



# BONNER COUNTY PLANNING DEPARTMENT

1500 Highway 2, Suite 208  
Sandpoint, Idaho 83864  
(208) 265-1458 FAX: (208) 265-1463

## HOME OCCUPATION INSTRUCTIONS

### Instructions:

1. Prior to submittal of this application, the applicant shall discuss the proposal with a Planner.
2. The following items shall be submitted together with the Home Occupation Permit application:

- One copy of a site plan, drawn to scale, showing the location of all buildings, parking, storage area, fencing and loading areas, traffic access and circulation, undisturbed areas, open spaces, landscaping, refuse and service areas, utilities, signs and yards.
- A vicinity map depicting the general location of the subject property to other properties, the transportation system, landmarks and other physical features within a one (1) mile radius of the site.
- Completed and signed Home Occupation Permit Application.
- Any supplementary materials which the applicant believes are supportive of the project.
- The appropriate filing fees. Your application cannot be received by the Planning Department unless accompanied by the appropriate fees (see BCRC, Section 12-265).

### **Complete the following for Tier III home occupations only:**

- A stormwater plan, where applicable (see BCRC, Section 12-720.2 and 12-724.1, et seq.).