



Bonner County Ambulance District
Board of Commissioners
Brian Domke Asia Williams Ron Korn

October 7, 2026

Memorandum

CONSENT
AGENDA

To: Bonner County Ambulance Service District Board

Adopting the Order of the Agenda As Presented

A suggested Motion would be: Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda

The Consent Agenda Includes:

- 1) Bonner County Ambulance Service District Minutes, September 16, 2026

A suggested Motion would be: Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: ☐ Yes ☐ No

Ron Korn, Chair

Date



Bonner County

Board of Ambulance Service District

Brian Domke

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT

September 16, 2026 – 11:00 AM – 12:00 PM

Bonner County Administration Building

1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Wednesday, September 16, 2026, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Domke and Korn were present. Commissioner Korn called the meeting to order at 11:59 a.m.

ADOPT THE ORDER OF AGENDA AS PRESENTED

Commissioner Domke made a motion to adopt the Order of the Agenda as presented. Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

CONSENT AGENDA – Action Item

1) Bonner County Ambulance Service District Minutes, September 2, 2026

Commissioner Domke made a motion to adopt the Consent Agenda as presented. Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

BCASD – Chief Jeff Lindsey

1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #23, **Totaling \$17,394.66**

Commissioner Domke made a motion to approve payment of the FY26 BCASD Claims in Batch #23, Totaling \$17,394.66. Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Medical Director Agreement

Commissioner Domke made a motion to approve and authorize the signing of the Medical Director Agreement between Dr. Jenkins and BCASD for the 2027 fiscal year. Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

1) Task List: Review & Updates *No miscellaneous business to discuss*

Public Comment* *No public present*

The meeting was adjourned at 12:05 p.m.

Clerk: *Alisa Schoeffel*

By _____
Commissioner Ron Korn, Chair

Date



Bonner County Ambulance District
Board of Commissioners
Brian Domke Asia Williams Ron Korn

October 7, 2026

Memorandum

BCASD Memo
Item #1

To: Bonner County Ambulance Service District Board

Re: FY26 BCASD Claims in Batch #24

The Bonner County Ambulance Service District is presenting the FY26 BCASD Claims Batch #24, Totaling \$38,470.47 for board approval.

A suggested motion would be: Based on the information before us, I motion at approve the FY26 BCASD Claims Batch #24 in the amount of \$38,470.47

Recommendation Acceptance: ☐ Yes ☐ No

Ron Korn, Chair

Date

Bonner County Ambulance Service District

Accounts Payable Report

10/7/2026

Batch: 24

Amount: \$38,470.47

Commissioner's Approval:

Vendor	Bill amount	Due date	Invoice date	Invoice number	QuickBooks Desktop Account
AT&T Mobility-CC	\$ 1,104.00	10/4/2026	9/4/2026	GBJ082026	Utilities:Internet
AVISTA	\$ 344.22	10/14/2026	9/22/2026	2184720000_09.22.26	Utilities:Electric
AVISTA	\$ 102.68	10/8/2026	9/16/2026	4788807179_09.16.26	Utilities:Electric
Bonner County	\$ 548.15	9/24/2026	9/24/2026	0727737636_09.18.26	Utilities:Electric
BONNER GENERAL HEALTH	\$ 541.60	9/1/2026	9/1/2026	09.01.2026	Supplies:Medical
BOUND TREE MEDICAL, LLC.	\$ 1,314.63	9/9/2026	9/9/2026	86349224	Supplies:Medical
BOUND TREE MEDICAL, LLC.	\$ 85.20	9/30/2026	8/31/2026	86337898	Supplies:Medical
BOUND TREE MEDICAL, LLC.	\$ 371.60	10/1/2026	9/1/2026	86339964	Supplies:Medical
BOUND TREE MEDICAL, LLC.	\$ 1,204.63	10/17/2026	9/17/2026	86359811	Supplies:Medical
CANON FINANCIAL SERVICES, INC.	\$ 103.11	11/1/2026	9/11/2026	43882046	Supplies:Stations & Office
Coleman Oil Company LLC	\$ 4,747.64	9/25/2026	9/15/2026	CP-0447872	Vehicles:Fuel & Gas
CW Wraps	\$ 440.00	9/22/2026	9/22/2026	20710	Vehicles:Repairs & Maintenance
Frontline Communications Systems	\$ 8,270.00	10/11/2026	9/11/2026	35575	Capital Vehicles
Gription Tire Pros	\$ 305.20	10/10/2026	9/14/2026	79103	Vehicles:Repairs & Maintenance
Gription Tire Pros	\$ 130.96	10/10/2026	9/29/2026	79317	Vehicles:Repairs & Maintenance
Gription Tire Pros	\$ 94.60	10/10/2026	9/21/2026	79181	Vehicles:Repairs & Maintenance
Gription Tire Pros	\$ 279.95	10/10/2026	9/21/2026	79186	Vehicles:Repairs & Maintenance

HENRY SCHEIN	\$ 234.19	9/30/2026	8/31/2026	61541309	Supplies:Medical
HENRY SCHEIN	\$ 892.62	10/8/2026	9/8/2026	61898364	Supplies:Medical
HENRY SCHEIN	\$ 9.36	10/18/2026	9/18/2026	61891776	Supplies:Medical
HENRY SCHEIN	\$ 149.42	10/8/2026	9/8/2026	61901454	Supplies:Medical
HENRY SCHEIN	\$ 188.00	10/16/2026	9/16/2026	62285680	Supplies:Medical
NAPA Auto Parts SPO068	\$ 13.26	10/10/2026	9/14/2026	299329	Vehicles:Repairs & Maintenance
North Idaho Propane	\$ 222.36	10/9/2026	9/9/2026	294365	Utilities:Propane
oxarc Inc.	\$ 254.47	10/14/2026	9/14/2026	32654409	Supplies:Oxygen
oxarc Inc.	\$ 199.89	10/14/2026	9/14/2026	32654410	Supplies:Oxygen
POINTE PEST CONTROL	\$ 150.00	9/26/2026	8/27/2026	4725191	Contract Services:Professional & Legal
Priest River Ace Hardware	\$ 40.49	10/15/2026	9/9/2026	420524	Repairs & Maintenance:Facilities
Rainy Day Collective, LLC	\$ 3,660.00	10/23/2026	9/23/2026	GNENT2RZ-0003	Computer & Software
Rainy Day Collective, LLC	\$ 720.00	10/23/2026	9/23/2026	GNENT2RZ-0002	Utilities:Wireless Communication
Sand Creek Custom Wear	\$ 42.00	10/14/2026	9/14/2026	14149	Uniforms
South Fork Hardware - Sandpoint	\$ 19.99	9/23/2026	9/23/2026	438390	Supplies:Stations & Office
South Fork Hardware - Sandpoint	\$ 14.97	9/18/2026	9/18/2026	438136	Supplies:Stations & Office
Stryker Sales, LLC	\$ 2,309.82	7/23/2026	6/23/2026	9212651893	Supplies:Medical
Stryker Sales, LLC	\$ 405.70	10/11/2026	9/11/2026	9213586773	Supplies:Medical
Stryker Sales, LLC	\$ 227.05	10/26/2026	9/26/2026	9213782255	Supplies:Medical
SYSTEMS DESIGN WEST LLC	\$ 7,906.64	10/15/2026	9/15/2026	20262213	Contract Services:Professional & Legal
Teleflex LLC	\$ 50.00	10/17/2026	9/17/2026	9512191232	Supplies:Medical
WASTE MANAGEMENT OF IDAHO, INC.	\$ 45.12	10/1/2026	9/1/2026	0455011-1827-2	Utilities:Medical Waste
WASTE MANAGEMENT OF IDAHO, INC.	\$ 74.65	10/1/2026	9/1/2026	0455126-1827-8	Utilities:Medical Waste
WASTE MANAGEMENT OF IDAHO, INC.	\$ 250.30	10/1/2026	9/1/2026	0247725-1827-0	Utilities:Medical Waste
WHITE PETERSON ATTORNEYS AT LAW	\$ 402.00	8/31/2026	8/31/2026	175766	Contract Services:Professional & Legal
SUBTOTAL	\$ 38,470.47				



Bonner County Ambulance District
Board of Commissioners

Asia Williams Ron Korn Brian Domke

October 7, 2026

Memorandum

BCASD Memo
Item #2

To: Ambulance District Commissioners

From: Bonner County Ambulance Service District

Re: Addition and Removal of Check Signatories

The Bonner County Ambulance Service District (BCASD) wishes to add Alan Brinkmeier and Jessi Reinbold to accounts with check signing authority, effective October 7, 2026 at 5:00pm (PST) with the removal of the following names as authorized signers: Sarah Nixon

Bookkeeping Review: Yes _____

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: _____

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

Legal Review: _____

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: _____ Original to Bonner County EMS

A suggested motion would be: **Based on the information before us I move to approve BCASD request regarding the addition of Alan Brinkmeier and Jessi Reinbold to accounts with check signing authority effective today October 7, 2026 at 12:00pm (PST) with the removal of the following names as authorized signers: Sarah Nixon**

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Ron Korn, Chairman