



Bonner County Planning Department

"Protecting property rights and enhancing property value"

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov

Building Location Permit Application

FOR OFFICE USE ONLY:

File No. _____

Application Receipt Date: _____

OWNER/APPLICANT INFORMATION:

Are you the property owner?

☐ Yes, I am the property owner

☐ No, I am completing this on behalf of the property owner.

Property owner's name: _____

Company name: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____

E-mail (Required): _____ Telephone: _____

REPRESENTATIVE'S INFORMATION:

Representative's name: _____

Name/Relationship to the project: _____

Company name: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____

E-mail (Required): _____ Telephone: _____

ADDITIONAL APPLICANT/ REPRESENTATIVE INFORMATION:

Name & Relationship to the project: _____

Company name: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____

E-mail (Required): _____ Telephone: _____

PARCEL INFORMATION (Example RP#####)A:

Parcel Number (Can be found on you Assessor's tax bill.): _____

Project Address: _____

Subdivision name if applicable: _____

Block & Lot number if applicable: _____

CONSTRUCTION DETAILS:

1. Type of construction? (Check all that apply.)

☐ New construction

☐ Addition to existing construction

☐ Remodel

☐ Change of use

☐ Other: _____

2. Describe use of structure. (Examples: single family dwelling, shop, garage, barn, etc.):

3. Total square footage. (Living space, decks, patios, garage, lean-to, etc.): _____

4. Number of units. (Should be one, unless building a multi-dwelling structure. Examples: duplexes and townhomes.): _____

5. Number of stories. (Includes: basement, loft, main floor, and any other multi-story floors.)

6. Property acreage: _____

7. Maximum lot coverage is not to exceed 35%. Please provide your current lot coverage.

Current lot coverage: _____

Proposed lot coverage.: _____

8. Plumbing:

☐ Yes

☐ No

9. Heating:

- ☐ Yes
- ☐ No

10. Homeowner or contractor build:

- ☐ Homeowner
- ☐ Contractor If contractor built, provide registration number: _____

11. Will the use of the structure be one of the following?

- ☐ Commercial
- ☐ Industrial
- ☐ None of these uses apply to my structure.

12. Are you placing a manufactured or mobile home?

- ☐ Yes, Year: _____ Size _____ Make: _____ ID#: _____
- ☐ No

13. Please check off and attach the following required items :

- ☐ Site plan
- ☐ Floor plan
- ☐ Elevation drawings
- ☐ Property deed
- ☐ Other: _____

I/We certify that I/we have read and examined this application and know the statements and depictions to be true and correct. I/We certify that the proposed construction will conform to the dimensions and uses shown above and that no changes will be made without first obtaining approval from Bonner County Planning Department. I/We understand that additional information may be necessary for a complete review of this application by the Planning Department, and submission of this application does not constitute approval. I/We further grant permission to Bonner County Planning Department employees to enter upon the subject land to make examinations or review the premises relative to this application.

Authorization of inspection. **Please mark only one box.**

- ☐ I/We authorize inspections without a scheduled appointment.
- ☐ I/We authorize inspections by appointment only.

Landowner(s)/Authorized Representative Signature

Date

BUILDING LOCATION PERMIT - SITE PLAN

OWNER:

PERMIT#:

COMPLETE THE SITE PLAN BELOW, DEPICTING THE FOLLOWING:

- ☐ Property lines of the property to be developed
- ☐ Location of front door & dimensions of proposed structure
- ☐ Locations and uses of all existing and proposed structures
- ☐ Septic tanks, leach fields and wells, if applicable
- ☐ All bodies of water within 300 feet of the proposed building site and any wetlands on site.
- ☐ Distance from property lines to architectural projections for all proposed structures
- ☐ All public or private roads providing access to the site; indicate primary access.
- ☐ All easements of record (utility, road, etc)

Direction to site: _____

INDICATE
NORTH IN
CIRCLE



DATE RECEIVED:

USE THIS SHEET FOR THE DRAWING OF THE
DIAGRAMMATIC FLOOR PLAN SHOWING ALL LEVELS OF THE
PROPOSED STRUCTURE
OR
ATTACH YOUR DRAWINGS (NO LARGER THAN 11 X 17)

USE THIS SHEET FOR THE DRAWING OF THE **FRONT AND
SIDE ELEVATIONS** OF THE PROPOSED STRUCTURE
OR
ATTACH YOUR DRAWINGS (NO LARGER THAN 11 X 17)