Bonner County
Board of Ambulance Service District

Brian Domke Asia Williams Ron Korn

MINUTES FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT
November 19, 2025 – 11:00 AM – 12:00 PM
Bonner County Administration Building
1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Wednesday, November 19, 2025, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Domke, Williams and Korn were present. Commissioner Domke called the meeting to order at 11:01 a.m.

ADOPT THE ORDER OF AGENDA AS PRESENTED / AMENDED
Commissioner Korn made a motion to adopt the Order of the Agenda as presented.
Commissioner Williams seconded the motion.
Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes.
The motion carries.

CONSENT AGENDA – Action Item
1) Bonner County Ambulance Service District Minutes; November 5, 2025
2) Invoice Over $5k: Idaho Employment Lawyers, PLLC; **$9,250.00**
Commissioner Williams made a motion to adopt the Consent Agenda as presented.
Commissioner Korn seconded the motion.
Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes.
The motion carries.

BCASD – Sarah Nixon
1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #3, **Totaling $51,227.30**
Commissioner Korn made a motion to approve payment of the FY26 BCASD Claims in Batch #3
Commissioner Williams seconded the motion.
Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes.
The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation
1) Task List: Review & Updates
- Jeff talked about the TAN. He is working through the projected timeline. He has an item that will be on the December 3 agenda. Everything should be ready to go by the second meeting in December.
- Jeff is also working on health insurance, separating from the county. They received a quote for the expected cost and they are working with HR to get as close as they can to the insurance they currently have, as well as keeping employee rates as close to the same as possible. Commissioner Williams mentioned about the HSA going away. Jeff confirmed this, the only plan offered by this new company is the PPO plan. He said they expect to go with a different carrier than what the county currently has, Regence. He said they plan to go with BlueCross.
- Commissioner Domke asked about the TAN. Jeff said the dollar amount for the TAN is $500,000 and it will come before the board for approval. Commissioner Williams said there might be some confusion as to the process through December leading up to January. Discussion followed. Commissioner Williams asked about the price comparison from last year. Jeff said that they had to "invent the wheel" last year, but this year, they can use a lot of the stuff they already worked on last year, so it will be much better.

2) Revenue Projection

- Jeff talked about what was discussed at the last meeting. He talked about how they would make it through to January if they had no revenue. If they bring in no money between now and January, they would finish out January with roughly $240,000.
- Jennifer went and got monthly totals from all last year. Jeff discussed that. He talked about the ambulance loan that will be paid off next year. He said they maintain roughly $400,000 a month, sometimes a little more, sometimes a little less.
- Jeff was asked to look at the two highest PTO-balance employees. If they were to both quit and cash out their PTO right now, it would be roughly $26,000. If the top four PTO-balance employees cashed out right now, it would be roughly $42,000. Discussion followed about revenue projections with those things in mind. Commissioner Williams talked about an option to "cash out" some PTO time at a discounted rate so employees could maintain their PTO hours and it wouldn't be as hard of a hit to the budget. Alan said employees loved that because it was always offered around Christmas time and was helpful to a lot of families. Everyone seemed in agreement to bring that back.

Public Comment*
Wayne Martin – He asked about the cost of the TAN. He also discussed PTO options and what his old employer used to do to mitigate high levels of PTO. He discussed the article that he dropped off for the commissioners regarding mental health plans from the mayor-elect in New York. He does not completely agree with their plans. He is concerned that they don't plan to send out law enforcement on mental health calls as it increases safety risks for all involved.

Commissioner Williams talked about mental health stuff she has been working on and how to access 988, as well as what it actually provides.

The meeting was adjourned at 11:28 a.m.

Clerk: *Lauren Reichenbach*

By _____ 12/3/25
Commissioner Brian Domke, Chair Date