



Bonner County

Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 15, 2024 – 9:00 A.M.
Bonner County Administration Building
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, October 15, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Williams and Korn present. Commissioner Williams called the meeting to order at 9:01 a.m. The Invocation was presented by Ken Lawrence and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA AS AMENDED

Commissioner Williams stepped down from the chair and made a motion to amend the order of the agenda by removing Justice Services Item #2. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes October 8, 2024
- 2) Liquor License(s): Roxy's Lounge, Sandpoint; The Ranch Club, Priest River; Cabin View Winery, Sandpoint; Sweet Lou's Restaurant & Bar, Ponderay; Boondox Bar & Grill, Westmond; Ice House Pizzeria, Hope; Travel America Plaza, Sagle; Puccis Pub, Sandpoint; Wine4U, Sandpoint; The Happy Hour, Kootenai; Talus Rock Retreat, Sandpoint; The Tervan Tavern, Sandpoint
- 3) Invoice(s) Over \$5k: Risk

Public Comment

- Doug Paterson – asked about invoice over \$5k, Risk

Commissioner Korn made a motion to adopt the consent agenda as presented. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Claims Batch #27; **Totaling \$599,268.88**
Commissioner Korn made a motion to approve payment of the FY24 Claims in Batch #27, Totaling \$599,268.88
Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.
- 2) Action Item: Discussion/Decision Regarding FY24 EMS Claims Batch #27; **Totaling \$7,209.99**
Commissioner Korn made a motion to approve payment of the FY24 EMS Claims in Batch #27, Totaling \$7,209.99.
Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.
- 3) Action Item: Discussion/Decision Regarding FY25 Claims Batch #02; **Totaling \$745,572.57**
Commissioner Korn made a motion to approve payment of the FY24 Claims in Batch #02, Totaling \$745,572.57
Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

4) Action Item: Discussion/Decision Regarding Renew FY24-25 Audit Agreement; Jordan Zwygart
Public Comment

- Dave Bowman – Is it a practice to continue working with the same auditor, how long does the County use an auditor.

Commissioner Korn made a motion that Bonner County renew the Audit Agreement with Zwygart John & Associates, PLLC to complete the 2024 external audit for the amount of \$68,000. Commissioner Williams stepped down from the chair and seconded the motion to advance for discussion. Roll call vote: Commissioner Williams – No, Commissioner Korn - No, Commissioner Bradshaw – Absent. The motion fails.

PARKS & WATERWAYS – Matt Zoeller

1) Action Item: Discussion/Decision Regarding Outdoor Recreation Fund Grant

Commissioner Korn made a motion to approve the grant application and sign the letter of commitment to the Idaho Department of Parks and Recreation Outdoor Recreation Fund, requiring Bonner County to provide a match of \$3,017.50. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote:

Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

2) Action Item: Discussion/Decision Regarding Re-Appointment of Members to the Priest Lake Groomer Advisory Board; **Resolution**

Commissioner Korn made a motion to approve **Resolution #2024-79** reappointing Darcie Humphrey, Ben Votava, Jim McReynolds, Dave Spencer, and Keith Schofield as members on the Priest Lake Groomer Advisory Board and complete a two-year term beginning November 15, 2024, and ending November 15, 2026. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

PLANNING – Jake Gabell & Travis Haller

1) Action Item: Discussion/Decision Regarding ST0008-21 Camp Bay Road, Release of Surety/Bond

Commissioner Korn made a motion to approve the full release of the surety and Bond No. SNN4010264, in the remaining total amount of \$254,300, for the completion of project ST0008-21 in accordance with the terms of the surety agreement. No second, the motion fails.

Commissioner Williams stepped down from the chair and made a motion to approve the full release of the surety and Bond No. SNN4010264, in the remaining total, totaling the full amount of the Bond of \$777,000 for the completion of project ST0008-21 in accordance with the terms of the surety agreement. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

2) Action Item: Discussion/Decision Regarding Camp Bay Trail Easement

Bill Wilson, Legal - explained that this agreement was made by a previous board, there was litigation, the decision was upheld in court, this is a formality to approve a previously made agreement. The extent of the review today should be that the trail has been completed and is accessible to the public. Brief discussion with legal, the board, and Planning staff.

Public Comment

- Mr. Brownley, M3 Company - The reason the date was November 1 was due to the work/paving being done, which created a lot of truck traffic. They are also working on seeding and finishing up the last details. Discussed the construction easement and they are working on getting the trail finished.
- Sheriff Wheeler – He has not read the whole document but knows there are some restrictions, but there is no statutory code for him or his deputies to enforce these restrictions. If there is a crime they will respond, however they will not respond to enforce any CCR's/restrictions.
- Dan Rose – Wonders how many items on this easement were objected to by the Prosecutor's office; it seems that this is a very M3 document, and it differs from the passed Resolution. This should be tabled.
- Susan Drumheller – Would like to echo the comment that the board walk the path with citizens. There is concern about the lack of information given to the public. Discussed safety concerns.

- Jennifer Arn – The judges accepted the former board’s decision because it guaranteed public access. This document should not be approved at this time as there are stipulations that should not be in there, specifically #9 and the hours of access.
- Fred Arn – Thinks that the resolution was not meant to be implemented, the M3 recording has no standing. Feels they are being presented with a very flawed document to sign. Commented on lack of restroom.
- Molly McCahon – This process has not been transparent or inclusive of the public. Bonner County needs to get this agreement right, feels this agreement sets the County and public up for failure and too much power has been given to M3.
- Jean M. – This is an issue that citizens will vote on. Will parking be available to those using the trail. Concerned that this may happen elsewhere.
- Jean D. – Misses the access to Camp Bay. Asks that the board act in the public’s interest in using this trail without the developer being in control. How will this trail link to other trail systems.
- Dave Bowman – Agrees with other comments. Why wait until November 1, why does M3 get to make rules on this easement, the size of the trail is smaller than the original agreement.
- Catherine F. – If there are unenforceable rules there is no point in having those rules.
- Jennifer Wood – Hard to not touch on the history of this trail. Wants to make sure that all public have access to this trail, including those in wheelchairs. Give this more time.
- Fred Arn – Defined standing.
- Dan Rose – The original resolution mentioned emergency access, the trail made would not allow for emergency access.
- Rick Cramer – Brought up handicap access, was this brought up.

Commissioner Korn made a motion that the County approve the Permanent Easement for Camp Bay trail with M3 Companies. Commissioner Williams stepped down from the chair and seconded the motion to advance for discussion. There was brief discussion with the board, planning staff and legal, especially noting stipulation #9, handicap access, and CCR’s for the public. Roll call vote: Commissioner Williams – No, Commissioner Korn - No, Commissioner Bradshaw – Absent. The motion fails.

Commissioner Williams stepped down from the chair and made a motion to ask that this item be tabled to approve the permanent easement for Camp Bay trail with M3 companies and that it come back to the board after legal opinion and the board has given direction to legal and Planning on the permanent easement document.

Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

SHERIFF, MARINE DIVISION – Sgt. C. Ross

1) Action Item: Discussion/Decision Regarding Contract for Temporary Moorage of Sheriff’s Vessel
Commissioner Korn made a motion to approve the agreement with MacDonald’s Resort and authorize the chairwoman to sign the attached contract. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

SOLID WASTE – Bob Howard

1) Action Item: Discussion/Decision Regarding Fleet Purchase; Pierce Auto Center
Commissioner Korn made a motion to approve the request for Solid Waste to purchase 2 Dodge 3500 series trucks from Pierce Auto Center and allow the director to sign the necessary procurement documents. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

2) Action Item: Discussion/Decision Regarding Fleet Purchase; Mike White Ford
Commissioner Korn made a motion to approve Solid Waste to purchase Ford F-600 from Mike White Ford in the amount of \$61,990.00 and allow the Director to sign the necessary procurement documents. Commissioner Williams

stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

EMERGENCY MANAGEMENT – Cameron La Combe

1) Action Item: Discussion/Decision Regarding 2022 Grant Adjustment Notice for Bonner County
Commissioner Korn made a motion to approve the 2022 Grant Adjustment Notice from the Idaho office of Emergency Management award number 22EMPG017 in the amount of \$4,233.71 for Bonner County Emergency Management and allow the Chair to sign. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

2) Action Item: Discussion/Decision Regarding Emergency Management FY25 Fund Budget Adjustment;
Resolution

Commissioner Korn made a motion to approve **Resolution #2024 - 80** authorizing the Clerk to open the FY2025 Emergency Management Budget and increase account 001110-5730 by \$4,233.71. The increase is due to the receipt of unanticipated revenue from the Idaho Office of Emergency Management 2022 Emergency Performance Grant award number 22EMPG017. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

HUMAN RESOURCES – Alissa Clark

1) Action Item: Discussion/Decision Regarding Client Service Agreement; Broker-Marsh McLennan Agency for the 2024-2025

Commissioner Korn made a motion to approve the Client Service Agreement and attached Exhibits with Marsh McLennan Agency for 2024-2025 plan year. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw - Absent. The motion carries.

JUSTICE SERVICES – Ron Stultz

1) Action Item: Discussion/Decision Regarding Idemia Identity & Security Maintenance Agreement Addendum, 9/23/24 to 9/22/25 Contract Renewal

Commissioner Korn made a motion to approve the Idemia Addendum for the term of September 23, 2024, until September 22, 2025, as set forth above and previously approved by legal. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

2) Action Item: Discussion/Decision Regarding Bonner County Justice Services Department Operating Agreement FY24-25 – *This item was removed.*

3) Action Item: Discussion/Decision Regarding Northern States Pest Control Pest Management Contract
Commissioner Korn made a motion to approve the Northern States contract as set forth above for a total cost of \$780.00. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote:

Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

RISK MANAGEMENT – Christian Jostlein

1) Action Item: Discussion/Decision Regarding Renewal of HSI Contract for 2024-2025 Annual Training Software

Public Comment

- Dave Bowman – What kinds of things does this software cover? Use of institutional knowledge and specialty training?
- Clorissa Koster – Great for new hires, but long term the options are exhausted.
- Mike Rosedale – If there is an active shooter training, please ensure that employees are aware

Commissioner Korn made a motion to approve signing and paying the HSI renewal contract for \$22,450 out of the Tort 024-6490 Education fund, for which it has been budgeted. Commissioner Williams stepped down from the chair and seconded the motion to advance for discussion. Brief discussion. Roll call vote: Commissioner Williams – No, Commissioner Korn - No, Commissioner Bradshaw – Absent. The motion fails.

BOCC – Commissioner Asia Williams

- 1) Action Item: Action/Discussion/Decision Discontinuing the Monthly Rent for the Public Defender’s Satellite Office Space

Public Comment

- Dave Bowman – Is this a repeat of last week’s item? Commented on keeping the public out of this building.
- Jennifer Cramer – In full support to save the County \$1400.00

Commissioner Williams stepped down from the chair and made a motion to end the month-to-month agreement for the defense attorney’s satellite office in the amount of \$1,400.00 as soon as possible. Commissioner Korn seconded the motion for discussion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

- 2) Action Item: Discussion Regarding Distribution and Possible Cancellation of County Credit Cards

Public Comment

- Jeff Lindsey – EMS only has two cards; one is for the admin assistant and one for deputy chief; agrees with having fail safes regarding use
- Amy Lunsford – 100% agrees with curtailing credit cards for employees, discussed PRR’s she has submitted regarding credit card usage
- Jennifer Cramer – Appreciates this topic being brought up, agrees with limitations. Thinks employees should have approval before making purchases
- Catherine F. – Interested to know if this is implemented what the cost savings would be

HUMAN RESOURCES WEEKLY REPORT – Alissa Clark, Director

- 1) Discussion Regarding Open County Job Positions: where are they posted, how to apply with tracking on how long they have been listed
- 2) Discussion Regarding Open Board/Commission Positions: which boards have openings, also tracking of positions that will become open within 6 months’ time
- 3) Upcoming Training

DISTRICT 2 COMMISSIONER DISCUSSION

- 1) Commissioner Chat Review: Summary of the completed chat with information on upcoming chat guests
- 2) Ongoing issues/concern updates
- 3) Litigation
- 4) Workshops pending
- 5) Questions from the public

DISTRICT 3 COMMISSIONER REPORT

- 1) Week in Review
- 2) Community Events in Review

PUBLIC COMMENT * Opened at 11:43 a.m.

- Fred Arn – Discussed the Camp Bay issue as it was presented today
- Jennifer Arn – Discussed the Camp Bay issues as well, not trying to re-litigate
- Janine Shepherd – Discussed Life Choices wanting a Baby Box in the County and the reasons why

- George Gehrig – Congratulated Commissioner Korn, appreciated the discussion among the board, asked about the liaison for the BCNRC; wanted to issue a formal complaint about the PC meetings
- Dan Rose – Asked about emergency access in relation to the Camp Bay easement and other points in the resolution
- Catherine F. – Concerned about section #9 in Camp Bay easement
- Dave Bowman – Echoed the other comments regarding the Camp Bay easement, discussed the PHD workshop

The meeting was adjourned at 12:07 p.m.

The following is a summary of the Board of County Commissioners Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions, Emergency Meetings and Hearings held during the week of October 8, 2024 – October 14, 2024
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 9, 2024, a Workshop with Facilities was held pursuant to Idaho Code §74-204 (4).

On Wednesday, October 9, 2024, an Executive Session with the Treasurer’s office was held pursuant to Idaho Code § 74-206 (1)(F) Litigation.

On Wednesday, October 9, 2024, a Planning Hearing was held pursuant to Idaho Code §74-204 (2).

On Thursday, October 10, 2024, a Workshop with Planning and Panhandle Health District was held pursuant to Idaho Code §74-204 (4).

ATTEST: Michael W. Rosedale

By Asia Williams
Chair, Asia Williams

By: Alvina Schaffel
Deputy Clerk

10-22-24
Date