Weeds Cost Share Handbook are attached in the packet for reference.

Auditing Review: N/A

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: N/A

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: 

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution:  Original to BOCC Office  
 Copy to Noxious Weeds Office

A suggested motion would be: **Madam Chair, Based on the information before us I move to approve Resolution #2024 - \_\_\_\_\_, authorizing the destruction of Bonner County herbicide application records and state noxious weed cost share records as requested.**

Recommendation Acceptance:  YES  NO \_\_\_\_\_ Date: \_\_\_\_\_  
 Asia Williams, Chairwoman

**RESOLUTION NO. 2024 - \_\_\_\_\_**  
**Bonner County Noxious Weeds**  
**Destruction of Records**

**WHEREAS**, Idaho Code §31-871 provides for the classification of county records as ‘permanent’, ‘semi-permanent’ or ‘temporary’; and

**WHEREAS**, Bonner County Noxious Weeds has reviewed the appropriate subsections of Idaho Code §31-871, in addition to IDAPA 02.03.03.101.01 as related to pesticide application records retention and the ISDA 2024 Noxious Weeds Cost Share Program Handbook, Section 7 – Sub-Section K as related to cost share records retention; and

**WHEREAS**, Bonner County Noxious Weeds has reviewed the stored files/documents and identified the ISDA code(s) specific requirements, as well as whether they are ‘permanent’, ‘semi-permanent’ or ‘temporary’ per statute; and

**WHEREAS**, Bonner County Noxious Weeds proposes to destroy herbicide application records from 2020 & 2021 and state noxious weed cost share records from 2018, attached are the governing codes/rules related to the records in Exhibits A & B.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Bonner County Commissioners that Bonner County Noxious Weeds is hereby authorized to destroy the aforementioned records.

The foregoing was duly enacted as a Resolution of the Board of County Commissioners of Bonner County, Idaho, on the \_\_\_\_ day of \_\_\_\_, 2024.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Asia Williams, Chair

Attest: Michael W. Rosedale

\_\_\_\_\_  
Steve Bradshaw, Commissioner

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Ron Korn, Commissioner

# Exhibit A

- v. Excess credits may not be carried over to the next recertification period. (7-1-24)
- vi. Upon completing all licensing requirements for recertification, the license holder is recertified for the next licensing period. Licenses may be renewed up to twelve (12) months after the expiration date of the license. (7-1-24)T
- b. Recertification by Examination: A certified applicator who passes the Department's Applicator Core Competency (CO) examination plus examinations for all categories in which intend to license. (7-1-24)
  - i. Recertification examinations may be taken by a professional applicator beginning the thirteenth month of the recertification period. (7-1-24)
  - ii. The examination procedures as outlined in Subsection 100.03 will be followed. (7-1-24)
- c. The Department may grant variances in the recertification of professional applicators' and dealers' licenses. Issuance of variances will not relieve the recipient from compliance with all other responsibilities under the Pesticide and Chemigation Act and Rules. The request will be on a Department-prescribed form and state fully the grounds for requesting a variance. (7-1-24)
- d. Licenses are eligible for renewal no sooner than forty-five (45) days from the expiration date. (7-1-24)

## 101. PROFESSIONAL APPLICATOR RECORD KEEPING REQUIREMENTS.

- 01. Records Requirements. Maintain pesticide application records for two (2) years, ready to be inspected, duplicated, or submitted when requested by the Director. Such records shall contain: (7-1-24)
  - a. The name and address of the person for whom the pesticide was applied; (7-1-24)
  - b. The specific crop, animal, or property treated; (7-1-24)
  - c. The location by the address, general legal description (township, range, and section) or latitude/longitude of the specific crop, animal, or property treated; (7-1-24)
  - d. The size or amount of specific crop, animal, or property treated; (7-1-24)
  - e. The trade name or brand name of the pesticide applied; (7-1-24)
  - f. The total amount of pesticide applied; (7-1-24)
  - g. The EPA registration number of the pesticide applied; (7-1-24)
  - h. The date of application; (7-1-24)
  - i. The time of day when the pesticide is applied; (7-1-24)
  - j. The approximate wind velocity; (7-1-24)
  - k. The approximate wind direction; (7-1-24)
  - l. The full name of the professional applicator applying the pesticide; (7-1-24)
  - m. The license number of the professional applicator applying the pesticide; (7-1-24)
  - n. Full name and license number of professional applicator supervising the pesticide application of the professional applicator holding the Apprentice Category (CA). (7-1-24)

## Exhibit B

records, effectively managing the budget, and providing accountability for information and reports.

### How to Manage the Records

→ related reference on next page

A good file system is essential to effective grant management. Files should contain, at a minimum, the following:

- A. A copy of the application and approved budget.
- B. Correspondence.
- C. Time documentation records (personnel timesheets and contracts).
- D. Herbicide application records for a CWMA-sponsored spray day. Follow IDAPA 02.03.03.100.05 records requirements if a professional applicator is present. If one is not present, and non-restricted pesticides are being applied, please use the application record example listed in *Exhibit 15a*. Applications of Restricted Use pesticides require a Professional Applicator license or Private Applicator license (please comply with USDA records requirements).
- E. Herbicide application records (*Exhibit 15a*) applied by landowners with or without CWMA supplied herbicides (excluding CWMA-sponsored spray day(s)): The CWMA can count the landowner's cost of herbicide, time, and equipment as in-kind match. Such records shall contain:
  1. Name of CWMA.
  2. Applicator name, address, and phone.
  3. Date of application.
  4. Hours (amount of time spent applying the herbicide for each date).
  5. Target noxious weed(s).
  6. Equipment used.
  7. Location of treatment (include GPS coordinates, legal description, or maps).
  8. Name of herbicide.
  9. Rate of application.
  10. Amount of herbicide (amount poured out of the container).
  11. Treatment acres (acres actually treated).
  12. Treatment area (Estimation of entire area covered in which treatment acres were contained).
  13. Total hours (total amount of time spent applying herbicides for the CWMA).
  14. Total in-kind match for the worksheet (this is to be calculated by the CWMA, not the landowner - refer to *Exhibit 7*).
  15. Signature of the applicator/landowner.
- F. Consultant contracts, invoices and reports.
- G. Copies of financial ledgers, match summaries and sufficient supporting documentation for all expenses incurred and matching funds contributed for project activities.

- H. Related documentation such as client records, public notification, evaluation, before and after photos, maps, etc.
- I. Copies of all bids, quotes, requisitions and invoices.
- J. Project match documentation, including participant names and contact information.
- K. Grant records should be maintained for a minimum of five years from the direct recipient grant final payment date. If you have questions regarding record retention requirements for grant files, please contact ISDA.

#### **How to Provide Project In-Kind Match Documentation (*Exhibit 11, Exhibit 12, and Exhibit 14*)**

All in-kind or matching contributions must be properly documented for each AOP project receiving cost share dollars. It is critical that the match documentation include the signature and contact information of the responsible person for the contribution documentation. Each contributor must maintain detailed documentation of contributions. All contributions are to be compiled into the Match Summary (*Exhibit 14a*) as supporting documentation for the Financial Ledger (*Exhibit 13*). All documentation must be available for review upon the request of ISDA. For standard in-kind contribution rates, please refer to *Exhibit 7*.

#### **Budget reports**

The Budget Report should be reviewed during each CWMA meeting, or at least every three months, to accurately check expenditures and track progress of expenditures. Monitor the progress of each priority (i.e., if a project is 50% complete, then approximately 50% of the priority funds should be used). If there are projects that are unable to be expended as planned, then the priority budget will need to be amended.

#### **Section 8: Term Reporting Requirements and Guidelines**

Term reporting deadlines are important! Review the application and reporting requirements (including the timeline, type, and content of the required reports) at the beginning of the grant period. All of these details are included in the awarded Cost Share Grant Agreement. Be sure to record due dates for the submission of term and annual reports to allow sufficient time for preparation. Pay particular attention to the reports due at project closing. The quality of reports and ability to meet deadlines can have a direct impact on future cost share funding. It is the responsibility of the CWMA to read and understand the reporting requirements described in the awarded agreement as the requirements may be different than what is referenced below.

#### **Term Reporting Roles**

- Recipient – Is the legal entity which has agreed to receive funds for the Approved Project. The “Recipient” will be responsible for receiving and disbursing funds, and for providing the required ledgers, reports, and backup documentation to ISDA.
- Applicant – Is the Cooperative Weed Management Area (“CWMA”) or other group or entity which will be carrying out the Approved Project. The Applicant is designated as the primary point of contact regarding performance of the Cost Share agreement.
- Landowner – The person who holds legal title to the land, except that portion for which another person has the right to exclude others from possession of the parcel. Or the



# BONNER COUNTY FACILITIES DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303  
Phone (208) 255-5681 • Fax 844-965-9700 • [www.bonnercountyid.gov](http://www.bonnercountyid.gov)

October 29, 2024

## Memorandum

Facilities  
Item #1

To: Commissioners

From: Teddi Lupton, Director of Public Works

Re: Contract Proposal for winter maintenance to be completed by Lippert Excavation & Pipeline for the Bonner County Juvenile Detention Center

The Facilities Department is requesting permission to move forward with the proposed winter snow removal contract for Lippert Excavation and Pipeline to maintain the Bonner County Juvenile Detention Center parking area for the of 2024-2025. Attached along with the memorandum are the rates for sanding, de-ice application. Shoveling and removal of snow. This contract is the same as last years pricing and would come out of budget 03410-8680 (contracts snow removal).

Auditing Review: Yes

Risk Review: Yes

Legal Review: Yes

Distribution:  Original to BOCC  
 Copy to Teddi Lupton

A suggested motion would be: **Based on the information before us I move to approve the proposed winter maintenance contract with Lippert Excavation & Pipeline for the snow removal at the Bonner County Juvenile Detention Center.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Asia Williams, Chairwoman



# BONNER COUNTY FACILITIES DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303  
Phone (208) 255-5681 • Fax 844-965-9700 • [www.bonnercountyid.gov](http://www.bonnercountyid.gov)

October 22, 2024

## Memorandum

Facilities  
Item #2

To: Commissioners

From: Teddi Lupton, Director of Public Works

Re: Contract Proposal for winter maintenance to be completed by Lippert Excavation & Pipeline for the Bonner County Juvenile Detention Center

The Facilities Department is requesting permission to move forward with the proposed winter snow removal contract for Lippert Excavation and Pipeline to maintain the Bonner County Juvenile Detention Center parking area for the of 2024-2025. Attached along with the memorandum are the rates for sanding, de-ice application. Shoveling and removal of snow. This contract is the same as last years pricing and would come out of budget 03410-8680 (contracts snow removal).

Auditing Review: *[Signature]*

Risk Review:  **APPROVED**

Legal Review: *[Signature]*

Distribution:  Original to BOCC  
 Copy to Teddi Lupton

A suggested motion would be: **Based on the information before us I move to approve the proposed winter maintenance contract with Lippert Excavation & Pipeline for the snow removal at the Bonner County Juvenile Detention Center.**

Recommendation Acceptance:  yes  no *Asia Williams* Date: 10.22.24  
Asia Williams, Chairwoman

*Tabled*



RCE-32415 PWC- 010773-CC-1-2

P.O. Box 58 \* Ponderay, ID 83852 \* 208-263-5520 \* [lippertexcavation@gmail.com](mailto:lippertexcavation@gmail.com)

DATE: October 03, 2023

**TO: Bonner County Jail Complex and Juvenile Detention Center  
% Teddi.lupton@bonnercountyid.gov**

**SUBJECT: PROPOSAL FOR WINTER MAINTENANCE- 4001 N. BOYER, SANDPOINT**

SNOW REMOVAL EQUIPMENT RATES FOR THE 2024-2025 WINTER SEASON, THE RATES BELOW INCLUDE QUALIFIED, EXPERIENCED OPERATORS.

<b>PICKUP W/PLOW PER HOUR</b>	<b>\$130</b>	(1/4 HOUR MINIMUM)
<b>GRADER RENTAL PER HOUR</b>	<b>\$160</b>	(1/4 HOUR MINIMUM)
<b>BACKHOE RENTAL PER HOUR</b>	<b>\$150</b>	(1/4 HOUR MINIMUM)
<b>SKIDSTEER RENTAL PER HOUR</b>	<b>\$130</b>	(1/4 HOUR MINIMUM)
<b>LOADER RENTAL PER HOUR</b>	<b>\$160</b>	(3-1/2 YARD BUCKET) (1/4 HOUR MINIMUM)
<b>DUMP TRUCK RENTAL PER HOUR</b>	<b>\$150</b>	(1/4 HOUR MINIMUM)
<b>SIDEWALKS PER HOUR</b>	<b>\$130</b>	(1/4 HOUR MINIMUM)

INCLUDES- SNOW BLOWER, SHOVELING AND DE-ICE APPLICATION.  
DE-ICE MATERIAL APPLICATION IS BY THE POUND

**NOTE:** As of today's price, De-Icer will be \$1.50 per pound. Application fee will be \$200 per load + the pounds of De-Icer applied. This is subject to change if the price of De-Icer changes.

SANDING AND DE-ICING SERVICES ARE AVAILABLE ON REQUEST.

**SANDING- PER LOAD** **\$200** (1-1/2 YARD LOAD) (1/4 LOAD MINIMUM)  
ANTI-SKID MATERIAL, DUST FREE PER EPA REGULATIONS

**NOTES:**

\*SNOW IN THE SANDPOINT/PONDERAY AREA WILL BE CLEARED WHEN A DEPTH OF 3 TO 4" HAS ACCUMULATED OR AS OTHERWISE DIRECTED BY PROPERTY MANAGEMENT. SNOW, WILL BE PILED IN DESIGNATED AREAS. SNOW REMOVAL GENERALLY TAKES PLACE IN THE MORNING. ON OCCASION, THE WEATHER CHANGES WILL WARRANT AN EVENING SNOW REMOVAL TO ALLOW FOR CLEARING OF THE AREA AND MAKE IT SAFER.

**\*LIPPERT EXCAVATION & PIPELINE, INC DOES NOT ASSUME ANY LIABILITY FOR CLIENT'S, CUSTOMER'S OR MEMBER'S SLIPPING, TRIPPING OR PERSONAL INJURY OF ANY KIND DUE TO ICE AND SNOW CONDITIONS, NOR DO WE ASSUME ANY LIABILITY FOR ANY PROPERTY DAMAGE I.E. PARKING STOPS, STRIPING, ASPHALT GOUGES, ETC....**



RCE-32415 PWC- 010773-CC-1-2

P.O. Box 58 \* Ponderay, ID 83852 \* 208-263-5520 \* [lippertexcavation@gmail.com](mailto:lippertexcavation@gmail.com)

\*LIPPERT EXCAVATION & PIPELINE, INC STAFF WISH TO WORK CLOSELY WITH MANAGEMENT SO THAT WE MAY PROVIDE THE BEST SERVICE POSSIBLE. PLEASE CALL US ANYTIME YOU HAVE CONCERNS ABOUT THE CONDITION OF YOUR PARKING AREAS OR DRIVEWAYS AS CONDITIONS VARY DUE TO RAPIDLY CHANGING CONDITIONS DURING THE DAY. WE ARE NOT ABLE TO MONITOR YOUR AREAS THROUGHOUT THE DAY.

\*LIPPERT EXCAVATION & PIPELINE, INC STAFF TRY VERY HARD TO NOT DAMAGE CLIENTS' PROPERTY OR LANDSCAPING. PLEASE PLACE SNOW MARKERS PRIOR TO THE 1<sup>ST</sup> SNOW TO PROTECT SENSITIVE AREAS AND WE WILL NEED A DESIGNATED AREA ON YOUR PROPERTY TO PILE THE SNOW. IN THE EVENT THAT YOU DO NOT HAVE AN AREA SUITABLE FOR SNOW PILING. LIPPERT EXCAVATION & PIPELINE, INC. CAN LOAD AND HAUL YOUR SNOW TO AN OFFSITE LOCATION.

\* LIPPERT EXCAVATION & PIPELINE, INC. WILL HAUL SNOW TO AN ONSITE LOCATION OR AN OFFSITE LOCATION IF NEEDED AT THE FOLLOWING RATES.

**IF ONSITE LOCATION SNOW WILL BE MOVED AT THE HOURLY RATES PROVIDED ON PAGE 1.**

**TO REMOVE TO AN OFFSITE LOCATION, IT WILL BE MOVED AT THE HOURLY RATES PROVIDED ON PAGE 1 WITH AN ADDITIONAL FEE OF \$55.00 PER LOAD.**

\*LIPPERT EXCAVATION & PIPELINE, INC WILL UTILIZE EQUIPMENT WITH CONSIDERATION FOR YOUR PROJECT AND AVAILABILITY.

\*CERTIFICATE OF LIABILITY INSURANCE IS AVAILABLE BY REQUEST.

\*INVOICES WILL BE ISSUED MONTHLY. PLEASE PAY FROM INVOICE.  
A 1-1/2% PER MONTH PENALTY WILL BE ASSESSED FOR AMOUNTS 30 DAYS PAST DUE FROM THE INVOICE DATE.

**BY SIGNING BELOW, YOU ARE ACKNOWLEDGING LIPPERT EXCAVATION & PIPELINE, INC'S CURRENT SNOW REMOVAL RATES AND POLICIES FOR THE 2024/2025 WINTER SEASON AND WISH TO USE OUR SERVICES.**  
**SINCERELY,**

**HARLEY LIPPERT, PRESIDENT**



RCE-32415 PWC- 010773-CC-1-2

P.O. Box 58 \* Ponderay, ID 83852 \* 208-263-5520 \* [lippertexcavation@gmail.com](mailto:lippertexcavation@gmail.com)

**PLEASE RETURN THIS PAGE BY EMAIL TO:**  
**[lippertexcavation@gmail.com](mailto:lippertexcavation@gmail.com) or by mail to P.O. Box 58**  
**Ponderay, ID 83852**

BUSINESS NAME/NAME: Bonner County

BUSINESS ADDRESS: \_\_\_\_\_  
(STREET ADDRESS)

MAILING ADDRESS: Juvenile Detention Center - Samuelson Way  
(CITY) (ZIP CODE)

EMAIL ADDRESS: teddi.lupton@bonnercountyd.gov

SNOW REMOVAL CONTACT PERSON(S) \_\_\_\_\_

CONTACT PERSON'S PHONE: \_\_\_\_\_  
BUSINESS HOURS: \_\_\_\_\_

AFTER HOURS: \_\_\_\_\_

X AUTHORIZED SIGNATURE, \_\_\_\_\_

X DATE OF ACCEPTANCE: \_\_\_\_\_

**CONTRACT ADDENDUM No. 1**

**BOYCOTTING ISRAEL-** If payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

**GOVERNMENT OF CHINA-** Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, be owned or operated by the government of China as set forth at Idaho Code § 67-2359.

**CONTRACT WITH ABORTION PROVIDERS-** To the extent the Agreement is subject to the use of public funds, Contractor hereby certifies that it is not, and will not, for the duration of the Agreement, become an abortion provider or an affiliate of an abortion provider as those terms are defined in the No Public Funds for Abortions Act (Idaho Code §§ 18-8701 et seq.).

Mitch Leppert

Agent for Contractor

10/9/24

Date





# Bonner County Human Resources & Risk Management

521 South Division Suite 202 • Sandpoint, ID 83864

October 29, 2024

## Memorandum

To: Bonner County Commissioners

From: Human Resources & Risk Management

Re: Renewal of HSI (Thinkzoom) contract for 2024-2025 annual training software

Human Resources and Risk Management would like to purchase and renew another year of Thinkzoom aka Bonner County Center of Excellence training hosted by HSI for the annual charge of \$22,450. This is the same amount as the previous years since 2021 when we first started the program.

Reason to grant renewal: Human Resources & Risk Management believe that the HSI/ Thinkzoom program is a cost-effective training platform for new hires, annual refresher training, and specialty training for all employees. This platform has also been an effective way to send out updated Personnel Policies, since we can create customized content and exams/ acknowledgements. The BoCC granted a budget for 2024-2025 for this program.

Risks/ reason to deny renewal request: While more cost effective than in person training, online training is: less impactive than in person training, doesn't allow student teacher feedback, and is an extra cost for the County. Also, this platform has been used since 2021, and many employees have seen much of the material.

Reviewed by Legal:	X	Approved?	X
Reviewed by HR:	X	Approved?	X
Reviewed by Risk:	X	Approved?	X
Reviewed by Auditing:	X	Approved?	X

A suggested motion would be: **Based on the information before us I make a motion to approve signing and paying the HSI renewal contract for \$22,450 out of the Tort 024-6490 Education fund, for which is has been budgeted.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Asia Williams, Chairman

Distribution: \_\_\_\_\_ Original to BOCC Office  
\_\_\_\_\_ Copy to Human Resources



# Bonner County Human Resources & Risk Management

521 South Division Suite 202 • Sandpoint, ID 83864

October 22, 2024

## Memorandum

To: Bonner County Commissioners

From: Human Resources & Risk Management

Re: Renewal of HSI (Thinkzoom) contract for 2024-2025 annual training software

Human Resources and Risk Management would like to purchase and renew another year of Thinkzoom aka Bonner County Center of Excellence training hosted by HSI for the annual charge of \$22,450. This is the same amount as the previous years since 2021 when we first started the program.

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Risks/ reason to deny renewal request: While more cost effective than in person training, online training is: less impactful than in person training, doesn't allow student teacher feedback, and is an extra cost for the County. Also, this platform has been used since 2021, and many employees have seen much of the material.

Reviewed by Legal:	X	Approved?	X
Reviewed by HR:	X	Approved?	X
Reviewed by Risk:	X	Approved?	X
Reviewed by Auditing:	X	Approved?	X

A suggested motion would be: **Mr. Chairman based on the information before us I make a motion to approve signing and paying the HSI renewal contract for \$22,450 out of the Tort 024-6490 Education fund, for which is has been budgeted.**

Recommendation Acceptance:  yes  no Asia Williams Date: 10-22-24  
Commissioner Asia Williams, Chairman

Distribution:  Original to BOCC Office  
 Copy to Human Resources

Tabled

**CONTRACT ADDENDUM No. 1**

**BOYCOTTING ISRAEL-** If payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, then Contractor hereby certifies that it is not currently engaged in and will not, for the duration the Agreement, engage in a boycott of the goods or services of the state of Israel or territories under its control as those terms are defined in the Anti-Boycott Against Israel Act (Idaho Code § 67-2346).

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Agent for Contractor

10/3/2024

Date



THIS IS NOT AN INVOICE

ORDER FORM

October 1, 2024

**Licensee**

Bonner County  
215 S. First Avenue  
Sandpoint, Idaho 83864

**Order Details**

Period of Agreement - Start: 11/1/2024  
Period of Agreement - End: 10/31/2025

**Company Contact**

Christian Jostlein  
christian.jostlein@bonnercountyid.gov  
(208) 265-1456

Payment Term: Net 30

**HSI Representative**

Steve Ladd  
sladd@hsi.com

ANNUAL PRODUCTS			
Product	Quantity	Unit Price	Total Price
<b>eJ4 - Business Skills + Workplace Compliance Bundle</b> Includes more than 1500 courses covering a broad range of business skills including basic communication, leadership, cybersecurity, decision making, wellness, productivity, team building, sales, marketing, and supervision. Also includes over 180 courses covering topics such as compliance, culture, personal development, HIPAA, bullying, harassment, and discrimination. Content delivered via SCORM or AICC if an HSI platform is not being utilized.	450	\$49.89	\$22,450.00
<b>ANNUAL TOTAL:</b>			<b>\$22,450.00</b>

YEAR 1 TOTAL: **\$22,450.00**

## Terms and Conditions

Initial license is valid for the time as noted by the Period of Agreement. By signing below the Licensee acknowledges acceptance of this agreement subject to the terms and conditions of HSI Workplace Compliance Solutions, Inc's Software License Agreement found at: [hsi.com/terms-conditions](https://hsi.com/terms-conditions).

## Billing Information

Unless otherwise specified in this Agreement, actual users in excess of quantity purchased will be invoiced at effective per user rate of package purchased.

Prices shown are in USD and do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Licensee and will appear on the Invoice. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to [billing@hsi.com](mailto:billing@hsi.com).

Invoices for this order and/or payment receipts may be emailed from [arinvoices@hsi.com](mailto:arinvoices@hsi.com) or [billing@hsi.com](mailto:billing@hsi.com). Please make sure these email addresses are on an approved setting or safe senders list so notifications do not go to a junk folder or are caught in a spam filter.

### Purchase Order Information

Is a Purchase Order (PO) required for Licensee's payment processing of this Order Form? If yes please check this box and provide the PO number below.

### Signature

By signing this Order Form, I certify that I am authorized to sign on behalf of the Licensee and agree to the Terms and Conditions of this Order Form and any documents incorporated herein.

HSI Workplace Compliance Solutions, Inc.

Bonner County

Authorized Signature DocuSigned by:  
Duane Tumlinson  
AC97D9936FC9424... Authorized Signature \_\_\_\_\_

Printed Name Duane Tumlinson Printed Name Christian Jostlein

Title VP - Sales Operations Title \_\_\_\_\_

Date 10/1/2024 Date \_\_\_\_\_



Alisa Schoeffel <alisar.schoeffel@bonnercountyid.gov>

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## Agenda Item

1 message

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**Asia Williams** <asia.williams@bonnercountyid.gov>

Tue, Oct 22, 2024 at 1:32 PM

To: Alisa Schoeffel <alisar.schoeffel@bonnercountyid.gov>, Veronica Dixon <veronica.dixon@bonnercountyid.gov>

Action/Discussion/Decision- Filling of vacancies by Directors pre approval

Action Discussion Decision - use of procurement officer for purchases

Action/Discussion/Decision- Review/Cancellation of Bonner County Credit Cards

Asia Williams SSBB, LPN, MBA  
Bonner County Commissioner District 2  
Office: (208) 265- 1438  
Cell (208) 946-3738  
Fax: (208) 265-1460  
[asia.williams@bonnercountyid.gov](mailto:asia.williams@bonnercountyid.gov)