

**BONNER COUNTY PLANNING COMMISSION
PUBLIC MEETING MINUTES
OCTOBER 17, 2023**

PLEDGE OF ALLEGIANCE

CALL TO ORDER: Chair Songstad called the Bonner County Planning Commission meeting to order at 3:05p.m. in the 3rd Floor Conference Room, of the Bonner County Administration Building, 1500 Highway 2, Sandpoint, Idaho, via Zoom webinar, and YouTube live streaming.

PRESENT: Chair Allan Songstad; Vice Chair Don Davis, Commissioners Michael Leita, Dave Frankenbach, Matt Linscott, Debby Trinen and Randy Stolz.

ABSENT: None

ALSO PRESENT: Planning Director Jacob Gabell, Assistant Director Travis Haller, Senior Planner Swati Rastogi, and Administrative Assistant III Janna Berard

CHANGES IN AGENDA: None

APPROVAL OF MINUTES: The Chair requested the Commissioners declare if they had any corrections or changes to the approval of minutes as written for **October 3, 2023**. Hearing no changes or objections, the Chair declared the minutes approved as written.

Election of Chair and Vice Chair:

Debby Trinen nominates Allan Songstad to be Chairman. Dave Frankenbach seconded the motion. No objects from the other Commissioners.
Debby Trinen nominates Don Davis to be Vice Chairman. Dave Frankenbach seconded the motion. No objects from the other Commissioners.

**WORKSHOP IDAHO MANUFACTURED HOUSING ASSOCIATION
PRESENTATION**

Teri Ottens from the Idaho Association of Counties spoke on the standards, communities, taxes/assessment, conditions, and definitions for manufactured and mobile homes.

VACATION RENTAL PERMIT ORDINANCE REVIEW – PUBLIC COMMENT

Suzanne Glasoe spoke regarding the vacation rental ordinance.

DISCUSSION WITH PANHANDLE HEALTH DISTRICT

Panhandle Health District regarding short term rentals. The district discussed sewage disposal, water suppliers/systems under the public services, facilities and utilities component.

Vacation Rental Permit Ordinance Review

Director Gabell shared that the Board of County Commissioners approved the software

and payment was sent to Deckard. The Commission workshopped proposed changes to Title 12 regarding Short Term Rentals.

Comprehensive Plan:

- Discussion of the following components of the Comprehensive Plan (**Not open to public comments**):
 - **Natural Resources**
 - This component will go to a workshop closed to public comment on November 7, 2023 – Public Comment Workshop next meeting
 - **Public Services, Facilities and Utilities**
 - This component will go to a workshop open to public comment on November 7, 2023

The drafts of these suggested updates are available at the Planning Department's website on the Comprehensive Plan Update page.

Next Meeting: November 7th, 2023.

DISCUSSION:

1. Commissioner & Staff Updates
2. October 17, 2023, Agenda Items
 - a. Land Use Component
 - b. Officer Elections

At 7:43 p.m., the Chair declared the meeting adjourned until November 7, 2023.


Respectfully submitted,



Jacob Gabell, Planning Director

The above Minutes are hereby approved this 7th day of November 2023.

Bonner County Planning Commission



Allan Songstad, Chair