



Bonner County Ambulance District
Board of Commissioners

Brian Domke Asia Williams Ron Korn

October 21, 2026

Memorandum

CONSENT
AGENDA

To: Bonner County Ambulance Service District Board

Adopting the Order of the Agenda As Presented

A suggested Motion would be: Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda

The Consent Agenda Includes:

- 1) Bonner County Ambulance Service District Minutes, October 7, 2026

A suggested Motion would be: Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: ☐ Yes ☐ No

Brian Domke, Chair

Date



Bonner County

Board of Ambulance Service District

Brian Domke

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT

October 7, 2026 – 11:00 AM

Bonner County Administration Building

1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Wednesday, October 7, 2026, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Williams and Korn were present. Commissioner Korn called the meeting to order at 11:00 a.m.

ADOPT THE ORDER OF AGENDA AS AMENDED

Commissioner Williams made a motion to adopt the Order of the Agenda as amended, adding Item #3 Action Item: Discussion/Decision Regarding Reserving Forgone Property for FY27; Resolution.

Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote:

Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

CONSENT AGENDA – Action Item

1) Bonner County Ambulance Service District Minutes September 16, 2026

Commissioner Williams made a motion to adopt the Consent Agenda as presented. Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Korn – Yes;

Commissioner Williams – Yes. The motion carries.

BCASD – Jeff Lindsey

1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #24; **Totaling \$38,470.47**

Jeff talked about the big-ticket items. Commissioner Williams asked about the rollover from the last fiscal year to this fiscal year.

Commissioner Williams made a motion to approve FY26 BCASD Claims in Batch #24, in the amount of \$38,470.47. Commissioner Korn stepped down from the chair and seconded the motion.

PUBLIC COMMENT:

- Wayne Martin – Asked if this is the end of FY26 or if there are more outstanding bills that are coming in later, needing to be paid from last fiscal year's funds.

Jeff said that there probably will still be some bills coming in at the next meeting that will need to be paid from FY26.

Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Addition and Removal of Check Signatories

Jeff said they have found that having three overall signers is helpful, so this way, if he is gone, things can still get signed, as two signatures are needed. He also said that they have had issues in the past with designated signers leaving, and then they cannot get anything signed until they designate someone new at the next meeting. Commissioner Williams asked why a county employee is not a signee as a backup. Jennifer said that county employees don't have access to any bookkeeping or BCASD data, so they would have no knowledge of the funds, if the check should be sent out, etc.

Commissioner Williams made a motion to approve BCASD request regarding the addition of Alan Brinkmeier and Jessi Reinbold to accounts with check signing authority effective October 7, 2026, at 12:00pm (PST) with the removal of the following names as authorized signers: Sarah Nixon.

Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote:

Commissioner Korn – Yes; Commissioner Williams – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding

Commissioner Williams made a motion to approve Resolution, number to be assigned, regarding Bonner County Ambulance Service District authorizing prior year forgone property tax increase authority setting

forth findings, authorizing the recovery in property tax year 2026 for fiscal year 2027 of foregone property tax increases, originally foregone in one or more property tax years before 2026, specifically the amount to be budgeted and specific purpose for which it will be used directing required filings and providing and effective date as indicated in the Resolution in the amount of \$134,061. Commissioner Korn stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

1) Task List: Review & Updates

- Commissioner Williams asked Jeff questions about their new health insurance. She asked why he did not consider combining health insurance with the county to lower costs.

Public Comment*

None

The meeting was adjourned at 11:18 a.m.

Clerk: *Lauren Reichenbach*

BCASD Meeting - 10/07/26 @ 11:00 AM was used to finish minutes - ARS

By _____
Commissioner Brian Domke, Chair

Date



Bonner County Ambulance Service District

Board of Commissioners

Asia Williams

Ron Korn

Brian Domke

Date: October 21, 2027

Memorandum

Memo

To: Ambulance District Commissioners

From: Bonner County EMS

Re:

Bonner County EMS requests the BOCC in capacity of the Bonner County Ambulance Service District Board approve BCASD Claims Batch #25 in the amount of \$127,270.00.

Bookkeeping Review: _____

Risk Review: _____

Legal Review: _____

Distribution: _____ Original to Bonner County EMS

A suggested motion would be: **Based on the information before us I motion to approve the following Claims Batch #25 in the amount of \$127,270.00.**

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Brian Domke, Chairman

Bonner County Ambulance Service District

Accounts Payable Report

10/21/2026

Batch: 25

Amount: \$127,270.00

Commissioner's Approval:

Vendor

Jennifer R Wyman LLC

MIKE WHITE Ford

MIKE WHITE Ford

Bill amount

\$ 1,200.00

\$ 62,860.00

\$ 63,210.00

Due date

9/30/2026

9/30/2026

9/30/2026

Invoice date

9/30/2026

9/30/2026

9/30/2026

Invoice number

2515

32171

32172

QuickBooks Desktop Account

Contract Services:Bookkeeping & Accounting

Capital Vehicles

Capital Vehicles

SUBTOTAL

\$ 127,270.00



Bonner County Ambulance Service District

Board of Commissioners

Asia Williams

Ron Korn

Brian Domke

Date: October 21, 2026

Memorandum

Memo

To: Ambulance District Commissioners

From: Bonner County EMS

Re:

Bonner County EMS requests the BOCC in capacity of the Bonner County Ambulance Service District Board the approval of Batch #1 in the amount of \$107,647.45

Bookkeeping Review: _____

Risk Review: _____

Legal Review: _____

Distribution: _____ Original to Bonner County EMS

A suggested motion would be: **Based on the information before us I motion to approve the following Batch #1 in the amount of \$107,647.45.**

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Brian Domke, Chairman

Bonner County Ambulance Service District

Accounts Payable Report

10/21/2026

Batch: 1

Amount: \$107,647.45

Commissioner's Approval:

<u>Vendor</u>	<u>Bill amount</u>	<u>Due date</u>	<u>Invoice date</u>	<u>Invoice number</u>	<u>QuickBooks Desktop Account</u>
AT&T MOBILITY	\$ 373.58	10/15/2026	9/20/2026	X09282026	Utilities:Wireless Communication
Auto Electric Company	\$ 663.51	10/6/2026	10/6/2026	44525	Vehicles:Repairs & Maintenance
Bonner County	\$ 211.06	10/1/2026	10/1/2026	05-02410.02_10.01.26	Utilities:Water/Sewer
BOUND TREE MEDICAL, LLC.	\$ 1,085.31	10/28/2026	9/28/2026	86371339	Supplies:Medical
BOUND TREE MEDICAL, LLC.	\$ 380.98	10/30/2026	9/30/2026	86375255	Supplies:Medical
CITY OF PRIEST RIVER	\$ 123.15	10/15/2026	9/28/2026	0685-00_09.28.26	Utilities:Water/Sewer
CITY OF SANDPOINT	\$ 36.49	10/25/2026	10/1/2026	02-02880.01_10.01.26	Utilities:Water/Sewer
Clark Fork Valley Ambulance	\$ 4,179.25	10/1/2026	10/1/2026	10.01.2026	Contract Services:Clark Fork
Coleman Oil Company LLC	\$ 4,787.02	10/10/2026	9/30/2026	CP-0459281	Vehicles:Fuel & Gas
EMS Technology Solutions LLC	\$ 920.00	10/30/2026	9/30/2026	INV7725	Computer & Software
EMSconnect	\$ 285.00	10/31/2026	10/1/2026	16580	Computer & Software
Gription Tire Pros	\$ 612.45	10/10/2026	10/5/2026	79394	Vehicles:Repairs & Maintenance
Gription Tire Pros	\$ 235.29	10/10/2026	10/5/2026	79390	Vehicles:Repairs & Maintenance
Gription Tire Pros	\$ 279.95	11/10/2026	10/5/2026	79382	Vehicles:Repairs & Maintenance
HENRY SCHEIN	\$ 606.76	10/30/2026	9/30/2026	62873133	Supplies:Medical
HENRY SCHEIN	\$ 23.86	10/28/2026	9/28/2026	59203320	Supplies:Medical
HENRY SCHEIN	\$ 1,356.62	10/28/2026	9/28/2026	62755650	Supplies:Medical
HENRY SCHEIN	\$ 491.10	10/29/2026	9/29/2026	62824910	Supplies:Medical
HENRY SCHEIN	\$ 542.69	10/25/2026	9/25/2026	62679292	Supplies:Medical

Hinckley Medical Inc. dba OneDose	\$	4,500.00	10/1/2026	10/1/2026	1571	Computer & Software
HOME DEPOT CREDIT SERVICES	\$	54.17	9/30/2026	8/26/2026	8523798	Supplies:Office & Stations
HOME DEPOT CREDIT SERVICES	\$	498.00	10/31/2026	9/2/2026	1624631	Supplies:Stations & Office
Insight Distributing, Inc.	\$	389.15	11/1/2026	10/2/2026	564564	Supplies:Stations & Office
Kootenai County Emergency Medical Service	\$	820.92	10/1/2026	10/1/2026	10.01.2026	Contract Services:Kootenai County
Medline Industries LP	\$	389.34	10/31/2026	10/1/2026	2447638091	Supplies:Medical
NAPA Auto Parts SP0069	\$	5.14	10/10/2026	9/14/2026	828880	Vehicles:Repairs & Maintenance
Northern Lights, Inc.	\$	63.55	10/23/2026	9/29/2026	50317661_09.29.26	Utilities:Electric
Northern Lights, Inc.	\$	945.75	10/23/2026	9/29/2026	50641560_09.29.26	Utilities:Electric
oxarc Inc.	\$	138.14	10/28/2026	9/28/2026	32662888	Supplies:Oxygen
oxarc Inc.	\$	1,474.80	10/30/2026	9/30/2026	62352423	Supplies:Oxygen
Priest Lake EMTS Inc	\$	4,179.25	10/1/2026	10/1/2026	10.01.2026	Contract Services:Priest Lake
Ronald D Jenkins MD	\$	3,895.83	10/1/2026	10/1/2026	10.01.2026	Contract Services:Medical Director
Schweitzer Fire District	\$	3,526.25	10/1/2026	10/1/2026	10.01.2026	Contract Services:Schweitzer
Stryker Sales, LLC	\$	68,610.40	11/1/2026	9/27/2026	906433535	Capital Equipment
Stryker Sales, LLC	\$	227.05	11/6/2026	10/7/2026	9213941356	Supplies:Medical
Trilogy Medwaste West LLC	\$	167.92	10/30/2026	9/30/2026	2038524	Utilities:Medical Waste
Vyve Broadband	\$	197.65	10/20/2026	10/2/2026	033-593176_10.02.26	Utilities:Wireless Communication
WASTE MANAGEMENT OF IDAHO, INC.	\$	250.30	10/31/2026	10/1/2026	0248180-1827-7	Utilities:Medical Waste
WASTE MANAGEMENT OF IDAHO, INC.	\$	74.65	10/31/2026	10/1/2026	0457140-1827-7	Utilities:Medical Waste
WASTE MANAGEMENT OF IDAHO, INC.	\$	45.12	10/31/2026	10/1/2026	0457026-1827-8	Utilities:Medical Waste
SUBTOTAL		\$ 107,647.45				



Bonner County Ambulance Service District

Board of Commissioners

Asia Williams

Ron Korn

Brian Domke

October 21, 2026

Memorandum

Memo

To: Ambulance District Commissioners

From: Bonner County EMS

Re: MOU with Community Ambulance Service of Western Sanders County Inc

Bonner County EMS requests the BOCC in capacity of the Bonner County Ambulance Service District Board; approve the MOU with the Community Ambulance Service of Western Sanders County for cooperation in respect to advance life support services.

Bookkeeping Review: X

Risk Review:

Legal Review: X

Distribution: Original to Bonner County EMS

A suggested motion would be: **Based on the information before us I motion to approve and the Board Chair to sign the Memorandum of Understanding between Bonner County EMS (BCEMS) and Community Ambulance Service of Western Sanders County Inc (CASWSC).**

Recommendation Acceptance: ☐ yes ☐ no _____ Date: _____
Brian Domke, Chairman

Memorandum of Understanding

This Memorandum of Understanding (MOU) is made between the Community Ambulance Service of Western Sanders County, Inc. (CASWSC) 311 Noxon Avenue, PO BOX 170, Noxon, MT 59853 and Bonner County Emergency Medical Service (BCEMS), 521 S. Division Avenue Ste. 131, Sandpoint, ID 83864.

I. PURPOSE

The purpose of this MOU is to:

- A. Establish a general framework for cooperation between CASWSC and BCEMS with respect to the provision of Advanced Life Support (ALS) emergency medical services when CASWSC does not have appropriate resources available to meet the needs of a life-threatening emergency.

II. AGREEMENT

The parties agree to the following:

- A. BCEMS will provide, to the extent practical and when requested through Bonner County 911 dispatch, ALS intercept services to CASWSC.
- B. CASWSC shall remain the transporting unit when a BCEMS paramedic intercepts, boards, and continues transport with the CASWSC unit. As the transporting agency, CASWSC will be responsible for the medical billing for the call to the patient. BCEMS may then bill CASWSC directly for a sum of \$288.00 per call which includes runs where the paramedic interprets an ECG strip and determines it is not necessary to continue on with the patient and CASWSC unit to definitive care. CASWSC shall provide medical supplies and medications appropriate to BLS licensing requirements. BCEMS shall provide medical supplies and medications appropriate to ALS licensing requirements. BCEMS may also provide services at the BLS level in instances where the CASWSC ECP lacks the necessary endorsement for the patient's necessary care, i.e. IV/IO initiation, advanced airway, medication administration.
- C. CASWSC shall provide, when possible, a licensed driver to transport the paramedic's vehicle to the hospital. This may create incidents where the paramedic is the sole remaining ECP with the patient.

- D. Primary patient care shall be transferred to the BCEMS paramedic, medical control, and protocols in cases where the paramedic transports with the patient regardless of state boundaries as long as the patient is transported to an Idaho patient receiving facility.

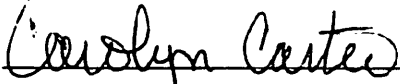
III. GENERAL PROVISIONS

- A. This MOU shall be effective as of the date of the last signature below and shall continuously remain in full force and effect unless cancelled by either party via sixty (60) day written notice to the other party.
- B. Modifications to this MOU shall only be made via mutual, written agreement.

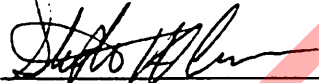
IN WITNESS WHEREOF, the parties have entered into this Memorandum of Understanding as of the date of the last signature below.


Douglas Dixon MD, CASWSC Medical Director

10/5/26
Date


Carolyn Carter, CASWSC Board of Directors

10/1/2026
Date


Stephen Crowe, CASWSC Board of Directors

9-28-2026
Date


Brad E. Gilbert, CASWSC Board of Directors

9/26/26
Date

Ron Jenkins MD, BCEMS Medical Director

Date

Ron Korn, Chairman

Date

Brian Domke, Commissioner

Date

Asia Williams, Commissioner

Date

BCASD Cash Outlook First Quarter FY27

Through January 2027

October 1 Cash Position = \$2,700,000

Projected (9) Payroll Expenses = \$1,250,000

Projected Operating Expenses = \$800,000

Projected Total Expenses = **\$2,050,000**

Projected Billing Revenues = \$400,000

End of FY26 Cash Position = \$1,050,000