

# **Agenda**

### **Bonner County Commissioners**

### **Bonner County Board of Commissioners**

Meeting with Planning Department & Prosecutor's Office

February 1, 2024, 1:30 p.m. County Administration Building Third Floor, Board Meeting Room

### **Open Session:**

- 1. Updates on Planning Department Activities
  - a. Monthly Planning Related Meetings
  - b. Department Updates
    - 1. Staffing
    - 2. Title 11 Stats
    - 3. Title 12 Stats
  - c. Energov/Munis Update
  - d. Financial Update
    - 1. Revenue and Expenses YTD
  - e. Pending/Proposed Ordinance Changes
    - 1. Title 11
    - 2. Title 12
  - f. Comprehensive Plan
    - 1. Progress on comp plan components
    - 2. Timeline
  - g. Enforcement
    - 1. Title 12 Compliance
    - 2. Title 11 Compliance

#### **Executive Session:**

1. Pending Litigation

Action Item: Discussion/Decision - Placing/Lifting of Notice to Title



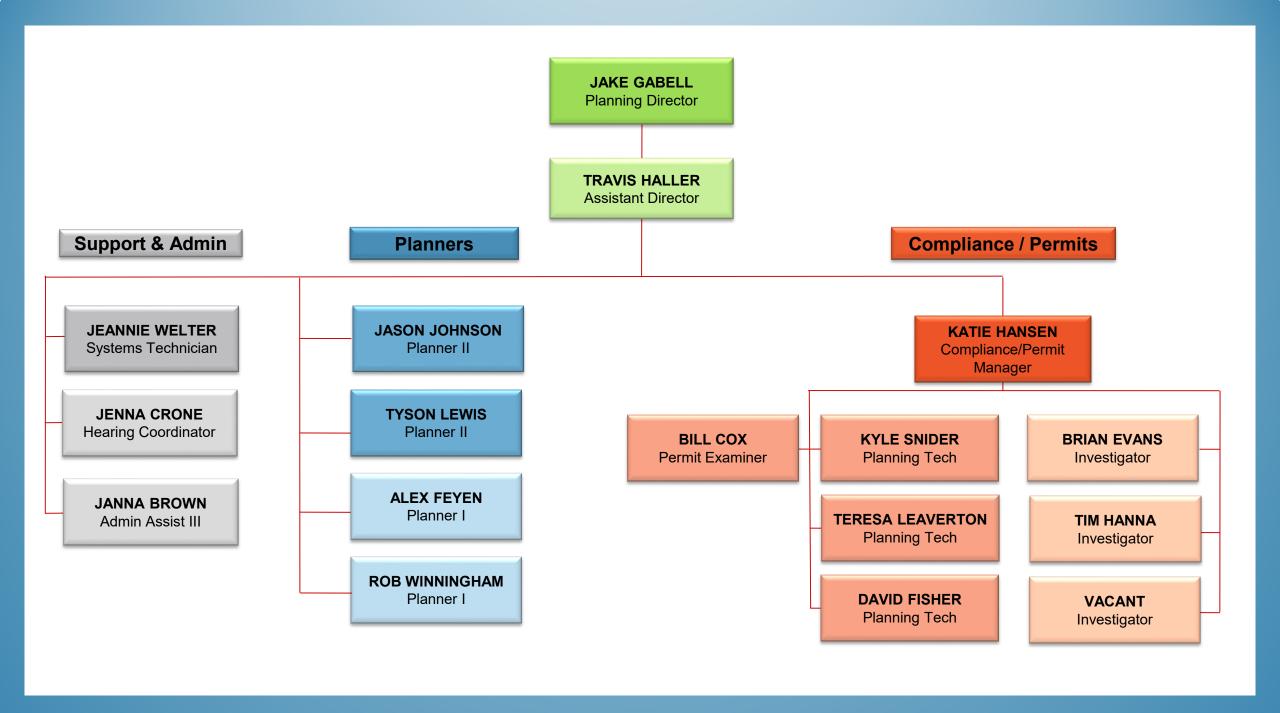
## **Bonner County Planning Department**

"Protecting property rights and enhancing property value" 1500 Highway 2, Suite 208, Sandpoint, Idaho 83864 Phone (208) 265-1458 - Fax (866) 537-4935

 $\textit{Email:} \ \underline{\textit{planning@bonnercountyid.gov}} \ - \ \textit{Web site:} \ \underline{\textit{www.bonnercountyid.gov}}$ 

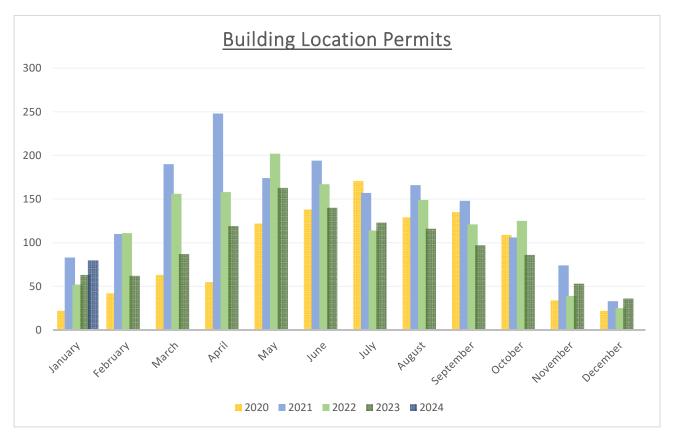
## List of Planning Related Meetings - February 2024

| February 1  | BOCC/Planning Update @1:30 pm             |
|-------------|---|
| February 5  | BOCC Workshop AM16-23 (VRP Code) @2:00 pm |
| February 6  | Planning Commission @4:30 pm              |
| February 7  | Hearing Examiner @1:30 pm                 |
| February 15 | Zoning Commission @5:30 pm                |
| February 20 | Planning Commission @4:30 pm              |
| February 21 | Hearing Examiner @1:30 pm                 |
| February 22 | BOCC Hearing @1:30 pm                     |



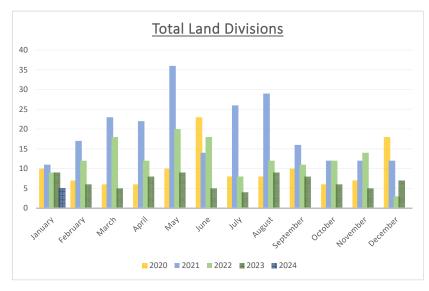
## **Building Locaion Permit Application Report by Month**

|           | 2020 | 2021 | 2022 | 2023 | 2024 |
|-----------|------|------|------|------|------|
| January   | 22   | 83   | 52   | 63   | 80   |
| February  | 42   | 110  | 111  | 62   |      |
| March     | 63   | 190  | 156  | 87   |      |
| April     | 55   | 248  | 158  | 119  |      |
| May       | 122  | 174  | 202  | 163  |      |
| June      | 138  | 194  | 167  | 140  |      |
| July      | 171  | 157  | 114  | 123  |      |
| August    | 129  | 166  | 149  | 116  |      |
| September | 135  | 148  | 121  | 97   |      |
| October   | 109  | 106  | 125  | 86   |      |
| November  | 34   | 74   | 39   | 53   |      |
| December  | 22   | 33   | 25   | 36   |      |
| Total     | 1042 | 1683 | 1419 | 1145 | 80   |

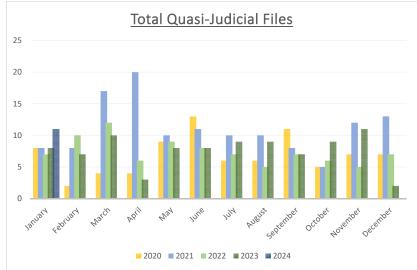


#### **Planning Applications Report by Month**

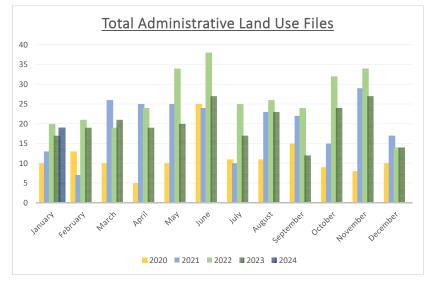
|          |      | Total L | and Divisio | ns   |      |
|----------|------|---------|-------------|------|------|
|          | 2020 | 2021    | 2022        | 2023 | 2024 |
| January  | 10   | 11      | 9           | 9    | 5    |
| February | 7    | 17      | 12          | 6    | 0    |
| March    | 6    | 23      | 18          | 5    | 0    |
| April    | 6    | 22      | 12          | 8    | 0    |
| May      | 10   | 36      | 20          | 9    | 0    |
| June     | 23   | 14      | 18          | 5    | 0    |
| July     | 8    | 26      | 8           | 4    | 0    |
| August   | 8    | 29      | 12          | 9    | 0    |
| Septembe | 10   | 16      | 11          | 8    | 0    |
| October  | 6    | 12      | 12          | 6    | 0    |
| November | 7    | 12      | 14          | 5    | 0    |
| December | 18   | 12      | 3           | 7    | 0    |
| Total    | 119  | 230     | 149         | 81   | 5    |



|          |      | Total Qua | asi-Judicial | Files |      |
|----------|------|-----------|--------------|-------|------|
|          | 2020 | 2021      | 2022         | 2023  | 2024 |
| January  | 8    | 8         | 7            | 8     | 11   |
| February | 2    | 8         | 10           | 7     | 0    |
| March    | 4    | 17        | 12           | 10    | 0    |
| April    | 4    | 20        | 6            | 3     | 0    |
| May      | 9    | 10        | 9            | 8     | 0    |
| June     | 13   | 11        | 8            | 8     | 0    |
| July     | 6    | 10        | 7            | 9     | 0    |
| August   | 6    | 10        | 5            | 9     | 0    |
| Septembe | 11   | 8         | 7            | 7     | 0    |
| October  | 5    | 5         | 6            | 9     | 0    |
| November | 7    | 12        | 5            | 11    | 0    |
| December | 7    | 13        | 7            | 2     | 0    |
| Total    | 82   | 132       | 89           | 91    | 11   |



|          | Tota | al Administ | rative Land | l Use Files |      |
|----------|------|-------------|-------------|-------------|------|
|          | 2020 | 2021        | 2022        | 2023        | 2024 |
| January  | 10   | 13          | 20          | 17          | 19   |
| February | 13   | 7           | 21          | 19          | 0    |
| March    | 10   | 26          | 19          | 21          | 0    |
| April    | 5    | 25          | 24          | 19          | 0    |
| May      | 10   | 25          | 34          | 20          | 0    |
| June     | 25   | 24          | 38          | 27          | 0    |
| July     | 11   | 10          | 25          | 17          | 0    |
| August   | 11   | 23          | 26          | 23          | 0    |
| Septembe | 15   | 22          | 24          | 12          | 0    |
| October  | 9    | 15          | 32          | 24          | 0    |
| November | 8    | 29          | 34          | 27          | 0    |
| December | 10   | 17          | 14          | 14          | 0    |
| Total    | 137  | 236         | 311         | 240         | 19   |



#### Planning Applications Report by File Type and by Month

**Land Divisions** 

|           | S    | ubdivi | sion (1 | .1+ Lot | s)   |           | S    | hort P | lat (5- | 10 Lots | i)   |           | Mino | r Land | Divisio | on (2-4 | Lots) |          | Family | Exem | ptions | (2-4 Pa | arcels |
|-----------|------|--------|---------|---------|------|-----------|------|--------|---------|---------|------|-----------|------|--------|---------|---------|-------|----------|--------|------|--------|---------|--------|
|           | 2020 | 2021   | 2022    | 2023    | 2024 |           | 2020 | 2021   | 2022    | 2023    | 2024 |           | 2020 | 2021   | 2022    | 2023    | 2024  |          | 2020   | 2021 | 2022   | 2023    | 2024   |
| January   | 0    | 0      | 0       | 0       | 0    | January   | 0    | 1      | 0       | 2       | 1    | January   | 10   | 10     | 9       | 6       | 3     | January  | 0      | 0    | 0      | 1       | 1      |
| February  | 0    | 2      | 0       | 0       |      | February  | 1    | 1      | 2       | 0       |      | February  | 5    | 12     | 9       | 5       |       | February | 1      | 2    | 1      | 1       |        |
| March     | 0    | 0      | 2       | 0       |      | March     | 0    | 0      | 0       | 0       |      | March     | 6    | 18     | 13      | 5       |       | March    | 0      | 5    | 3      | 0       |        |
| April     | 0    | 0      | 1       | 0       |      | April     | 1    | 0      | 1       | 0       |      | April     | 5    | 20     | 9       | 6       |       | April    | 0      | 2    | 1      | 2       |        |
| May       | 1    | 0      | 1       | 2       |      | May       | 0    | 0      | 1       | 0       |      | May       | 8    | 35     | 17      | 7       |       | May      | 1      | 1    | 1      | 0       |        |
| June      | 0    | 0      | 1       | 0       |      | June      | 0    | 2      | 0       | 0       |      | June      | 23   | 11     | 12      | 4       |       | June     | 0      | 1    | 5      | 1       |        |
| July      | 0    | 1      | 0       | 0       |      | July      | 1    | 1      | 0       | 0       |      | July      | 6    | 24     | 7       | 2       |       | July     | 1      | 0    | 1      | 2       |        |
| August    | 0    | 0      | 0       | 0       |      | August    | 0    | 1      | 0       | 0       |      | August    | 7    | 28     | 11      | 6       |       | August   | 1      | 0    | 1      | 3       |        |
| September | 0    | 0      | 1       | 0       |      | September | 1    | 0      | 2       | 0       |      | September | 7    | 15     | 5       | 6       |       | Septembe | 1 2    | 1    | 3      | 2       |        |
| October   | 0    | 0      | 0       | 0       |      | October   | 1    | 0      | 0       | 0       |      | October   | 4    | 11     | 11      | 6       |       | October  | 1      | 1    | 1      | 0       |        |
| November  | 0    | 1      | 0       | 0       |      | November  | 0    | 1      | 3       | 0       |      | November  | 5    | 9      | 10      | 5       |       | Novembe  | r 2    | 1    | 1      | 0       |        |
| December  | 0    | 1      | 0       | 1       |      | December  | 1    | 1      | 0       | 0       |      | December  | 16   | 10     | 3       | 6       |       | December | 1      | 0    | 0      | 0       |        |
| Total     | 1    | 5      | 6       | 3       | 0    | Total     | 6    | 8      | 9       | 2       | 1    | Total     | 102  | 203    | 116     | 64      | 3     | Total    | 10     | 14   | 18     | 12      | 1      |

|  | udicia |  |
|--|--------|--|
|  |        |  |

|           |        |        |        | Qua    | asi-Juc | dicial Files |      |      |              |        |     |           |        |        |        |           |          |      |      |         |      |      |           |      |        |          |          |    |           |      |       |         |           |
|-----------|--------|--------|--------|--------|---------|--------------|------|------|--------------|--------|-----|-----------|--------|--------|--------|-----------|----------|------|------|---------|------|------|-----------|------|--------|----------|----------|----|-----------|------|-------|---------|-----------|
|           |        | Amer   | ndmen  | ts     |         |              |      | Zone | <b>Chang</b> | ge     |     |           | Con    | dition | al Use | Permit    |          |      | Va   | ariance | ;    |      |           |      | Modi   | fication | ns       |    |           | Road | Vacat | ion / V | alidation |
|           | 2020 2 | 2021 2 | 2022 2 | 2023 2 | 2024    |              | 2020 | 2021 | 2022         | 2023 2 | 024 |           | 2020 2 | 021 2  | 2022 2 | 2023 2024 |          | 2020 | 2021 | 2022    | 2023 | 2024 |           | 2020 | 2021 2 | 2022 2   | 2023 202 | 24 |           | 2020 | 2021  | 2022    | 2023 2024 |
| January   | 3      | 0      | 2      | 3      | 1       | January      | 2    | 2    | 3            | 2      | 2   | January   | 0      | 3      | 1      | 2 3       | January  | 3    | 2    | 1       | 0    | 4    | January   | 0    | 0      | 0        | 1        | 1  | January   | 0    | 1     | 0       | 0 0       |
| February  | 2      | 1      | 2      | 2      |         | February     | 0    | 2    | 3            | 0      |     | February  | 0      | 2      | 1      | 1         | February | 0    | 2    | 4       | 2    |      | February  | 0    | 0      | 0        | 0        |    | February  | 0    | 1     | 0       | 2         |
| March     | 1      | 5      | 1      | 2      |         | March        | 2    | 5    | 4            | 2      |     | March     | 0      | 3      | 4      | 1         | March    | 1    | 3    | 2       | 5    |      | March     | 0    | 0      | 1        | 0        |    | March     | 0    | 1     | 0       | 0         |
| April     | 1      | 6      | 2      | 1      |         | April        | 0    | 5    | 0            | 0      |     | April     | 2      | 5      | 2      | 1         | April    | 1    | 2    | 2       | 1    |      | April     | 0    | 0      | 0        | 0        |    | April     | 0    | 2     | 0       | 0         |
| May       | 1      | 2      | 1      | 1      |         | May          | 1    | 5    | 2            | 2      |     | May       | 1      | 2      | 3      | 2         | May      | 6    | 1    | 1       | 3    |      | May       | 0    | 0      | 2        | 0        |    | May       | 0    | 0     | 0       | 0         |
| June      | 1      | 0      | 2      | 3      |         | June         | 1    | 3    | 3            | 0      |     | June      | 1      | 3      | 0      | 3         | June     | 6    | 2    | 2       | 1    |      | June      | 4    | 0      | 0        | 0        |    | June      | 0    | 3     | 1       | 1         |
| July      | 1      | 4      | 2      | 2      |         | July         | 1    | 0    | 1            | 1      |     | July      | 0      | 1      | 1      | 3         | July     | 4    | 4    | 2       | 2    |      | July      | 0    | 0      | 0        | 1        |    | July      | 0    | 1     | 1       | 0         |
| August    | 4      | 2      | 0      | 0      |         | August       | 1    | 6    | 1            | 2      |     | August    | 0      | 0      | 2      | 2         | August   | 1    | 2    | 2       | 2    |      | August    | 0    | 0      | 0        | 3        |    | August    | 0    | 0     | 0       | 0         |
| September | 2      | 0      | 1      | 0      |         | September    | 2    | 1    | 1            | 2      |     | September | 0      | 2      | 1      | 0         | Septembe | 4    | 5    | 4       | 5    |      | September | 0    | 0      | 0        | 0        |    | September | 3    | 0     | 0       | 0         |
| October   | 0      | 0      | 4      | 1      |         | October      | 0    | 1    | 0            | 0      |     | October   | 2      | 3      | 1      | 3         | October  | 2    | 1    | 1       | 4    |      | October   | 0    | 0      | 0        | 1        |    | October   | 1    | 0     | 0       | 0         |
| November  | 0      | 2      | 1      | 1      |         | November     | 1    | 3    | 0            | 3      |     | November  | 0      | 2      | 1      | 3         | November | 4    | 5    | 1       | 4    |      | November  | 0    | 0      | 2        | 0        |    | November  | 2    | 0     | 0       | 0         |
| December  | 1      | 3      | 1      | 0      |         | December     | 1    | 3    | 1            | 0      |     | December  | 3      | 4      | 0      | 1         | December | 2    | 2    | 2       | 1    |      | December  | 0    | 0      | 1        | 0        |    | December  | 0    | 1     | 2       | 0         |
| Total     | 17     | 25     | 19     | 16     | 1       | Total        | 12   | 36   | 19           | 14     | 2   | Total     | 9      | 30     | 17     | 22 3      | Total    | 34   | 31   | 24      | 30   | 4    | Total     | 4    | 0      | 6        | 6        | 1  | Total     | 6    | 10    | 4       | 3 0       |

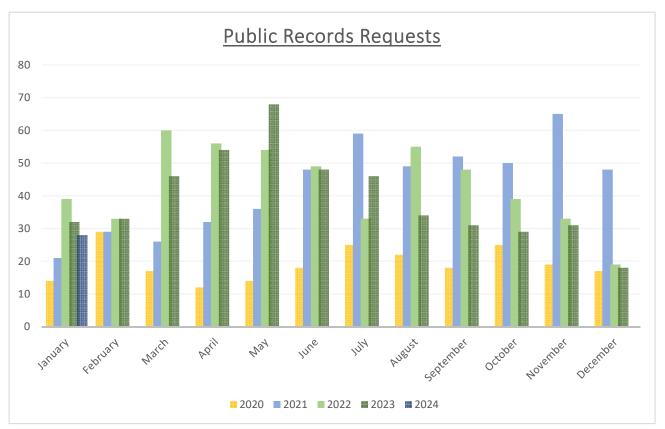
#### Administrative Land Use Files

|           | Boun   | dry Lin | e Adjı | ustmer | nt   |           | Lot    | Line | Adjust | ments  |     |           | Home    | Occu  | pation | Perm   | its  |          |      | Storm | water | Permit |      |           | Va   | cation | n Renta | l Permi | t    |
|-----------|--------|---------|--------|--------|------|-----------|--------|------|--------|--------|-----|-----------|---------|-------|--------|--------|------|----------|------|-------|-------|--------|------|-----------|------|--------|---------|---------|------|
|           | 2020 2 | 2021 2  | 022 2  | 2023 2 | 2024 |           | 2020 2 | 021  | 2022   | 2023 2 | 024 |           | 2020 20 | 021 2 | 2022   | 2023 2 | 2024 |          | 2020 | 2021  | 2022  | 2023   | 2024 |           | 2020 | 2021   | 2022    | 2023    | 2024 |
| January   |        | 0       | 5      | 4      | 2    | January   | 2      | 3    | 4      | 4      | 1   | January   | 0       | 0     | 0      | 1      | 1    | January  | 0    | 1     | 2     | 2      | 0    | January   | 7    | 6      | 6       | 2       | 10   |
| February  |        | 0       | 2      | 6      |      | February  | 3      | 3    | 3      | 3      |     | February  | 1       | 1     | 0      | 3      |      | February | 0    | 1     | 0     | 1      |      | February  | 8    | 1      | 11      | 3       | ļ    |
| March     |        | 0       | 3      | 4      |      | March     | 0      | 3    | 2      | 4      |     | March     | 0       | 1     | 0      | 1      |      | March    | 0    | 3     | 0     | 1      |      | March     | 6    | 15     | 9       | 8       | ļ    |
| April     |        | 0       | 0      | 1      |      | April     | 0      | 7    | 1      | 2      |     | April     | 0       | 0     | 0      | 0      |      | April    | 0    | 0     | 2     | 1      |      | April     | 2    | 9      | 15      | 13      | ļ    |
| May       |        | 0       | 3      | 0      |      | May       | 1      | 0    | 3      | 1      |     | May       | 2       | 0     | 3      | 3      |      | May      | 1    | 2     | 2     | 1      |      | May       | 3    | 15     | 19      | 13      | ļ    |
| June      |        | 0       | 6      | 5      |      | June      | 3      | 7    | 3      | 3      |     | June      | 5       | 3     | 0      | 0      |      | June     | 2    | 1     | 1     | 1      |      | June      | 12   | 5      | 24      | 10      | ļ    |
| July      |        | 0       | 6      | 3      |      | July      | 3      | 1    | 2      | 2      |     | July      | 1       | 0     | 0      | 3      |      | July     | 0    | 2     | 2     | 3      |      | July      | 5    | 5      | 8       | 3       | ļ    |
| August    |        | 1       | 3      | 3      |      | August    | 1      | 5    | 2      | 4      |     | August    | 1       | 0     | 0      | 0      |      | August   | 1    | 0     | 1     | 1      |      | August    | 6    | 11     | 16      | 7       | ļ    |
| September |        | 3       | 4      | 0      |      | September | 1      | 3    | 6      | 3      |     | September | 2       | 0     | 2      | 1      |      | Septembe | ei 0 | 0     | 4     | 1      |      | September | 7    | 7      | 5       | 3       | ļ    |
| October   |        | 1       | 1      | 4      |      | October   | 4      | 2    | 3      | 9      |     | October   | 0       | 0     | 0      | 0      |      | October  | 0    | 0     | 0     | 0      |      | October   | 4    | 6      | 22      | 11      | ļ    |
| November  |        | 5       | 6      | 2      |      | November  | 0      | 4    | 8      | 2      |     | November  | 0       | 0     | 1      | 1      |      | Novembe  | r 0  | 1     | 0     | 2      |      | November  | 6    | 12     | 14      | 14      | ļ    |
| December  |        | 2       | 2      | 3      |      | December  | 3      | 4    | 4      | 1      |     | December  | 0       | 2     | 1      | 0      |      | December | r 1  | 1     | 1     | 0      |      | December  | 4    | 6      | 6       | 9       | ļ    |
| Total     | 0      | 12      | 41     | 35     | 2    | Total     | 21     | 42   | 41     | 38     | 1   | Total     | 12      | 7     | 7      | 13     | 1    | Total    | 5    | 12    | 15    | 14     | 0    | Total     | 70   | 98     | 155     | 96      | 10   |

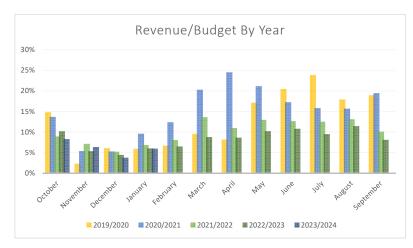
|           | Ad   | minist | rative I | Except | ion  |           | Ad   | lminist | rative | Variar | ice  |
|-----------|------|--------|----------|--------|------|-----------|------|---------|--------|--------|------|
|           | 2020 | 2021   | 2022     | 2023   | 2024 |           | 2020 | 2021    | 2022   | 2023   | 2024 |
| January   | 0    | 0      | 1        | 0      | 2    | January   | 1    | 3       | 2      | 4      | 3    |
| February  | 1    | 0      | 4        | 1      |      | February  | 0    | 1       | 1      | 2      |      |
| March     | 0    | 1      | 0        | 0      |      | March     | 4    | 3       | 5      | 3      |      |
| April     | 2    | 4      | 2        | 0      |      | April     | 1    | 5       | 4      | 2      |      |
| May       | 0    | 4      | 2        | 1      |      | May       | 3    | 4       | 2      | 1      |      |
| June      | 2    | 2      | 1        | 3      |      | June      | 1    | 6       | 3      | 5      |      |
| July      | 0    | 0      | 3        | 0      |      | July      | 2    | 2       | 4      | 3      |      |
| August    | 1    | 2      | 1        | 3      |      | August    | 1    | 4       | 3      | 5      |      |
| September | 3    | 5      | 3        | 1      |      | September | 2    | 4       | 0      | 3      |      |
| October   | 0    | 2      | 3        | 0      |      | October   | 1    | 4       | 3      | 0      |      |
| November  | 1    | 2      | 4        | 3      |      | November  | 1    | 5       | 1      | 3      |      |
| December  | 0    | 1      | 0        | 0      |      | December  | 2    | 1       | 0      | 1      |      |
| Total     | 10   | 23     | 24       | 12     | 2    | Total     | 19   | 42      | 28     | 32     | 3    |

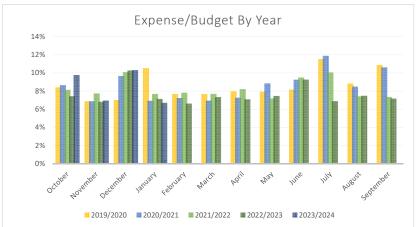
## **Public Records Requests by Month**

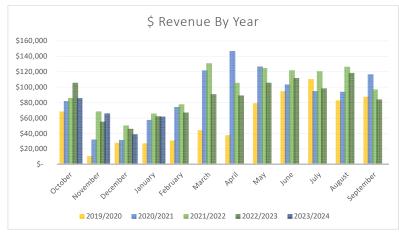
|           | 2020 | 2021 | 2022 | 2023 | 2024 |
|-----------|------|------|------|------|------|
| January   | 14   | 21   | 39   | 32   | 28   |
| February  | 29   | 29   | 33   | 33   |      |
| March     | 17   | 26   | 60   | 46   |      |
| April     | 12   | 32   | 56   | 54   |      |
| May       | 14   | 36   | 54   | 68   |      |
| June      | 18   | 48   | 49   | 48   |      |
| July      | 25   | 59   | 33   | 46   |      |
| August    | 22   | 49   | 55   | 34   |      |
| September | 18   | 52   | 48   | 31   |      |
| October   | 25   | 50   | 39   | 29   |      |
| November  | 19   | 65   | 33   | 31   |      |
| December  | 17   | 48   | 19   | 18   |      |
| Total     | 230  | 515  | 518  | 470  | 28   |

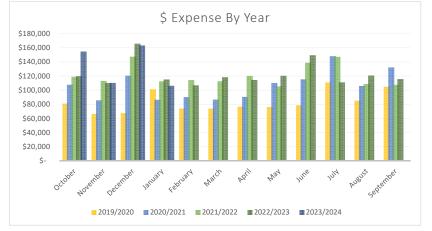


|           |                |    | 1       |     | 2       |      | 3       |     | 4       |    | 5       |     | 6       |     | 7       |    | 8       |      | 9       |    | 10      | 11     |      |     | 12      |     |          |                   | Budget | Actual      |
|-----------|----------------|----|---------|-----|---------|------|---------|-----|---------|----|---------|-----|---------|-----|---------|----|---------|------|---------|----|---------|--------|------|-----|---------|-----|----------|-------------------|--------|-------------|
|           |                | (  | October | No  | ovember | De   | cember  | J   | anuary  | F  | ebruary |     | March   |     | April   |    | May     |      | June    |    | July    | Augı   | ıst  | Sep | otember |     | Total    | Budget            | Re/Ex  | Re/Ex       |
| 2023/2024 | Revenue        | \$ | 85,881  | \$  | 65,958  | \$   | 38,971  | \$  | 61,772  |    |         |     |         |     |         |    |         |      |         |    |         |        |      |     |         | \$  | 252,582  | \$1,035,822       | 65%    | 47%         |
|           | Expense        | \$ | 154,691 | \$  | 110,356 | \$ : | 163,324 | \$  | 106,312 |    |         |     |         |     |         |    |         |      |         |    |         |        |      |     |         | \$  | 534,683  | \$1,584,923       |        |             |
|           | R % of Budget  |    | 8%      |     | 6%      |      | 4%      |     | 6%      |    | 0%      |     | 0%      |     | 0%      |    | 0%      |      | 0%      |    | 0%      | 0%     | ,    |     | 0%      |     | 24%      |                   |        |             |
|           | E % of Budget  |    | 10%     |     | 7%      |      | 10%     |     | 7%      |    | 0%      |     | 0%      |     | 0%      |    | 0%      |      | 0%      |    | 0%      | 0%     | ı    |     | 0%      | _   | 34%      |                   |        |             |
| 2022/2023 | Revenue        | ¢  | 105,692 | Ś   | 55,423  | ¢    | 46,004  | ¢   | 62,304  | ¢  | 67,097  | ¢   | 90,972  | ¢   | 89,324  | Ś  | 105,816 | \$ : | 111.939 | ¢  | 98,481  | \$ 118 | ,510 | ¢   | 84,112  | ¢ 1 | ,035,674 | \$1,035,822       | 64%    | 71%         |
| 2022/2023 | Expense        | ς_ | 119,867 | ς . | 110,137 | Ś.   | 165,872 | ς . | 115,217 | \$ | 106,919 | ς . | 118,407 | ς . | 114,510 |    | 120,463 |      | 149,508 | \$ | 111,165 |        | ,838 |     |         | •   | ,468,741 | \$1,614,594       |        | 7170        |
| -         | R % of Budget  | ~  | 10%     | 7   | 5%      |      | 4%      | ~   | 6%      | 7  | 6%      | Υ   | 9%      | 7   | 9%      |    | 10%     |      | 11%     | ~  | 10%     | 119    |      | 7   | 8%      | •   | 100%     | <b>71,014,554</b> |        |             |
| -         | E % of Budget  |    | 7%      |     | 7%      |      | 10%     |     | 7%      |    | 7%      |     | 7%      |     | 7%      |    | 7%      |      | 9%      |    | 7%      | 7%     |      |     | 7%      | —   | 91%      |                   |        |             |
|           | 2 / 0 0 Dauget |    | ,,,,    |     | .,,,    |      | 1070    |     | .,,,    |    | ,,,,    |     | ,,,,    |     | ,,,,    |    | .,,,    |      | 370     |    | ,,,,    | .,,    |      |     | 7,0     | _   | 3270     |                   |        |             |
| 2021/2022 | Revenue        | \$ | 85,977  | \$  | 68,619  | \$   | 50,324  | \$  | 65,836  | \$ | 77,795  | \$  | 131,067 | \$  | 105,661 | \$ | 124,919 | \$ : | 121,878 | \$ | 120,728 | \$ 126 | ,508 | \$  | 97,131  | \$1 | ,176,443 | \$ 964,250        | 66%    | 81%         |
|           | Expense        | \$ | 119,124 | \$  | 113,228 | \$ : | 147,522 | \$  | 112,478 | \$ | 114,433 | \$  | 112,594 | \$  | 120,260 | \$ | 105,252 | \$ : | 138,907 | \$ | 147,215 | \$ 108 | ,644 | \$  | 107,724 | \$1 | ,447,381 | \$1,464,471       |        |             |
|           | R % of Budget  |    | 9%      |     | 7%      |      | 5%      |     | 7%      |    | 8%      |     | 14%     |     | 11%     |    | 13%     |      | 13%     |    | 13%     | 139    | 6    |     | 10%     |     | 122%     |                   |        |             |
|           | E % of Budget  |    | 8%      |     | 8%      |      | 10%     |     | 8%      |    | 8%      |     | 8%      |     | 8%      |    | 7%      |      | 9%      |    | 10%     | 7%     | ı    |     | 7%      | _   | 99%      |                   |        |             |
| 2020/2021 | Revenue        | Ś  | 82,062  | Ś   | 32,162  | \$   | 31,675  | Ś   | 57,540  | \$ | 74,310  | \$  | 121,772 | Ś   | 147,203 | \$ | 126.851 | \$ : | 103.614 | \$ | 94,902  | \$ 94  | ,096 | \$  | 116,739 | \$1 | ,082,926 | \$ 600,100        | 48%    | 85%         |
|           | Expense        | Ś  | 107,770 | Ś   | 85,737  | \$ : | 120,514 | \$  | 86,477  | Ś  | 90,232  | Ś   | 86,713  | Ś   | 90,623  |    | 110,299 |      | 115,442 | Ś  | 148,225 |        | ,950 | Ś   | 132,262 | •   | ,280,244 | \$1,247,444       |        |             |
|           | R % of Budget  | т  | 14%     | -   | 5%      |      | 5%      |     | 10%     | 7  | 12%     | т   | 20%     | -   | 25%     | т  | 21%     |      | 17%     | т  | 16%     | 169    |      | 7   | 19%     | -   | 180%     | <del>+-,-</del> , |        |             |
|           | E % of Budget  |    | 9%      |     | 7%      |      | 10%     |     | 7%      |    | 7%      |     | 7%      |     | 7%      |    | 9%      |      | 9%      |    | 12%     | 8%     |      |     | 11%     |     | 103%     |                   |        | <del></del> |
|           |                |    |         |     |         |      |         |     |         |    |         |     |         |     |         |    |         |      |         |    |         |        |      |     |         |     |          |                   |        |             |
| 2019/2020 | Revenue        | \$ | 68,519  | \$  | 10,711  | \$   | 28,030  | \$  | 27,279  | \$ | 30,899  | \$  | 44,207  | \$  | 37,884  | \$ | 79,248  | \$   | 94,770  | \$ | 110,552 | \$ 83  | ,020 | \$  | 87,619  | \$  | 702,738  | \$ 462,850        | 48%    | 70%         |
|           | Expense        | \$ | 81,050  | \$  | 66,281  | \$   | 67,615  | \$  | 101,379 | \$ | 74,040  | \$  | 73,969  | \$  | 76,804  | \$ | 76,476  | \$   | 78,731  | \$ | 111,085 | \$ 85  | ,161 | \$  | 104,829 | \$  | 997,420  | \$ 964,336        |        |             |
|           | R % of Budget  |    | 15%     |     | 2%      |      | 6%      |     | 6%      |    | 7%      |     | 10%     |     | 8%      |    | 17%     |      | 20%     |    | 24%     | 189    | 6    |     | 19%     |     | 152%     |                   | •      |             |
|           | E % of Budget  |    | 8%      |     | 7%      |      | 7%      |     | 11%     |    | 8%      |     | 8%      |     | 8%      |    | 8%      |      | 8%      |    | 12%     | 9%     |      |     | 11%     |     | 103%     |                   |        |             |









### **Summary of Proposed Title 11 Updates:**

### **11-127: DEMOLITION**

Adding a demolition ordinance to Building Regulations in order to capture more accurate assessment records and non-conforming structures. The ordinance includes details about applicability, application contents, procedure, fees, and inspections.



Below are the proposed amendments to each specific section and the description of the changes. The language in <u>red and underlined</u> is recommended as additions to the existing code. Those words in <u>red and strike through</u> would be deleted from the ordinance.

## **Ordinance Draft 1**

#### 11-127 Notice of Demolition or Removal

- 1. Applicability: Except as otherwise provided in this title, no structure subject to the provisions of this title shall be demolished or removed in unincorporated Bonner County without first providing notice to the Bonner County planning department prior to the start of demolition or removal.
- 2. Application Contents:
  - a. A site plan showing location of all buildings, easements, utilities (including, not limited to, power, water, gas, sewer, septic tank and drain field), all environmental features, if applicable.
  - b. <u>Plans of the structure in sufficient detail to positively identify the structure</u> that is to be demolished and its dimensions.
  - c. <u>Digital photo of the structure with date and time stamp.</u>
  - d. Schedule for demolition or removal.
  - e. A copy of the recorded deed legally describing the property on which the structure or building is located.
  - f. A temporary erosion control plan, if applicable.

#### 3. Procedure:

- a. The notice of demolition or removal shall be prepared on forms provided by the Planning Department. The Planning Department shall have the authority to determine a form as complete and incomplete forms may be rejected by the Planning Department.
- b. One (1) copy of each issued demolition or removal notice, along with all applicable photos, shall be conveyed by the Planning Department to the Bonner County Assessor's Office.
- c. A digital photo(s) with date and time stamp shall be submitted to the Planning Department as soon as the structure has been demolished or removed.
- 4. Fees: The notice of demolition or removal application fee shall be pursuant to BCRC 11-108.
- 5. Inspection: an inspection shall not be mandatory prior to demolishing or removal a structure. Inspections by Bonner County Compliance may be requested by the landowner or their represented in order to memorialize the size and location of the structure prior to demolition or removal. Inspections reports by a professional engineer, architect, or licensed surveyor shall also be acceptable in lieu of an inspection by Bonner County Compliance.

### **Ordinance Draft 2**

#### 11-127 Structure Demolition or Removal

- Applicability: Except as otherwise provided in this title, no structure subject to the
  provisions of this title shall be demolished or removed in unincorporated Bonner
  County without first procuring a demolition/removal permit from the Bonner
  County planning department prior to the start of demolition or removal.
  Applications for such permit shall be made on forms provided by the planning
  department.
- 2. Application Contents:
  - a. A site plan showing location of all buildings, easements, utilities (including, not limited to, power, water, gas, sewer, septic tank and drain field), all environmental features, if applicable.
  - b. <u>Plans of the structure in sufficient detail to positively identify the structure</u> or development that is to be demolished and its dimensions.
  - c. Digital photo of the structure with date and time stamp.
  - d. Schedule for demolition or removal.
  - e. A copy of the recorded deed legally describing the property on which the structure or building is located.
  - f. A temporary erosion control plan, if applicable.

#### 3. Procedure:

- a. The application for demolition or removal shall be prepared on forms provided by the Planning Department. The Planning Department shall have the authority to determine an application as complete. Incomplete applications may be rejected by the Planning Department.
- b. <u>Fire safety provisions shall comply with the requirements of the applicable</u> fire district.
- c. One (1) copy of each issued demolition or removal notice, along with all applicable photos, shall be conveyed by the Planning Department to the Bonner County Assessor's Office.
- 4. Fees: The demolition or removal Permit application fee shall be pursuant to BCRC 11-108.
- 5. <u>Inspection: Prior to the commencement of the demolition or removal of any structure the permit holder or the permit holder's representative shall:</u>
  - a. Post the demolition/removal permit at the job site's vehicular entrance to the public right-of-way or public or private easement at a location that is clearly visible at said entrance. The permit shall remain posted until the demolition project has been completed and the completion verified by an approved Planning Department inspection.
  - b. Establish temporary erosion control measures, if applicable.
  - c. <u>Contact Bonner County Planning Department and request an initial</u> inspection.
  - d. Receive initial inspection approval from Bonner County Compliance.

- e. <u>Once demolition has commenced, a final inspection approval shall be received by Bonner County Compliance.</u>
- f. Inspections reports by a professional engineer, architect, or licensed surveyor shall also be acceptable in lieu of an inspection by Bonner County Compliance. The inspection report shall contain a digital photo(s) with date and time stamp of the demolished or removed structure.



### **Summary of Proposed Title 12 Updates:**

#### 12-216: EVALUATION OF AMENDMENT PROPOSALS:

Summary of the proposed changes.

#### 12-222 EVALUATION OF AMENDMENT PROPOSALS:

Summary of the proposed changes.

### 12-223: EVALUATION OF AMENDMENT PROPOSALS:

Summary of the proposed changes.

## 12-233: EVALUATION OF AMENDMENT PROPOSALS:

Summary of the proposed changes.

Below are the proposed amendments to each specific section and the description of the changes. The language in <u>red and underlined</u> is recommended as additions to the existing code. Those words in <u>red and strike through</u> would be deleted from the ordinance.

#### 12-216: EVALUATION OF AMENDMENT PROPOSALS:

Staff and the Governing Bodies shall review the particular facts and circumstances of each proposal submitted and shall determine whether there is adequate evidence that the proposal is not in conflict with the policies in accordance with the general and specific objectives of the comprehensive plan. For zone change proposals, the request shall be evaluated against chapter 12 subchapter 3.2 or as hereafter amended.

#### 12-222: APPLICATION, CONTENTS:

An application for a conditional use permit must be submitted to the Planning Department. At a minimum, the application shall contain the following information:

G. Description of proposed conditional use or nature of variance requested.

# 12-223: CONDITIONAL USE PERMITS, STANDARDS FOR REVIEW OF APPLICATIONS, PROCEDURES:

The Zoning Commission or Hearing Examiner, except as otherwise provided in this title, is charged with conducting at least one public hearing on the conditional use permit application, at which time interested persons shall have an opportunity to be heard. The Zoning Commission or Hearing Examiner shall review the particular facts and circumstances of each proposal submitted. To grant a conditional use permit, the Zoning Commission or Hearing Examiner must find there is adequate evidence showing that the proposal is not in conflict with the policies in accordance with the general and specific objectives of the comprehensive plan and this title, and that the proposed use will neither create a hazard nor be dangerous to persons on or adjacent to the property.

#### 12-233: APPLICATION, CONTENTS:

The contents of a variance application shall be the same as for a conditional use permit, but shall also address the standards of section 12-234 of this subchapter. See section 12-222 of this chapter.

An application for a variance must be submitted to the Planning Department. At a minimum, the application shall contain the following information:

- A. Name, address and phone number of applicant.
- B. <u>Authorized signature of at least one owner of the property for which the conditional</u> use permit is proposed.
- C. <u>Legal description of property.</u>
- D. Applicant's interest in title.

- E. <u>Description of existing use.</u>
- F. <u>Description of proposed variance requested.</u>
- G. <u>A narrative statement that addresses the standards of section 12-234 of this subchapter.</u>
- H. A site plan showing all property lines; existing and proposed structures; and the property size in acres.
- I. Other information that the Planning Director or Governing Body requires to determine if the proposed variance meets the intent and requirements of this title, which may include site specific details or potential impacts of the proposed variance.



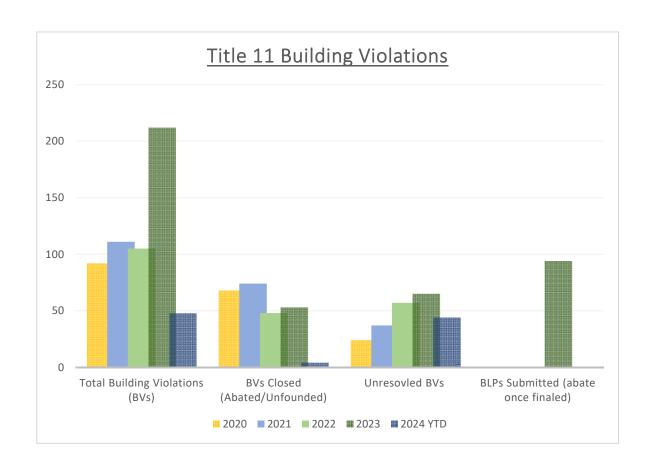
| DATE     | WS FOR COMM. DISCUSSION  | WS W PUBLIC COMMENT  | PC HEARING                                 |
|----------|--|--|--|
| 11.1.22  | School Facilities & Transportation Transportation  | Hazardous Areas<br>Community Design                          | Property Rights Recreation                 |
|          | mansportation  | Special Areas or Sites                                       | Recreation                                 |
| 11.15.22 | Agriculture  | School Facilities & Transportation Transportation            | Community Design                           |
| 12.6.22  | Public Airports  | Agriculture  | Hazardous Areas                            |
|          | Population   |  | Special Areas or Sites                     |
| 1.17.23  | Economic Development   | Public Airports  | School Facilities & Transportation         |
|          |  | Population<br>Agriculture                                    | Transportation                             |
| 2.7.23   | Economic Development   | Agriculture  |  |
| 2.7.23   | Housing  | Agriculture  |  |
| 2.21.23  | Housing  | Economic Development   | Public Airports                            |
| 2.21.23  | Tiousing   | Agriculture  | Population                                 |
| 3.7.23   | Housing  | Economic Development   |  |
| 3.7.23   | Tiousing   | Public Airport Facilities                                    |  |
| 3.21.23  | Housing  |  | Public Airport Facilities                  |
| 4.4.23   | Housing  |  | Agriculture                                |
| 4.18.23  |  | Housing  | Economic Development                       |
|          | Network Description 1.2  |  | 200.00me Development                       |
| 5.2.23   | Natural Resources - Chapters 1-3<br>Natural Resources - Meeting with IDFG  |  |  |
| 5.16.23  | Natural Resources - Meeting with IDEQ  |  |  |
| 5.10.25  | Natural Resources - Meeting with IDL   |  |  |
|          | -  |  | Harratin a                                 |
| 6.6.23   | Natural Resources - Meeting with IDWR (No response till 05.31.2023)<br>Natural Resources - Meeting with USDA/ NRCS/ ISWC |  | Housing                                    |
| 6.20.23  | Natural Resources - Meeting with USACE (No response till 06.13.2023  | )  |  |
|          | Natural Resources - Meeting with USFWS (No response till 06.13.2023  | 3)   |  |
|          | Natural Resources - Discussions about Chapters 1, 4, 5 and 7   |  |  |
| 7.18.23  | Natural Resources - Meeting with IDWR  |  |  |
|          | Natural Resources - Discussions about Chapters 2, 3, 6, and 9  |  |  |
| 8.1.23   | Natural Resources  |  |  |
| 8.15.23  | Natural Resources  |  |  |
|          | Land Use   |  |  |
| 9.5.23   | Natural Resources  |  |  |
|          | Public Services, Facilities, and Utilities   |  |  |
| 9.19.23  | Natural Resources  |  |  |
| 5125125  | Public Services, Facilities, and Utilities   |  |  |
| 10.3.23  | Natural Resources  |  |  |
|          | Public Services, Facilities, and Utilities   |  |  |
| 10.17.23 | Natural Resources  |  |  |
|          | Land Use   | Public Services, Facilities, and Utilities                   |  |
| 11.07.23 |  | Natural Resources  |  |
| _1.07.23 | 23.0   | Public Services, Facilities, and Utilities                   |  |
| 11 14 22 | l and lice   |  |  |
| 11.14.23 | Lanu USE   | Natural Resources Public Services, Facilities, and Utilities |  |
|          |  |  |  |
| 12.5.23  | Land Use   | Natural Resources  | AM16-23 (VRP Code)                         |
| 12 12 22 | Natural Resources  |  | Public Services, Facilities, and Utilities |
| 12.12.23 | Land Use   |  | rubiic services, raciilles, and Utilities  |
|          | Lund 050   |  |  |
| 1.16.24  | Land Use   |  |  |
|          |  |  |  |
| 2.6.24   | Land Use   |  | Natural Resources                          |

| FILE NO.              | COMPONENT                              | PC WS-1<br>FOR<br>DISCUSSION | PC WS-2<br>FOR<br>DISCUSSION | PC WS-3<br>FOR<br>DISCUSSION | PC WS-4<br>FOR<br>DISCUSSION | PC WS-5<br>FOR<br>DISCUSSION | PC WS-6<br>FOR<br>DISCUSSION | PC WS-7<br>FOR<br>DISCUSSION | PC WS-8<br>FOR<br>DISCUSSION | PC WS-1 W.<br>PUBLIC COMMENT | PC WS-2 W.<br>PUBLIC COMMENT | PC WS-3 W.<br>PUBLIC COMMENT | PC WS-4 W.<br>PUBLIC COMMENT | PC HEARING                     | BOCC WS FOR DISCUSSION | BOCC HEARING-1                 | BOCC HEARING-2 |
|-----------------------|--|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|--------------------------------|------------------------|--------------------------------|----------------|
| <b>AM0012-22</b> Goa  | ls, Objectives and Policies            |                              |                              |                              |                              |                              |                              |                              |                              |                              |                              |                              |                              | 8/30/2022<br>(cont. 9/20/2022) |                        | 10/26/2022<br>(cont. 11/3/22)  | 12/21/2022     |
| <b>AM0015-22</b> Prop | perty Rights                           | 9/20/2022                    |                              |                              |                              |                              |                              |                              |                              | 10/4/2022                    |                              |                              |                              | 11/1/2022                      |                        | 12/7/2022                      |                |
| AM0015-22 Rec         | reation                                | 9/20/2022                    |                              |                              |                              |                              |                              |                              |                              | 10/4/2022                    |                              |                              |                              | 11/1/2022                      |                        | 12/7/2022                      |                |
| AM0017-22 Com         | nmunity Design                         | 10/4/2022                    |                              |                              |                              |                              |                              |                              |                              | 10/18/2022                   | 11/1/2022                    |                              |                              | 11/15/2022                     | 2/9/2023               | 12/21/2022                     | 2/22/2023      |
| AM0018-22 Haz         | ardous Areas                           |                              |                              |                              |                              |                              |                              |                              |                              | 11/1/2022                    |                              |                              |                              | 12/6/2022                      | 2/9/2023               | 1/11/2023<br>(cont. 2/22/2023) |                |
| <b>AM0018-22</b> Spe  | cial Areas or Sites                    | 10/4/2022                    |                              |                              |                              |                              |                              |                              |                              | 10/18/2022                   | 11/1/2022                    |                              |                              | 12/6/2022                      | 2/9/2023               | 1/11/2023<br>(cont. 2/22/2023) |                |
| AM0019-22 Sch         | ool Facilities & Transportation        | 10/4/2022                    | 10/18/2022                   | 11/1/2022                    |                              |                              |                              |                              |                              | 11/15/2022                   |                              |                              |                              | 1/17/2023                      | 2/27/2023              | 3/22/2023                      |                |
| AM0019-22 Tran        | nsportation                            | 10/18/2022                   | 11/1/2022                    |                              |                              |                              |                              |                              |                              | 11/15/2022                   |                              |                              |                              | 1/17/2023                      | 2/27/2023              | 3/22/2023                      |                |
| <b>AM0003-23</b> Pop  | ulation                                | 12/6/2022                    |                              |                              |                              |                              |                              |                              |                              | 1/17/2023                    |                              |                              |                              | 2/21/2023                      | 4/6/2023               | 4/12/2023                      |                |
| <b>AM0003-23</b> Pub  | lic Airport Facilities                 | 12/6/2022                    |                              |                              |                              |                              |                              |                              |                              | 1/17/2023                    | 3/7/2023                     |                              |                              | 2/21/2023<br>(cont. 3/21/2023) | 4/6/2023               | 4/12/2023                      |                |
| <b>AM0006-23</b> Agri | culture                                | 11/15/2022                   |                              |                              |                              |                              |                              |                              |                              | 12/6/2022                    | 1/17/2023                    | 2/7/2023                     | 2/21/2023                    | 4/4/2023                       | 4/27/2023              | 5/24/2023                      |                |
| AM0008-23 Econ        | nomic Development                      | 1/17/2023                    | 2/7/2023                     |                              |                              |                              |                              |                              |                              | 2/21/2023                    | 3/7/2023                     |                              |                              | 4/18/2023                      | 4/27/2023              | 5/24/2023                      |                |
| <b>AM0009-23</b> Hou  | sing                                   | 2/7/2023                     | 2/21/2023                    | 3/7/2023                     | 4/4/2023                     |                              |                              |                              |                              | 4/18/2023                    |                              |                              |                              | 6/6/2023                       | 7/11/2023              | 7/26/2023                      |                |
| AM0001-24 Nati        | ural Resources                         | 5/2/2023                     | 5/16/2023                    | 6/6/2023                     | 6/20/2023                    | 8/1/2023                     | 8/15/2023                    | 10/3/2023                    | 12/12/2023                   | 11/7/2023                    | 11/14/2023                   | 12/5/2023                    |                              | 2/6/2024                       |                        |                                |                |
| <b>AM0017-23</b> Pub  | lic Services, Facilities and Utilities | 9/5/2023                     | 9/19/2023                    | 10/3/2023                    |                              |                              |                              |                              |                              | 10/17/2023                   | 11/7/2023                    | 11/14/2023                   |                              | 12/12/2023                     | 12/21/2023             | 1/24/2024                      |                |
| AM000X-XX Land        | d use                                  | 8/15/2023                    | 11/7/2023                    | 11/14/2023                   | 12/5/2023                    | 12/12/2023                   | 1/16/2024                    | 2/6/2024                     |                              |                              |                              |                              |                              |                                |                        |                                |                |

| Component   | Planning Commission<br>Hearing | BOCC<br>Adoption Date |
|---|--------------------------------|-----------------------|
| Property Rights                                   | November 1, 2022               | December 7, 2022      |
| Population  | February 21, 2023              | April 12, 2023        |
| School Facilities and Transportation              | January 17, 2023               | March 22, 2023        |
| Economic Development                              | April 18, 2023                 | May 24, 2023          |
| Land Use  |                                |                       |
| Natural Resources                                 | February 6, 2024               |                       |
| Hazardous Areas                                   | December 6, 2022               | February 22, 2023     |
| Public Services, Facilities, and Utilities        | December 12, 2023              | January 24, 2024      |
| Transportation                                    | January 17, 2023               | March 22, 2023        |
| Recreation  | November 1, 2022               | December 7, 2022      |
| Special Areas or Sites                            | December 6, 2022               | February 22, 2023     |
| Housing   | June 6, 2023                   | July 26, 2023         |
| Community Design                                  | November 15, 2022              | February 22, 2023     |
| Agriculture                                       | April 4, 2023                  | May 24, 2023          |
| National Interest Electric Transmission Corridors | N/A                            | N/A                   |
| Public Airport Facilities                         | March 21, 2023                 | April 12, 2023        |
| Implementation                                    | September 20, 2022             | December 21, 2022     |

Title 11 Building Violations by Year

|                                     | 2020 | 2021 | 2022 | 2023 202 | 24 YTD |
|-------------------------------------|------|------|------|----------|--------|
| Total Building Violations (BVs)     | 92   | 111  | 105  | 212      | 48     |
| BVs Closed (Abated/Unfounded)       | 68   | 74   | 48   | 53       | 4      |
| Unresovled BVs                      | 24   | 37   | 57   | 65       | 44     |
| BLPs Submitted (abate once finaled) |      |      |      | 94       | 0      |
| Total                               | 184  | 222  | 210  | 424      | 96     |



Title 12 Land Use Violations by Year

|                               | 2020 | 2021 | 2022 | 2023 202 | 4 YTD |
|-------------------------------|------|------|------|----------|-------|
| Total Zoning Violations       | 61   | 92   | 64   | 53       | 3     |
| Closed ZVs (Abated/Unfounded) | 49   | 58   | 31   | 31       | 0     |
| Unresolved ZVs                | 12   | 34   | 33   | 23       | 0     |
| Total                         | 422  | 238  | 110  | 3        | 0     |

