



# Bonner County

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## Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

February 20, 2024 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, First Floor Conference Room, Sandpoint, ID

On Tuesday, February 20, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Omodt, Bradshaw, and Williams present. Commissioner Omodt called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Dan Lawrence and the Pledge of Allegiance followed.

#### STANDING RULES

#### ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Bradshaw made a motion to adopt the order of the agenda as presented. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for February 6, 2024, *Continued from 02/13/2024*
- 2) Bonner County Commissioners' Minutes for February 13, 2024
- 3) Plats for Approval: MLD0035-23, Barwise Estates; MLD0058-23, Wild Goose Acres *Continued from 02/13/2024*
- 4) Plats for Approval: MLD0050-23, Manfred's Golf Estates; MLD0021-23, MDCP Driggs Division
- 5) Invoice Over 5K: Sheriff (2, 1 Confidential), East Bonner Snowmobile *Continued from 02/13/2024*
- 6) Invoice Over 5K: Risk (3); Road & Bridge

Commissioner Bradshaw made a motion to adopt the consent agenda as presented. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

#### ROAD & BRIDGE – Jason Topp

- 1) Action Item: Discussion/Decision Regarding MOU – Providence Road Weight Limit Exemption  
*Continued from 02/13/2024*

Commissioner Bradshaw made a motion to approve this memorandum of understanding between Lippert Excavation and Bonner County Road and Bridge to allow hauling by Lippert on Providence Road. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Professional Services Agreement for Engineer of Record (EOR) for Rapid Lightning Bridge #5 *Continued from 02/13/2024*

Commissioner Williams made a motion to approve this professional services agreement with LHTAC & NV5, Inc. for engineer of record services for the Rapid Lightning Bridge #5 and to allow the Board to sign the agreement. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding Leading Idaho Local Bridges Program; LHTAC and Local Agreement

Commissioner Bradshaw made a motion to approve LHTAC & Local Agreement: Leading Idaho Bridge Program, Bridge #KN30245 to replace the Eastshore Road Bridge at Hunt Creek. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

4) Action Item: Discussion/Decision Regarding Contract Extension, 2022 Liquid Asphalt for 2024

Commissioner Williams made a motion to approve Change Order #2 for the 2022 Liquid Asphalt Contract, extending the contract for 2024 at the revised unit prices as shown, for a total contract increase of \$931,765.19. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**JUSTICE SERVICES – Ron Stultz** *Continued from 02/13/2024*

1) Action Item: Discussion/Decision Regarding Purchase of 2024 Chevrolet Equinox; **\$28,757**

Commissioner Bradshaw made a motion to approve the purchase of a 2024 Chevrolet Equinox from Taylor & Sons Chevrolet, Ponderay, Idaho for the sum of \$28,757.00 for use by Juvenile Detention staff in the transportation of persons housed in juvenile detention in Bonner County, Idaho and the day-to-day business of the Justice Services department. Payment for the referenced vehicle will be made from Lottery Tax money. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**HUMAN RESOURCES – Alissa Clark** *Continued from 02/13/2024*

1) Action Item: Discussion/Decision Regarding New Marine Division Maintenance Supervisor Job Description

Commissioner Williams made a motion to approve commencing with approval of a New Job description for Marine Division Maintenance Supervisor, SO Marine Department effective February 20, 2024. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**CLERK – Michael Rosedale**

1) Action Item: Discussion/Decision Regarding FY24 Claims Batch #10 \$1,162,412.86 & Demands in Batch #10 \$626,817.77; **Totaling \$1,789,230.63**

Claims Batch #10	
General Fund	\$ 362,453.32
Road & Bridge	\$ 107,417.34
Airport	\$ 9,026.04
Elections	\$ 13.24
Drug Court	\$ 386.80
District Court	\$ 24,499.85
911 Fund	\$ 5,268.65
Court Interlock	\$ 48.00
Revaluation	\$ 823.41
Solid Waste	\$ 477,595.13
Tort	\$ 1,509.12
Parks & Recreation	\$ 116.56
Justice Fund	\$ 125,845.82

Priest Lake Snowmobile	\$	4,417.49
East Bonner Snowmobile	\$	1,774.89
Waterways	\$	91.44
Grants	\$	24,796.41
Self-Insured Medical	\$	108.75
Northside Fire	\$	3,140.00
Spirit Lake Fire	\$	12,436.20
Auditors Trust	\$	644.40
Total	\$	1,162,412.86
<b>Claims Batch #10</b>		
Demands	\$	626,817.77

Commissioner Bradshaw made a motion to approve payment of the FY24 Claims and Demands in Batch #10 Totaling \$1,789,230.63. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding EMS Batch #10 \$316,000.50 & Demands in Batch #10 \$32,554.77, **Totaling \$348,555.27**

<b>EMS Claims Batch #10</b>		
Ambulance District	\$	316,000.50
<b>EMS Claims Batch #10</b>		
Demands	\$	32,554.77

Commissioner Williams and made a motion to approve payment of the FY24 EMS Claims and Demands in Batch #10 Totaling \$348,555.27. Commissioner Bradshaw and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**EMERGENCY MANAGEMENT - BONFIRE – Nick Zahler**

1) Action Item: Discussion/Decision Regarding Memorandum of Understanding between Bonner County and IDL

Commissioner Bradshaw made a motion to approve the Memorandum of Understanding Grant# 22JC-Bonner in the amount of \$160,000.00 and allow the chair to sign. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Contract for Hazardous Fuels Treatment  
Commissioner Williams and made a motion to approve and sign the Contract for Hazardous Fuels Treatment between Bonner County and Taylor and Son Construction for project work on the BONFire program funded by an Idaho Department of Lands Grant with no County match. Commissioner Bradshaw and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**RECREATION – Pete Hughes Presented by Commissioner Williams**

1) Action Item: Discussion/Decision Regarding Modification of Grant or Agreement  
Commissioner Bradshaw and made a motion to accept and sign the USFS Modification of Grant or Agreement. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**PLANNING – Alex Feyen**

1) Action Item: Discussion/Decision Regarding S0003-22; Poirier 4<sup>th</sup> & 5<sup>th</sup> Addition

Commissioner Williams made a motion to approve this Project File S0003-22 – Poirier 4th & 5th Addition and authorize the chair to sign the final plats as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**ASSISTANCE – Tere Schultz**

1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2024-17 for the approval of the destruction of Indigent Assistance Office Records. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**ELECTIONS – Tere Schultz**

1) Action Item: Discussion/Decision Regarding Disposal of Election Records; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2024-18 that allows the Elections Office to dispose of the election records listed above. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**AIRPORT – Dave Schuck**

1) Action Item: Discussion Decision Regarding 2024 FAA AIP Grant Application for Taxilane and Apron Construction at Priest River Airport *Presented by Commissioner Williams*

Commissioner Bradshaw made a motion that Bonner County submit this grant application to the FAA. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion Decision Regarding 2024 FAA BIL Grant Application for Taxilane and Apron Construction at Priest River Airport

Commissioner Williams made a motion that Bonner County submit this grant application to the FAA. Commissioner Bradshaw and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries

3) Action Item: Discussion Decision Regarding 2024 FAA AIP Grant Application for Airports Geographic Information Systems (AGIS) survey at Priest River Airport in support of updating the Airport Layout Plan (ALP)

Commissioner Bradshaw made a motion that Bonner County submit this grant application to the FAA. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries

4) Action Item: Discussion Decision Regarding Work Order 24-001 Priest River Airport Taxilane and Apron Bidding And Construction Administration Services for FAA AIP Grant for Taxilane and Apron Design at Priest River Airport.

Commissioner Williams made a motion that we enter into this engineering services agreement in support of the recent grant application and that the chairman sign administratively. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries

5) Action Item: Discussion Decision Regarding Request permission to go out for Bid

Commissioner Bradshaw made a motion to go out for bid for this project. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

6) Action Item: Discussion Decision Regarding Transfer of Non-Primary Entitlement Funds (NPE) from Sandpoint Airport to Priest River Airport to Support Taxilane and Apron Construction Project

Commissioner Bradshaw made a motion that Bonner County submit this funds transfer request to the FAA and that the chairman sign administratively. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Abstain, item not in packet, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

- 7) Action Item: Discussion Decision Regarding 2024 FAA BIL Grant Application for Land and Easement Acquisition at Sandpoint Airport

Commissioner Williams made a motion that Bonner County submit this grant application to the FAA. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**BOCC** – Commissioner Luke Omodt

- 1) Action Item: Discussion/Decision Regarding 2024 Annual Priest Lake Spring Festival – Coolin Parade  
Commissioner Omodt stepped down from the chair and made a motion to approve the letter to the Coolin Civic Organization granting them permission to hold a parade on May 27, 2024, in conjunction with the annual Priest Lake Spring Festival. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

**BOCC** – Commissioner Asia Williams

- 1) Action Item: Discussion/Decision Item for Public Comment  
Commissioner Williams made a motion that the Board of County Commissioners restore public comment during the Tuesday business meeting in compliance with Ordinance 200. I would add that we not arbitrarily remove it either because that then is violating our own ordinance which then we not only just violate but didn't conduct our County business because there was a requirement to remove public comment from the agenda. Commissioner Omodt stepped down from the chair and seconded the motion.  
Commissioner Omodt stepped down from the chair and made a motion to amend that the Board of County Commissioners holds a meeting with all elected officials for public comment. Commissioner Bradshaw seconded the amendment to the motion. Discussion between the Board and Legal regarding public comment.  
Roll call vote for the amendment: Commissioner Williams – \*\*, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries. *Commissioner Williams name was called twice, she did not respond.* Roll call vote for the amended motion: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – No. The motion carries.

Commissioner Omodt called a 5-minute recess at 9:58 a.m.

Reconvened at 10:03 a.m.

- 2) Discussion for Upcoming Events

**PUBLIC COMMENT \***

Jennifer Cramer – Commented on public comments and the BC Ordinance.

Returned to Commissioner Williams' Item 2: Discussion for Upcoming Events.

**PUBLIC COMMENT CONTINUED\***

Kristine Logue – Discussed public comments, should and needs to be heard during business meetings.  
Amy Lunsford – Concern about Planning. Discussed concern about an article in the Daily Bee for aerial observation. Request this be placed on the agenda.

Commissioner Omodt called for a recess until Executive Session at 10:18 a.m.

Reconvened at 11:00 a.m.

**11:00 a.m. EXECUTIVE SESSION** – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel

Action Item: Discussion/Decision Regarding Assessor's Office

Action Item: Discussion/Decision Regarding Planning

At 11:00 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:30 a.m.

Commissioner Bradshaw made a motion to proceed as discussed regarding personnel. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes.

**EXECUTIVE SESSION – Human Resources**

1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt

Action Item: Discussion/Decision Regarding Human Resources

At 11:30 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:34 a.m.

Commissioner Bradshaw made a motion to proceed as discussed. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Omodt – Yes, Commissioner Bradshaw – Yes.

The meeting was adjourned 11:35 a.m.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of February 6, 2024 – February 12, 2024  
Copies of the complete meeting minutes are available upon request. *Continued from 02/13/2024*

On Wednesday, February 7, 2024, Tax Cancellations were held pursuant to Idaho Code §74-204 (2). Approved: RPP37380000040, MH54N05W153040, MH59N04W053753, RP58N02W35902, RP007300000010, RP55N02E020301, RP012300010010, and RP56N04W040850

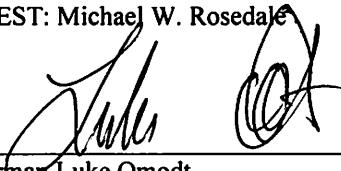
On Thursday, February 8, 2024, a Special Meeting for the BOCC was held pursuant to Idaho Code §74-204 (4).

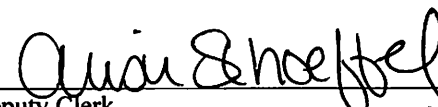
On Friday, February 9, 2024, a Special Meeting for the BOCC, Solid Waste, and Risk Management was held pursuant to Idaho Code §74-204 (4). Commissioner Bradshaw made a motion to approve the North Idaho Community Change statutory agreement and allow the Chair to sign. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams Aye, Commissioner Omodt – Aye, Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to allow Christian Jostelin to proceed as discussed on 02/5/2024. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams Aye, Commissioner Omodt – Aye, Commissioner Bradshaw – Aye. The motion passed.

The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of February 13, 2024 – February 19, 2024  
Copies of the complete meeting minutes are available upon request.

On Tuesday, February 13, 2024 , a USFS Update was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By  \_\_\_\_\_  
Chairman Luke Omodt

By  \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_ 2/27/24 \_\_\_\_\_  
Date