



Bonner County

Board of Commissioners

Brian Domke

Asia Williams

Ron Korn

Special Meeting Minutes

Planning

Date: October 6, 2026
Location: 1500 Hwy 2, Suite 338
Sandpoint, ID 83864
Convene at: 1:30 PM

COMMISSIONERS: Domke – Zoom Williams – Present Korn – Present
OTHERS PRESENT: Kendra Smith, Alysha Reitan, Kevin Rothenberger, Jessica
Stephany

Purpose/Topic Summary: Planning Organizational Charts and Staffing

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Commissioner Korn called the meeting to order at 1:34 p.m.

Action Item: Discussion/Decision Regarding Planning Organizational Charts and Staffing

Kendra discussed the proposed organizational and staffing changes within the Planning department. She discussed the budget implications, Jessica Stephany, Comptroller, discussed the budgetary concerns about creating a new position.

There was a lengthy discussion regarding the proposed new position and why it is needed even with the self-service options for the public. Another lengthy discussion followed regarding the need for a job description for this position prior to creating the position.

Commissioner Domke made a motion to convert two Planner I positions into two Planner II positions and request the Planning Director bring forward, after working with HR, the new job description for the Permit Tech position that she would like to create along with compensation recommendations. Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Williams – Absent; Commissioner Korn –No; Commissioner Domke – No. The motion fails.

Commissioner Domke made a motion to approve the restructure of the Planning Department by converting one of the Planner I positions into a Planner II position and direct the Planning Director to work with HR to bring forward a proposed job description for the new Permit Tech positions that includes a recommended compensation value. Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Williams – Absent; Commissioner Korn –Yes; Commissioner Domke – Yes. The motion carries.

Adjourned at 2:05 p.m.

Deputy Clerk: *Alisa Schoeffel*