



Bonner County

Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 8, 2024 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, October 8, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bradshaw, Williams, and Korn present. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by Charlyn Wright and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA AS AMENDED

Commissioner Bradshaw made a motion to adopt the order of the agenda as amended. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes October 1, 2024
- 2) Liquor License(s): 7B Wine Club, Sandpoint
- 3) Invoice(s) Over \$5k: Sheriff (4, 2 Confidential); EMS

Public Comment

- Dan Rose – Requested clarification for last week's minutes
- Doug Paterson – Asked about the EMS fees on the over \$5k

Commissioner Korn made a motion to adopt the consent agenda as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Demands Batch #27; **Totaling \$112,568.09**

Commissioner Bradshaw made a motion to approve payment of the FY24 Demands Batch #27, Totaling \$112,568.09. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding FY24 EMS Demands Batch #27; **Totaling \$9,902.43**

Commissioner Korn made a motion to approve payment of the FY24 EMS Demands Batch #27, Totaling \$9,902.43. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

- 3) Action Item: Discussion/Decision Regarding FY25 Claims Batch #01; **Totaling \$81,566.74**

Commissioner Bradshaw made a motion to approve payment of the FY25 Claims Batch #01, Totaling \$81,566.74. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn – Yes, Commissioner Bradshaw – Yes. The motion carries.

- 4) Action Item: Discussion/Decision Regarding FY25 EMS Claims Batch #01; **Totaling \$207.59**

Commissioner Korn made a motion to approve payment of the FY25 EMS Claims in Batch #01, Totaling \$207.59

Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

5) Action Item: Discussion/Decision Regarding Coroner Carryover Funds from FY24 to FY25; **Resolution** Commissioner Williams stepped down from the chair and made a motion to approve Resolution **24-76** authorizing the Clerk to open the budget and schedule revenue by increasing the Coroner’s FY 2025 budget line item 00106-8310 (autopsies/inquests) from \$59,400 to \$86,350. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

ASSESSOR – Dennis Engelhardt

1) Action Item: Discussion/Decision Regarding Lease Agreement with Enterprise Fleet Management Commissioner Korn made a motion that the County approve this two-year lease agreement with Enterprise Fleet Management for eight (8) 2025 Chevrolet Trailblazers for the Bonner County Assessor’s Office at the annual payment of \$64,794.24, and that Assessor Engelhardt be directed to DocuSign said agreement with supporting documents. Commissioner Bradshaw seconded the motion. Brief discussion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

HUMAN RESOURCES – Alissa Clark

1) Action Item: Discussion/Decision Regarding Renewal of Pacific Source Plan Documents for Medical Plans

Commissioner Korn made a motion to approve the renewal of the Pacific source Plan Documents for the HSA and 1500 medical plans. Commissioner Bradshaw seconded the motion. Brief discussion with legal. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Amendment #1 to Third Party Administrative Services Agreement

Commissioner Bradshaw made a motion to approve the renewal documents for Pacific source TPA Amendment #1 for 10/2024. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding Updates to Compensation Policy #600

There was discussion between the Board, HR, and Auditing.

Public Comment

- Kevin Moore – Discussed compensation verbiage and policy and severance.
- Jennifer Cramer – Are the increases merit based, or COLA based, commented on a warning vs a PIP not being rewarded, and lack of performance reviews
- Dan Rose – Commented on lateral movement of personnel and top step and 600.1 being included 600
- Jake Gabell – This has not been sent to DH for review and with the number of changes it should have been, requested this should have had a workshop, some of these changes may have a negative impact on departments, questions about the step/grade
- Clorrisa Koster – Agrees with Jake, having a chance to review and input on the changes, had a question about demotion and rate of pay
- Jennifer Arn – Regarding 600.1 (bonuses) there really shouldn’t be bonuses paid with taxpayer money, bonuses are very subjective
- Kevin Moore – Wanted to discuss severance packages and policies for these

Commissioner Korn made a motion to table this item until a workshop can be held and the changes be discussed. Commissioner Bradshaw seconded the motion. Brief discussion among the board. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

ROAD & BRIDGE – Matt Mulder

1) Action Item: Discussion/Decision Regarding Carry Over Funds from FY24 to FY25 Budget; **Resolution** Commissioner Korn made a motion approve Resolution **24-77**, authorizing the Clerk to open the Road and Bridge FY2025 budget and carry forward Fiscal 2024 funds totaling \$134,623.06 to the Bonner County Road and Bridges

“B” Budget as detailed in the Resolution. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.
Public Comment

- Kevin Moore – Asked about the Turnbull budget line.

RISK MANAGEMENT & HUMAN RESOURCES – Christian Jostlein

1) Action Item: Discussion/Decision Regarding Human Resources and Risk Management Departments Direct Report to Prosecutor; **Resolution**

Public Comment

- Louis Marshall – Discussed the aspects of what functions of HR would fall under the board, discussed reasons why the move be made; does not want to have the problems that were present with the last two boards
- Kevin Moore – Discussed litigation matters
- Dave Bowman – Says this should happen

Commissioner Bradshaw made a motion to approve having Human Resources and Risk Management report to the Prosecutor; **Resolution 24-78**. Discussion among the board. Commissioner Korn would like to have more time to learn more about this before voting. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - No, Commissioner Bradshaw – Yes. The motion carries.

AIRPORT – Dave Schuck

1) Action Item: Discussion/Decision Regarding Notice to Proceed with Construction to J7 Contracting for Construction of Apron and Taxiway at Priest River Airport

Commissioner Korn made a motion that Bonner County issue this Notice to Proceed and that the Chair sign administratively. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Pavement Maintenance on Runway at Sandpoint Airport
Commissioner Bradshaw made a motion that Bonner County perform this runway maintenance in an amount not to exceed \$20,000. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

DISTRICT 2 COMMISSIONER DISCUSSION

- 1) Commissioner Chat Review: Summary of the completed chat with information on upcoming chat guests
- 2) Ongoing issues/concern updates
- 3) Litigation
- 4) Workshops pending
- 5) Questions from the public

Public Comment:

- Fred Arn – The trail was never the issue; it was access to the lake; there are no facilities at this trail
- Kevin Moore – Commented on litigation, would like more information on Tort mentioned

DISTRICT 3 COMMISSIONER REPORT

- 1) Discussed jail inspection
- 2) Discussed the Panhandle Preparedness Expo, kudos to Emergency Management
- 3) Attended the IDL meeting regarding Trestle Creek

PUBLIC COMMENT * Began at 10:28 a.m.

- Dan Rose – Public comment at the beginning of the meeting? Kudos to Planning Director on the Camp Bay trail issue
- Jennifer Cramer – Requested that the public say where they live for public comment; asked Commissioner Korn to keep campaign issues in mind

- Kevin Moore – Asked that there is a repurposing of a parking space and litigation, and severance pay
- Dave Bowman – Reiterate what Mrs. Cramer said regarding Commissioner Korn, agreed with Dan Rose having public comment at the beginning of the meeting and at the end, opening on the ZC
- Jennifer Arn – Commented on Camp Bay public access, thanked Planning Director for his work on this
- Dimitry Borisov – Commented on the EMS Advisory Board expiring terms
- Fred Arn – Input from the community regarding Camp Bay is important and public access to the lake is guaranteed
- Brandon Cramer – Request that Commissioner Korn rectify his mistake regarding standing rules
- Monica Gunter – Happy about how this meeting went and commented on the Camp Bay Trail
- Dian Welle – Thanked Commissioner Korn for his apology

Commissioner Williams called a 5-minute recess at 10:49 a.m.
Reconvened at 10:57 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Codes § 74-206 (1)(B) Personnel & 74-206 (1)(A) Hiring
Action Item: Discussion/Decision Regarding Personnel, EMS
Action Item: Discussion/Decision Regarding Personnel & Hiring BOCC

At 10:57 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Codes § 74-206 (1)(A) Hiring and 74-206 (1)(B) Personnel. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:59 a.m.

Commissioner Bradshaw made a motion to proceed as discussed on the Executive Assistant Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Commissioner Bradshaw made a motion to proceed as discussed for EMS. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

EXECUTIVE SESSION – Planning

- 1) Executive Session under Idaho Code § 74-206 (1)(F) Litigation
Action Item: Discussion/Decision Regarding Reconsideration of V0012-24

At 12:02 p.m. Commissioner Bradshaw made a motion to go into Executive Session under – 206 (1)(F) Litigation. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 12:18 p.m.

Commissioner Bradshaw made a motion to proceed as discussed regarding the reconsideration. Commissioner Williams stepped down from the chair and made a motion to amend the motion to approve the reconsideration request. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

The meeting was adjourned at 12:18 p.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of October 1, 2024 – October 7, 2024
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 2, 2024, Assistance was held pursuant to Idaho Code §74-204 (2).

On Wednesday, October 2, 2024, Tax Cancellations were held pursuant to Idaho Code §74-204 (2).

On Wednesday, October 2, 2024, a Special Meeting with Solid Waste was held pursuant to Idaho Code §74-204 (2).

On Thursday, October 3, 2024, a Planning Update was held pursuant to Idaho Code §74-204 (2).

On Thursday, October 3, 2024, an Insurance Update was held pursuant to Idaho Code §74-204 (2).

On Monday, October 7, 2024, a Department Head Meeting was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By Asia Williams
Chair, Asia Williams

By Aisha Schreffel
Deputy Clerk

10-15-2024
Date