

RESOLUTION #18- 101

**TREASURER'S OFFICE
DESTRUCTION OF RECORDS**

WHEREAS, The Treasurer's office has determined per their Records Retention Policy, Resolution #15-76, that the following attached records can be destroyed:

Tax Deed file information

- Temporary Records (dated 2015 and earlier)
- Semi Permanent Records (dated 2013 & earlier)

Mobile Home Affidavits (dated 2013 & earlier)

Mobile Home/Personal Property Extensions (dated 2012 & earlier)

LID Payoff Computations & Correspondence (dated 2008 & earlier)

County License for Pawnbroker, Receipts & Correspondence (dated 2009 & earlier)

County License for Auctioneer, Receipts & Correspondence (dated 2007 & earlier)

Notices of Trustee Sales on foreclosed properties, copies and original newspaper legals listing trustee sales & correspondence (dated 2008 & earlier)

Request to Examine Public Records Request (dated 4/04/07)

Board of Equalization Hearing Decisions for Exemption for Charities (dated October – December 2009)

Bank coding from tax year 2012.

Prepaid Mobile Home Forms (dated 2008 & earlier)

Micorfisher - Tax Rolls & Reports (dated 2006 & earlier)

Solid Waste Reports – (dated 9/11 & earlier)


Warrant Register – (dated 10/12 & earlier)

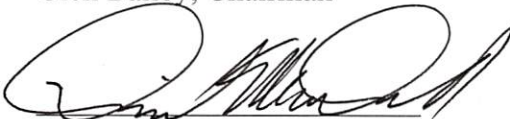
WHEREAS, Idaho Code 31-871 does hereby authorize the destruction of the above named documents.

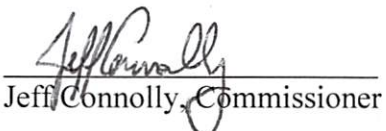
NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Bonner County, Idaho, that the above documents be destroyed.

Duly approved this 21st day of August, 2018.

BOARD OF COUNTY COMMISSIONERS


Glen Bailey, Chairman


Daniel McDonald, Commissioner


Jeff Connolly, Commissioner

ATTESTED
By 
Deputy Clerk



Treasurer's Office Cheryl Piehl

1500 Highway 2, Suite 304 • Sandpoint, ID 83864 • Phone: (208) 265-1433

August 21, 2018

Memorandum

To: Commissioners

From: Cheryl Piehl
Bonner County Treasurer

Re: Treasurer's Office – Destruction of Records

The Treasurer's office is seeking approval to destroy records as outlined in the Treasurer's Office Records Retention Policy, Resolution #15-76, passed by the BOCC on 9-22-2015.

A suggested motion would be - I move to approve Resolution #2018 - 101 authorizing the County Treasurer to destroy the attached documents as listed and outlined in the Treasurer's Retention Policy Resolution.

Recommendation Acceptance: ☒ yes ☐ no Glen Bailey Date: 21 Aug 18
Commissioner Cary Kelly, Chairman