Bonner County Airport Advisory Board Meeting Minutes

Monday, October 27, 2025 - 2:00 P.M.

Third Floor, Bonner County Administration Building
1500 Hwy 2, Ste. 338, Sandpoint, Idaho

Members Present: Dave Schuck, Jeff Connolly, Bob Del Valle, Andy Berrey, Jan Lee
Members Absent: Joe Grant, Gavin Gilcrease
Others Present: Dale Lockwood, Corrie Siegford, Trey Dail, Commissioner Asia Williams

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Chairman Schuck opened the meeting at 2:02 p.m. and the Pledge of Allegiance followed.

Action Item: Discussion/Decision Regarding Approval of Regular Meeting Minutes from April 28, 2025 and Special Meeting Minutes from May 15, 2025 and July 18, 2025.
Bob made a motion to approve the minutes from 04/28/2025, 05/15/2025, and 07/18/2025. Jan seconded the motion. All in favor.

Public Comment

Field Operations Update – Dale Lockwood

A) Sandpoint

Final mowing done, asphalt repair done, prepping for winter operations

B) Priest River

Pilot lounge is winterized, repairs/upgrades, tree on the fence needs removed, final mowing done, ready for winter operations, would like the exit at the highway paved, deer

Airport Manager's Report – Dave Schuck

New Leases / RFP – Dave Schuck

A) Revised RFP Criteria for Executive Row Lots and Priest River

Discussed points for those more willing to work on the Airport's Infrastructure and criteria for some of the lots being commercial. Discussed changes to the process and future plans. Discussed uses/density for Sandpoint Lots 35, 36, 37, and Priest River Lots 14, 15, 17. Discussed considerations for lease proposals.
Jan made a motion that we accept these as proposed by Dave Schuck. Jeff seconded the motion. There was further discussion. All in favor.

FAA and TTF Matters / Update – Dave Schuck

A) FAA

Recently we had a capital improvement plan meeting for both airports. Almost all projects are for safety standards which include acquisitions, tree removals, and displacement. We received a grant from Idaho for pavement work at PR.

B) TTF

Working with two developers (Sandpoint) with access licenses, this will be the first FAA approved TTF agreement in place.

Engineer's Reports – Ardurra

A) Sandpoint

Currently doing an obstruction removal project, removed trees and replanted with shrubs, should be wrapped up by the 11th. The second phase is toppling and girding trees and the third phase will be clearing the entire parcel and reseeding. Working on land acquisition.

B) Priest River

Constructed taxi lane and apron, extended a water line per the city. Working on amending the grant to fund the waterline portion. Draft final engineer report to the FAA was accepted. Working on the ALP. Starting to scope SRE building for next year.

New Business
Action Items / Discussion / Decision / Recommendation

A) Changing the meeting time/day on the 1st Friday of January, April, July, and October at 10:00 AM

Chairman Schuck adjourned the meeting at 3:23 p.m.

Next Meeting: Monday, January 2, 2025 @ 10:00 AM

Clerk: Alisa Schoeffel

Approved by: _____ Date: 4-3-2026

Executive Session: Under Idaho Code §74-206§ may be held to discuss (a) Hiring (b) Personnel Matters, (c) Acquisition of Real Property, and /or (f) Pending Litigation.
Any person needing special accommodations to participate in the above-mentioned meeting should contact the Commissioners' Office one day prior to the meeting by calling (208) 265-1438.