



Bonner County

Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

July 24, 2018 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, July 24, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bailey, McDonald & Connolly present, and Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Bob Howard and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner McDonald moved to adopt the order of the agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – No public comment

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for July 17, 2018
- 2) Expenditures over \$5K: Technology, Road & Bridge
- 3) Resolution #18-77, Prosecutor VAST Grant Award, Clerical Correction
- 4) Letter to USFS Regarding Bog Creek

Commissioner Connolly moved to approve the consent agenda as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

TREASURER – Cheryl Piehl

- 1) Action Item: Discussion/Decision Regarding Treasurer/Auditor Joint Quarterly Reports

Commissioner McDonald made a motion to accept both the Bonner County & EMS Treasurer/Auditor Joint Quarterly Reports for the 2nd Quarter ending 3/31/18 and the Treasurer/Auditor Joint Report ending 6/30/18. Commissioner Connolly seconded the motion. All in favor. The motion passed.

AIRPORT – Dave Schuck

- 1) Action Item: Discussion/Decision Regarding Frontier Communications Letter of Intent to Move Utility Lines at Priest River Airport

Commissioner Connolly made a motion to approve and sign the Frontier Communications Letter of Intent to move overhead utilities underground near the approach end of Runway 1 at Priest River Airport and that the Chairman sign the Letter of Intent administratively. Commissioner McDonald seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Concept Cable Letter of Intent to Move Utility Lines at Priest River Airport

Commissioner McDonald made a motion to approve and sign the Concept Communications Letter of Intent to move overhead utilities underground near the approach end of Runway 1 at Priest River Airport and that the Chairman

sign the Letter of Intent administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

CLERK – Shelley Munson representing Michael Rosedale

1) Action Item: Discussion/Decision Regarding Destruction of Payroll Records; **Resolution**

Commissioner Connolly made a motion to approve Resolution #18-82 allowing the Auditing Office to dispose of the payroll records listed on “Exhibit A”. Commissioner McDonald seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

1) Action Item: Discussion/Decision Regarding Upland Solid Waste Project Change Order #4; **\$2,100**

Commissioner McDonald made a motion to approve Earthworks Northwest, Inc. Change Order No. 4 to add phone service installation. I further authorize the Chairman to sign the Change Order administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Ron Stultz

1) Action Item: Discussion/Decision Regarding Surplus/Transfer Vehicle – 2005 Ford Escape (red), VIN 1FMYU93115KC91955; **Resolution**

Commissioner Connolly made a motion to approve Resolution #18-83 , Surplus Equipment, as approved by legal and authorize Justice Services to surplus a 2005 Ford Escape (red), VIN 1FMYU93115KC91955 and transfer it to the Bonner County Motor Pool. Commissioner McDonald seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Surplus Vehicle – 2007 Ford Escape (brown), VIN 1FMYU93127KB77661; **Resolution**

Commissioner McDonald made a motion to approve Resolution #18-84 , Surplus Equipment, as approved by legal and authorize Justice Services to surplus a 2007 Ford Escape (brown), VIN 1FMYU93127KB77661 and transfer it to be sold at the next auction or transferred to the Bonner County motor pool. Commissioner Connolly seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Policy Addition to Bonner County Justice Services Policies & Procedures Manual, Firearm Use and Training Policy

Commissioner Connolly made a motion to approve the attached Firearm Use and Training Policy as an addition to the Bonner County Justice Services Policies & Procedures Manual, as approved by legal.

Commissioner McDonald seconded the motion. All in favor. The motion passed.

4) Action Item: Discussion/Decision Regarding Policy Addition to Bonner County Justice Services Policies & Procedures Manual, Use of Force Policy

Commissioner McDonald made a motion to approve the attached Use of Force Policy as an addition to the Bonner County Justice Services Policies & Procedures Manual, as approved by legal. Commissioner Connolly seconded the motion. All in favor. The motion passed.

VETERAN’S SERVICES – Bob Howard representing Bryan Hult

1) Action Item: Discussion/Decision Regarding Surplus/Transfer of 2000 Chevrolet Tracker VIN: 2CNBJ13CY6924706; **Resolution**

Commissioner Connolly made a motion to approve Resolution #18-85 transferring said vehicle from Veteran’s Services to the Bonner County auction. Commissioner McDonald seconded the motion. All in favor. The motion passed.

EMS – David Ramsey representing Bob Bussey

1) Action Item: Discussion/Decision Regarding Bonner County EMS Surplus of Equipment; **Resolution**

Commissioner McDonald made a motion to approve Resolution #18-86, declaring the listed equipment as surplus. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Transfer of Bonner County EMS Explorer to Motor Pool;
Resolution

Commissioner Connolly made a motion to approve Resolution #18-87 transferring this vehicle from EMS to the Bonner County Motor Pool or surplus auction. Commissioner McDonald seconded the motion. All in favor. The motion passed.

SHERIFF'S OFFICE – Daryl Wheeler

- 1) Action Item: Discussion/Decision Regarding City of Newport, Washington Mutual Aid Law Enforcement Agreement

Commissioner McDonald made a motion to approve the Mutual Aid Law Enforcement Agreement between the City of Newport, Washington and Bonner County, Idaho to provide law enforcement services. Each party will pay normal compensation to its own employees, but the party requesting, authorizing and/or receiving aid will bear the additional costs. This agreement will take effect upon signing of all parties and shall continue from year to year thereafter. Commissioner Connolly seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Matt Mulder & Steve Klatt

- 1) Action Item: Discussion/Decision Regarding Award of Bottle Bay Intersection Sidewalk Project; **\$36,707**

Commissioner Connolly made a motion to award the Bottle Bay Intersection Sidewalk Project to Earthworks Northwest Inc. in the amount of \$36,707.00 and allow the board to sign the contract. Commissioner McDonald seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Award of Ivy Drive Asphalt Pavement Contract; **\$55,136**

Commissioner McDonald made a motion award the contract for the Ivy Drive Asphalt Pavement to Wood's Crushing & Hauling, Inc. in the amount of \$55,136.00 and to allow The Board to sign the contract. Commissioner Connolly seconded the motion. All in favor. The motion passed.

FAIR – Darcey Smith

- 1) Action Item: Discussion/Decision Regarding Memorandum of Understanding with Panhandle Antique Tractor and Engine Club

Commissioner Connolly made a motion to approve the Memorandum of Understanding between Bonner County and the Panhandle Antique Tractor and Engine Club as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

PUBLIC DEFENDER – Janet Whitney was not present, Chairman Bailey spoke of the Agreement

- 1) Action Item: Discussion/Decision Regarding FY2019 Indigent Defense Grant Agreement; **\$147,120.26**

Commissioner McDonald made a motion to adopt the FY2019 Indigent Defense Grant Fund Agreement. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:43 a.m. the meeting was recessed.

At 10:00 a.m. the meeting was reconvened.

EXECUTIVE SESSION – HUMAN RESOURCES

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Sandi Nicholson
Action Item: Discussion/Decision Regarding Hiring

At 10:00 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Sandi Nicholson. Commissioner McDonald seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly – Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:38 a.m.

Commissioner Bailey stated Human Resources can proceed with what was discussed during Executive Session.

There being no further business to come before the meeting, at 10:38 a.m. Chairman Bailey adjourned the meeting.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of July 17, 2018 – July 24, 2018
Copies of the complete meeting minutes are available upon request.

On Wednesday, July 18, 2018 a Tax Cancellation Meeting was held pursuant to Idaho Code §74-204(2). The following files were Approved: RPS37840000050A, RPS37840000060A, RP006050000250A, RP0029800000150A, and MH54N03W125725A. Denied: Tax Bill #'s 48404-48415

On Wednesday, July 18, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following files were Denied: 2018-044

On Tuesday, July 17, 2018, Wednesday, July 18, 2018, Thursday, July 19, 2018, Friday, July 20, 2018 & Monday July 23, 2018 Budget Workshops were held pursuant to Idaho Code §74-204(2).

ATTEST: Michael W. Rosedale



Glen Bailey, Chairman

31 July 18

Date

By 

Deputy Clerk