



Agenda

Bonner County Commissioners

Bonner County Board of Commissioners

Meeting with Planning Department & Prosecutor's Office

September 7, 2023, 1:30 p.m.
County Administration Building
Third Floor, Board Meeting Room

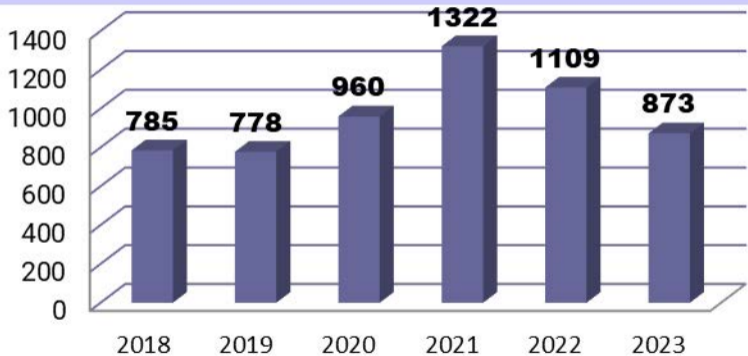
Open Session:

1. Update on Planning Department Activities
 - a. Department updates
 1. Zoning Stats, Staffing, etc.
 2. Operations – EnerGov
 3. Revenue and Expenses YTD
 - b. Code/Ordinance updates
 1. Title 12
 - c. Comprehensive Plan
 1. Update on Planning Commission progress and timeline
 - d. September Planning Related Meetings
 - e. Enforcement
 1. Compliance Update

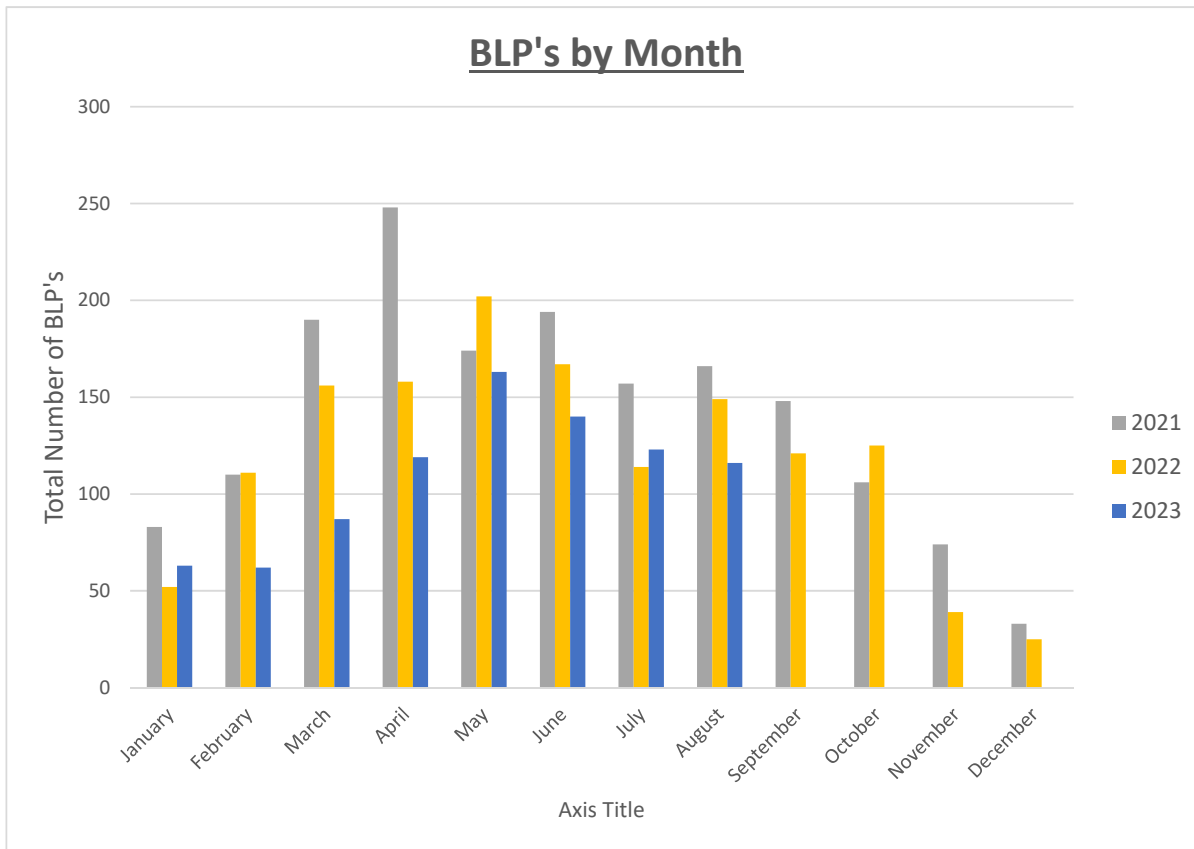
Executive Session:

1. Pending Litigation
Action Item: Discussion/Decision Placing/Lifting of Notice to Title

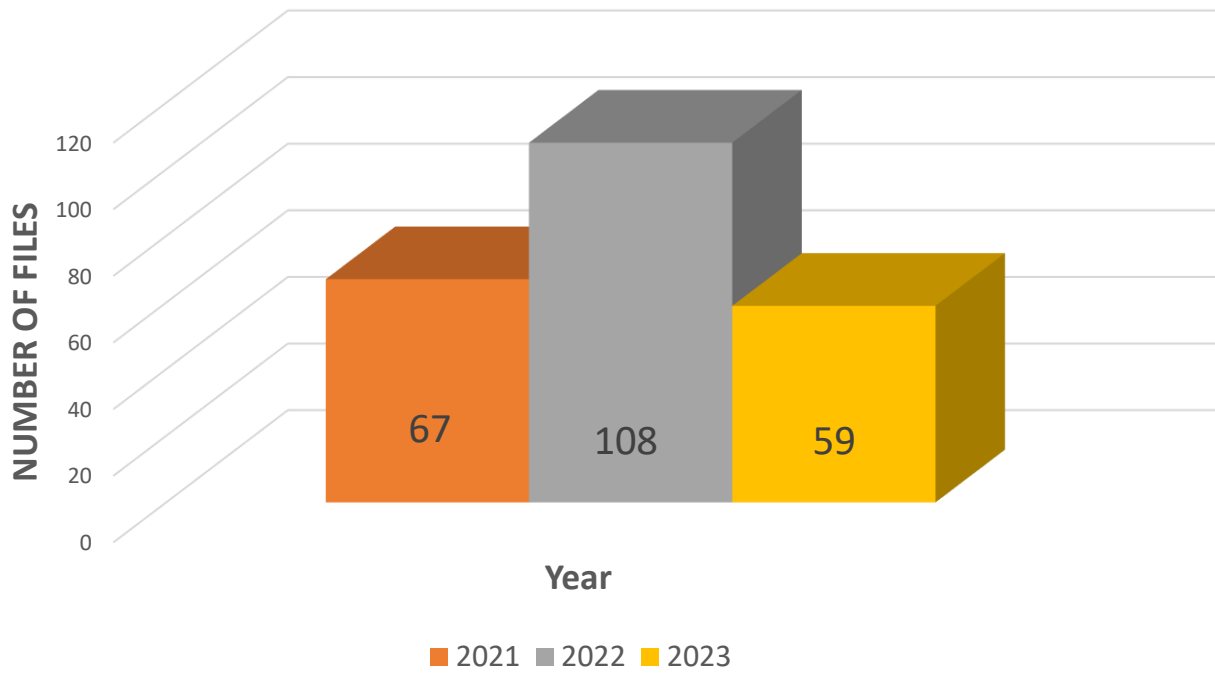
Building Location Permit



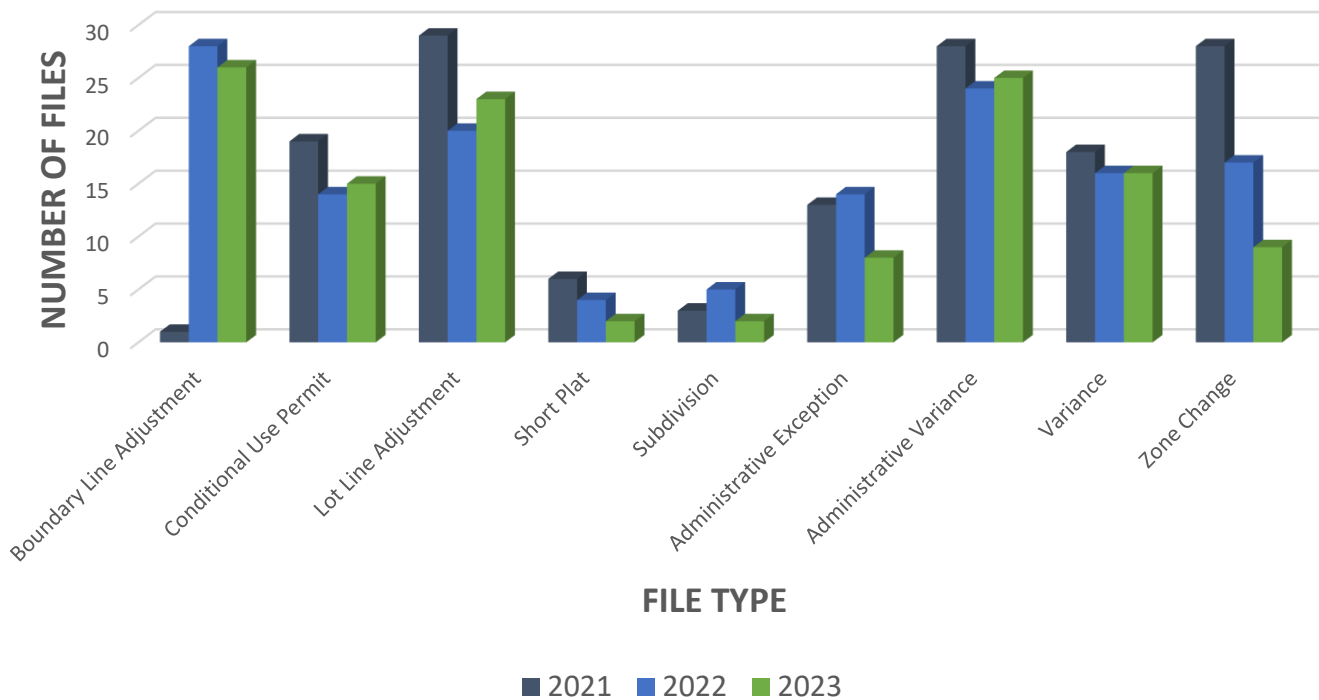
2021		2022		2023	
Month	BLP's	Month	BLP's	Month	BLP's
January	83	January	52	January	63
February	110	February	111	February	62
March	190	March	156	March	87
April	248	April	158	April	119
May	174	May	202	May	163
June	194	June	167	June	140
July	157	July	114	July	123
August	166	August	149	August	116
September	148	September	121	September	
October	106	October	125	October	
November	74	November	39	November	
December	33	December	25	December	



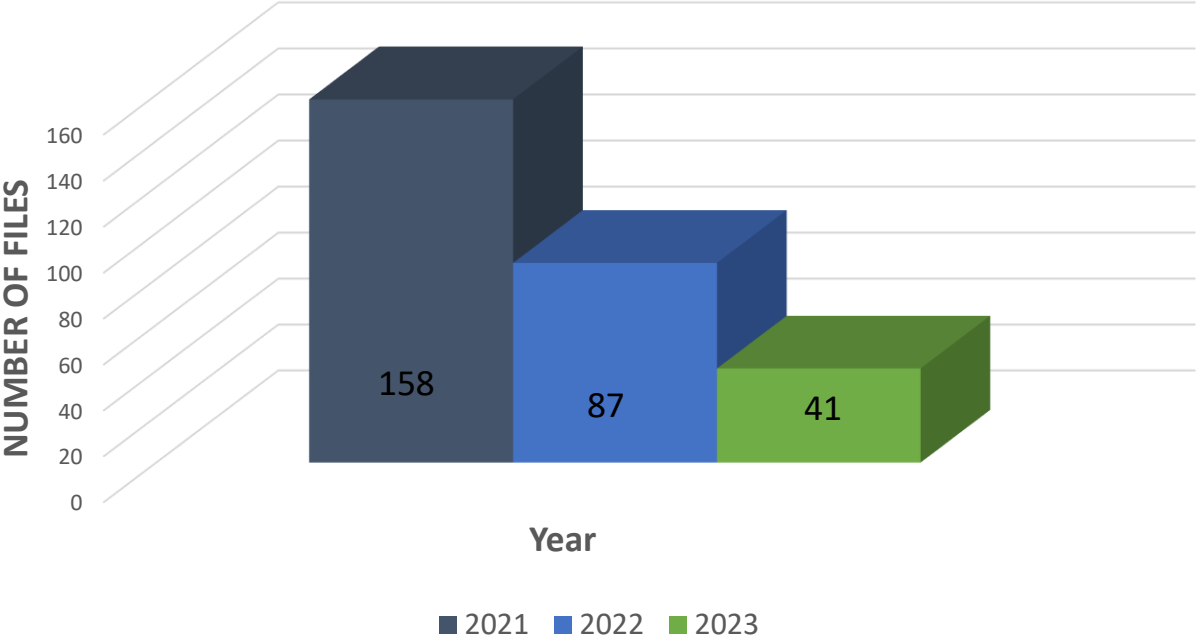
Vacation Rental Permits - YTD



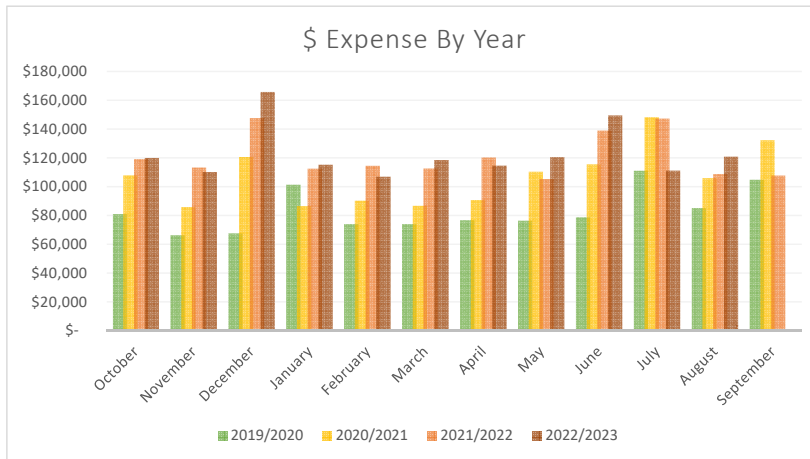
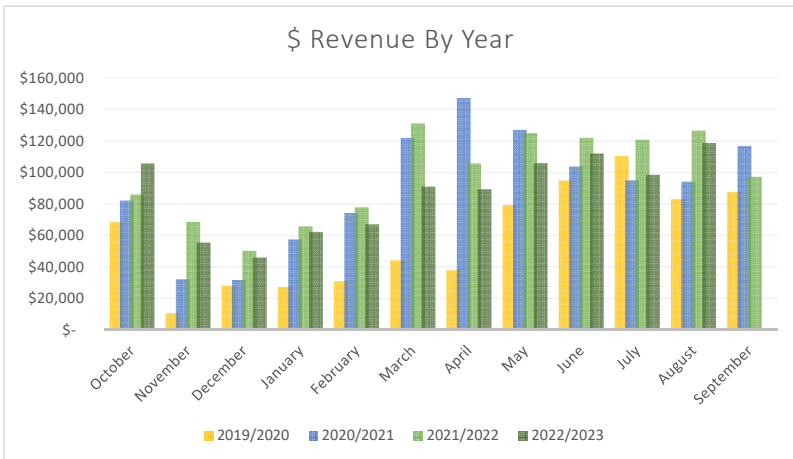
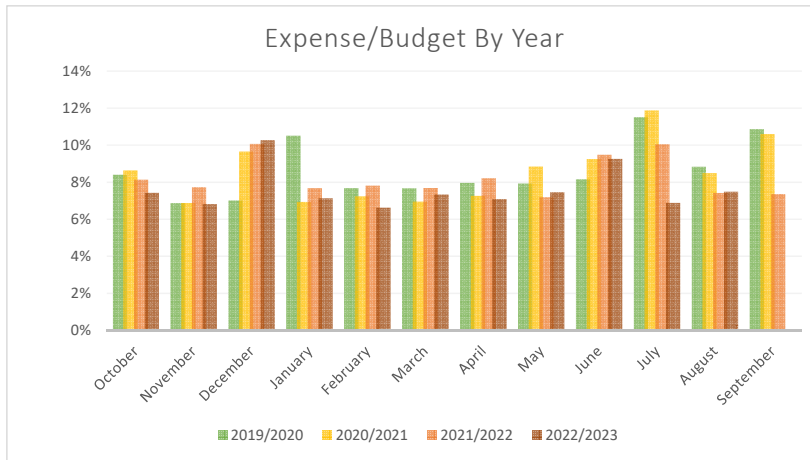
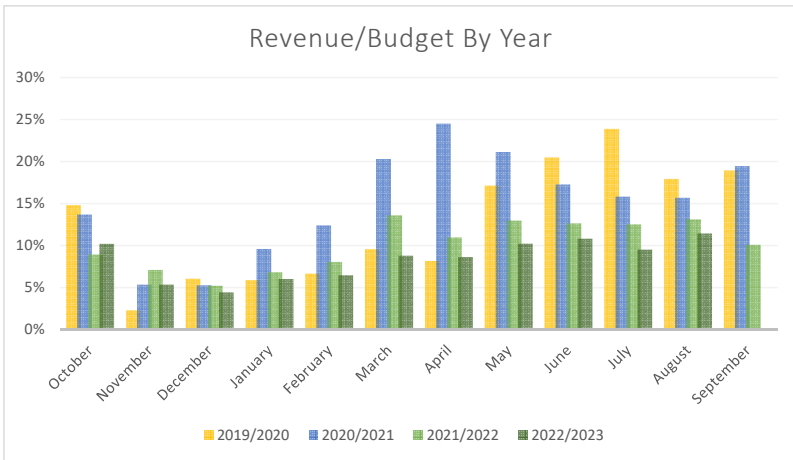
August - YTD



Minor Land Division - YTD



		1	2	3	4	5	6	7	8	9	10	11	12	Total	Budget	Budget	Actual
		October	November	December	January	February	March	April	May	June	July	August	September			Re/Ex	Re/Ex
2022/2023	Revenue	\$ 105,692	\$ 55,423	\$ 46,004	\$ 62,304	\$ 67,097	\$ 90,972	\$ 89,324	\$ 105,816	\$ 111,939	\$ 98,481	\$ 118,510		\$ 951,562	\$1,035,822	64%	70%
	Expense	\$ 119,867	\$ 110,137	\$ 165,872	\$ 115,217	\$ 106,919	\$ 118,407	\$ 114,510	\$ 120,463	\$ 149,508	\$ 111,165	\$ 120,838		\$ 1,352,903	\$1,614,594		
	R % of Budget	10%	5%	4%	6%	6%	9%	9%	10%	11%	10%	11%	0%	92%			
	E % of Budget	7%	7%	10%	7%	7%	7%	7%	7%	9%	7%	7%	0%	84%			
2021/2022	Revenue	\$ 85,977	\$ 68,619	\$ 50,324	\$ 65,836	\$ 77,795	\$ 131,067	\$ 105,661	\$ 124,919	\$ 121,878	\$ 120,728	\$ 126,508	\$ 97,131	\$ 1,176,443	\$ 964,250	66%	81%
	Expense	\$ 119,124	\$ 113,228	\$ 147,522	\$ 112,478	\$ 114,433	\$ 112,594	\$ 120,260	\$ 105,252	\$ 138,907	\$ 147,215	\$ 108,644	\$ 107,724	\$ 1,447,381	\$1,464,471		
	R % of Budget	9%	7%	5%	7%	8%	14%	11%	13%	13%	13%	13%	10%	122%			
	E % of Budget	8%	8%	10%	8%	8%	8%	8%	7%	9%	10%	7%	7%	99%			
2020/2021	Revenue	\$ 82,062	\$ 32,162	\$ 31,675	\$ 57,540	\$ 74,310	\$ 121,772	\$ 147,203	\$ 126,851	\$ 103,614	\$ 94,902	\$ 94,096	\$ 116,739	\$ 1,082,926	\$ 600,100	48%	85%
	Expense	\$ 107,770	\$ 85,737	\$ 120,514	\$ 86,477	\$ 90,232	\$ 86,713	\$ 90,623	\$ 110,299	\$ 115,442	\$ 148,225	\$ 105,950	\$ 132,262	\$ 1,280,244	\$1,247,444		
	R % of Budget	14%	5%	5%	10%	12%	20%	25%	21%	17%	16%	16%	19%	180%			
	E % of Budget	9%	7%	10%	7%	7%	7%	7%	9%	9%	12%	8%	11%	103%			
2019/2020	Revenue	\$ 68,519	\$ 10,711	\$ 28,030	\$ 27,279	\$ 30,899	\$ 44,207	\$ 37,884	\$ 79,248	\$ 94,770	\$ 110,552	\$ 83,020	\$ 87,619	\$ 702,738	\$ 462,850	48%	70%
	Expense	\$ 81,050	\$ 66,281	\$ 67,615	\$ 101,379	\$ 74,040	\$ 73,969	\$ 76,804	\$ 76,476	\$ 78,731	\$ 111,085	\$ 85,161	\$ 104,829	\$ 997,420	\$ 964,336		
	R % of Budget	15%	2%	6%	6%	7%	10%	8%	17%	20%	24%	18%	19%	152%			
	E % of Budget	8%	7%	7%	11%	8%	8%	8%	8%	8%	12%	9%	11%	103%			



ACCOUNT DESCRIPTION	TYPE	October	November	December	January	February	March	April	May	June	July	August	September	Budget	YTD Totals
CONDITIONAL USE PERMIT	R	750	1,750	0	2,260	500	800	750	800	2,800	1,300	1,550		18,500	13,260
MODIFICATION	R	0	0	0	0	0	200	0	0	0	0	0		0	200
TECHNOLOGY FEE	R	5,100	2,930	2,095	2,310	2,940	4,290	4,080	4,800	5,245	4,580	5,770		50,000	44,140
VACATION RENTAL FEE	R	3,000	2,400	2,100	400	600	1,920	3,260	2,500	2,300	500	2,500		30,000	21,480
DEVELOPMENT PERMIT (TITLE 14)	R	5,475	3,025	2,275	3,750	3,450	5,550	3,300	5,675	6,475	5,200	5,375		14,000	49,550
CODE/COMP PLAN AMENDMENT -TEXT	R	0	0	0	0	0	0	0	0	0	0	0		2,000	0
COMP PLAN MAP AMENDMENT	R	0	0	0	1,500	0	0	0	0	3,000	0	0		9,000	4,500
HOME OCCUPATION	R	200	100	100	100	50	100	0	200	100	100	0		220	1,050
NOTICE TO TITLE FEE	R	0	0	345	0	700	0	0	0	345	0	0		300	1,390
COSTS COLLECTED FOR IMPACT FEE	R	0	0	375	200	425	200	275	400	550	500	625		1,427	3,550
PRELIMINARY PLAT	R	7,545	8,260	6,059	7,175	3,535	4,525	4,625	12,650	4,025	900	5,160		85,142	64,459
LOT LINE ADJUSTMENT	R	2,400	4,575	2,400	1,850	4,800	2,450	1,600	0	1,550	3,000	2,425		16,443	27,050
VARIANCE	R	2,075	1,475	600	650	1,025	3,055	825	1,700	2,850	2,075	2,275		19,500	18,605
ZONE CHANGE	R	1,500	0	0	3,000	1,500	1,500	0	1,750	0	1,500	3,500		30,800	14,250
ROAD VACATION	R	0	0	0	0	420	420	0	0	0	0	0		1,400	840
COUNTY SURVEYOR	R	4,043	1,538	4,539	6,166	2,465	2,963	1,811	2,465	3,698	3,387	3,351		49,000	36,424
PROF ENGINEERING SVS	R	0	0	0	0	800	0	0	0	0	0	1,600		1,350	2,400
HEARING EXAMINER FEES	R	225	0	450	675	0	900	225	1,350	1,350	900	900		25,000	6,975
STORMWATER/EROSION CONTROL	R	6,370	3,893	3,325	2,020	2,710	4,120	5,980	7,795	6,875	8,940	5,190		39,000	57,218
TIME EXTENSION	R	225	380	750	600	675	375	875	75	475	150	300		5,250	4,880
APPEALS	R	600	300	0	1,401	2,084	0	300	350	0	350	650		11,100	6,035
CERTIFICATES OF COMPLIANCE	R	100	250	0	100	0	0	0	0	300	100	0		165	850
BUILDING LOCATION PERMIT	R	65,010	23,975	18,510	26,275	37,345	56,960	60,780	62,035	68,505	63,918	75,165		601,500	558,478
FAMILY EXEMPTIONS	R	258	0	258	242	242	0	484	0	258	242	968		1,600	2,952
INVESTIGATION FEE	R	538	300	1,755	1,275	725	0	50	975	975	675	1,000		20,200	8,268
MISC. REVENUES	R	149	140	22	250	35	524	44	192	56	19	16		1,600	1,446
RECORDING FEES	R	130	133	45	105	71	120	60	104	208	146	191		1,325	1,313
SALARIES - FULL TIME	E	66,523	71,506	112,065	72,486	72,804	75,243	77,554	75,650	110,245	73,394	74,566		1,044,969	882,036
RETIREMENT	E	7,886	8,539	13,378	8,656	8,694	8,986	9,262	9,013	13,165	8,486	8,338		123,888	104,403
FICA	E	4,490	4,845	7,674	4,892	4,881	5,066	5,259	5,120	7,553	4,947	5,037		80,174	59,764
LIFE INSURANCE	E	406	418	502	435	461	481	457	457	457	457	457		5,116	4,987
MEDICAL INSURANCE	E	11,882	12,421	14,939	13,218	14,548	14,553	13,419	13,504	13,504	13,504	13,504		186,516	148,994
HSA	E	21,500	2,800	2,500	0	300	0	0	300	0	0	900		20,000	28,300
HRA	E	0	0	0	600	0	0	0	0	0	0	600		0	1,200
DENTAL - FIXED COSTS	E	574	26	0	2,142	794	888	832	832	832	832	832		6,736	8,585
TRAVEL - MILEAGE	E	0	1,214	828	-2,042	0	0	0	0	0	0	0		1,000	0
TRAVEL - MEALS/PER DIEM	E	0	0	0	0	0	0	0	0	0	0	0		2,500	0
P&Z - TRAVEL & MEALS REIMB	E	-505	505	0	1,686	0	863	703	877	47	807	1,416		5,500	6,400
EDUCATION - FEES/REGISTRATION	E	0	769	525	-1,119	0	0	0	1,000	-429	429	1,500		2,000	2,675
DUES/MEMBERSHIP/LICENSES	E	0	175	0	293	0	291	0	16	0	0	84		1,310	858
SUPPLIES - OFFICE	E	0	0	0	2,143	366	612	420	450	282	538	417		8,500	5,230
SMALL ASSETS AND EQUIPMENT	E	0	1,225	284	-1,509	0	0	0	0	0	0	0		5,000	0
LEGAL PUBLICATIONS	E	0	0	0	2,809	700	542	1,159	922	407	701	518		7,000	7,759
RECORDING FEE EXPENSE	E	-39	669	1,661	-2,053	136	75	0	210	0	104	250		700	1,013
COPY MACHINE USE/MAINTENANCE	E	230	-54	0	682	23	372	163	272	10	179	384		3,500	2,261
UTILITIES - CELLULAR TELEPHONE	E	370	-132	234	1,318	370	660	432	667	416	95	1,022		5,000	5,452
VEHICLES - FUEL, GASOLINE	E	715	124	291	1,816	864	612	636	654	838	764	783		9,000	8,096
VEHICLES - REPAIR/MAINTENANCE	E	0	1,800	593	-2,326	11	11	77	44	117	55	66		1,500	447
PROF. SVCS - ENGINEERING	E	-60	104	22	2,634	570	960	2,370	1,960	1,390	1,200	2,160		6,500	13,310
PROF. SVCS - SURVEYING	E	5,855	-4,535	960	18,162	0	5,108	617	6,849	0	3,698	3,740		55,000	40,453
PROF. SVCS - HEARING EXAM FEES	E	-225	6,080	7,395	-10,550	0	1,575	900	0	450	450	2,700		25,000	8,775
PRINTING	E	0	675	675	769	1,398	278	0	0	224	259	345		2,500	4,623
REFUNDS, REIMBURSEMENTS	E	0	455	0	1,133	0	700	0	1,400	0	0	688		1,500	4,376
MISCELLANEOUS EXPENSES	E	0	508	1,080	-1,588	0	0	0	0	0	0	0		500	0
COMPUTER - SUPPORT & UPGRADE	E	0	0	0	0	0	0	0	0	0	0	0		500	0
CAPITAL - LEASE EXPENDITURES	E	265	-265	0	1,062	0	531	250	265	0	265	532		3,185	2,905
Revenue Total		105,693	55,423	46,003	62,304	67,097	90,972	89,324	105,816	111,939	98,481	118,510	0	1,035,822	951,562
Expense Total		119,868	109,871	165,606	115,748	106,919	118,407	114,510	120,462	149,508	111,165	120,838	0	1,614,594	1,352,903



Bonner County Planning Department

"Protecting property rights and enhancing property value"

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov

List of Planning Related Meetings – September 2023

1. September – Commissioner Williams MLD Workshop (Final Date TBD)
2. September 5 – Planning Commission @4:30 pm
3. September 6 – Hearing Examiner @1:30 pm
4. September 13 – BOCC Hearing CANCELED (No Hearing Items)
5. September 19 – Planning Commission @4:30 pm
6. September 20 – Hearing Examiner @1:30 pm
7. September 21 – Zoning Commission @5:30 pm
8. September 27 – BOCC Hearing @1:30 pm