

RESOLUTION NO. 2026- 41

PROSECUTOR'S OFFICE -VAST

Budget Adjustment –Unanticipated Revenues - CAC Subaward Amendment

WHEREAS, Idaho Code Section 31-1605 provides that the Board of County Commissioners may adjust the budget as adopted to reflect the receipt of unscheduled revenue, grants, or donations from federal, state or local governments or private sources, so long as there shall be no increase in anticipated property taxes; and

WHEREAS, Bonner County, Idaho, through the LillyBrooke Family Justice Center (LBFJC), is committed to supporting victims of child abuse and sexual assault through a coordinated community response; and

WHEREAS, the LillyBrooke Family Justice Center (LBFJC) has been awarded supplemental funding in the amount of Fifty Thousand Dollars (\$50,000) through the Idaho State Child Advocacy Center (CAC) FY2026 Grant Program via the Millennium Fund Subaward Amendment for the period of July 1, 2025, through September 30, 2025; and

WHEREAS, the purpose of this supplemental funding is to provide bridge funding until the regular federal fiscal year grant cycle begins on October 1, 2025; and

WHEREAS, it is in the best interest of the County to accept and implement the grant in accordance with the terms of the Amended award;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners hereby accepts the Millennium Fund Subaward Amendment in the amount of \$50,000, authorizes the opening and allocation of the budget as required, and authorizes the LillyBrooke Family Justice Center to expend said funds in accordance with the terms and conditions of the grant award.

ADOPTED as a Resolution of the Board of Commissioners of Bonner County upon a majority vote on the 14th of July, 2026.

BOARD OF BONNER COUNTY COMMISSIONERS



Ron Korn, Chair



Asia Williams, Commissioner



Brian Domke, Commissioner

ATTEST: Michael Rosedale

By: 
Deputy Clerk



**State of Idaho Subgrant Number VC8132
Amendment 3**

Parties

Agency	Subgrantee
Department of Health and Welfare 450 W State Street Boise, ID 83702	BONNER COUNTY AUDITOR 215 S FIRST AVE SANDPOINT, ID 83864

Subgrant Summary

Subgrant Name: LillyBrooke Family Justice Center Subgrant Description: Crime Victim Services ALN: 16.575 Victims of Crime Act (VOCA); 93.671 Family Violence (FV) UEI: DZF9BKMN9KB9 FAIN: By reference Amendment 1: De-obligate funds. Amendment 2: De-obligate funds. Amendment 3: Adding funds. Original Effective Date: October 1, 2025 Current Expiration Date: September 30, 2026	Subgrant Amendment Amount: \$ 43,905.00 Total Subgrant Amount: \$ 329,380.00 Subgrant Usage Type: AGENCY
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Agency Contacts

Contact Name	Contact Type	Contact Email
ERIN VLAMIS	SUBGRANT MONITOR	ERIN.VLAMIS@ICDV.IDAHO.GOV
AMY DUQUE	SUBGRANT MANAGER	AMY.DUQUE@ICDV.IDAHO.GOV

Subgrantee Contacts

Contact Name	Contact Phone	Contact Email
DO NOT DELETE USED FOR DHW PAYMENT PROCESSING	999-999-9999	SUPPLIERPORTAL@SCO.IDAHO.GOV

Recitals

1. This Subgrant number VC8132 for LillyBrooke Family Justice Center ("the Subgrant") is awarded by the Department of Health and Welfare ("Department").
2. The SUBGRANTEE agrees to undertake performance of this Subgrant under the terms and conditions set forth herein.
3. BONNER COUNTY AUDITOR ("Subgrantee") agrees to provide the Services identified in the line item(s) below as detailed herein.
4. It is understood that this Amendment is effective when it is signed by both parties, or at a later date if specified in the Subgrant. The Subgrantee must not render services to the Department until the Subgrant has become effective. The Department will not pay for any services rendered prior to the effective date of the Subgrant.

Agreement

The following Attachments are hereby incorporated and made a part of the Agreement.

Cover Sheet
Attachment A – Revised Budget

IN WITNESS WHEREOF, the parties have executed this agreement.

BONNER COUNTY AUDITOR

Idaho Department of Health and Welfare

Signature: 

Signature: _____

Name: Alison Fox

Name: _____

Title: Director

Title: _____

Date: 06/23/2026

Date: _____

Subgrant # VC8132

Amendment 3

Idaho Council on Domestic Violence & Victim Assistance
FY26 Final Budget Worksheet

UlyBrooke Family Justice Center

ATTACHMENT 1 - REVISED BUDGET

FY25	FINAL AWARD	REQUIRED MATCH
VOCA	\$ 72,305.00	\$ 18,076.25
FVPSA	\$ 8,325.00	\$ 2,081.25
State DV	\$ -	\$ -
State CAC	\$ 198,750.00	NO MATCH REQUIRED
CAC Millenium Fund	\$ 50,000.00	NO MATCH REQUIRED
TOTAL	\$ 329,380.00	\$ 20,157.50

BUDGET DETAIL	VOCA		FVPSA		State DV		State CAC		CAC Millenium Funds	
	REQUESTED BUDGET	PROPOSED BUDGET	REQUESTED BUDGET	PROPOSED BUDGET	REQUESTED BUDGET	PROPOSED BUDGET	REQUESTED BUDGET	PROPOSED BUDGET	REQUESTED BUDGET	PROPOSED BUDGET
Direct Service Expenses										
Salaries & Benefits	\$ 52,312.00	\$ 52,312.00					\$ 180,000.00	\$ 126,770.00	\$ 30,000.00	\$ 30,000.00
Client Transportation Mileage							\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00
Communication/Telephone							\$ 5,000.00	\$ -		
Contractual Services	\$ 4,000.00	\$ 2,000.00	\$ 8,325.00	\$ 8,325.00			\$ 5,000.00	\$ -		
Hotel Stays/Emergency Shelter							\$ 3,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Housing Assistance										
Immediate Client Needs							\$ 5,000.00	\$ 3,092.00	\$ 1,000.00	\$ 1,000.00
Shelter Food										
Shelter Maintenance										
Shelter Rent										
Shelter Supplies										
Shelter Utilities										
Other: Victim Support Supplies							\$ 15,000.00	\$ 15,000.00	\$ 2,000.00	\$ 2,000.00
Other: Facility Dog Program							\$ 5,000.00	\$ -		
Other: Building Modification							\$ 20,000.00		\$ 2,000.00	\$ 2,000.00
SUBTOTAL	\$ 56,312.00	\$ 54,312.00	\$ 8,325.00	\$ 8,325.00	\$ -	\$ -	\$ 243,000.00	\$ 149,862.00	\$ 37,000.00	\$ 37,000.00
Indirect Service Expenses										
Salaries and Benefits							\$ 10,000.00	\$ 10,000.00		
Advanced Technology							\$ 10,000.00	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00
Audit										
Bookkeeping										
Equipment Lease										
Equipment Maintenance										
Insurance										
Office Rent	\$ 12,493.00	\$ 12,493.00	\$ 15,000.00	\$ -						
Office Supplies									\$ 2,000.00	\$ 2,000.00
Office Utilities	\$ 4,500.00	\$ 4,500.00							\$ 1,000.00	\$ 1,000.00
Outreach							\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00
Professional Fees	\$ 1,000.00	\$ 1,000.00								
Training							\$ 35,000.00	\$ 15,188.00	\$ 3,000.00	\$ 3,000.00
SUBTOTAL	\$ 17,993.00	\$ 17,993.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 60,000.00	\$ 40,188.00	\$ 11,000.00	\$ 11,000.00
Administrative Expenses										
Salaries & Benefits							\$ 8,000.00	\$ 8,700.00	\$ 2,000.00	\$ 2,000.00
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ 8,700.00	\$ 2,000.00	\$ 2,000.00
TOTAL FUNDING	\$ 74,305.00	\$ 72,305.00	\$ 23,325.00	\$ 8,325.00	\$ -	\$ -	\$ 311,000.00	\$ 198,750.00	\$ 50,000.00	\$ 50,000.00



Bonner County

Prosecutor

July 14, 2026

Memorandum

Prosecutor
Item #1

To: Commissioners

From: Prosecutor's Office

Re: Idaho State CAC Subaward Amendment – Millennium Funds

The Idaho State Child Advocacy Center (CAC) Grant for FY2026 was awarded and approved by the BOCC September 30, 2025.

For the July 1–September 30 portion of the Idaho's State CAC -FY2026 grant program, the Subaward Amendment process was designed as a short-term supplemental funding period to bridge the gap until the regular federal fiscal year grant cycle begins on October 1. Through this Subaward Amendment, also referred to as the Millennium Fund supplemental allocation, LillyBrooke Family Justice Center (LBFJC) was awarded \$50,000.

Before LBFJC may utilize the funds, the Board of County Commissioners must accept the funds by opening the budget and allocating them appropriately. LBFJC will use these funds in accordance with CAC guidelines for assisting victims.

Auditing Review: NA *Auditing Approved*

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: NA

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: NA *Legal Approved*

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____ Original to BOCC

_____ Copy to

A suggested motion would be: **Based on the information before us I move for the Board to approve Resolution, number to be assigned, authorizing the acceptance of the Subaward Amendment for the total amount of \$50,000 for use by LBFJC in accordance with CAC guidelines for the furtherance of its mission to support victims of violence in Bonner County.**

Recommendation Acceptance: ☒ yes ☐ no

Ron Korn

Ron Korn, Chair

Date

7-14-26