



Bonner County

Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 22, 2024 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, October 22, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Williams and Korn present, Commissioner Bradshaw attended telephonically. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by Chris Bassett and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Korn made a motion to adopt the order of the agenda as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes October 15, 2024
- 2) Liquor License(s): Mitzy's Lounge, Sandpoint; Jalapeno's Mexican Restaurant, Sandpoint; 219 Lounge, Sandpoint; Sand Creek Schweitzer Conoco, Ponderay; Connie's Café & Lounge, Sandpoint; Lodge at Sandpoint, Sagle; Squeeze Inn, Clark Fork; Cabinet Mountain Bar & Grill, Clark Fork; Honey Hive, Sandpoint; Pend D'Oreille Winery, Sandpoint (2)
- 3) Invoices Over \$5k: Sheriff's Office (3 Items: Motorola, Frontline Communication-2); Risk (2 Items: Northwest Autobody-2)

Commissioner Korn made a motion to adopt the consent agenda as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Claims Batch #28 **Totaling \$347,258.97**
Public Comment

- Doug Paterson – Question regarding the large claims for each claims batch.

Commissioner Korn made a motion to approve payment of the FY24 Claims in Batch #28 Totaling \$347,258.97. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Bradshaw – Yes, Commissioner Williams – Yes, Commissioner Korn - Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding FY24 EMS Claims Batch #28 **Totaling \$5,531.68**
Commissioner Korn made a motion to approve payment of the FY24 EMS Claims in Batch #28 Totaling \$5,531.68. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

- 3) Action Item: Discussion/Decision Regarding FY25 Claims Batch #03 **Totaling \$341,105.02**
Commissioner Korn made a motion to approve payment of the FY25 Claims in Batch #03 Totaling \$341,105.02.

Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

4) Action Item: Discussion/Decision Regarding FY25 EMS Claims Batch #03 Totaling \$6,699.31
Commissioner Korn made a motion to approve payment of the FY25 EMS Claims in Batch #03 Totaling \$6,699.31. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Bradshaw – Yes, Commissioner Williams – Yes, Commissioner Korn - Yes. The motion carries.

5) Action Item: Discussion/Decision Regarding Renew FY24-25 Audit Agreement; Jordan Zweigart
Commissioner Korn made a motion that Bonner County renew the Audit Agreement with Zwiygart John & Associates, PLLC to complete the 2024 external audit for the amount of \$68,000. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

FACILITIES – Teddi Lupton

1) Action Item: Discussion/Decision Regarding Capital Construction Carryover; **Resolution**
Commissioner Korn made a motion to approve Resolution #24-81 to move \$108,806.96 from 00118/9480 FY2024 to 00118/9480 FY2025 for the carryover of the EMS Station 1/ Office project. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Contract Proposal for winter maintenance to be completed by Lippert Excavation & Pipeline for the Bonner County Juvenile Detention Center

Public Comment

- Brandon Cramer – Wants to know why the recently purchased excavator won't be used for this. This is not good stewardship of our money.
- Sheriff Daryl Wheeler – Commented on the budget move between Facilities and Sheriff's Office. Would ask that the board table this item.

Commissioner Williams stepped down from the chair and made a motion to table this item. Commissioner Korn seconded the motion. Roll call vote: Commissioner Bradshaw – Yes, Commissioner Williams – Yes, Commissioner Korn - Yes. The motion carries.

PLANNING – Alex Feyen

1) Action Item: Discussion/Decision Regarding S0002-24, Noble Estates First Addition
Commissioner Korn made a motion to approve this project, File Number S0002-24 Noble Estates First Edition and authorize the chair to sign the final plat as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

EMS – Jeff Lindsey

1) Action Item: Discussion/Decision Regarding Safe Haven Baby Box

Public Comment

- Janine Shepard – Addressed the question of why place the box at EMS and not the hospital. The boxes are climate controlled; the hospital is very busy where there is less anonymity, and EMS' response time if a baby is placed in the box, and the cost of any additional call volume this may cause. There was a brief discussion with Chief Lindsey, Janine, the board and Risk, especially regarding the risk to the County and the safety of a baby placed in the box. Christian Jostlein, Risk Manager, spoke to the risk and liability; there may be liability accepted by the County in general. There are many things that need to be done for this to happen and there are other ways to handle a baby being dropped off in an instance that EMS may be unable to be there, there will need to be response planning for a baby box call out.
- Jim Leighty – Was all of the information about these boxes and Idaho laws provided to the commissioners prior to this meeting. This is a good idea and can save babies.

- Jennifer Cramer – Discussed a presentation put on by Life Choices about these boxes, questioned if there were any liability issues with Safe Haven Baby Boxes? If the alarms were to fail is there a way to see into the box.
- Jean M. – This would provide a safe option for babies and women, worth the risk, maybe have a camera.
- Dennis Engelhardt – What is the survivability of a baby placed in the box as opposed to being left outdoors. We should not be so concerned with possible liability but in saving a child.
- Dian Welle – Should look at the liabilities and there are quiet places at the hospital. These boxes work well and are a safe option for mothers in distress.
- John DuPree – Proud that this is being addressed in this community. Thinks that a young lady may be more likely to go to a hospital and not a government building with a box that she may not know about but is thankful for this discussion.
- Jean M. – Commented on the fire department vs the hospital; might be less fear with a fire department rather than hospital.

Chief Lindsey briefly went over the plan once this would be approved and the creation of a response plan; it will not take a lot of time to set up but wants to wait to know if this will be approved before making this plan and having a lot of meetings if it won't happen. Brief discussion followed. Janine said that Safe Haven will send a person out when the box is installed to help address safety concerns.

- Dian Welle – Is there a guarantee that there will be a paramedic on call who can treat a baby in a potentially extreme condition thinks the location should be reconsidered.
- John DuPree – Agrees with Dian, questions why the government is involved in this?

Chief Lindsey advised that there are always at least two paramedics at EMS Station 1. Christian, Risk, said it could be approved and then once it is in place have a plan approved. There was a brief discussion among the board after public comment.

Commissioner Korn made a motion to approve the Lease/Service Agreement for the Safe Haven Baby Box.

Commissioner Bradshaw seconded the motion. Further discussion. Roll call vote: Commissioner Bradshaw – Yes, Commissioner Williams – Abstain, Commissioner Korn - Yes. The motion carries.

SHERIFF'S OFFICE – Daryl Wheeler

1) Action Item: Discussion/Decision Regarding Budget Carryover Funds from FY24 to FY25; **Resolution**
Public Comment

- Jim Leighty – Is there a plan to see where this fence is going to be put and how much material is going to be used.

Commissioner Williams stepped down from the chair and made a motion to approve Resolution #24-82 authorizing the Clerk to open the Sheriff, Jail, and Dispatch FY2025 budgets and carry forward Fiscal 2024 funds totaling \$40,527.28 to the Bonner County Sheriff, Jail, and Dispatch “B” budgets as detailed in the Resolution.

Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

RISK MANAGEMENT – Christian Jostlein

1) Action Item: Discussion/Decision Regarding Renewal of HSI Contract for 2024-2025 Annual Training Software

Public Comment

- Jennifer Cramer – Recommends not going in house for training, should look at renewals earlier

Commissioner Korn made a motion to approve signing and paying the HSI renewal contract for \$22,450 out of the Tort 024-6490 Education fund, for which it has been budgeted. Commissioner Bradshaw seconded the motion. Brief discussion with Risk. Commissioner Korn brought up what was discussed last week and the less expensive option that was supposed to be brought forward at this meeting. Commissioner Williams questioned whether the other program as well as HR/Risk should be tracking training, departments feel this system is redundant and is used mostly by HR for new hires. *No vote on the first motion.*

Commissioner Williams stepped down from the chair and made a motion directing HR and Risk to bring this issue back to the board on Tuesday with evidence of the other program identified that was \$5k to show the compare and contrast benefit to the County making a decision to change versus using HIS Thinkzoom specifically. Commissioner Korn seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

BOCC – Commissioner Asia Williams

- 1) Discussion Regarding Directors Filling Vacancies Prior to Board/HR Review of Position Necessity
- 2) Discussion Regarding Amazon Capital Purchases and Procurement

Public Comment

- Sheriff Daryl Wheeler – Commented on elected officials being personally responsible for going over their budget, the SO tracks their budget and purchases very closely, the SO does not use credit cards excessively.

HUMAN RESOURCES WEEKLY REPORT – Presented by Commissioner Williams

- 1) Discussion Regarding Open County Job Positions: where are they posted, how to apply with tracking on how long they have been listed
- 2) Discussion Regarding Open Board/Commission Positions: which boards have openings, also tracking of positions that will become open within 6 months' time
- 3) Upcoming Training

DISTRICT 2 COMMISSIONER DISCUSSION

- 1) Commissioner Chat Review: Summary of the completed chat with information on upcoming chat guests
- 2) Ongoing issues/concern updates
- 3) Litigation
- 4) Workshops pending
- 5) Questions from the public

DISTRICT 3 COMMISSIONER REPORT

- 1) Summarization of Meetings During the Week
- 2) Community Events Attended During the Week

PUBLIC COMMENT * Opened at 11:06 a.m.

- Doug Paterson (Zoom) – There is not a list of Zoom participants online for the public to see
- Jennifer Cramer – Appreciates Ron drilling down into the dollar details, appreciates Asia's credit card concerns being brought up, questioned why food is purchased for P&Z meetings

EXECUTIVE SESSION – Planning

- 1) Executive Session under Idaho Codes § 74-206 (1)(A) Hiring
Action Item: Discussion/Decision Regarding Hiring, Planning

At 11:12 a.m. Korn made a motion to go into Executive Session under Idaho Code § 74-206(1)(A) Hiring.

Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:17 a.m.

Commissioner Bradshaw made a motion to proceed as discussed. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

EXECUTIVE SESSION – BOCC

1) Executive Session under Idaho Codes § 74-206 (1)(F) Litigation
Action Item: Discussion/Decision Regarding Litigation

At 11:18 a.m. Commissioner Korn made a motion to go into Executive Session under Idaho Code § 74-206(1)(F) Litigation. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:44 a.m.

Commissioner Korn made a motion to proceed as discussed. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

At 11:45 a.m. Commissioner Williams stepped down from the chair and made a motion to enter back into Executive Session under Idaho Code § 74-206(1)(F) Litigation. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Excused, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 11:59 a.m.

Commissioner Bradshaw made a motion to proceed as discussed. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner – Korn - Excused, Commissioner Bradshaw – Yes. The motion carries.

The meeting was adjourned at 11:59 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of October 14, 2024 – October 21, 2024
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 16, 2024, Tax Cancellations were held pursuant to Idaho Code §74-204 (2).

On Thursday, October 17, 2024, an Executive Session was held pursuant to Idaho Codes §74-206(1)(F) Litigation & 74-206(1)(D) Records Exempt.

On Thursday, October 17, 2024, an Executive Session was held pursuant to Idaho Code §74-206(1)(F) Litigation.

On Monday, October 21, 2024, a Panhandle Health Update was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

By Asia Williams
Chair, Asia Williams

By: Auisa Schoeffel
Deputy Clerk

10-29-2024
Date