

Bonner County Board of Commissioners

Meeting with Planning Department & Prosecutor's Office

May 2, 2024, 1:30 p.m. County Administration Building Third Floor, Board Meeting Room

Open Session:

- 1. Updates on Planning Department Activities
 - a. Monthly Planning Related Meetings
 - b. Monthly Stats
 - 1. Title 11 Applications
 - 2. Title 12 Applications
 - 3. Title 11 Compliance
 - 4. Title 12 Compliance
 - 5. Public Record Request
 - c. Department Updates
 - 1. Energov/Munis
 - 2. Staffing
 - 3. Financial Revenue and Expenses YTD
 - d. Enforcement
 - e. Pending/Proposed Ordinance Changes
 - 1. Title 11
 - 2. Title 12
 - f. Comprehensive Plan

Executive Session:

1. Pending Litigation Action Item: Discussion/Decision - Placing/Lifting of Notice to Title



Bonner County Planning Department

"Protecting property rights and enhancing property value" 1500 Highway 2, Suite 208, Sandpoint, Idaho 83864 Phone (208) 265-1458 - Fax (866) 537-4935 Email: <u>planning@bonnercountyid.gov</u> - Web site: <u>www.bonnercountyid.gov</u>

List of Planning Related Meetings – May 2024

May 2	BOCC/Planning Update @1:30 pm
May 7	Planning Commission @4:30 pm
May 22	BOCC Hearing @1:30 pm CANCELED
May 15	Hearing Examiner @1:30 pm
May 16	Zoning Commission @5:30 pm
May 21	Planning Commission @4:30 pm
May 22	BOCC Hearing @1:30 pm
May 29	BOCC Hearing @1:30 pm (Appeal)

Building Location Permit Application Report by Month

	2020	2021	2022	2023	2024
January	22	83	52	63	82
February	42	110	111	62	74
March	63	190	156	87	120
April	55	248	158	119	162
May	122	174	202	163	
June	138	194	167	140	
July	171	157	114	123	
August	129	166	149	116	
September	135	148	121	97	
October	109	106	125	86	
November	34	74	39	57	
December	22	33	25	36	
Total	1042	1683	1419	1149	438



Planning Applications Report by Month

		Total	Land Divis	ions	
_	2020	2021	2022	2023	2024
January	10	11	9	9	5
February	7	17	12	6	5
March	6	23	18	5	7
April	6	22	12	8	10
May	10	36	20	9	0
June	23	14	18	5	0
July	8	26	8	4	0
August	8	29	12	9	0
September	10	16	11	8	0
October	6	12	12	6	0
November	7	12	14	5	0
December	18	12	3	7	0
Total	119	230	149	81	27



		Total Q	uasi-Judici	al Files	
	2020	2021	2022	2023	2024
January	8	8	7	8	11
February	2	8	10	7	5
March	4	17	12	10	5
April	4	20	6	3	4
May	9	10	9	8	0
June	13	11	8	8	0
July	6	10	7	9	0
August	6	10	5	9	0
September	11	8	7	7	0
October	5	5	6	9	0
November	7	12	5	11	0
December	7	13	7	2	0
Total	82	132	89	91	25



	Tota	al Administ	trative Land	d Use Files	
	2020	2021	2022	2023	2024
January	12	21	24	21	24
February	20	13	24	26	30
March	13	33	25	22	26
April	14	32	28	20	34
May	23	30	41	25	0
June	28	30	44	32	0
July	16	19	29	18	0
August	20	27	31	24	0
September	24	28	31	13	0
October	19	18	36	24	0
November	15	33	40	29	0
December	11	19	20	15	0
Total	137	236	311	240	96



Planning Applications Report by File Type and by Month

					Land D	ivisions																	
	Su	ubdivi	sion (1	1+ Lot	s)		S	hort P	lat (5-:	10 Lots	s)		Mino	r Land	Divisio	on (2-4	Lots)		Family	/ Exem	ptions	(2-4 Pa	arcels
	2020	2021	2022	2023	2024		2020	2021	2022	2023	2024		2020	2021	2022	2023	2024		2020	2021	2022	2023	2024
January	0	0	0	0	0	January	0	1	0	2	1	January	10	10	9	6	3	January	0	0	0	1	1
February	0	2	0	0	1	February	1	1	2	0	0	February	5	12	9	5	4	February	1	2	1	1	C
March	0	0	2	0	1	March	0	0	0	0	0	March	6	18	13	5	6	March	0	5	3	0	C
April	0	0	1	0	0	April	1	0	1	0	0	April	5	20	9	6	9	April	0	2	1	2	1
May	1	0	1	2		May	0	0	1	0		May	8	35	17	7		May	1	1	1	0	
June	0	0	1	0		June	0	2	0	0		June	23	11	12	4		June	0	1	5	1	
July	0	1	0	0		July	1	1	0	0		July	6	24	7	2		July	1	0	1	2	
August	0	0	0	0		August	0	1	0	0		August	7	28	11	6		August	1	0	1	3	
September	0	0	1	0		September	1	0	2	0		September	7	15	5	6		Septembe	2	1	3	2	
October	0	0	0	0		October	1	0	0	0		October	4	11	11	6		October	1	1	1	0	
November	0	1	0	0		November	0	1	3	0		November	5	9	10	5		Novembe	r 2	1	1	0	
December	0	1	0	1		December	1	1	0	0		December	16	10	3	6		December	· 1	0	0	0	
Total	1	5	6	3	2	Total	6	8	9	2	1	Total	102	203	116	64	22	Total	10	14	18	12	2

				Qu	iasi-Ju	dicial Files																												
		Ame	ndmen	its				Zor	ne Cha	nge			Cor	nditio	nal Use	e Pern	nit			Va	ariance	5				Modi	ficatio	ns			Road	Vacati	on / V	alidation
	2020 2	2021	2022	2023	2024		2020	2021	2022	2023	2024		2020	2021	2022	2023	2024		2020	2021	2022	2023	2024		2020	2021	2022 2	2023 2	2024		2020	2021	2022 2	2023 2024
January	3	0	2	3	1	January	2	2	3	2	2	January	0	3	1	2	3	January	3	2	1	0	4	January	0	0	0	1	1	January	0	1	0	0 0
February	2	1	2	2	0	February	0	2	3	0	0	February	0	2	1	1	2	February	0	2	4	2	3	February	0	0	0	0	0	February	0	1	0	2 0
March	1	5	1	2	1	March	2	5	4	2	0	March	0	3	4	1	1	March	1	3	2	5	2	March	0	0	1	0	0	March	0	1	0	0 1
April	1	6	2	1	1	April	0	5	0	0	2	April	2	5	2	1	0	April	1	2	2	1	1	April	0	0	0	0	0	April	0	2	0	0 0
May	1	2	1	1		May	1	5	2	2		May	1	2	3	2		May	6	1	1	3		May	0	0	2	0		May	0	0	0	0
June	1	0	2	3		June	1	3	3	0		June	1	3	0	3		June	6	2	2	1		June	4	0	0	0		June	0	3	1	1
July	1	4	2	2		July	1	0	1	1		July	0	1	1	3		July	4	4	2	2		July	0	0	0	1		July	0	1	1	0
August	4	2	0	0		August	1	6	1	2		August	0	0	2	2		August	1	2	2	2		August	0	0	0	3		August	0	0	0	0
September	2	0	1	0		September	· 2	1	1	2		September	0	2	1	0		Septemb	ei 4	5	4	5		September	0	0	0	0		September	3	0	0	0
October	0	0	4	1		October	0	1	0	0		October	2	3	1	3		October	2	1	1	4		October	0	0	0	1		October	1	0	0	0
November	0	2	1	1		November	1	3	0	3		November	0	2	1	3		Novemb	er 4	5	1	4		November	0	0	2	0		November	2	0	0	0
December	1	3	1	0		December	1	3	1	0		December	3	4	0	1		Decembe	er 2	2	2	1		December	0	0	1	0		December	0	1	2	0
Total	17	25	19	16	3	Total	12	36	19	14	4	Total	9	30	17	22	6	Total	34	31	24	30	10	Total	4	0	6	6	1	Total	6	10	4	3 1

Administrative Land Use Files

	Bou	ndry Li	ne Adj	ustm	ent		Lo	t Line	Adjus	tments			Home	Occu	patior	n Permi	ts		9	Stormy	vater P	ermit			Va	cation	Renta	l Perm	it
	2020	2021	2022 2	2023	2024		2020	2021	2022	2023	2024		2020 2	021 2	2022	2023 2	2024		2020	2021	2022	2023	2024		2020	2021	2022	2023	2024
January		0	5	4	2	January	2	3	4	4	1	January	0	0	0	1	1	January	0	1	2	2	0	January	7	6	6	2	11
February		0	2	6	4	February	3	3	3	3	5	February	1	1	0	3	0	February	0	1	0	1	0	February	8	1	11	3	13
March		0	3	4	3	March	0	3	2	4	5	March	0	1	0	1	0	March	0	3	0	1	0	March	6	15	9	8	12
April		0	0	1	6	April	0	7	1	2	2	April	0	0	0	0	0	April	0	0	2	1	3	April	2	9	15	13	12
May		0	3	0		May	1	0	3	1		May	2	0	3	3		May	1	2	2	1		May	3	15	19	13	
June		0	6	5		June	3	7	3	3		June	5	3	0	0		June	2	1	1	1		June	12	5	24	10	
July		0	6	3		July	3	1	2	2		July	1	0	0	3		July	0	2	2	3		July	5	5	8	3	
August		1	3	3		August	1	5	2	4		August	1	0	0	0		August	1	0	1	1		August	6	11	16	7	
September		3	4	0		September	1	3	6	3		September	2	0	2	1		September	0	0	4	1		September	7	7	5	3	
October		1	1	4		October	4	2	3	9		October	0	0	0	0		October	0	0	0	0		October	4	6	22	11	
November		5	6	2		November	0	4	8	2		November	0	0	1	1		November	0	1	0	2		November	6	12	14	14	
December		2	2	3		December	3	4	4	1		December	0	2	1	0		December	1	1	1	0		December	4	6	6	9	
Total	0	12	41	35	15	Total	21	42	41	38	13	Total	12	7	7	13	1	Total	5	12	15	14	3	Total	70	98	155	96	48

	Adm	ninistra	tive E	xcepti	on		Adn	ninistr	ative V	ariance	9		Floodpla	ain De	velopn	nent Pe	ermit		Cert	tificate	e of Cor	npliand	e
	2020	2021 2	2022	2023	2024		2020	2021	2022	2023 2	024		2020 2	2021 2	2022	2023 2	2024		2020	2021	2022	2023	2024
January	0	0	1	0	2	January	1	3	2	4	3	January	2	7	4	4	4	January	0	1	0	0	0
February	1	0	4	1	1	February	0	1	1	2	2	February	6	6	2	7	5	February	1	0	1	0	0
March	0	1	0	0	2	March	4	3	5	3	2	March	1	7	6	1	1	March	2	0	0	0	1
April	2	4	2	0	2	April	1	5	4	2	2	April	8	7	4	1	4	April	1	0	0	0	3
May	0	4	2	1		May	3	4	2	1		May	11	5	7	5		May	2	0	0	0	
June	2	2	1	3		June	1	6	3	5		June	2	5	6	2		June	1	1	0	3	
July	0	0	3	0		July	2	2	4	3		July	4	7	4	0		July	1	2	0	1	
August	1	2	1	3		August	1	4	3	5		August	8	3	5	0		August	1	1	0	1	
September	3	5	3	1		September	2	4	0	3		September	8	5	6	0		September	1	1	1	1	
October	0	2	3	0		October	1	4	3	0		October	8	2	4	0		October	2	1	0	0	
November	1	2	4	3		November	1	5	1	3		November	7	4	3	0		November	0	0	3	2	
December	0	1	0	0		December	2	1	0	1		December		2	6	0		December	1	0	0	1	
Total	10	23	24	12	7	Total	19	42	28	32	9	Total	65	60	57	20	14	Total	13	7	5	9	4

Title 11 Building Violations by Year

	2020	2021	2022	2023	2024 YTD
Total Building Violations (BVs)	92	111	105	212	88
BVs Closed (Abated/Unfounded)	68	75	48	59	11
Unresovled BVs	24	36	57	38	66
BLPs Submitted (abate once finaled)				115	11



Title 12 Land Use Violations by Year

	2020	2021	2022	2023	2024 YTD
Total Zoning Violations	61	92	64	53	21
Closed ZVs (Abated/Unfounded)	49	59	31	32	8
Unresolved ZVs	12	33	33	21	13



Public Records Requests by Month

	2020	2021	2022	2023	2024
January	14	21	39	32	28
February	29	29	33	33	35
March	17	26	60	46	27
April	12	32	56	54	56
May	14	36	54	68	
June	18	48	49	48	
July	25	59	33	46	
August	22	49	55	34	
September	18	52	48	31	
October	25	50	39	29	
November	19	65	33	31	
December	17	48	19	18	
Total	230	515	518	470	146



Title 11 Building Violations by Year

	2020	2021	2022	2023	2024 YTD
Total Building Violations (BVs)	92	111	105	212	88
BVs Closed (Abated/Unfounded)	68	75	48	58	8
Unresovled BVs	24	36	57	39	69
BLPs Submitted (abate once finaled)				115	11



Title 12 Land Use Violations by Year

	2020	2021	2022	2023	2024 YTD
Total Zoning Violations	61	92	64	53	20
Closed ZVs (Abated/Unfounded)	49	59	31	32	7
Unresolved ZVs	12	33	33	21	13





Planning Department Financial Analysis

		1 2			3		4		5		6		7		8	ç	Ð		10	1	1		12				Budget	Actual		
		(October	N	ovember	D	ecember	J	anuary	Fe	bruary		March		April		May	Ju	ne		July	Aug	ust	Se	ptember		Total	Budget	Re/Ex	Re/Ex
2023/2024	Revenue	\$	85,881	\$	65,958	\$	38,971	\$	61,772	\$	64,130	\$	107,106	\$	115,295											\$	539,113	\$1,035,822	65%	60%
	Expense	\$	154,691	\$	110,356	\$	168,282	\$	106,312	\$	112,940	\$	121,930	\$	119,778											\$	894,288	\$1,584,923		
	R % of Budget		8%		6%		4%		6%		6%		10%		11%		0%	0	%		0%	0	%		0%		52%			
	E % of Budget		10%		7%		11%		7%		7%		8%		8%		0%	0	%		0%	0	%		0%		56%			
2022/2023	Revenue	¢	105.692	Ś	55,423	¢	46.004	¢	62.304	¢	67.097	Ś	90,972	Ś	89.324	Ś	105.816	\$ 11	1.939	¢	98.481	\$ 11	8.510	Ś	84.112	ć,	1.035.674	\$1.035.822	64%	71%
	Expense	\$	119,867	Ś	110,137	Ś	165,872	Ś	115,217	Ś	106,919	\$,	ŝ	114,510	Ŧ	120,463		9,508		/ -		0,838		115,838		1,468,741	\$1,614,594		7270
	R % of Budget	Ŷ	10%	Ŷ	5%	Ŷ	4%	Ŷ	6%	Ŷ	6%	Ŷ	9%	Ŷ	9%	Ŷ	10%	11	,		10%	11	,	Ŷ	8%		100%	<i>+_,</i>		
	E % of Budget		7%		7%		10%		7%		7%		7%		7%		7%		%		7%	7	-		7%		91%			
2021/2022	Revenue	\$	85,977	\$	68,619	\$	50,324	\$	65,836	\$	77,795	\$	131,067	\$	105,661	\$	124,919	\$ 12	1,878	\$ 1	120,728	\$ 12	6,508	\$	97,131	\$1	1,176,443	\$ 964,250	66%	81%
	Expense	\$	119,124	\$	113,228	\$	147,522	\$	112,478	\$	114,433	\$	112,594	\$	120,260	\$	105,252	\$ 13	8,907	\$ 1	147,215	\$ 10	8,644	\$	107,724	\$1	1,447,381	\$1,464,471		
	R % of Budget		9%		7%		5%		7%		8%		14%		11%		13%	13	3%		13%	13	%		10%		122%			
	E % of Budget		8%		8%		10%		8%		8%		8%		8%		7%	9	%		10%	7	%		7%	_	99%			
2020/2021	Revenue	Ś	82.062	Ś	32,162	Ś	31.675	Ś	57.540	Ś	74.310	Ś	121.772	Ś	147.203	Ś	126.851	Ś 10	3.614	Ś	94.902	\$ 9	4.096	Ś	116,739	Ś.	1,082,926	\$ 600.100	48%	85%
	Expense	Ś	107,770	Ś	85,737	Ś	120,514	Ś	86,477	Ś	90,232	Ś	,	\$	90,623	Ŧ	110,299	1 2	5,442		148,225	1 -	5,950	Ś	132,262	· ·	1,280,244	\$1,247,444		0070
	R % of Budget	Ŧ	14%	Ŧ	5%	Ŷ	5%	Ŷ	10%	- T	12%	Ŷ	20%	Ŷ	25%	Ŷ	21%	17	'		16%	16	'	Ŷ	19%		180%	<i>\</i>		
	E % of Budget		9%		7%		10%		7%		7%		7%		7%		9%		%		12%	8	-		11%		103%			
2019/2020	Revenue	\$	68,519	\$	10,711	\$	28,030	\$	27,279	\$	30,899	\$,===	\$	37,884	\$	79,248		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$ 1	110,552	1 1	3,020		87,619	\$	702,738	\$ 462,850	48%	70%
	Expense	\$	81,050	\$	66,281	\$	67,615	\$	101,379	\$	74,040	\$	73,969	\$	76,804	\$	76,476		8,731		111,085		5,161	\$	104,829	\$	997,420	\$ 964,336		
	R % of Budget		15%		2%		6%		6%		7%		10%		8%		17%)%		24%	18	-		19%		152%			
	E % of Budget		8%		7%		7%		11%		8%		8%		8%		8%	8	%		12%	9	%		11%		103%			

Planning Department Financial Analysis







