



Bonner County

Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 1, 2024 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, October 1, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bradshaw, Williams, and Korn present. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Shepard and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Bradshaw made a motion to adopt the order of the agenda as presented. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes September 17, 2024
- 2) Plats for Approval: MLD0033-24, Po Tater Acres; MLD0040-23, McGhee Summer Place West; MLD0006-24, Fotinatos Estates; MLD0034-24, Replat of Lot 1, Schilling Carlin Plat; MLD0037-23, Tyler's Place
- 3) Invoice(s) Over \$5k: Risk (3); Facilities; GIS (Confidential); Parks & Waterways; Airport (3)
- 4) Auditing/Facilities: EMS & Admin Staff Utilities Cost Share for new EMS Station #1 & Office Complex

Commissioner Bradshaw made a motion to adopt the consent agenda as presented. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Claims Batch #26 **Totaling \$1,550,359.97**
Commissioner Korn made a motion to approve payment of the FY24 Claims Batch #26 Totaling \$1,550,359.97. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.
- 2) Action Item: Discussion/Decision Regarding FY24 EMS Claims Batch #26, **Totaling \$35,472.66**
Commissioner Bradshaw made a motion to approve payment of the FY24 EMS Claims Batch #26, Totaling \$35,472.66. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding Bonner County Temporary Records – Juveniles born from 1996-2004; **Resolution**

Commissioner Korn made a motion to approve Resolution #24-64 ordering the destruction of Bonner County Juvenile Detention facility “temporary records”, as described above, held by the Bonner County Juvenile

Detention Center, pursuant to Idaho Code Section 31-871(c), as approved by legal. Commissioner Bradshaw stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn – Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Budget Adjustment, Unanticipated Revenues; **Resolution** Commissioner Bradshaw made a motion to approve Resolution #24-65 ordering the Clerk to schedule revenue in the Juvenile Detention FY23-24 budget, in Account No. 03475/7630 – FOOD by \$1,026.26. This adjustment is due to the receipt of unanticipated revenue received from Consolidated Telecom Inc. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding Juvenile Detention Agreement Between Kootenai Tribe of Idaho and Bonner County Idaho

Commissioner Korn made a motion to approve the Juvenile Detention Agreement for housing juveniles under the jurisdiction of the Kootenai Tribe of Idaho. The term for the Agreements is for a period of two (2) years, ending September 30, 2026. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

ROAD & BRIDGE – Jason Topp

1) Action Item: Discussion/Decision Regarding Add Unanticipated Funds to FY25 Budget; **Resolution** Commissioner Bradshaw made a motion to approve Resolution 24 - 66, authorizing the Clerk to open the Road and Bridge FY2025 budget and add unanticipated revenues to the Bonner County Road and Bridges “B” Budget for the sum of \$3,676,650.38 as detailed in the Resolution. Commissioner Korn seconded the motion.

Public Comment:

- *Dave Bowman – Asked what roads will be paved with these monies.*

Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Add Unanticipated Funds to FY25 Budget; **Resolution** Commissioner Korn made a motion to approve Resolution 24 - 67, authorizing the Clerk to open the Road and Bridge FY2025 budget and add unanticipated revenues to the Bonner County Road and Bridges “B” Budget for the sum of \$215,598.12 as detailed in the Resolution. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding Carry Over funds from FY24 to FY25 Budget; **Resolution** Commissioner Bradshaw made a motion to approve Resolution 24 - 68, authorizing the Clerk to open the Road and Bridge FY2025 budget and carry forward Fiscal 2024 funds totaling \$1,136,172.00 to the Bonner County Road and Bridges “C” Budget as detailed in the Resolution. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

4) Action Item: Discussion/Decision Regarding Carry Over funds from FY24 to FY25 Budget; **Resolution** Commissioner Korn made a motion to approve Resolution 24 - 69, authorizing the Clerk to open the Road and Bridge FY2025 budget and carry forward Fiscal 2024 funds totaling \$334,748.00 to the Bonner County Road and Bridges Fiscal 2025 Budget as detailed in the Resolution. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

5) Action Item: Discussion/Decision Regarding Carry Over funds from FY24 to FY25 Budget; **Resolution** Commissioner Bradshaw made a motion to approve Resolution 24-70, authorizing the Clerk to open the Road and Bridge Fiscal 2025 budget and carry forward Fiscal 2024 funds totaling \$115,679.60 to the Bonner County Road and Bridges (B) Budget as detailed in the Resolution. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

6) Action Item: Discussion/Decision Regarding Carry Over Funds from FY24 to FY25 Budget; **Resolution** Commissioner Korn made a motion to approve Resolution 24-71, authorizing the Clerk to open the Road and Bridge FY2025 budget and carry forward Fiscal 2024 funds totaling \$91,723.00 to the Bonner County Road and Bridges

“B” Budget as detailed in the Resolution. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

PLANNING – Jake Gabell

- 1) Action Item: Discussion/Decision Regarding Appointment of Commissioners to the Planning Commission; **Resolution**

Public Comment:

- *Dave Bowman wanted to know how many applicants applied for each Commission, on the Planning Commission specifically.*
- *Sheryl Messer wanted to know how long these applicants have resided in the County and their backgrounds.*
- *John DuPree wanted to thank the board for their comments*

Commissioner Bradshaw made a motion to adopt Resolution #24-72 appointing members to the Planning Commission per BCRC 12-122 and assigning each individual to the term as stated. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Appointment of Commissioners to the Zoning Commission; **Resolution**

Public Comment:

- *Dave Bowman said there was no end date posted, and he should have been granted an interview as he submitted an application; how many applicants were submitted for this board specifically.*

Commissioner Korn made a motion to adopt Resolution #24-73 appointing members to the Zoning Commission per BCRC 12-123 and assigning each individual to the term as stated. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

SHERIFF, MARINE DIVISION – Sgt. Ross

- 1) Action Item: Discussion/Decision Regarding Contract for Temporary Moorage of Sherriff’s Vessel
Commissioner Bradshaw made a motion to approve the agreement with Waterfront Property Management and authorize the Chairwoman to sign the attached contract. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

SHERIFF – Daryl Wheeler

- 1) Action Item: Discussion/Decision Regarding Destruction of Sheriff’s Records; **Resolution**
Commissioner Korn made a motion to approve Resolution #24-74 authorizing the Sheriff’s Office to destroy the Sheriff’s Office and Jail records listed on Exhibit A. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Public Safety Testing Agreement
Commissioner Bradshaw made a motion to accept and approve the subscriber agreement. I further move for the Chairwoman to sign the Agreement Document administratively. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

EMS – Jeff Lindsey

- 1) Action Item: Discussion/Decision Regarding Medical Director Agreement
Commissioner Korn made a motion to approve and sign the Medical Director Agreement between Dr. Ronald Jenkins and Bonner County EMS for the 2025 fiscal year. This contract commences October 1, 2024, and will remain effective for one year. The cost of this contract is \$45,360.00 which will be paid in monthly installments of \$3,780.00. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

2) **Action Item: Discussion/Decision Regarding Medical Director Consent & Dispatch Agreements**
Commissioner Bradshaw made a motion to approve the medical director consent and dispatch agreement for all the fire protection districts who wish to be considered collaborative agencies with Bonner County during the fiscal year of 2025. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

SOLID WASTE – Bob Howard

1) **Action Item: Discussion/Decision Regarding Acceptance of Metal Baling Bid from Pacific Steel & Recycling**

Commissioner Korn made a motion that the County award Pacific Steel and Recycling the contract for the removal of the metal piles at the Dickensheet, Idaho Hill and Colburn sites for the 2024-2025 fiscal year. Pacific Steel and Recycling has agreed to pay Bonner County \$93.00 per ton. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

EMERGENCY MANAGEMENT – Bob Howard

1) **Action Item: Discussion/Decision Regarding Ponderosa Terrace Estates Subdivision Local Disaster Emergency Resolution; Resolution**

Commissioner Bradshaw made a motion to approve Resolution #24-75 declaring an emergency pursuant to Idaho Code 46- 1011(1) for the Ponderosa Terrace Estates within Bonner County, created by a lack of water creating an imminent threat to public health and safety. This declaration will remain in effect for at least 60-days or until such time as the BOCC receives information that the emergency is rectified. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

AIRPORT – Dave Schuck

1) **Action Item: Discussion/Decision Regarding Lease Assignment of Lot 2 at Priest River Airport**
Commissioner Korn made a motion to approve this lease assignment for Lot 2 at Priest River Airport and that the Chairwoman sign administratively. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

2) **Action Item: Discussion/Decision Regarding Bonner County Airports Advisory Board Recommendation Adopting a Request For Proposal (RFP) Process to Select Airport Lot Lessees**

Commissioner Bradshaw made a motion that Bonner County adopt this process for selecting airport lot lessees. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

BOCC – Commissioner Asia Williams

1) **Action Item: Action/Discussion/Decision: Moving the public defenders into the Admin building and discontinuing the month to month rent**

Public Comment:

- *Dave Bowman are these private attorneys*
- *Brandon Cramer wants to know what the State will be reimbursing the County for, will it be the total cost*
- *Judge Susie Jensen wanted to provide that it will not be only attorneys/staff but also their clients*
- *Jim Leighty wanted to clarify if the commissioners were suggesting that members of the public could not access the building*
- *Jim House asked if employees (in this building) have had input to this discussion*

Commissioner Williams stepped down from the chair and made a motion to discontinue the \$1400.00 rent payment for the defense attorney satellite office effective November 1, 2024. Defense attorneys will be housed in the Bonner County Admin building until further notice. The defense attorneys will be billed \$40.00 per month for electricity and \$200.00 per month for weekly cleaning and cleaning supplies as outlined above. All bills associated with the defense

attorneys will be sent to the State of Idaho for reimbursement effective 10/01/2024. There was lengthy discussion among the Board and county staff and elected officials. No second, the motion fails.

- 2) Action Item: Action/Discussion/Decision: Water fill station at the Bonner County fair, who should pay the bill, should the water be shut off, approximate monthly bill exceeds 5k, used by contractors and members of the public

There was a lengthy discussion among the board, Fair Manager, auditing, and legal. No motion was made.

Public Comment:

- *Mark Knapp, Fair Manager, discussed the accounts and is looking into these bills. Discussed budget and requested time to look into this further in order to have better understanding and answers*
- *Dave Bowman how does this get paid year after year if it is not in the budget*

- 3) Action Item: Action/Discussion/Decision: Remove the standing rules from the agenda
Commissioner Williams stepped down from the chair and made a motion that we remove Standing Rules from the Bonner County Agenda. No second, the motion fails.

- 4) Action Item: Action/Discussion/Decision: Remove the requirement that members of the public must sign up before the business meeting to give a public comment at the business meeting.

Commissioner Williams stepped down from the chair and made a motion that the board remove the requirement that members of the public have to sign up for public comment. No second, the motion fails.

- 5) Action Item: Action/Discussion/Decision: The board will return to allowing comment from the public on each agenda item

Commissioner Williams stepped down from the chair and made a motion that the board return to allowing comment on each agenda item. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

DISTRICT 2 COMMISSIONER DISCUSSION

- 1) Commissioner Chat Review: Summary of the completed chat with information on upcoming chat guests
- 2) Ongoing issues/concern updates
- 3) Litigation
- 4) Workshops pending
- 5) Questions from the public

Public Comment:

- *John DuPree asked about commissioner chats*
- *Judy Labrie attended the open primaries discussion, it was biased against, there will be a conversation on October 3 regarding this*
- *Commissioner Korn announced the upcoming Panhandle Preparedness event this upcoming weekend*

PUBLIC COMMENT * Opened at 10:51 a.m.

- **Karin Cook:** Impressed by this meeting, requests a meeting with the board to find out about airport access, what will it take to get a meeting
- **Dave Bowman:** Wants district reports to be back on the agenda; it is telling that two commissioners would not second removal of standing rules; requiring sign up for public comment is ridiculous
- **Jennifer Cramer:** Thanked Asia for looking at the budget and agreed with Dave's comments
- **Kristine Logue:** Wanted to reiterate what Dave said, welcomed Commissioner Korn
- **Wayne Martin:** Zoom dropped during comment
- **Spencer Hutchings:** Also reiterated former comments about signing up to speak; where are we at the Fair audit
- **Dian Welle:** Online signup is not the way to go

Commissioner Williams called a 5-minute recess at 11:08 a.m.

Reconvened at 11:16 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1)(A) Hiring
Action Item: Discussion/Decision Regarding Hiring, Justice Services
Action Item: Discussion/Decision Regarding Hiring, District Court

At 11:16 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1)(A) Hiring. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:36 a.m.

Commissioner Bradshaw made a motion to proceed as discussed. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

The meeting was adjourned at 11:36 a.m.

The following is a summary of the Board of County Commissioners Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions, Emergency Meetings and Hearings held during the week of September 17, 2024 – September 30, 2024
Copies of the complete meeting minutes are available upon request.

On Tuesday, September 17, 2024, Tax Cancellations were held pursuant to Idaho Code §74-204 (2).

On Tuesday, September 17, 2024, an Executive Session was held pursuant to Idaho Code § 74-206 (1)(A), Hiring.

On Tuesday, September 17, 2024, an Executive Session was held pursuant to Idaho Code § 74-206 (1)(F) Litigation.

On Wednesday, September 18, 2024, a Bid Opening for Solid Waste was held pursuant to Idaho Code §74-204 (2).

On Friday, September 20, 2024, an Executive Session was held pursuant to Idaho Codes § 74-206 (1)(F) Litigation and 74-206 (1)(D) Records Exempt.

On Thursday, September 26, 2024, a Special Meeting for Auditing, Road & Bridge, and Prosecutor was held pursuant to Idaho Code § 74-204 (2).

On Thursday, September 26, 2024, and Executive Session was held pursuant to Idaho Code § 74-206 (1)(B) Personnel.

On Thursday, September 26, 2024, a Workshop for Auditing, Facilities, and EMS was held pursuant to Idaho Code §74-204 (4).

On Thursday, September 26, 2024, a Special Meeting for Risk Management was held pursuant to Idaho Code § 74-204 (2).

On Monday, September 30, 2024, Ron Korn was sworn into the District 3 Commissioner seat.

ATTEST: Michael W. Rosedale

By Asia Williams
Chair, Asia Williams

By Auisa Schaeffer
Deputy Clerk

10-07-2024
Date