

JOB TITLE: SOLID WASTE TECHNICIAN



Department: Solid Waste
Supervisor: Solid Waste Assistant Manager
Supervision Exercised: None
Exempt Status: Hourly
Benefits Eligibility Status: Eligible
BOCC Approval: 04/08/2025

SUMMARY

Performs a variety of duties related to the Solid Waste Department. Responsible for the Solid Waste transfer station, collection sites, equipment and facilities which includes mechanical and maintenance roles to ensure proper operations. Serves as the operations foreman when the manager is unavailable. Covers all of these duties including maintain transfer station sites, assisting site attendants, plowing snow, collecting monies and receipts from the sites and delivers to office staff and any other duties as needed.

Incumbent performs a wide variety of work that typically involves a moderate level of complexity. Incumbent typically works under general directions and well known procedures. Work requires the exercise of normal self-direction as incumbent carries out instructions in oral, written, or diagram format. Incumbent works independently under infrequent supervision by regular supervisor. Primary communication takes place with members of the public who use the solid waste site facilities, vendors, and buyers associating with the department and regular communication between coworkers and supervisors. Work is typically performed in a garage or outdoor setting with regular exposure to inclement weather conditions. Travel is regular and typically does not extend beyond the assigned transfer station or other county facilities.

ESSENTIAL FUNCTIONS

The essential functions include, but are not limited to, the following duties and responsibilities which are not listed in any particular order of priority and may be amended or added to by the County at any time:

- Ensures a safe environment for employees and users of solid waste facilities.
- Ensures proper safety and cleanliness of equipment and work area.
- Maintains and repairs equipment and vehicles within area of skill to keep them in proper working condition.
- Acts as the operations foreman in the absence of the manager.
- Operates the refrigeration CFC and compressor removal program. Assesses and removes materials necessary and ensures proper disposal.
- Safely operates county vehicles, including daily inspections and maintenance.

- Hauls all refrigerated units and tires from various sites to the Colburn shop.
- Hauls all recyclables from various sites to designated locations.
- Operates heavy equipment to push metal and wood piles.
- Operates heavy equipment to load and unload tires into transfer trailers.
- Process latex paint, clean used motor oil for proper disposal.
- Responsible for proper use of personal protection equipment (PPE).
- Hauling various items from collection sites using truck and trailer.

SECONDARY FUNCTIONS

- Performs snow plowing and shoveling functions as needed for the site facilities and/or other assigned areas of the county, including hooking up snowplows and other winter equipment.
- Performs the general duties of a Site Attendant and fills in for employees in their absence as directed.
- Assists manager as needed.
- Performs all other duties as assigned.

JOB SPECIFICATIONS

- Sufficient combination of knowledge, skills and abilities so as to competently perform the essential functions of the job. High school diploma or equivalent is required.
- Prior work experience in a related field is preferred.
- Knowledge of basic math skills sufficient to count and record monetary transactions.
- Ability to read and interpret general documents including safety rules, maintenance instructions and information related to the position.
- Ability to communicate effectively, both orally and in writing. Most communication is made in a face-to-face setting with some written communication required for report writing and other paperwork. Ability to interact with the public in a professional manner.
- Ability to develop and maintain harmonious working relationships with others, both inside and outside the organization.
- Ability to move large refrigerators with a hand cart.
- EPA Section 608 Type 1 certification for refrigeration decommissioning is required or must be completed within 6 months of hire date.
- 24 - hour Hazwoper certification is required or must be completed within 6 months of hire date.
- Must possess a valid state driver's license, Class D and maintain a good driving record.

PHYSICAL ABILITIES & WORKING CONDITIONS

Requires physical endurance and the ability to perform demanding tasks, such as standing for extended periods, lifting items (with or without assistance), and using ladders or steps safely to complete essential job functions. May require lifting, pulling, pushing and carrying weights

typically under 20 pounds, but may occasionally require lifting of 50 pounds. Must also work effectively as part of a team, promoting a positive and collaborative work environment. Hazard detection is a key responsibility, with the ability to recognize unsafe or hazardous conditions and take appropriate action, including the use of protective equipment. Additionally, the role demands adaptability to environmental conditions, requiring the ability to work outdoors in unsheltered areas exposed to weather extremes, such as rain, snow, heat, and cold.

Working conditions include regular exposure to physical hazards, noxious odors, and hazardous materials, all of which require adherence to safety protocols and the use of protective gear. The position involves a risk of injury if safety measures are not followed, especially when handling heavy equipment or working in adverse weather. This role may also require extended hours or on-call shifts during high-demand periods or inclement weather, necessitating flexibility and the ability to work in challenging conditions.

Disclaimer: This job description is not an employment agreement or contract, and management reserves the right to modify it when necessary.

I have reviewed and agree this Job Description accurately reflects the current responsibilities of my position. I also acknowledge that it will be placed in my Personnel File.

Signature: _____ Date: _____

Please Print Name: _____