



# Bonner County

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## Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 6, 2018 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, November 6, 2018 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bailey, McDonald & Connolly present, and Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by Chris Bassett from Harvest Valley Worship Center and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner McDonald moved to adopt the order of the agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### PUBLIC COMMENT – None

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for October 30, 2018
- 2) Liquor Licenses: Trinity at City Beach, Sandpoint, ID; 219 Lounge, Sandpoint, ID; Hope Marine Services, Hope, ID; Sandpoint Lodge #1376 BPOE & Elks Golf Course, Ponderay, ID; The Happy Hour, Kootenai, ID; Dairy Depot, Sandpoint, ID; Samuels Store, Sandpoint, ID; Hays Chevron, Clark Fork, ID; Jalapeno's Mexican Restaurant, Sandpoint, ID; Small House Winery, Sandpoint, ID; Klondyke Café & Tavern, Laclede, ID; Sand Creek Schweitzer Conoco, Ponderay, ID; Ice House Pizzeria, Hope, ID; The Tervan Tavern, Sandpoint, ID; Connies Restaurant, Sandpoint, ID; Whitley Oil, Priest River, ID; Peck Landscape Supplies Farm Store; Sagle, ID; Walmart Store #2485, Ponderay, ID
- 3) Plats for Approval: Our Lady of the Lake Beach File #MLD1956-18, The Blue Heron File #MLD1990-18, Steven's Ranch File #MLD1989-18

Commissioner Connolly made a motion to approve the consent agenda as presented. Commissioner McDonald seconded the motion. All in favor. The motion passed.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY19 Claims in Batch #5 \$145,191.88 and FY19 Demands in Batch #5 \$74,549.09; **Totaling \$219,740.97**

Claims Batch #5	
General Fund	\$ 38,800.82
Road & Bridge	\$ 72,049.60
Airport	\$ 795.80
District Court	\$ 1,733.43

911 Fund	\$	10,673.49
Revaluation	\$	85.19
Solid Waste	\$	7,678.33
Weeds	\$	106.36
Justice Fund	\$	12,544.94
Waterways	\$	190.58
Grants	\$	533.34
Total	\$	145,191.88

Demands Batch #5		
Demands	\$	74,549.09

Commissioner McDonald made a motion to approve payment of the FY19 Claims in Batch #5 \$145,191.88 and FY19 Demands in Batch #5 \$74,549.09; Totaling \$219,740.97. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding FY19 EMS Claims Batch #5 \$649.06; **Totaling \$649.06**  
 Commissioner Connolly made a motion to approve payment of the FY19 EMS Claims in Batch #5 \$649.06. Commissioner McDonald seconded the motion. All in favor. The motion passed.

EMS Claims Batch #5		
Ambulance District	\$	649.06

3) Action Item: Discussion/Decision Regarding 2018 Budget Adjustment for Extension 4H Program & Technology; **Resolutions**

Commissioner McDonald made a motion to approve Resolutions #18-139 & #18-140 budget adjustments for Extension 4H Program & Technology as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**SHERIFF'S OFFICE – Daryl Wheeler**

1) Action Item: Discussion/Decision Regarding Kootenai Tribe of Idaho Inmate Housing Agreement  
 Commissioner Connolly made a motion to approve the Adult Detention Agreement between the Kootenai Tribe of Idaho and Bonner County to house male and female inmates at the Bonner County detention facility. The Tribe will reimburse Bonner County \$90 per day per inmate with the agreement being effective from date of execution until November 30, 2019. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**ROAD & BRIDGE – Steve Klatt**

1) Action Item: Discussion/Decision Regarding Easement for Northern Lights Utility Permit on Melody Lane, Cocolalla Lake Lot 1

Commissioner McDonald made a motion to approve the Easement to Northern Lights for Ingress, Egress and Utilities over and on the county owned parcel RP000610000010A, Lot 1, Cocolalla Lake Lots. I also move to authorize the Chairman to sign the Easement administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Budget Carryover to FY19, Bottle Bay Intersection Project; **Resolution**

Commissioner Connolly made a motion to approve Resolution #18-141 authorizing the Clerk to open the Road and Bridge FY2019 budget and schedule revenue by increasing account 002-9000 Grant Match by \$41,097.00.00 from

the Road & Bridge FY2018 budget account 002-9000 Grant Match. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**EMS – Bob Bussey**

1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**

Commissioner McDonald made a motion to approve Resolution #18-142 authorizing EMS to destroy the documents listed in Exhibit “A” as they are classified by Idaho Code 31-871 as “permanent,” semi-permanent,” or “temporary” and have exceeded the required dates for retention.

**SOLID WASTE – Bob Howard**

1) Action Item: Discussion/Decision Regarding Request for Qualifications for a Solid Waste Capital Improvement Plan

Commissioner Connolly made a motion to authorize Solid Waste to advertise and to obtain no less than three (3) qualifications from licensed engineer firms to furnish a 10 year Solid Waste Capital Improvement plan.

Commissioner McDonald seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Changing Hours of Operation for the Careywood Transfer Site; **Resolution**

Commissioner McDonald made a motion to approve Resolution #18-143 Careywood Hours of Operations revision. This resolution approves changing the hours of operations from 8:00 a.m. until 4:00 p.m. to 7:00 a.m. until 3:00 p.m. Thursday through Monday during the winter season from Labor Day until Memorial Day. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**RECREATION – James Shannon**

1) Action Item: Discussion/Decision Regarding Garfield Bay Water System Improvement Project Change Order No. 1 and Contract Extension; **\$13,625.13**

Commissioner Connolly made a motion to approve change order for the Garfield Bay Water System Improvement Project in the amount of \$13,625.13 and allow an extension of the contract timeline of 28 days. Commissioner McDonald seconded the motion. All in favor. The motion passed.

**PUBLIC DEFENDER – Janet Whitney**

1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**

Commissioner McDonald made a motion to approve Resolution #18-144 authorizing the Public Defender’s Office to destroy the documents as listed in the attached Resolution and as outlined in the Public Defender’s Records Retention Policy Resolution #16-22. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:29 a.m. the meeting was recessed.

At 9:37 a.m. the meeting was reconvened.

**EXECUTIVE SESSION – Human Resources**

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd  
Action Item: Discussion/Decision Regarding Hiring

At 9:37 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Cindy Binkerd. Commissioner McDonald seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye, Commissioner Connolly - Aye. The motion passed.

Commissioner Bailey reconvened the meeting at 10:17 a.m.

Commissioner Bailey stated that Human Resources has instructions on how to proceed.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd  
Action Item: Discussion/Decision Regarding Personnel

At 10:18 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye and Commissioner Connolly - Aye.

Commissioner Bailey reconvened the meeting at 11:10 a.m.  
Instructions on how to proceed have been given to the Human Resources Department.

There being no further business to come before the meeting, at 11:10 a.m. Chairman Bailey adjourned the meeting.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of October 30, 2018 – November 6, 2018  
Copies of the complete meeting minutes are available upon request.

On Wednesday, October 31, 2018 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following files were Denied: 2018-065, 2018-066, 2018-067 & 2019-010

On Monday, November 5, 2018, a Department Head meeting was held pursuant to Idaho Code §74-204(2).

On Monday, November 5, 2018, an Insurance Update was held pursuant to Idaho Code §74-204(2) followed by an Executive Session pursuant to Idaho Code §74-206(1)(D) Records Exempt from Disclosure.

ATTEST: Michael W. Rosedale

  
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Glen Bailey, Chairman

13 Nov 18  
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Date

By   
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Deputy Clerk