



BONNER COUNTY PLANNING DEPARTMENT
 1500 Hwy 2, Suite 208, Sandpoint, Idaho 83864
 Phone: (208) 265-1458 – Email: planning@bonnercountyid.gov

COMPLAINT/VIOLATION FORM

VIOLATION NUMBER:	<p>Please supply evidence of the violation occurring onsite at the time the complaint is submitted to the Bonner County Planning Department <i>(photographs, newspaper ads, etc.)</i></p>	
	COMPLAINT:	
Assessor's Parcel Number:		
Subject Property Owner Name:		
Site Address:		
Directions to Site:		
Description of Site: <i>(Identifying structure or landmark)</i>		
OFFICE USE ONLY		
Type of violation, BCRC section citation, zoning district:		
Stop work order placed:	Stop work order lifted:	
Letter 1 mailed on:	Letter 2 mailed on:	
Complaint summary to PA:	PA letter mailed:	
ACTION TAKEN (Check One): <input type="checkbox"/> Abated By: <input type="checkbox"/> Unfounded		Date Submitted:
<input type="checkbox"/> Notice To Title Recorded Instrument #		
<input type="checkbox"/> Notice to Title lifted on _____ at Instrument #		
BY:		

CONFIDENTIAL

While investigating an alleged violation it may be necessary for Bonner County Planning Department staff to contact you in order to obtain additional information. Staff may also seek your permission to access your adjacent property in order to view the violation if it cannot be seen from the public right-of-way. In order to facilitate the quickest possible response to your complaint, please provide us with your contact information. This information will be stored in a confidential folder and will be used for internal purposes.

Thank you for your assistance.

Name: _____

Home Number: _____

Cell Phone Number: _____

Best Time of Day to Call (*circle one*): *Morning* *Afternoon* *Anytime*

Email Address: _____

Mailing Address: _____

Physical Address: _____

Can you see the alleged violation from your property? *Yes* *No*

Would you allow a member of the Bonner County Planning Staff to access your site in order to investigate the alleged violation? *Yes* *No*

By signing I/we grant permission to Bonner County employees or officials to enter upon my/our property to make examinations and investigate the alleged violation occurring on adjacent properties.

Signature: _____ Date: _____