



Bonner County

Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 29, 2024 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, October 29, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Williams and Korn present, Commissioner Bradshaw was excused. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Shepard and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA AS PRESENTED

Commissioner Korn made a motion to adopt the order of the agenda as presented. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn – Yes, Commissioner Bradshaw – Absent. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes October 22, 2024
- 2) Liquor License(s): Payless Gas, Kootenai; Tamrak Store, Priest Lake; Family Dollar Store #32659, Oldtown; Odie's Bayside Grocery, Sagle; Jammer, Priest River; Bab's Pizzeria, Sandpoint; Clark Fork Beverage, Clark Fork; Bluebird Bakery, Sandpoint; Barrel 33 Sandpoint; Dairy Depot, Sandpoint; Trinity at City Beach, Sandpoint; Foe Sandpoint Aerie 589, Sandpoint
- 3) Invoices Over \$5k: Sheriff's Office (1 Confidential Item); Solid Waste (1 Item: GMCO)
- 4) Plats for Approval: MLD0018-24, Woodward Acres

Commissioner Korn made a motion to adopt the consent agenda as presented. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Absent. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY24 Claims Batch #29, **Totaling \$36,492.64**
Commissioner Korn made a motion to approve payment of the FY24 Claims Batch #29, totaling \$36,492.64. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.
- 2) Action Item: Discussion/Decision Regarding FY25 Claims Batch #04, **Totaling \$976,389.98**
Commissioner Korn made a motion to approve payment of the FY25 Claims Batch #04 totaling \$976,389.98. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Absent The motion carries.
- 3) Action Item: Discussion/Decision Regarding FY25 EMS Claims Batch #04, **Totaling \$25,679.61**
Commissioner Korn made a motion to approve payment of the FY25 EMS Claims Batch #04, Totaling \$25,679.61. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn – Yes, Commissioner Bradshaw – Absent. The motion carries.

EXTENSION – Jennifer Jensen

- 1) Action Item: Discussion/Decision Regarding Proposal for Winter Maintenance; Lippert Excavation & Pipeline

Public Comment

- Rick Cramer – Why is the brand-new snow removal equipment just purchased not being used.

Commissioner Korn made a motion to approve the Winter Maintenance Proposal from Lippert Excavation & Pipeline, Inc. for the Bonner County Extension Office parking lot with the snowplow rate of \$130.00 per hour and sidewalk snow removal rate of \$130.00 per hour with a ¼ hour minimum and allow the Chairwoman to sign.

Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Absent. The motion carries.

- 2) Action Item: Discussion/Decision Regarding University of Idaho, Extension– County Extension Budget Agreement

Commissioner Korn made a motion to approve the University of Idaho, Cooperative Agreement for University of Idaho Extension Programs and allow the Chairman to sign. Commissioner Williams stepped down from the chair and made a motion to amend the agreement, #3, the operating budget such that it says the County will provide \$155,339.45 and have the Chair sign post amendment. Commissioner Korn seconded the amended motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding Bonner County Justice Services Juvenile Justice 23/24 Annual Report to DJC

Commissioner Korn made a motion to approve the Bonner County Justice Services Juvenile Justice 23/24 Annual Report to the Idaho Department of Juvenile Corrections as prepared by Justice Services. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Absent. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Bonner County Justice Services Department Operating Agreement FY24-25

Commissioner Korn made a motion to approve the Justice Services Operating Agreement, which sets the operating plan for Justice Services for FY24-25 as supported by legislative code. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

TREASURER – Clorrisa Koster

- 1) Action Item: Discussion/Decision Regarding Records Destruction; **Resolution**

Commissioner Korn made a motion to approve **Resolution #2024-83** authorizing the county Treasurer to destroy the records listed in Exhibit A as outlined in the Treasurer’s Retention Policy Resolution and Idaho Code 31-871.

Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Absent. The motion carries.

EMS– Jeff Lindsey

- 1) Action Item: Discussion/Decision Regarding Medical Transport Agreements

Commissioner Korn made a motion to approve and sign the contracts for the provision of emergency and non-emergency medical transport services in Bonner County with Schweitzer Fire District, Clark Fork Valley Ambulance, Priest Lake EMTS and commencing October 1, 2024. The total cost of these contracts will be \$134,429.45 for the fiscal year and will be paid in installments of \$11,202.46.

Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

NOXIOUS WEEDS – Chase Youngdahl

1) Action Item: Discussion/Decision Regarding Records Destruction; **Resolution**

Commissioner Korn made a motion to approve **Resolution #2024-84**, authorizing the destruction of Bonner County herbicide application records and state noxious weed cost share records as requested. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Absent. The motion carries.

FACILITIES – Teddi Lupton

1) Action Item: Discussion/Decision Regarding Contract Proposal for winter maintenance to be completed by Lippert Excavation & Pipeline for the Bonner County Juvenile Detention Center

Commissioner Korn made a motion to approve the proposed winter maintenance contract with Lippert Excavation & Pipeline for the snow removal at the Bonner County Juvenile Detention Center. Commissioner Williams stepped down from the chair and seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

RISK MANAGEMENT – Christian Jostlein

1) Action Item: Discussion/Decision Regarding Renewal of HSI Contract for 2024-2025 Annual Training Software

Public Comment

- Dave Bowman – During the claims batch he heard several amounts around \$22k, is this item one of those? YouTube is a free resource for training.
- Jennifer Cramer – Mentioned YouTube as well, how many new employees are onboarded per month/year?
- Wayne Martin – Also mentioned YouTube as a training option. With an IT department they could probably create a video system.

Commissioner Korn made a motion to table this item until there has been further discussion. Commissioner Williams stepped down from the chair and seconded the motion to advance for discussion. Roll call vote: Commissioner Korn - No, Commissioner Williams – No, Commissioner Bradshaw – Absent. The motion fails. Commissioner Williams that the board of commissioners deny the renewal request for Thinkzoom and that Risk collaborate with Human Resources to identify an appropriate training platform for Bonner County Human Resources and Risk Management. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries

BOCC – Commissioner Asia Williams

1) Discussion Regarding Filling of Vacancies by Directors Pre-Approval

2) Discussion Regarding Use of Procurement Officer for Purchases

3) Action Item: Discussion/Decision Regarding Cancellation of Bonner County Credit Cards

Public Comment

- Wayne Martin – Agrees with a program for subscription sharing and travel.
- Jennifer Cramer – Appreciates this saving taxpayer money, would like to see a credit card policy and require pre-approval for credit card use.
- Jennifer Arn – Thank you for looking into this. Why are purchase orders not used?

Commissioner Williams stepped down from the chair and made a motion to cancel the credit cards identified in the BOCC workshop from 10/28/2024 and to instruct Auditing to review the spending limit of existing credit cards to ensure the limit is necessary and appropriate with a goal of reducing limits that are not necessary. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Absent. The motion carries.

HUMAN RESOURCES WEEKLY REPORT – Alissa Clark, HR Director

- 1) Discussion Regarding Open County Job Positions: where are they posted, how to apply with tracking on how long they have been listed
- 2) Discussion Regarding Open Board/Commission Positions: which boards have openings, also tracking of positions that will become open within 6 months' time
- 3) Upcoming Training

DISTRICT 2 COMMISSIONER DISCUSSION

- 1) Commissioner Chat Review: Summary of the completed chat with information on upcoming chat guests
- 2) Ongoing issues/concern updates
- 3) Litigation
- 4) Workshops pending
- 5) Questions from the public

Questions from the Public

- Wayne Martin – Concerns on safety issues
- Fred Arn – When comparing the original resolution and what was shared with the board are different, perhaps redo the resolution
- Rick Cramer – Why is Steve Bradshaw being allowed to do this charade of pretending to be a Bonner County resident, believes he should have to provide his schedule and it be posted.
- Dave Bowman – Commented on having the P&Z Commission in Exec Session, they should be held publicly; wants his interview to be public

DISTRICT 3 COMMISSIONER REPORT

- 1) Summarization of Meetings During the Week
- 2) Community Events Attended During the Week

PUBLIC COMMENT * Opened at 10:18 a.m.

- Dave Bowman – Discussed the Schweitzer Comp Plan and Zoning amendments that was tabled last week
- Sheryl Messer – Please look at the BCRC for Planning on Ag Forest as it has never been changed, should put a stop on changes to Ag Forest until the Comp Plan has been updated
- Wayne Martin – Appreciates the board looking into the credit card usage, are County employees allowed to do research on citizens, thank you to R&B for the guardrail on Clagstone, commented on Bandy Rd
- Fred Arn – Commented on revisiting the Camp Bay resolution and inaccuracies in their application
- Theresa Hiesener – Commented on the EPA and a meeting being held to discuss issues related to them
- Brandon Cramer – Commented on County credit cards and waste in the County for office supplies etc
- Debby Trinen – Commented on the Schweitzer file and corrected some prior misstatements made during public comment
- Jennifer Cramer – Commented on the Schweitzer file and asked if the board looks beyond the recommendation provided
- Debby Trinen – The P&Z Commissions receive the Staff Report prior to their meetings, Planning doesn't change their presentation based on the recommendations of P&Z Commissions

The meeting was adjourned at 10:50 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of October 22, 2024 – October 28, 2024
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 23, 2024, a Planning Hearing was held pursuant to Idaho Code §74-204 (2).

On Thursday, October 24, 2024, a Workshop with HR was held pursuant to Idaho Code §74-204 (4).

On Monday, October 28, 2024, a BOCC Workshop was held pursuant to Idaho Code §74-204 (4).

On Tuesday, October 29, 2024, an Executive Session was held pursuant to Idaho Code §74-204 (1)(F) Litigation.

ATTEST: Michael W. Rosedale

By: Asia Williams
Chair, Asia Williams

By: Quinn Schaeffer
Deputy Clerk

11-5-24
Date