



# Agenda

## Bonner County Commissioners

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### **Bonner County Board of Commissioners**

Meeting with Planning Department & Prosecutor's Office

May 2, 2024, 1:30 p.m.

County Administration Building  
Third Floor, Board Meeting Room

#### **Open Session:**

1. Updates on Planning Department Activities
  - a. Monthly Planning Related Meetings
  - b. Monthly Stats
    1. Title 11 Applications
    2. Title 12 Applications
    3. Title 11 Compliance
    4. Title 12 Compliance
    5. Public Record Request
  - c. Department Updates
    1. Energov/Munis
    2. Staffing
    3. Financial – Revenue and Expenses YTD
  - d. Enforcement
  - e. Pending/Proposed Ordinance Changes
    1. Title 11
    2. Title 12
  - f. Comprehensive Plan

#### **Executive Session:**

1. Pending Litigation  
Action Item: Discussion/Decision - Placing/Lifting of Notice to Title



# Bonner County Planning Department

*"Protecting property rights and enhancing property value"*

1500 Highway 2, Suite 208, Sandpoint, Idaho 83864

Phone (208) 265-1458 - Fax (866) 537-4935

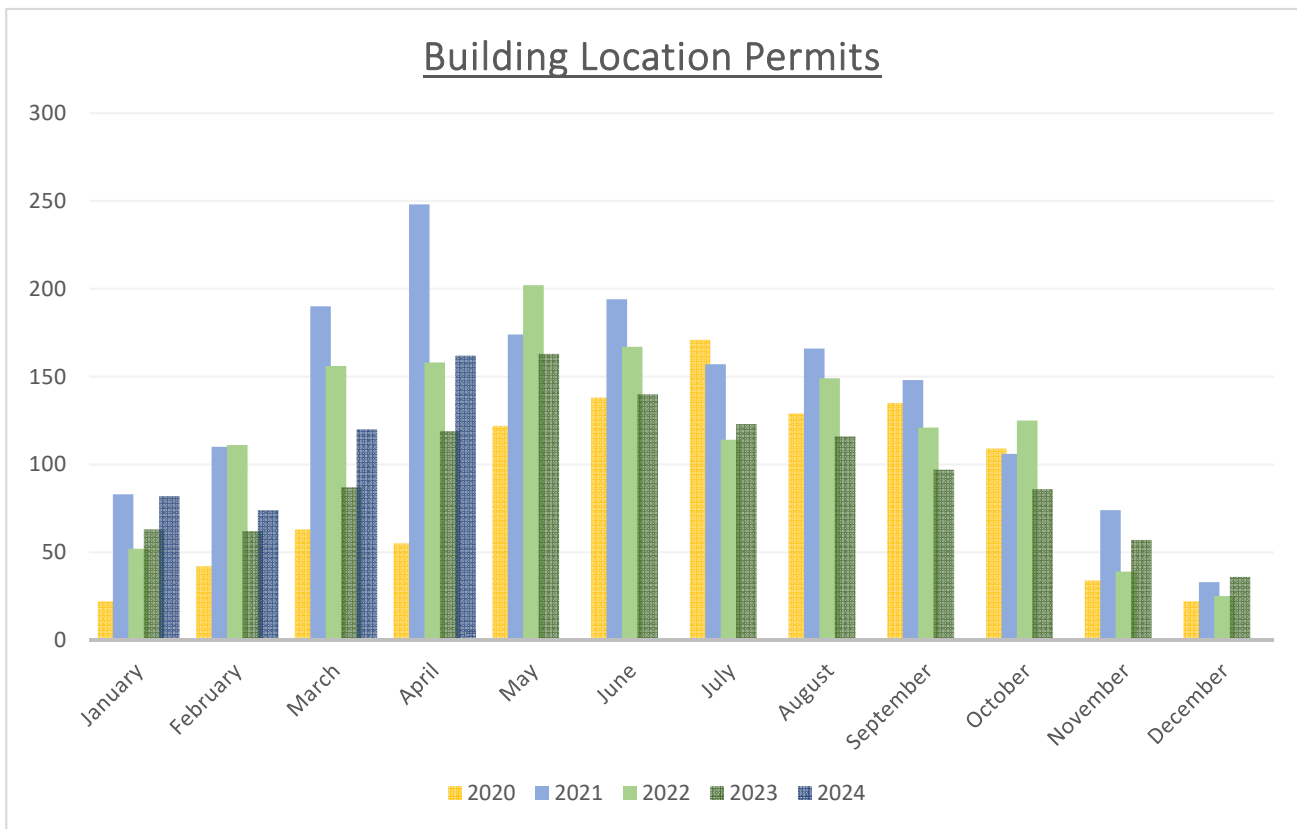
Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)

## List of Planning Related Meetings – May 2024

May 2	BOCC/Planning Update @1:30 pm
May 7	Planning Commission @4:30 pm
<del>May 22</del>	<del>BOCC Hearing @1:30 pm</del> CANCELED
May 15	Hearing Examiner @1:30 pm
May 16	Zoning Commission @5:30 pm
May 21	Planning Commission @4:30 pm
May 22	BOCC Hearing @1:30 pm
May 29	BOCC Hearing @1:30 pm (Appeal)

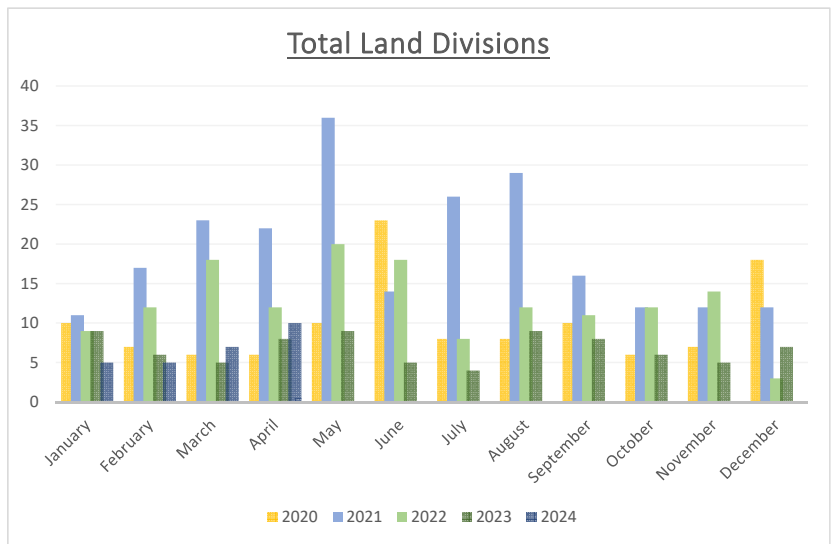
## Building Location Permit Application Report by Month

	2020	2021	2022	2023	2024
January	22	83	52	63	82
February	42	110	111	62	74
March	63	190	156	87	120
April	55	248	158	119	162
May	122	174	202	163	
June	138	194	167	140	
July	171	157	114	123	
August	129	166	149	116	
September	135	148	121	97	
October	109	106	125	86	
November	34	74	39	57	
December	22	33	25	36	
<b>Total</b>	<b>1042</b>	<b>1683</b>	<b>1419</b>	<b>1149</b>	<b>438</b>

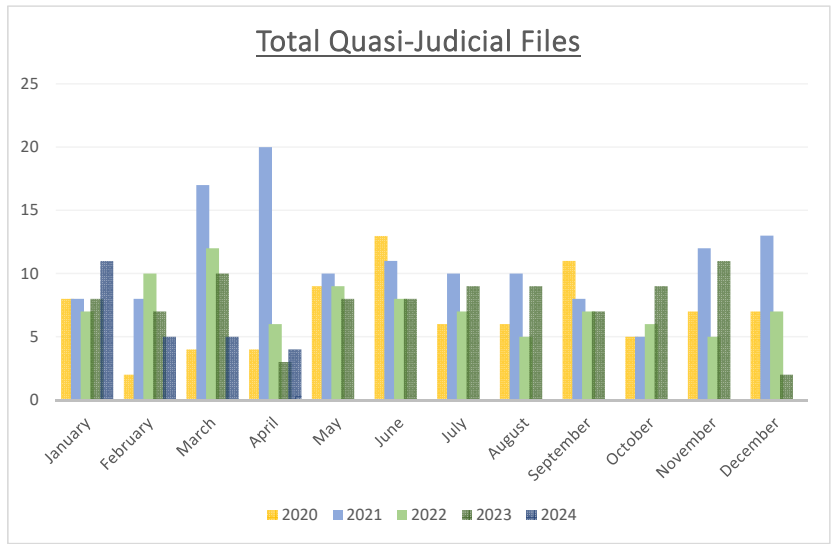


## Planning Applications Report by Month

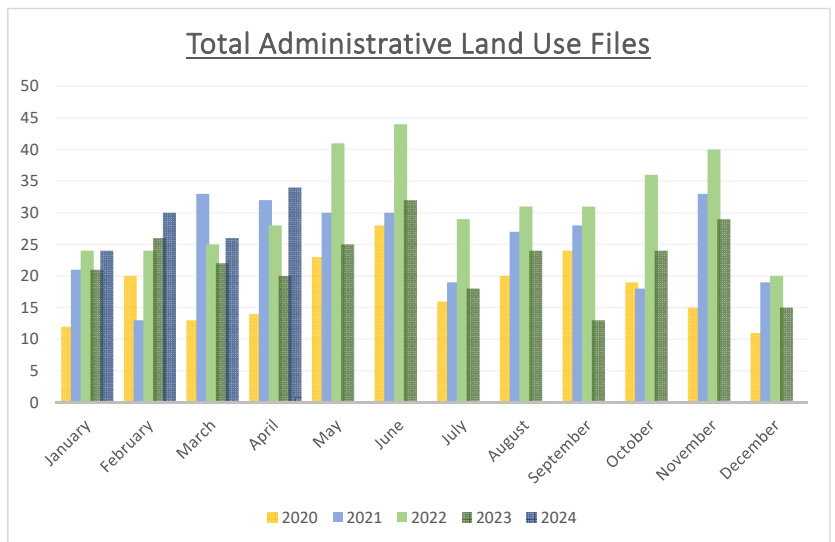
	Total Land Divisions				
	2020	2021	2022	2023	2024
January	10	11	9	9	5
February	7	17	12	6	5
March	6	23	18	5	7
April	6	22	12	8	10
May	10	36	20	9	0
June	23	14	18	5	0
July	8	26	8	4	0
August	8	29	12	9	0
September	10	16	11	8	0
October	6	12	12	6	0
November	7	12	14	5	0
December	18	12	3	7	0
<b>Total</b>	<b>119</b>	<b>230</b>	<b>149</b>	<b>81</b>	<b>27</b>



	Total Quasi-Judicial Files				
	2020	2021	2022	2023	2024
January	8	8	7	8	11
February	2	8	10	7	5
March	4	17	12	10	5
April	4	20	6	3	4
May	9	10	9	8	0
June	13	11	8	8	0
July	6	10	7	9	0
August	6	10	5	9	0
September	11	8	7	7	0
October	5	5	6	9	0
November	7	12	5	11	0
December	7	13	7	2	0
<b>Total</b>	<b>82</b>	<b>132</b>	<b>89</b>	<b>91</b>	<b>25</b>



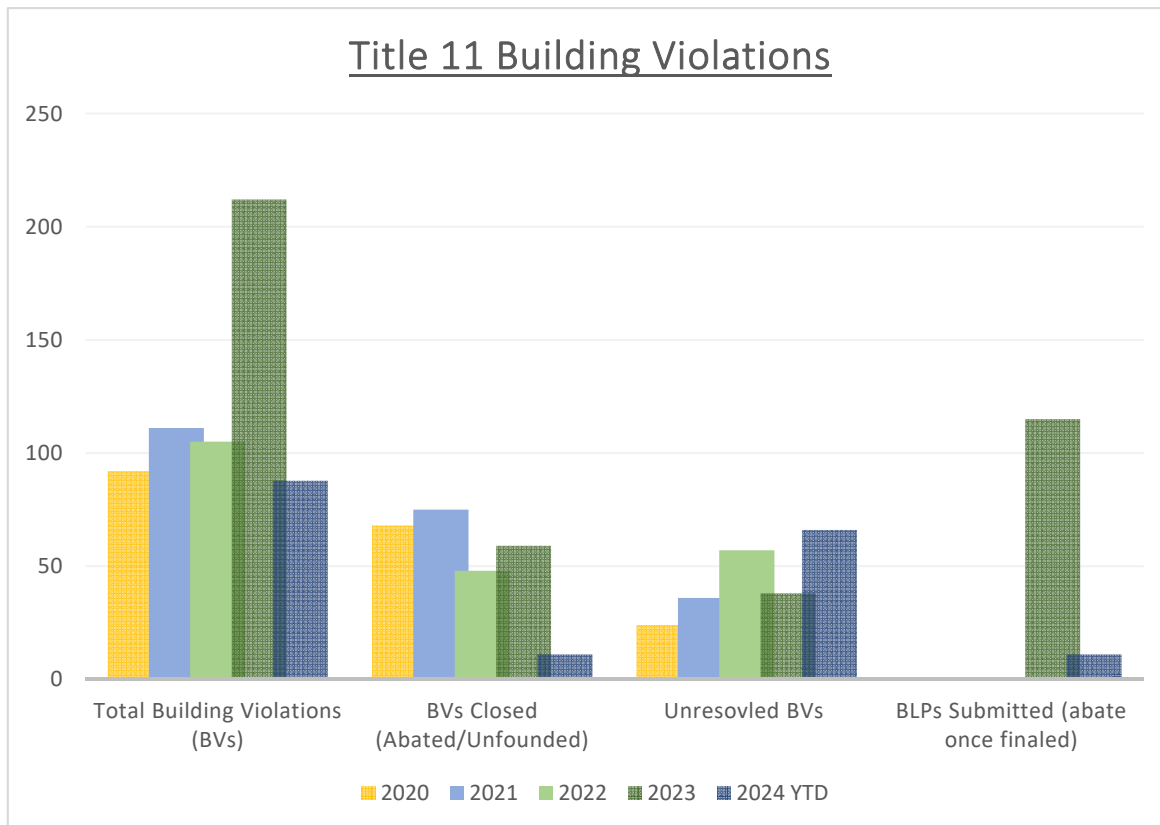
	Total Administrative Land Use Files				
	2020	2021	2022	2023	2024
January	12	21	24	21	24
February	20	13	24	26	30
March	13	33	25	22	26
April	14	32	28	20	34
May	23	30	41	25	0
June	28	30	44	32	0
July	16	19	29	18	0
August	20	27	31	24	0
September	24	28	31	13	0
October	19	18	36	24	0
November	15	33	40	29	0
December	11	19	20	15	0
<b>Total</b>	<b>137</b>	<b>236</b>	<b>311</b>	<b>240</b>	<b>96</b>





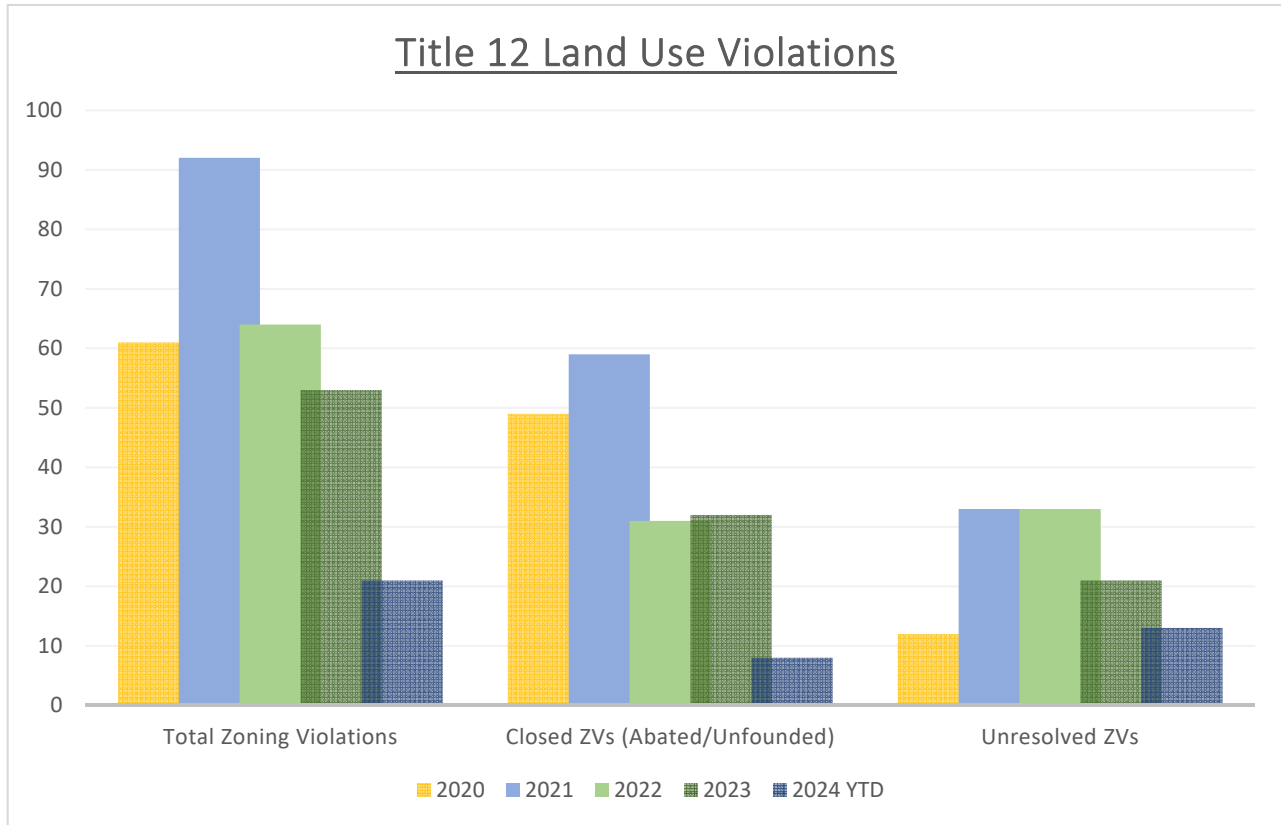
## Title 11 Building Violations by Year

	2020	2021	2022	2023	2024 YTD
Total Building Violations (BVs)	92	111	105	212	88
BVs Closed (Abated/Unfounded)	68	75	48	59	11
Unresolved BVs	24	36	57	38	66
BLPs Submitted (abate once finalized)				115	11



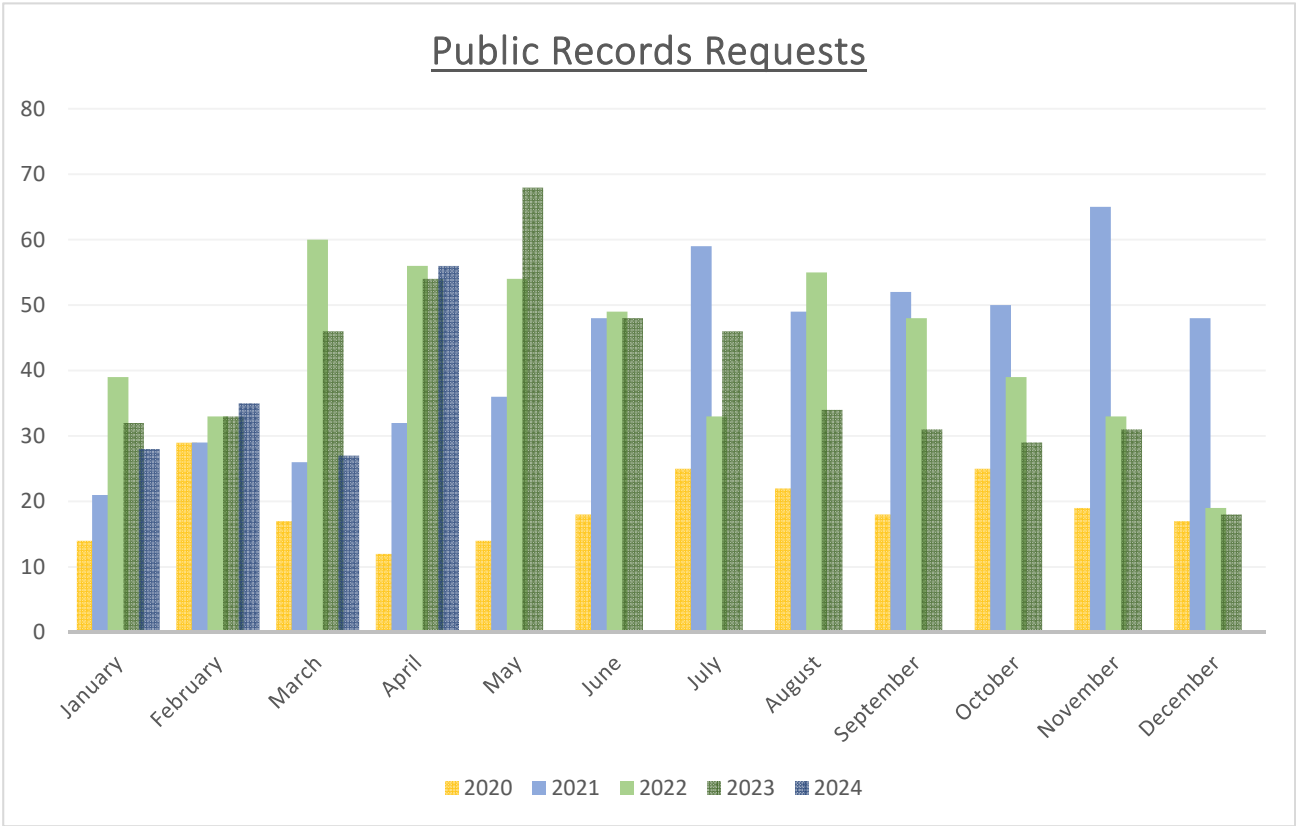
## Title 12 Land Use Violations by Year

	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024 YTD</b>
Total Zoning Violations	61	92	64	53	21
Closed ZVs (Abated/Unfounded)	49	59	31	32	8
Unresolved ZVs	12	33	33	21	13



# Public Records Requests by Month

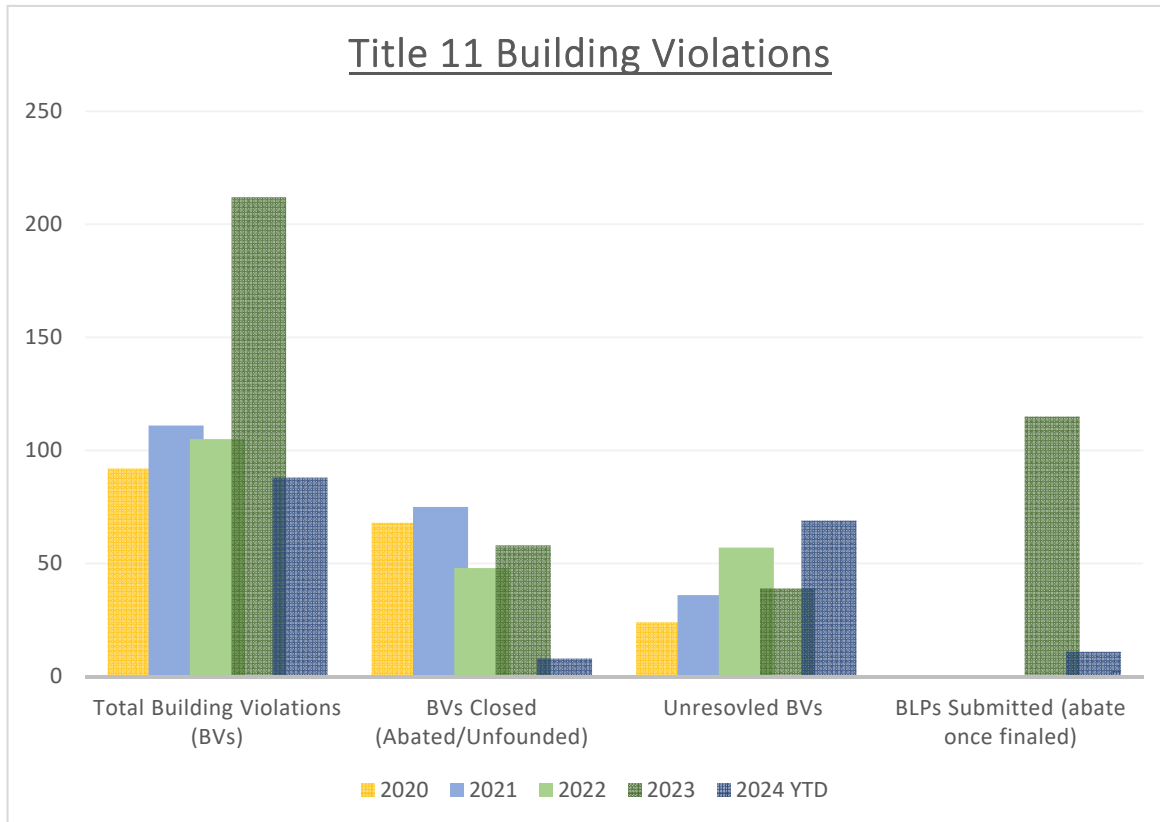
	2020	2021	2022	2023	2024
January	14	21	39	32	28
February	29	29	33	33	35
March	17	26	60	46	27
April	12	32	56	54	56
May	14	36	54	68	
June	18	48	49	48	
July	25	59	33	46	
August	22	49	55	34	
September	18	52	48	31	
October	25	50	39	29	
November	19	65	33	31	
December	17	48	19	18	
<b>Total</b>	<b>230</b>	<b>515</b>	<b>518</b>	<b>470</b>	<b>146</b>





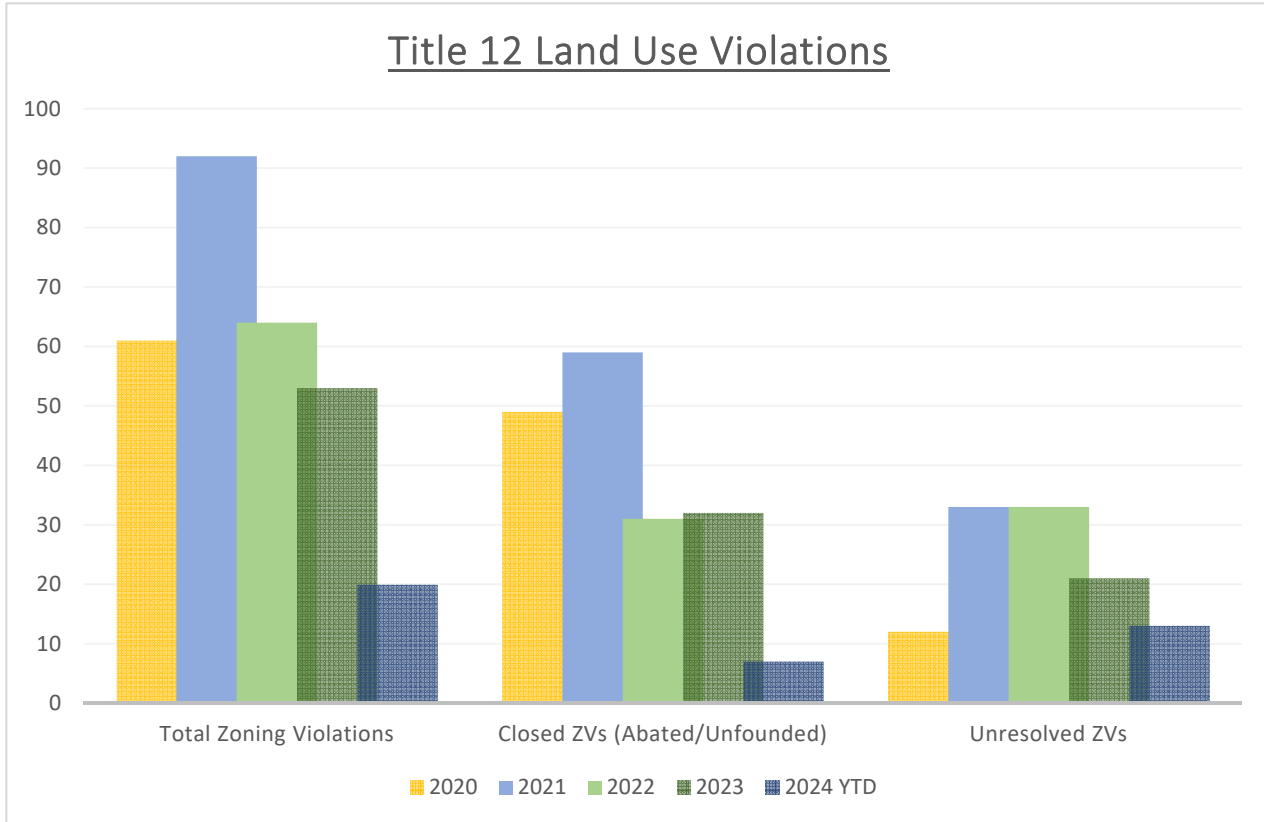
## Title 11 Building Violations by Year

	2020	2021	2022	2023	2024 YTD
Total Building Violations (BVs)	92	111	105	212	88
BVs Closed (Abated/Unfounded)	68	75	48	58	8
Unresolved BVs	24	36	57	39	69
BLPs Submitted (abate once finalized)				115	11



## Title 12 Land Use Violations by Year

	2020	2021	2022	2023	2024 YTD
Total Zoning Violations	61	92	64	53	20
Closed ZVs (Abated/Unfounded)	49	59	31	32	7
Unresolved ZVs	12	33	33	21	13



**JAKE GABELL**  
Planning Director

**TRAVIS HALLER**  
Assistant Director

**Support & Admin**

**Planners**

**Compliance / Permits**

**JEANNIE WELTER**  
Systems Technician

**JENNA CRONE**  
Hearing Coordinator

**JANNA BROWN**  
Admin Assist III

**JASON JOHNSON**  
Planner II

**TYSON LEWIS**  
Planner II

**ALEX FEYEN**  
Planner I

**ROB WINNINGHAM**  
Planner I

**BILL COX**  
Permit Examiner

**KATIE HANSEN**  
Compliance/Permit  
Manager

**KYLE SNIDER**  
Planning Tech

**TERESA LEAVERTON**  
Planning Tech

**DAVID FISHER**  
Planning Tech

**MARCIANO MECKLE**  
Investigator

**ALAN BOJORQUEZ**  
Investigator

**PETE HUGHES**  
Investigator

### Planning Department Financial Analysis

		1	2	3	4	5	6	7	8	9	10	11	12	Total	Budget	Budget	Actual
		October	November	December	January	February	March	April	May	June	July	August	September		Re/Ex	Re/Ex	
2023/2024	Revenue	\$ 85,881	\$ 65,958	\$ 38,971	\$ 61,772	\$ 64,130	\$ 107,106	\$ 115,295						\$ 539,113	\$1,035,822	65%	60%
	Expense	\$ 154,691	\$ 110,356	\$ 168,282	\$ 106,312	\$ 112,940	\$ 121,930	\$ 119,778						\$ 894,288	\$1,584,923		
	R % of Budget	8%	6%	4%	6%	6%	10%	11%	0%	0%	0%	0%	0%	52%			
	E % of Budget	10%	7%	11%	7%	7%	8%	8%	0%	0%	0%	0%	0%	56%			
2022/2023	Revenue	\$ 105,692	\$ 55,423	\$ 46,004	\$ 62,304	\$ 67,097	\$ 90,972	\$ 89,324	\$ 105,816	\$ 111,939	\$ 98,481	\$ 118,510	\$ 84,112	\$ 1,035,674	\$1,035,822	64%	71%
	Expense	\$ 119,867	\$ 110,137	\$ 165,872	\$ 115,217	\$ 106,919	\$ 118,407	\$ 114,510	\$ 120,463	\$ 149,508	\$ 111,165	\$ 120,838	\$ 115,838	\$ 1,468,741	\$1,614,594		
	R % of Budget	10%	5%	4%	6%	6%	9%	9%	10%	11%	10%	11%	8%	100%			
	E % of Budget	7%	7%	10%	7%	7%	7%	7%	7%	9%	7%	7%	7%	91%			
2021/2022	Revenue	\$ 85,977	\$ 68,619	\$ 50,324	\$ 65,836	\$ 77,795	\$ 131,067	\$ 105,661	\$ 124,919	\$ 121,878	\$ 120,728	\$ 126,508	\$ 97,131	\$ 1,176,443	\$ 964,250	66%	81%
	Expense	\$ 119,124	\$ 113,228	\$ 147,522	\$ 112,478	\$ 114,433	\$ 112,594	\$ 120,260	\$ 105,252	\$ 138,907	\$ 147,215	\$ 108,644	\$ 107,724	\$ 1,447,381	\$1,464,471		
	R % of Budget	9%	7%	5%	7%	8%	14%	11%	13%	13%	13%	13%	10%	122%			
	E % of Budget	8%	8%	10%	8%	8%	8%	8%	7%	9%	10%	7%	7%	99%			
2020/2021	Revenue	\$ 82,062	\$ 32,162	\$ 31,675	\$ 57,540	\$ 74,310	\$ 121,772	\$ 147,203	\$ 126,851	\$ 103,614	\$ 94,902	\$ 94,096	\$ 116,739	\$ 1,082,926	\$ 600,100	48%	85%
	Expense	\$ 107,770	\$ 85,737	\$ 120,514	\$ 86,477	\$ 90,232	\$ 86,713	\$ 90,623	\$ 110,299	\$ 115,442	\$ 148,225	\$ 105,950	\$ 132,262	\$ 1,280,244	\$1,247,444		
	R % of Budget	14%	5%	5%	10%	12%	20%	25%	21%	17%	16%	16%	19%	180%			
	E % of Budget	9%	7%	10%	7%	7%	7%	7%	9%	9%	12%	8%	11%	103%			
2019/2020	Revenue	\$ 68,519	\$ 10,711	\$ 28,030	\$ 27,279	\$ 30,899	\$ 44,207	\$ 37,884	\$ 79,248	\$ 94,770	\$ 110,552	\$ 83,020	\$ 87,619	\$ 702,738	\$ 462,850	48%	70%
	Expense	\$ 81,050	\$ 66,281	\$ 67,615	\$ 101,379	\$ 74,040	\$ 73,969	\$ 76,804	\$ 76,476	\$ 78,731	\$ 111,085	\$ 85,161	\$ 104,829	\$ 997,420	\$ 964,336		
	R % of Budget	15%	2%	6%	6%	7%	10%	8%	17%	20%	24%	18%	19%	152%			
	E % of Budget	8%	7%	7%	11%	8%	8%	8%	8%	8%	12%	9%	11%	103%			

## Planning Department Financial Analysis

