Bonner County Ambulance District

Board of Commissioners

Brian Domke Asia Williams Ron Korn

CONSENT AGENDA

November 5, 2025

Memorandum

To: Bonner County Ambulance Service District Board

Adopting the Order of the Agenda As Presented

A suggested Motion would be: Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda
The Consent Agenda Includes:

1) Bonner County Ambulance Service District Minutes, October 15, 2025
2) Invoices: Acrisure Insurance (**$9,267.00**)

A suggested Motion would be: Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: ☒ Yes ☐ No

Brian Domke, Chair

11/5/25
Date

Bonner County
Board of Ambulance Service District

Brian Domke Asia Williams Ron Korn

MINUTES FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT
October 15, 2025 – 11:00 AM – 12:00 PM
Bonner County Administration Building
1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Wednesday, October 15, 2025, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Domke and Korn were present. Commissioner Domke called the meeting to order at 11:03 a.m.

ADOPT THE ORDER OF AGENDA AS PRESENTED
Commissioner Korn made a motion to adopt the Order of the Agenda as presented.
Commissioner Domke stepped down from the chair and seconded the motion.
Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

CONSENT AGENDA – Action Item
1) Bonner County Ambulance Service District Minutes, September 29, 2025

Commissioner Korn made a motion to adopt the Consent Agenda as presented.
Commissioner Domke stepped down from the chair and seconded the motion.
Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

BCASD – Sarah Nixon and Chief Lindsey
1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #1, **Totaling $47,113.03**
Commissioner Domke asked for clarification on the vehicle repair items. Adam Brinkmeier talked about the repairs needed on one vehicle. There were multiple issues with the single vehicle.
Commissioner Korn made a motion to approve payment of the FY26 BCASD Claims in Batch #1
Commissioner Domke stepped down from the chair and seconded the motion.
Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding the Authorization of Correction For Four Vehicle Title Errors, **Resolution**
Jeff Linsdey said the dealer accidentally listed the owner of these vehicles as Bonner County, rather than the ambulance district. Commissioner Korn asked if they are sure these vehicles were paid with ambulance funds. Jeff confirmed these were fully funded by the ambulance district.
Commissioner Korn made a motion to approve Resolution, number to be assigned, authorizing the correction of Scrivener's errors on four vehicle titles, showing the correct owner as Bonner County Ambulance Service District. I further authorize the chair to execute all necessary documents for these corrections.
Commissioner Domke stepped down from the chair and seconded the motion.
Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding a Medical Director Consent and Dispatch Agreement
Commissioner Korn made a motion to approve the Medical Director Consent and Dispatch agreement for all the fire protection districts who wish to be considered collaborative agencies with Bonner County during the fiscal year of 2026.
Commissioner Domke stepped down from the chair and seconded the motion.
Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

1) Task List: Review & Updates

- Jeff talked about the financial update. They rolled over fiscal years with over $1 million in their account. He talked about the possibility of needing a TAN as well as other prior commissioner concerns. There is close to $1.5 million in the bank today. Their ending balance last year was roughly $140,000. They are in a much different position now than they were last year. His only concern is the current government shut down as the billing company they work with is affected by that. He does not foresee it causing any issues as long as the government shut down does not last longer than another month or so.
  Commissioner Domke talked about deciding a cutoff for a TAN and when they would initiate that. Chief Lindsey said he is planning on a TAN. This will come back at the next meeting so they can plan accordingly.
  Commissioner Korn asked about the contingency of roughly $300,000. Chief Linsdey explained what this is. This is extra money from their actual expenses that they anticipate for 2026.

Public Comment*
No public comment

The meeting was adjourned at 11:20 p.m.

Clerk: *Lauren Reichenbach*

By _____ 11/5/25
Commissioner Brian Domke, Chair Date