Bonner County Airport Advisory Board Meeting Minutes

Friday, April 3, 2026 @ 10:00 AM

Third Floor, Bonner County Administration Building
1500 Hwy 2, Ste. 338, Sandpoint, Idaho

Members Present: Dave Schuck, Jeff Connolly, Andrew Berrey, Gavin Gilcrease, Jan Lee,
Members Absent:
Others Present: Dale Lockwood, Trey Dail

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Chairman Schuck opened the meeting at 10:00 a.m. and the Pledge of Allegiance followed.

Action Item: Discussion/Decision Regarding Approval of Regular Meeting Minutes from October 27, 2025
Jeff Connolly made a motion to approve the minutes for October 27, 2025.
Jan Lee seconded the motion. All in favor.

Public Comment

Kolby Schoenrock - with a recorded access agreement and he is working with the board to get that access going.

Field Operations Update – Dale Lockwood

Not a lot of snow this year, so they have focused their efforts elsewhere.

A) Sandpoint
They are rebuilding the sign, it will be done whenever it stops raining. They are also working on drainage maintenance.

B) Priest River
There was a leak on one of the hangars; they have worked to fix the issue and are monitoring it. They are putting in new runway lights at Priest River. Lighting has been put in at their building at the south end, they got some door estimates for that structure as well. Discussion followed regarding the new lights. There is a timer on them but sometimes they are triggered by things that are not aircraft. Occasionally they stay on for hours.

Airport Manager's Report – Dave Schuck

Dave talked about the new meeting schedule, from Mondays to Fridays. They will now meet quarterly on the first Friday of the month. The July meeting will be held on the 17th rather than the 3rd, as the office will be closed that day due to the holiday. Dave said he will try to let the board members know which meetings will be more informational as opposed to when decisions need to be made. When they are making decisions, he would like to have the entire board present, even if they're just on Zoom.

New Leases / RFP – Dave Schuck

A) None yet. Dave had hoped to get the RFPs for new leases at multiple lots out after the first of the year. Due to some unforeseen circumstances, they did not go out on time. Hopefully, they will go out right after this meeting, and the respondents will have 60 days to respond. This way, the board can make decisions at the July meeting. There are 11 lots; Dave asked the board how many they would like to review in one meeting. He suggested two or three lots per meeting so they don't get overloaded. Gavin thought two at a time would be best. They will start out with two and see how that goes. If they need to release more at one time, they will. The board discussed which lots they would like to release first. After lengthy discussion, they decided that releasing two at a time would be too slow and they discussed releasing more at a time. These will be released within the next two weeks.

FAA and TTF Matters / Update – Dave Schuck

A) FAA

B) TTF – This is only at Sandpoint; they do not have this at Priest River. He discussed these Through The Fence agreements regarding access. It was discussed in 2021 what those agreements should require for the FAA to approve them. A draft agreement has been created and it is being looked over by the FAA right

now. Discussion was had regarding who has access licenses. Dave said he submitted this to the FAA roughly a month and a half ago. They have approximately 120 days to review it. If this is approved, all access points will need to be covered by a TTF agreement. Discussion followed.

Engineer's Reports – Ardurra

A) Sandpoint
Trees removed on north and south end – all work has now been completed. There were some trees that could not be removed because they could not reach an agreement with the property owners.

B) Priest River
Project completed for all the hangar lease items. Obstruction analysis update given by Trey. From a schedule standpoint – they are probably still six months out for grant completion on some projects. There was discussion regarding upcoming development around the airport. March 24 – a bid went out for Snow Removal Equipment Storage Building bids came in significantly higher than expected. They are considering alternatives to rebid the project. A grant was received last year for pavement work. Work is scheduled to start in July, which will close the runway for 8-12 days, and then two more days in August for marking. This is preventative maintenance to get them to the rebuild, which Dave said will widen the runway to about 60 feet, from roughly 40 feet now.

New Business
Action Items / Discussion / Decision / Recommendation
Discussion was had regarding automatic bill payments for lease renewals. Dave said there is none; as far as he knows, the county only accepts checks. Gavin talked about getting access for emergency services to the airports, double-checking what they have now and making sure they are still acceptable. He also talked about possible talks between the county and city regarding providing firefighting equipment to Sandpoint Airport.

Chairman Schuck adjourned the meeting at 11:09 a.m.

Next Meeting: Friday, July 17, 2026 @ 11:00 AM

Clerk: Lauren Reichenbach

Approved by: _____ Date: 10-23-26

Executive Session: Under Idaho Code §74-206§ may be held to discuss (a) Hiring (b) Personnel Matters, (c) Acquisition of Real Property, and /or (f) Pending Litigation.
Any person needing special accommodations to participate in the above-mentioned meeting should contact the Commissioners' Office one day prior to the meeting by calling (208) 265-1438.