



Bonner County

Board of Commissioners

Steve Bradshaw

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 19, 2024 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Room 338, Sandpoint, ID

On Tuesday, November 19, 2024, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Williams, Korn, and Bradshaw were present. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by John DuPree and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA AS AMENDED

Commissioner Williams stepped down from the chair and made a motion to amend the order of the agenda by removing HR item for Policy #600 Compensation and moving the Solid Waste items #1 and 2 to follow the consent agenda. Commissioner Williams stepped down from the chair and moved to adopt the order of agenda as amended. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes. The motion carries

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes, November 5, 2024
- 2) Liquor License(s): Coleman Oil-Ponderay One Stop, Ponderay; Mobil 62152, Oldtown; Safeway Store #350, Sandpoint; Lighthouse Specialty Food Store, Sandpoint; Samuels Store, Sandpoint; Laclede Store, Laclede; Stateline Tavern, Oldtown; Hydra S.O.S. Inc, Sandpoint; Café 95, Ponderay; The View Café, Cocolalla; Laughing Dog Brewing/Summit Cider/Current Seltzer, Ponderay; Chimney Rock Café, Priest Lake; Settlement Kitchen & Craft Tavern, Priest River; Sandpoint Gas N Go, Sandpoint; Spud's Waterfront Grill, Sandpoint
- 3) Plats for Approval: MLD0041-24, Hockett Acres
- 4) Invoices Over \$5k: Technology (Confidential); Sheriff (Leads Online, Dog Kennel, Salt Lake Wholesale Sports); Solid Waste (Squeeky's); Facilities (Sunbelt Controls Service)
- 5) Human Resources, Job Description Updates: BOCC – Administrative Assistant II, Office Manager; Facilities – Maintenance Operator; Courthouse – Court Clerks II & III, Judicial Assistant, Criminal Clerk Supervisor, Civil Clerk Supervisor; Planning – Planning Technician

Commissioner Korn made a motion to adopt the consent agenda as presented. Commissioner Williams stepped down from the chair and seconded the motion. Commissioner Korn had questions regarding the Consent Agenda items for the Sheriff's Office. Sheriff Wheeler answered Commissioner Korn's questions.

Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

SOLID WASTE – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Acceptance of Wood Grinding Bid from Cannon Hills
Public Comment
 - Dave Bowman – Had a question about wood debris at the solid waste sites

Commissioner Korn made a motion to approve and sign the contract for grinding, transportation and disposal of wood piles at the Dickensheet, Idaho Hill, and Colburn sites in the amount of \$60.00 per ton for this current fiscal year. Commissioner Bradshaw seconded the motion. Brief discussion. Roll call vote: Commissioner Bradshaw - Yes, Commissioner Williams – Yes, Commissioner Korn – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Budget Carryover FY2024 to FY2025; **Resolution** Commissioner Korn made a motion to approve **Resolution 24 - 87**, authorizing the Clerk to open the Solid Waste FY2025 budget and carry forward Fiscal 2024 funds totaling \$1,966,078.52 to Bonner County Solid Waste Capital Construction fund 023-9480. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

CLERK – Michael Rosedale

1) Action Item: Discussion/Decision Regarding FY25 Claims Batch #07, **Totaling \$1,155,012.96** Commissioner Williams stepped down from the chair and made a motion to approve payment of the FY25 Claims Batch #07, removing the item identified and confirming the IAC District 1 payment. Commissioner Korn seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Elections Copier Lease Renewal
Public Comment

- Jennifer Cramer – Asked if the copier was only for Elections and how often is it used.

Commissioner Korn made a motion to approve the lease of the Canon copier for Elections pending results from the public defender’s office. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – No, Commissioner Korn - No, Commissioner Bradshaw – Yes. The motion fails.

Commissioner Williams stepped down from the chair and made a motion to approve the lease of the Canon copier for Elections as set forth above if the Canon copier that we already have a lease for that resides at the Public Defender’s office is no longer available to the County under the current lease. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – No. The motion carries.

PLANNING – Jake Gabell

1) Action Item: Discussion/Decision Regarding Time Extension Request; File CUP0006-20, The Idaho Club North Lake PUD

Public Comment

- Wayne Martin – Asked if the Planning department made recommendations and has this gone out to different agencies regarding impact on the area
- Don Holland – Why is the Planning process capped at a two-year limit? Commented on bull trout in Trestle Creek
- Jennifer Ekstrom, Idaho Conservation League – Asked that this extension limit be denied, provided her thoughts why it should be denied
- Dave Bowman – Thanked Ms. Ekstrom and echoed the other comments made, requested this be denied
- Jeremy Grimm, Whiskey Rock – This is a complex project that requires a lot of thinking and processes and working with many agencies. The final project is set to expire in January and the request is necessary as they are waiting for many outside agencies to weigh in before continuing. Encouraged the public to read the comments from other agencies and get accurate information. They are working on a lower intensity plan.
- Jennifer Cramer – If two years is allowed then would not go over that, unless modifications are provided prior to asking for an extension
- Theresa Hiesener – Believes that Mr. Grimm should recuse himself from this project, stands behind Idaho Conservation League and recommends denial

Commissioner Korn made a motion to approve a time extension of The Idaho Club North Lake PUD, file CUP0006-20, extending the approval to January 15, 2029. Commissioner Bradshaw seconded the motion. A brief discussion followed.

Commissioner Korn amended the motion to approve a time extension of The Idaho Club North Lake PUD, file CUP0006-20, extending the approval for two years. Commissioner Bradshaw the motion. There was further discussion. Roll call vote: Commissioner Bradshaw - Yes, Commissioner Williams – No, Commissioner Korn – Yes. The motion carries.

SHERIFF – Daryl Wheeler

1) Action Item: Discussion/Decision Regarding Proposal for Winter Maintenance, Sheriff's Office
Commissioner Williams stepped down from the chair and made a motion to approve the winter maintenance proposal from Lippert Excavation and Pipeline, Inc. for the Bonner County Sheriff's Complex lot and allow the Chair to sign administratively based on the attached rate sheet with a notation that as we continue into this fiscal year the Sheriff's Office may need to have the transfer of funds that was approved in budget but not moved. Commissioner Korn seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

HUMAN RESOURCES – Alissa Clark

1) Action Item: Discussion/Decision Regarding Policy #600, Compensation – *This item was removed*

PARKS & WATERWAYS – Matt Zoeller

1) Action Item: Discussion/Decision Regarding Navigation Light Maintenance
Commissioner Korn made a motion to approve signing a license for continued operation and maintenance of 6 navigation lights to Bonner County for a 5-year term from January 15, 2025, through January 15, 2030. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Bradshaw - Yes, Commissioner Williams – Yes, Commissioner Korn – Yes. The motion carries.

BOCC – Commissioner Asia Williams

1) Action Item: Discussion Decision: Budget Internal Control

Public Comment

- Dave Bowman – Why were these suggestions not already in place and why is nobody taking accountability
- Dimitri Borisov CFVA Chief – When talking about contracts, are they all reviewed

Commissioner Williams stepped down from the chair and made a motion to implement the above stated internal controls as they related to the Bonner County Ambulance District. Commissioner Korn seconded the motion. Roll call vote: Commissioner Korn - Yes, Commissioner Bradshaw – Yes, Commissioner Williams – Yes. The motion carries.

2) Action Item: Discussion Decision: Reduction of Available Credit on County Credit Cards

Public Comment

- Clorissa Koster, Treasurer – No issues with her card being placed at \$1, it is used mostly for statutory duties, which are not always known; this means that someone will need to be available in the Clerk's office to raise these limits when necessary
- Jim Leighty – Isn't there a way to review these monthly, there should be receipts and reconciliations
- Bill Wilson, Legal – Discussed current resolution regarding spending limits and how this will work with this resolution
- Jessica Stephany, Comptroller – This is to try to shift expenditures and that credit cards are used for convenience and would like to at least try this for a few months

Commissioner Williams stepped down from the chair and made a motion that we implement the above stated credit card available limit reduction to \$1.00. Commissioner Korn seconded the motion to advance for discussion. There was discussion among the board. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - No, Commissioner Bradshaw – No. The motion fails.

3) Action Item: Discussion Decision: HSA Payments for New Hires and Existing Employees

Public Comment

- Dave Bowman – Fantastic idea

- Kevin Rothenberger, HR – Discussed how much the County could have saved with pro-ration

Commissioner Williams stepped down from the chair and made a motion that new hires will receive a pro-rated HSA benefit paid out over the remaining pay periods from the date of eligibility and starting the next fiscal year, existing Bonner County employees will receive HSA benefits deposited over the 24 pay periods in the fiscal year. Commissioner Korn seconded the motion. Brief discussion. Roll call vote: Commissioner Bradshaw - Yes, Commissioner Williams – Yes, Commissioner Korn – Yes. The motion carries.

10:30 AM PRESENTATION BY SELKIRK FIRE

1) Discussion with Chief Armstrong regarding the JPA

EMS WEEKLY BUDGET REPORT – Jeff Lindsey

Action Item: Discussion/Decision Regarding the Issuance and Sale of a Tax Anticipation Note, Not to Exceed \$2 Million; Resolution

Commissioner Williams stepped down from the chair and made a motion to approve the \$2,000,000 Tax Anticipation Note and Resolution as recommended.

Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Chief Lindsey thanked all involved in getting the TAN to get EMS through. Discussed communications with his staff regarding staffing decisions at this time; would like to discuss and plan staffing level/patterns in the future; need to cut down OT. He would prefer not to change staffing patterns and levels. Brief discussion with the board followed.

EMS ISSUE PUBLIC COMMENT * Opened at 11:18 a.m.

- Wayne Martin – Will the public be able to attend the staff meeting mentioned by Commissioner Williams? Commented on working with the fire districts on medical calls
- Ethan Colby, Selkirk Fire District – Provided brief history of EMS/Selkirk; in looking at the ordinances it references “partners;” wants to continue working together
- Dave Bowman – Commented on EMS’ schedule/camaraderie, won’t this result in a decrease in staffing, what is the fix and not all EMS staff are on board with this; who is going to own this; commented on the budget; requested meetings each month for EMS
- Jordan Dehal, EMS – Commented on the presentation by Selkirk Fire
- Vern – Discussed possible solutions/service models for EMS and the fire districts

HUMAN RESOURCES WEEKLY REPORT

- 1) Discussion Regarding Open County Job Positions: where are they posted, how to apply with tracking on how long they have been listed
- 2) Discussion Regarding Open Board/Commission Positions: which boards have openings, also tracking of positions that will become open within 6 months’ time
- 3) Upcoming Training

DISTRICT 2 COMMISSIONER DISCUSSION

- 1) Commissioner Chat Review: Summary of the completed chat with information on upcoming chat guests
- 2) Ongoing issues/concern updates
- 3) Litigation
- 4) Workshops pending
- 5) Questions from the public

DISTRICT 3 COMMISSIONER REPORT

- 1) Summarization of Meetings During the Week

2) Community Events Attended During the Week

PUBLIC COMMENT * Opened at 11:51 a.m.

- Dimitri Borisov, CFVA Chief – Discussed the EMS issue and the volunteer EMS agencies; discussed concerns about BCEMS leadership and history of BCEMS; commented on relationship between CFVA and BCEMS; commented on EMS budget and County vehicles assigned to EMS employees
- Theresa Hiesener – Commented on Commissioner Bradshaw’s residency
- Dian Welle – Appreciates Ms. Hiesener’s comment, and commented on Commissioner Bradshaw, thanked Asia for taking care of a critical issue in the County
- Amy Lunsford – Hopes that Dimitri’s thoughts are taken seriously

EXECUTIVE SESSION – Planning

1) Executive Session under Idaho Code § 74-206 (1)(F) Litigation

Action Item: Discussion/Decision Regarding Litigation, Reconsideration of ZC0007-24

At 12:04 p.m. Commissioner Williams stepped down from the chair and made a motion to go into Executive Session under Idaho Code § 74-206(1)(F) Litigation. Commissioner Korn seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 12:18

Commissioner Korn made a motion to proceed as discussed. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Bradshaw - Yes, Commissioner Williams – Yes, Commissioner Korn – Yes. The motion carries.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1)(B) Personnel & 74-206 (1)(A) Hiring

Action Item: Discussion/Decision Regarding Personnel, Assessor’s Office

Action Item: Discussion/Decision Regarding Hiring & Personnel, BOCC

At 12:19 p.m. Commissioner Korn made a motion to go into Executive Session under Idaho Codes § 74-206(1)(B) Personnel & 74-206 (1)(A) Hiring. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Williams – Yes, Commissioner Korn - Yes, Commissioner Bradshaw – Yes. The motion carries.

Reconvened at 12:29 p.m.

The meeting was adjourned at 12:29 p.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of November 5, 2024 – November 18, 2024
Copies of the complete meeting minutes are available upon request.

On Thursday, November 7, 2024, an Executive Session with HR and Justice Services was held pursuant to Idaho Code § 74-206(1)(B) Personnel.

On Thursday, November 7, 2024, a Special Meeting with Auditing and EMS was held pursuant to Idaho Code § 74-204(2).

On Thursday, November 7, 2024, an Executive Session with Road & Bridge was held pursuant to Idaho Code § 74-204(1)(F) Litigation.

On Thursday, November 7, 2024, a Planning Update was held pursuant to Idaho Code § 74-204(2).

On Thursday, November 7, 2024, an Insurance Update & Executive Session was held pursuant to Idaho Code § 74-204(2), 74-206(1)(D) Records Exempt, and 74-206(1)(F) Litigation.

On Friday, November 8, 2024, an Emergency Meeting to address EMS Finances and the potential for a Tax Anticipation Note (TAN) and a potential Reduction in Force (RIF) was held pursuant to Idaho Code § 74-204(2).

The Commissioners attended the IAC Fall County Officials Institute November 12 – 13, 2024.

On Thursday, November 14, 2024, an Elections Canvass was held pursuant to Idaho Code § 74-204(2).

On Thursday, November 14, 2024, a Special Meeting with Auditing and Recording was held pursuant to Idaho Code § 74-204(2).

On Thursday, November 14, 2024, a Special Meeting with Auditing, EMS, and Human Resources was held pursuant to Idaho Code § 74-204(2).

On Monday, November 18, 2024, a Planning Appeal was held pursuant to Idaho Code § 74-204(2).

On Monday, November 18, 2024, a Workshop with the Fair and Fair Board was held pursuant to Idaho Code § 74-204(2).

ATTEST: Michael W. Rosedale

By: Asia Williams
Chair, Asia Williams

By: Amanda Schaeffer
Deputy Clerk

11-26-2024
Date