



# Bonner County

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## Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

August 27, 2024 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, August 27, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Omodt, Williams, and Bradshaw present. Commissioner Omodt called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Shepard and the Pledge of Allegiance followed.

#### STANDING RULES

#### ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Williams made a motion to amend the order of the agenda to remove the HR/Planning item from an Executive Session to public meeting. No second, the motion dies. Discussion with Legal followed. Commissioner Williams made a motion to amend the order of the agenda to remove the HR/Planning item from an Executive Session to public meeting. No second, the motion dies. Further discussion. Commissioner Bradshaw made a motion to adopt the order of agenda as presented. Commissioner Omodt stepped down from the chair and seconded the motion. Further discussion. Roll call vote: Commissioner Williams – No; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for August 13, 2024
- 2) Plats for Approval: MLD0061-23, Clark Acres; MLD0048-23, Shadow Green Estates
- 3) Invoice(s) Over \$5k: Sheriff (5, 3 Confidential); Solid Waste

Commissioner Bradshaw made a motion to adopt the consent agenda as presented. Commissioner Williams seconded the motion. Brief discussion regarding invoices. Roll call vote: Commissioner Williams – Yes; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Demands in Batch #24, **Totaling \$96,206.42**  
Commissioner Williams made a motion to approve payment of the FY24 Demands in Batch #24 Totaling \$96,206.42. Commissioner Bradshaw seconded the motion. All in favor. The motion carries.
- 2) Action Item: Discussion/Decision Regarding Veteran's "D" Budget; **Resolution**  
Commissioner Williams made a motion to approve Resolution #2024-53 authorizing Bonner County to open up the 2024 budget and move \$3,000 from the General Fund 5% Statutory Reserve and increase Veteran's budget line 00122-6150 (Medical Insurance) by \$3,000. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.
- 3) Action Item: Discussion/Decision Regarding Treasurer's "D" Budget; **Resolution**  
Commissioner Williams made a motion to approve Resolution #2024-54 authorizing Bonner County to open up the 2024 budget and move \$14,000 from the General Fund 5% Statutory Reserve and increase the Treasurer's budget

00103-6150 (Medical Insurance). Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

4) Action Item: Discussion/Decision Regarding Human Resources “A”, “B”, and “D” Budgets; **Resolution** Commissioner Bradshaw made a motion to approve Resolution #2024-55 authorizing Bonner County to open up the 2024 budget and move \$23,000 from the General Fund contingency and increase Human Resources budget line item 001f9-6060 (Salaries) by \$3,000 and line 00119-7860 (Misc. Expenses) by \$3,000 and line 00119-6150 (Medical Insurance) by \$17,000. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

5) Action Item: Discussion/Decision Regarding Risks “B” and “D” Budget; **Resolution** Commissioner Williams made a motion to approve Resolution #2024-56 authorizing Bonner County to open up the 2024 budget and move \$19,000 from the General Fund 5% Statutory Reserve and increase Risk's budget line 00127-6830 (Background Checks) by \$3,000 and line item 00127-6150 (Medical Insurance) by \$16,000. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

#### **ELECTIONS – Tere Schultz**

1) Action Item: Discussion/Decision Regarding Disposal of Election Records; **Resolution** Commissioner Williams made a motion to approve Resolution #2024-57 that allows the Elections Office to dispose of the election records listed above. Commissioner Bradshaw seconded the motion. All in favor. The motion carries.

#### **WATERWAYS ADVISORY BOARD – Matt Zoeller**

1) Action Item: Discussion/Decision Regarding Appointment of Member to the Bonner County Waterways Advisory Board; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2024-58 appointing Winthrop Taylor to fill a vacant position on the Waterways Advisory Board and complete a two-year term beginning August 27, 2024 and ending August 26, 2026. Commissioner Williams seconded the motion. All in favor. The motion carries.

#### **AIRPORT – Dave Schuck**

1) Action Item: Discussion/Decision Regarding 2024 FAA AIP Grant 3-16-0058-017-2024 Offer for Taxilane and Apron Construction at Priest River Airport

Commissioner Williams made a motion that Bonner County accept this grant and that the Chair sign administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion carries.

2) Action Item: Discussion/Decision Regarding 2024 FAA AIP Grant 3-16-0058-018-2024 Offer for Airports Geographic Information Systems (AGIS) survey at Priest River Airport in support of updating the Airport Layout Plan (ALP)

Commissioner Bradshaw made a motion that Bonner County accept this grant offer and that the Chair sign administratively. Commissioner Williams seconded the motion. All in favor. The motion carries.

3) Action Item: Discussion/Decision Regarding 2024 FAA AIP Grant 3-16-0058-016-2024 Offer for Phase 2 of Taxilane and Apron Construction at Priest River Airport.

Commissioner Williams made a motion that Bonner County accept this grant and that the Chair sign administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion carries.

#### **SOLID WASTE– Bob Howard**

1) Action Item: Discussion/Decision Regarding Colburn Improvements Project Change Order #7 Commissioner Bradshaw made a motion that the County approve S&L Undergrounds Inc Change Order #7 in the amount of \$89,426.76 for the manual transfer switch, existing armor upgrades, existing scale upgrades, final time and material and credit of final quantity reconciliation. I further authorize the Chairman to sign the Change Order. Commissioner Williams seconded the motion to advance for discussion. Brief discussion. Roll call vote: Commissioner Williams – Abstain; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

**PLANNING – Jake Gabell**

- 1) Action Item: Discussion/Decision Regarding FY2023-2024 B Budget Fund Budget Adjustment;  
**Resolution**

Commissioner Bradshaw made a motion to approve this request for additional funds to the Planning Department FY2024 B Budget in the amount of \$29,000 as Resolution 2024-59. Commissioner Williams seconded the motion. Roll call vote: Commissioner Williams – Yes; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

**EMERGENCY MANAGEMENT-BONFIRE – Nick Zahler**

- 1) Action Item: Discussion/Decision Regarding Contract for Hazardous Fuels Treatment; INW Land Management, LLC

Commissioner Williams made a motion to approve and sign the Contract for Hazardous Fuels Treatment between Bonner County and INW Land Management LLC for project work on the BONFire program funded by an Idaho Department of Lands Grant with no County match. Commissioner Bradshaw seconded the motion. All in favor. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Contract for Hazardous Fuels Treatment; Boundary Mulching and Excavation Inc.

Commissioner Williams made a motion to approve and sign the Contract for Hazardous Fuels Treatment between Bonner County and Boundary Mulching and Excavation Inc. for project work on the BONFire program funded by an Idaho Department of Lands Grant with no County match. Commissioner Bradshaw seconded the motion. All in favor. The motion carries.

- 3) Action Item: Discussion/Decision Regarding Contract for Hazardous Fuels Treatment; Grant's Trucking LLC

Commissioner Bradshaw made a motion to approve and sign the Contract for Hazardous Fuels Treatment between Bonner County and Grant's Trucking LLC for project work on the BONFire program funded by an Idaho Department of Lands Grant with no County match. Commissioner Bradshaw seconded the motion. All in favor. The motion carries.

- 4) Action Item: Discussion/Decision Regarding Contract for Hazardous Fuels Treatment; Vig's LLC  
Commissioner Williams made a motion to approve and sign the Contract for Hazardous Fuels Treatment between Bonner County and Vig's LLC for project work on the BONFire program funded by an Idaho Department of Lands Grant with no County match. Commissioner Bradshaw seconded the motion. All in favor. The motion carries.

**SHERIFF – Daryl Wheeler**

- 1) Action Item: Discussion/Decision Regarding Kootenai Tribe of Idaho Inmate Housing Agreement  
Commissioner Bradshaw made a motion to approve the Adult Detention Agreement between the Kootenai Tribe of Idaho and Bonner County to house male and female inmates at the Bonner County detention facility. The Tribe will reimburse Bonner County \$90 per day per inmate with the agreement being effective from date of execution until November 30, 2025. Commissioner Williams seconded the motion. Brief discussion. All in favor. The motion carries.

**FACILITIES – Teddi Lupton –**

- 1) Action Item: Discussion/Decision Regarding Western States Skid Steer & Snowblower Attachment;  
**\$79,747.50**

Commissioner Bradshaw made a motion to approve the purchase of the 2024 262D3 Skid Steer and the 2023 85" Snow Blower from Western States for the amount of \$79,747.50. Commissioner Omodt stepped down from the chair and seconded the motion. Brief discussion. Roll call vote: Commissioner Williams – No; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Western States Skid Steer Lease/Own Option – *No motion*

**DISTRICT 2 COMMISSIONER DISCUSSION**

- 1) Commissioner Chat Review: Summary of the completed chat with information on upcoming chat guests
- 2) Ongoing issues/concern updates
- 3) Litigation
- 4) Workshops pending
- 5) Questions from the public

**PUBLIC COMMENT \* Opened at 10:22 a.m.**

George Gehrig – Spoke to Commissioner Omodt about stepping down officially and thanked him for his service and wished him luck, asked Commissioner Bradshaw the same.

Jennifer Cramer – Had questions on budget overruns and contingency fund, asked about the Planning software and unanticipated revenue, discussed PTO Policy should be in open meeting, the public should know what’s going on with policies, and discussed the purchase of snow removal equipment

Rick Cramer – Discussed the Colburn Culvert Project, believes the board has an attitude to just spend money, more hangars at the airport

Glenn Lefebvre (Zoom) – Concerned about how many change orders on the SW projects, concerns about the changes to Colburn, and the number of stickers provided

Kristina Nicholas Anderson (Zoom) – Appreciates that Commissioner Williams responds to the public but is wondering where her response is in regard to her letter and what her they going to do about the Fair Board.

Helen Newton – Discussed how many commissioners/boards she has seen in Bonner County. Thanked Commissioner Omodt and appreciates what he has done, he has had perseverance in spite of adversity.

Jennifer Arn – Thanks for diligence with the Camp Bay Trail.

John DuPree – Wanted to congratulate the board on the discussion with Facilities.

Commissioner Omodt called a 5-minute recess at 10:43 a.m.

Reconvened at 10:48 a.m.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Codes § 74-206 (1) (A) Hiring & 74-206 (1) (B) Personnel
  - Action Item: Discussion/Decision Regarding Hiring, District Court
  - Action Item: Discussion/Decision Regarding Personnel, Planning
  - Action Item: Discussion/Decision Regarding Personnel & Hiring, BOCC Staff

At 10:48 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Codes § 74-206 (1) (A) Hiring. Commissioner Omodt stepped down from the chair and seconded the motion. Brief discussion. Roll call vote: Commissioner Williams – No; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:37 a.m.

Commissioner Williams made a motion to approve the District Court’s request to choose to do a three-day a week contract or hire their clerk. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

Commissioner Williams made a motion to deny the request from Planning to have an exception to the separation of employment County policy. Commissioner Bradshaw seconded the motion. There was a brief discussion regarding legal counsel’s advice. Roll call vote: Commissioner Williams – Yes; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

Commissioner Williams made a motion to deny BOCC staff monthly increase of \$300 noting that is contraindicated in the planning of the Commission's office that a new Board will take effect, and it is not reasonable and appropriate for even the staff member. No second, the motion dies.

Commissioner Bradshaw made a motion to make the adjustment of \$300 to the staff member discussed in Executive Session. Commissioner Omodt stepped down from the chair and seconded the motion. Brief discussion. Roll call vote: Commissioner Williams – No; Commissioner Omodt – Yes; Commissioner Bradshaw – Yes. The motion carries.

The meeting was adjourned at 11:40 a.m.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of August 20, 2024 – August 26, 2024  
Copies of the complete meeting minutes are available upon request.

On Monday, August 26, 2024, the Budget Adoption was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By   
Chairman Steve Bradshaw

By   
Deputy Clerk

  
Date