



## Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

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# LOT LINE ADJUSTMENT / MINOR NOTATIONAL CHANGE CHECKLIST

### **Instructions:**

1. Prior to submittal of this application, the applicant is encouraged discuss the proposal with a Planner.
2. Digital Submission is encouraged.
3. The following items shall be submitted together with the Lot Line Adjustment/Minor Notational Change application:
  - A copy of the Lot Line Adjustment/Minor Notational Change plat, prepared and stamped by an Idaho licensed surveyor and containing all required information and plat certifications per Bonner County Revised Code. If submission is not digital please submit a reduced 11X17 copy of the plat.
  - Boundary closures.
  - A copy of the plat certificate/preliminary title report.
  - A copy of the currently recorded deed for the subject property.
  - A copy of the parent plat marked with distinguishable lines so as to clearly indicate the existing and proposed lot lines.
  - Additional information reasonably required for a thorough review of the application, as may be requested by the Planning Director.
  - Any other information the applicant believes should be considered in the application.
  - Application filing fee. The application cannot be received by the Planning Department unless accompanied by the appropriate fees. (BCRC 12-265)